



LOWER RIO GRANDE
Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

www.LRGauthority.org

Sign In Sheet

Page 1 of 1

Date: October 18, 2023

Time: 9:00 am

Places: La Mesa Office

Event: Regular Board Meeting

SIGNATURE	Print Name, Title, Company	Phone Number	Email Address
	Martin Lopez LRG General Manager	575-233-5742 Ext. 1004	martin.lopez@lrgauthority.org
	Karen Nichols LRG Projects Manager	575-233-5742 Ext. 1018	karen.nichols@lrgauthority.org
	Patricia Charles LRG Projects Special.	575-233-5742 Ext. 1021	patty.charles@lrgauthority.org
	Kathi Jackson LRG Finance Manager	575-233-5742 Ext. 1005	kathi.jackson@lrgauthority.org
	John Schroder LRG Accounting Assistant	575-233-5742 Ext. 1006	john.schroder@lrgauthority.org
	Mike Lopez LRG Operations Manager	575-233-5742 Ext. 1011	mike.lopez@lrgauthority.org
	Espy Holguin – District 4 LRG Board Chair	575-644-9543	Espy.holguin@lrgauthority.org
	Glory Juarez – District 6 LRG Board Secretary	575-494-2750	glory.juarez@lrgauthority.org
	James Cadena – District 3 LRG Board Vice Chair	480-206-5930	James.cadena@lrgauthority.org
	Enrique (Rick) Franco – District 2 LRG Board Director	575-649-1610	Enrique.franco@lrgauthority.org
	Josh Smith LRG Attorney	575-528-0500	
	Tyler Hopkins Baronson Huston		

absent

absent

absent

absent

present via phone

absent

present via zoom

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, October 18, 2023 AT THE LA MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mrs. Holguin called the meeting to order at 9:04 am. District #1 is vacant, **Mr. Franco** representing District #2 was present via phone call, **Mr. Cadena** representing District #3 was present, **Mrs. Holguin** representing District #4 was present, District # 5 is vacant, **Mrs. Juarez** representing District #6 was present, District #7 is vacant. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles and Finance Manager Kathi Jackson. Guests present were Tyler Hopkins with Bohannon Huston.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez.
- III. **Motion to approve Agenda:** Mr. Lopez requested item# 9A be moved to after approval of the agenda. Mr. Cadena made the motion to approve the agenda with the requested change. Mr. Franco seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes:** Motion to approve the minutes for Regular Board Meeting on Sept. 20, 2023: Mr. Cadena made the motion to approve the minutes for the board meeting on Sept. 20, 2023. Mr. Franco seconded the motion, the motion passed with all in favor. NM Environmental Dept has approved the refinance of the Vado Land to lower the interest rate from 2.375% to 1.0%.
- V. **Presentations:** none
- VI. **Public Input:** none
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. Mr. Lopez said BL-2056 State Land Office Permit has been renewed with the State Land Office for 5 years. The rental fees have really increased by a lot. He applied to the State Engineer for Extension of Beneficial Use for the Valle Del Rio & Rincon water rights. On September 25th one of our customers hit the corner pillar at the Mesquite Office we are waiting on the insurance company to get a structural inspection. A Rincon area customer deeded the water lines and meters to a small 10 lot subdivision to LRGPWWA. The documents have been filed at the County. He and Ms. Nichols met with Tierra Del Sol Housing folks to discuss possible partnership along with the County for the Vado New Horizons Subdivision water and sewer infrastructure. They are trying to get the infrastructure paid for partnering with LRGPWWA and DAC. We have not met with DAC so we don't know what their position in this would be. Mrs. Holguin said she would have some concerns and said we are not in the business of building infrastructure. We are very specifically in the water and waste water business. The Solar Project is set for construction in Spring 2024. The farming agreement for the property where the solar project will be built will not be renewed in December 2023. He said he

would negotiate for the use of the irrigation water rights. Mr. Lopez has a potential agenda item, to increase our Bulk water rates. We just increased our rates so we may have to look at the Bulk Water Rates. Mr. Lopez will provide more information for the next board meeting.

- B. Projects:** Ms. Nichols was not able to provide a written report. But will provide one next board meeting.
- C. Operations:** Mr. Lopez provided a written report. He was not able to attend the meeting due to a large water line break yesterday and had to mobilize some equipment for that.
- D. Finance:** Ms. Jackson provided a written report and stood for questions. First, she had some sad news Mr. Berry (Mrs. Mary Berry's husband) passed on October 8, 2023. Revenues were \$1.2 million and expenses were a little over a million dollars.

VIII. Unfinished Business: none

IX. New Business

A. Motion to adopt Resolution FY2024-13 Adopting FY2024 1st Quarter Budget: Mr. Cadena made motion to adopt Resolution FY2024-13 adopting FY2024 1st Quarter Budget and Mr. Franco seconded the motion, the motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, November 15, 2023 at our La Mesa Office and via Zoom. **NOTE: NOV. & DEC. MEETINGS ARE MOVED UP 1 WEEK DUE TO HOLIDAYS.** Mr. Lopez gave an update on the Infrastructure Conference in Las Cruces on Oct 18-19, 2023. Some of the board members and staff will be attending both days. The US Government Accountability Office will be visiting the South Valley Supply/Treatment Project on October 26, 2023. Ms. Nichols will be traveling to Socorro for a Board Meeting on Nov 2-3, 2023. Mr. Lopez will be traveling to Albuquerque on Nov 2-3, 2023 for the NM Water & Wastewater Board Meeting. They will both be traveling to Taos for a Nov 4th meeting on Regionalization with RCAC. Ms. Nichols will be giving a presentation on Nov 6-8, 2023 at the NM Bureau of Geology & Minerals meeting.

A. Have any Board Members participated in training? If so, please give us a copy of your certificate

B. General Manager Evaluation: Mr. Lopez will gather and send the forms to the board members.

XI. Motion to Adjourn: Mr. Cadena made the motion to adjourn the board meeting at 9:20 am and Mr. Franco seconded the motion.

These minutes will be presented to the board for approval on the 15th Day of November, 2023 at a regular meeting of the Board of Directors:

SEAL:

Attest:

Glory Juarez, Secretary

Esperanza Holguin, Board Chair

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, October 18, 2023 AT THE LA MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: District #1 is vacant, **Mr. Franco** _____ (District #2), **Mr. Cadena** _____ (District #3), **Mrs. Holguin** _____(District #4), District # 5 is vacant, **Mrs. Juarez** _____(District #6), District #7 is vacant.
- II. Pledge of Allegiance
- III. Motion to approve Agenda
- IV. Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on Sept. 20, 2023
- V. Presentations: none
- VI. Public Input: 3 minutes per person
- VII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- VIII. Unfinished Business
- IX. New Business
 - A. Motion to adopt Resolution FY2024-13 Adopting FY2024 1st Quarter Budget
- X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, November 15, 2023 at our La Mesa Office and via Zoom. **NOTE: NOV. & DEC. MEETINGS ARE MOVED UP 1 WEEK DUE TO HOLIDAYS**
 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate
 - B. General Manager Evaluation
- XI. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes - Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING 9:30 a.m. Wednesday, September 20, 2023 AT THE EAST MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mrs. Holguin called the meeting to order at 9:34 am. District #1 is vacant, **Mr. Franco** representing District #2 was absent, **Mr. Cadena** representing District #3 was present via Zoom, **Mrs. Holguin** representing District #4 was present, District # 5 is vacant, **Mrs. Juarez** representing District #6 was present, District #7 is vacant. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schoder, Operations Manager Mike Lopez. Guests present were Marty Howell from Souder, Miller & Assoc. and Tyler Hopkins from Bohannon Huston.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez.
- III. **Motion to approve Agenda:** Mrs. Juarez made the motion to approve the agenda, Mr. Cadena seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on August 16, 2023 & Special Board Meeting on September 5, 2023:** Mrs. Juarez made the motion to approve the minutes from August 16th board meeting and Special board meeting on September 5, 2023. Mr. Cadena seconded the motion, the motion passed with all in favor.
- V. **Presentations:** none
- VI. **Public Input:** none
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. He said the new well on the East Mesa did not produce enough water for use. The engineers reached out to State Engineer's office who then referred them to the Bureau of Geology, which will use the well to monitor water levels. On September 12th Rural Community Assistance Partnership visited our system. Mr. Nichols and Mr. Lopez presented them with our achievements and hurdles in creating the Authority. A tour was provided of the original five systems. Mrs. Juarez asked how many people were in the tour, Mr. Lopez said there were 24 people. Mr. Lopez said he met with the developer of the Mountain Valley Subdivision, which will be located in Berino. They have started the earth work for 102 lots. The requested water service and anticipate installing utilities in a couple of months. There are also two other smaller subdivisions are possible in the Brazito service area. He was also contacted by a group planning a Sport Complex to request water/sewer services. They are planning 9 baseball fields, 8 soccer fields.

- B. Operations:** Mr. Lopez provided a written report and stood for questions. He said they were having issues with the force main from Brazito to Mesquite because we don't have a lot of flow through that line the Thioguard was crystalizing in the pipe and hardening. They have been flushing it weekly and lowered the dosage of Thioguard, that seems to be helping with the flow. Easy Lane well seemed to be drawing some air. He thinks the screens might be plugged up, he is going to wait until after summer, when production goes down to pull the well out to see if the screens are plugged. They need to find out why they are pulling air from that well, they typically run about 200 gallons per minute but for now they are pulling 100 gallons per minute. He will know more once they check the screens.
- C. Finance:** Ms. Jackson provided a written report and stood for questions. She said revenues were \$428,416.33 and expenses \$406,923.71. YTD, we have accumulated \$133,070.99 in the first 2 months of this fiscal year. We had 3 of the new trucks break down and needed repairs. Mr. Schoder attended the New Mexico Municipal League Conference in Farmington; he said it was very informative. For The Water Trust Board on Oct 3rd & 4th, but she will be out of the office during that time.
- D. Projects:** Ms. Nichols provided a written report and stood for questions. She had a meeting at the building project site, there was work in progress on the base course, parking lot and wall panels have been installed on the operations building. The meeting was to discuss the request for money, the contractor needs to send \$331,000.00 to the module manufacturer before they can ship the modules. She is concerned that the Contractual substantial completion is at the end of October and we still don't have a module building on site. She received an email about presentations for the Water Trust Board on Oct 3rd & 4th, but she will be out of the office those dates. She spoke to Christin Greigo at Rural Development about a permission letter for additional indebtedness, since she turned in two requests for last years Water Trust Board Funds. She expects to have loan authority by October, but said if she did not have the letter by September 25th, she would go ahead and issue the permission letter.

VIII. Unfinished Business

IX. New Business

- A. Motion to adopt Resolution FY2024-07 Authorizing Officers & Agents for SAP 23-H2405-GF:** Mrs. Juarez made the motion to adopt Resolution FY2024-07 authorizing officers & agents for SAP 23-H2405-GF, Mr. Cadena seconded the motion, the motion passed with all in favor.
- B. Motion to adopt Resolution FY2024-08 Authorizing Officers & Agents for SAP 23-H2406-GF:** Mrs. Juarez made the motion to adopt Resolution FY2024-08 authorizing officers & agents for SAP 23-H2406-GF, Mr. Cadena seconded the motion, the motion passed with all in favor.
- C. Motion to adopt Resolution FY2024-09 Authorizing Officers & Agents for SAP 23-H2407-GF:** Mrs. Juarez made the motion to adopt Resolution FY2024-09 authorizing officers & agents for SAP 23-H2407-GF, Mr. Cadena seconded the motion, the motion passed with all in favor.
- D. Motion to adopt Resolution FY2024-12 Authorizing Application to NMFA – Lead Service Line Project:** Mrs. Juarez made the motion to adopt Resolution FY2024-12 authorizing application to NMFA for lead service line project. Mr. Cadena seconded the motion, the motion passed with all in favor. Mr. Lopez explained that EPA and NMED are requiring an assessment of the state our lead

pipeline. The application is to NMFA for a Lead Service Line Project. We are on the short list at #4 on the priority list. It is substantial grant with a small loan.

- E. Motion to approve On-Call Contract Amendment #4 with Souder, Miller & Associates for Hwy. 189 Line Extension Project:** Mrs. Juarez made the motion to adopt On-Call Contract Amendment #4 with Souder, Miller & Associates for Hwy 189 Line extension project. Mr. Cadena seconded the motion, the motion passed. Mr. Lopez said this item is in conjunction with one of the SAP resolutions that was just approved. Representative Lara asked us for a cost estimate for a water line last year. So, we engaged with Souder, Miller & Associates to get us the estimate needed. We will be moving forward to the design and construction phases.
- F. Motion to approve proposed amendment to Member-Customer Policy:** Mrs. Juarez made the motion to approve proposed amendment to Member-Customer Policy. Mr. Cadena seconded the motion, the motion passed with all in favor. Mr. Lopez one of the properties that we had placed a lien on was sold thru an auction and our lien was not paid before sale. The addition to the policy is to address, how we need to proceed when property is sold.
- G. Motion to approve proposed amendment to Schedule of Rates and Fees:** Mrs. Juarez made the motion to approve proposed amendment to Schedule of Rates and Fees. Mr. Cadena seconded the motion, the motion passed with all in favor. Mr. Lopez said we just needed the approval of the amendment to the Schedule of Rates and Fees. The approval for the rate increase had already been approved.
- X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, October 18, 2023 at our La Mesa Office and via Zoom.**
 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate:**
no one had attended a training.
- XI. Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the board meeting at 10:06 am and Mr. Cadena seconded the motion.

These minutes will be presented to the board for approval on the 18th Day of October , 2023 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Glory Juarez, Secretary

LRGPWWA
Manager's Report
October 18, 2023

- BL-2056 has been renewed (State Land Office), part of Organ Wastewater facility-5 years
- Applied to the State Engineer for Extension of Beneficial Use for the Valle Del Rio and Rincon water rights
- Mesquite Office (corner pillar) hit by customer car on September 25th working with insurance for structural inspection
- A Rincon area customer deeded the water lines and meters to a small 10-lot subdivision. The documents have been filed with the County
- NM Environmental Department has approved the refinance of the Vado Land-lowering the interest rate (from 2.375% to 1.0%)
- Met with Tierra Del Sol Housing to discuss possible partnership along with County for Vado New Horizons Subdivision water and sewer infrastructure
- Our lead contact with CVE (Solar project) has departed from the company, he provided the new contact information and indicated construction is scheduled for Spring 2024
- With the Solar project set to begin in Spring 2024 the farming agreement will not be renewed in December 2023-will negotiate for use (lease/rent) of irrigation water rights
- Bulk Water Rates should be adjusted to address the July 2023 rate increase

Lower Rio Grande PWWA

Operators Report

October 18, 2023

Backflow inspections are Current. (Mesquite, East Mesa, and La Mesa Districts)

- For the month of September, we were issued 232 work and service orders.
- For the month of August, we were issued 197 work and service orders.
- For the month of September, we installed 4 new water service connections in the South Valley Area.
- In Rincon we had 2 service line breaks.
- We didn't have any, new water services at the East Mesa.
- We had two service line breaks at the East Mesa service area.
- We had 6 Main line water breaks in the South Valley area.
- No problems with the force main from Brazito to Mesquite.
- We had to slow down the Easy lane well from 200 to 100 GPM because we were pulling air, once our production slows down we will have the pump and motor pulled and camera the well to see if the screens are plugged.

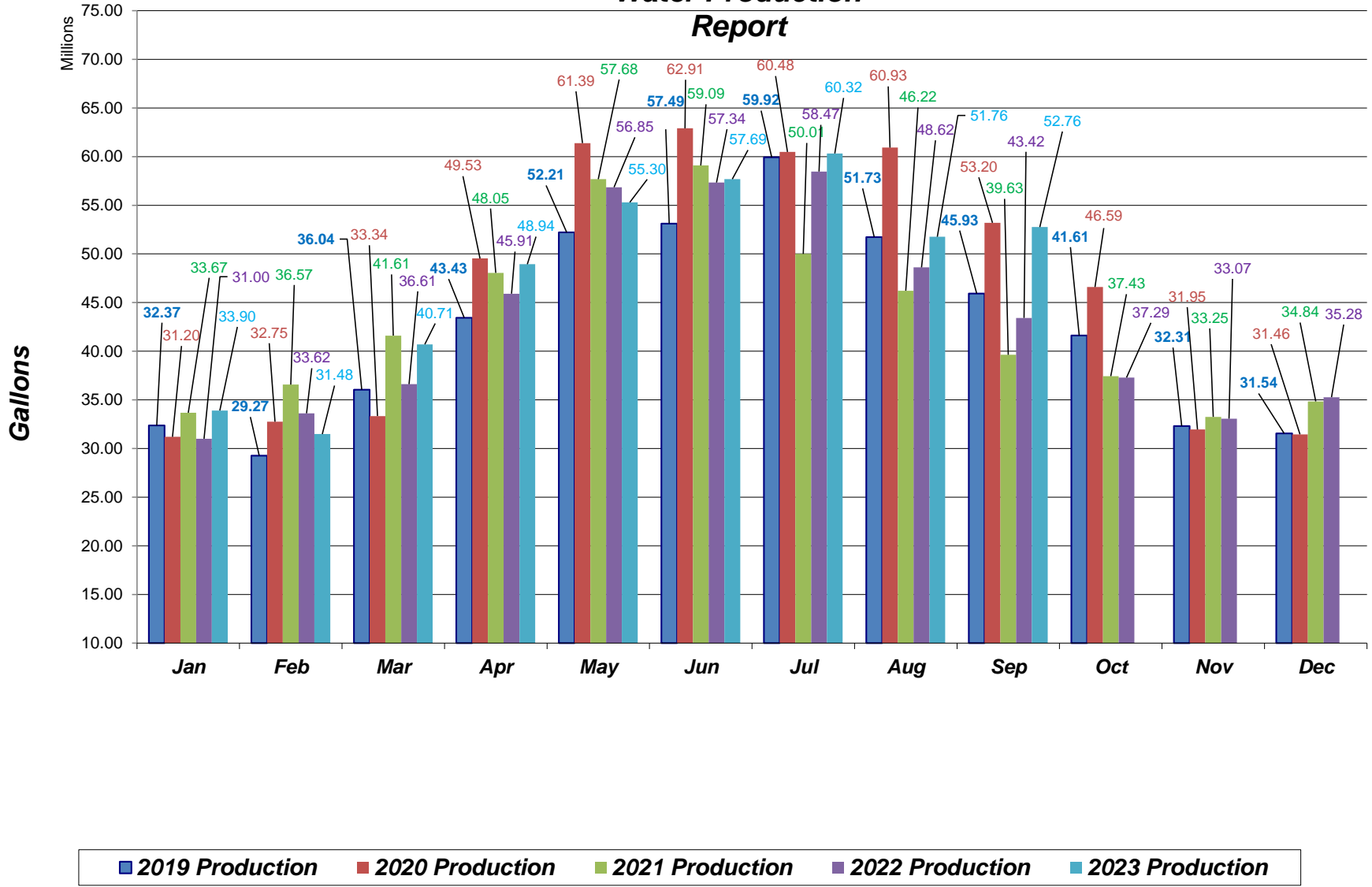
NMED: All of our Monthly Bac-T-Samples were taken for the month of September and all samples were negative.

Mesquite and Organ Sewer Reports. The Organ Pond's and Mesquite Wetland Wastewater report will be sent this month. The Organ facility is due twice a year and the Mesquite Facility is due every Quarter.

Chlorine: No problems with the quality of our gas Chlorine or sodium Hypochlorite.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



State of New Mexico Local Government Budget Management System (LGBMS)
 Quarterly Reporting Detail - FY2024 Q1
 Lower Rio Grande Public WWA - Entity
 Summary Report Sorted by Fund and Department

11000 General Operating Fund

60000 Other Financing Sources

0001 No Department

61000 Transfers

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61200 Transfers Out	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
61000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
0001 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
60000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
11000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71

50100 Water Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
44010 Administrative Fees	15,875.00	0.00	15,875.00	4,664.00	11,211.00	29.38
44190 Rental Fees	8,750.00	0.00	8,750.00	2,750.00	6,000.00	31.43
44220 Water Use Fees	3,565,000.00	0.00	3,565,000.00	1,031,283.04	2,533,716.96	28.93
44230 Utility Service Fees	20,000.00	0.00	20,000.00	6,400.00	13,600.00	32.00
44240 Utility Connection Fees	60,000.00	0.00	60,000.00	16,554.67	43,445.33	27.59
44250 Utility Re-Connection Fees	151,000.00	0.00	151,000.00	52,009.15	98,990.85	34.44
44270 Impact Fees	50,000.00	0.00	50,000.00	71,786.57	-21,786.57	143.57
44990 Other Charges for Services	12,000.00	0.00	12,000.00	2,841.08	9,158.92	23.68
44000 Totals	3,882,625.00	0.00	3,882,625.00	1,188,288.51	2,694,336.49	30.61

46000 Miscellaneous Revenues

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
46030 Interest Income	500.00	0.00	500.00	152.92	347.08	30.58
46050 Joint Power Agreements Income	35,000.00	0.00	35,000.00	15,755.86	19,244.14	45.02
46900 Miscellaneous - Other	114,350.00	0.00	114,350.00	44,493.54	69,856.46	38.91
46000 Totals	149,850.00	0.00	149,850.00	60,402.32	89,447.68	40.31
0001 Totals	4,032,475.00	0.00	4,032,475.00	1,248,690.83	2,783,784.17	30.97
40000 Totals	4,032,475.00	0.00	4,032,475.00	1,248,690.83	2,783,784.17	30.97

50000 Expenditures

6003 Water Utility/Authority

51000 Salary & Wages (FTE required)

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
51020 Salaries - Full-Time Positions	1,283,000.00	0.00	1,283,000.00	281,939.42	1,001,060.58	21.98
51060 Salaries - Overtime	41,500.00	0.00	41,500.00	13,664.52	27,835.48	32.93
51900 Salaries - Other Wages	280,000.00	0.00	280,000.00	51,637.94	228,362.06	18.44
51000 Totals	1,604,500.00	0.00	1,604,500.00	347,241.88	1,257,258.12	21.64

52000 Employee Benefits

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
52010 FICA - Regular	95,000.00	0.00	95,000.00	21,929.86	73,070.14	23.08
52011 FICA - Medicare	33,000.00	0.00	33,000.00	9,025.12	23,974.88	27.35
52020 Retirement	210,000.00	0.00	210,000.00	15,357.83	194,642.17	7.31
52030 Health and Medical Premiums	310,000.00	0.00	310,000.00	86,350.48	223,649.52	27.85
52040 Life Insurance Premiums	20,000.00	0.00	20,000.00	5,921.02	14,078.98	29.61
52050 Dental Insurance Premiums	13,000.00	0.00	13,000.00	9,921.95	3,078.05	76.32
52060 Vision Insurance Medical Premiums	4,500.00	0.00	4,500.00	952.30	3,547.70	21.16
52080 Other Insurance Premiums	2,000.00	0.00	2,000.00	360.00	1,640.00	18.00
52100 Workers' Compensation Premium	15,750.00	0.00	15,750.00	5,515.00	10,235.00	35.02
52000 Totals	703,250.00	0.00	703,250.00	155,333.56	547,916.44	22.09

53000 Travel Costs

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
--	----------	-------------	----------	--------------	---------	------------

53030 Travel - Employees	14,000.00	0.00	14,000.00	2,056.48	11,943.52	14.69
53050 Transportation Costs	1,500.00	0.00	1,500.00	501.08	998.92	33.41
53000 Totals	15,500.00	0.00	15,500.00	2,557.56	12,942.44	16.50
54000 Purchased Property Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
54030 Maintenance & Repairs - Grounds/Roadways	120,000.00	0.00	120,000.00	518.48	119,481.52	0.43
54040 Maintenance & Repairs - Vehicles	65,000.00	0.00	65,000.00	29,111.04	35,888.96	44.79
54999 Other Maintenance	175,500.00	0.00	175,500.00	47,718.33	127,781.67	27.19
54000 Totals	360,500.00	0.00	360,500.00	77,347.85	283,152.15	21.46
55000 Contractual Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
55010 Contract - Audit	14,000.00	0.00	14,000.00	0.00	14,000.00	0.00
55030 Contract - Professional Services	200,500.00	0.00	200,500.00	55,630.89	144,869.11	27.75
55999 Contract - Other Services	13,225.00	0.00	13,225.00	3,153.52	10,071.48	23.85
55000 Totals	227,725.00	0.00	227,725.00	58,784.41	168,940.59	25.81
56000 Supplies	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
56020 Supplies - General Office	16,000.00	0.00	16,000.00	3,013.98	12,986.02	18.84
56030 Supplies - Field Supplies	60,000.00	0.00	60,000.00	21,516.63	38,483.37	35.86
56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	25,000.00	0.00	25,000.00	6,836.65	18,163.35	27.35
56110 Supplies - Uniforms/Linen	18,000.00	0.00	18,000.00	4,636.87	13,363.13	25.76
56120 Supplies - Vehicle Fuel	100,000.00	0.00	100,000.00	26,881.32	73,118.68	26.88
56999 Supplies - Other	152,000.00	0.00	152,000.00	57,170.74	94,829.26	37.61
56000 Totals	371,000.00	0.00	371,000.00	120,056.19	250,943.81	32.36
57000 Operating Costs	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
57050 Employee Training	5,000.00	0.00	5,000.00	1,320.47	3,679.53	26.41
57070 Insurance - General Liability/Property	100,000.00	0.00	100,000.00	22,380.00	77,620.00	22.38
57080 Postage	3,250.00	0.00	3,250.00	291.37	2,958.63	8.97
57090 Printing/Publishing/Advertising	60,000.00	0.00	60,000.00	16,806.00	43,194.00	28.01
57150 Subscriptions & Dues	3,250.00	0.00	3,250.00	550.00	2,700.00	16.92
57160 Telecommunications	46,000.00	0.00	46,000.00	10,923.20	35,076.80	23.75
57170 Utilities - Electricity	231,500.00	0.00	231,500.00	65,078.71	166,421.29	28.11
57171 Utilities - Natural Gas	3,000.00	0.00	3,000.00	491.43	2,508.57	16.38
57999 Other Operating Costs	103,000.00	0.00	103,000.00	22,799.47	80,200.53	22.14
57000 Totals	555,000.00	0.00	555,000.00	140,640.65	414,359.35	25.34
59000 Debt Service	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
59010 Debt Service - Principal Payments	330,000.00	0.00	330,000.00	28,805.22	301,194.78	8.73
59020 Debt Service - Interest Payments	165,000.00	0.00	165,000.00	39,201.59	125,798.41	23.76
59000 Totals	495,000.00	0.00	495,000.00	68,006.81	426,993.19	13.74
6003 Totals	4,332,475.00	0.00	4,332,475.00	969,968.91	3,362,506.09	22.39
50000 Totals	4,332,475.00	0.00	4,332,475.00	969,968.91	3,362,506.09	22.39
60000 Other Financing Sources						
0001 No Department						
61000 Transfers	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61100 Transfers In	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
61000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
0001 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
60000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
50100 Totals	8,664,950.00	0.00	8,664,950.00	2,218,659.74	6,446,290.26	25.60

50300 Wastewater/Sewer Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
44230 Utility Service Fees	235,000.00	0.00	235,000.00	60,725.70	174,274.30	25.84
44240 Utility Connection Fees	20,750.00	0.00	20,750.00	13,053.55	7,696.45	62.91
44990 Other Charges for Services	20,000.00	0.00	20,000.00	7,410.71	12,589.29	37.05

	44000 Totals	275,750.00	0.00	275,750.00	81,189.96	194,560.04	29.44
46000 Miscellaneous Revenues		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
46900 Miscellaneous - Other		50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
	46000 Totals	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
	0001 Totals	325,750.00	0.00	325,750.00	81,189.96	244,560.04	24.92
	40000 Totals	325,750.00	0.00	325,750.00	81,189.96	244,560.04	24.92
50000 Expenditures							
6005 Wastewater Utility/Authority							
51000 Salary & Wages (FTE required)		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
51020 Salaries - Full-Time Positions		65,000.00	0.00	65,000.00	0.00	65,000.00	0.00
51060 Salaries - Overtime		4,725.00	0.00	4,725.00	0.00	4,725.00	0.00
	51000 Totals	69,725.00	0.00	69,725.00	0.00	69,725.00	0.00
52000 Employee Benefits		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
52010 FICA - Regular		525.00	0.00	525.00	0.00	525.00	0.00
52011 FICA - Medicare		2,625.00	0.00	2,625.00	0.00	2,625.00	0.00
52020 Retirement		7,350.00	0.00	7,350.00	0.00	7,350.00	0.00
	52000 Totals	10,500.00	0.00	10,500.00	0.00	10,500.00	0.00
54000 Purchased Property Services		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
54999 Other Maintenance		103,875.00	0.00	103,875.00	36,274.98	67,600.02	34.92
	54000 Totals	103,875.00	0.00	103,875.00	36,274.98	67,600.02	34.92
56000 Supplies		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
56030 Supplies - Field Supplies		35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
	56000 Totals	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
57000 Operating Costs		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
57050 Employee Training		2,200.00	0.00	2,200.00	0.00	2,200.00	0.00
57170 Utilities - Electricity		24,450.00	0.00	24,450.00	3,191.07	21,258.93	13.05
	57000 Totals	26,650.00	0.00	26,650.00	3,191.07	23,458.93	11.97
59000 Debt Service		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
59010 Debt Service - Principal Payments		185,000.00	0.00	185,000.00	25,415.16	159,584.84	13.74
59020 Debt Service - Interest Payments		120,000.00	0.00	120,000.00	49,104.84	70,895.16	40.92
	59000 Totals	305,000.00	0.00	305,000.00	74,520.00	230,480.00	24.43
	6005 Totals	550,750.00	0.00	550,750.00	113,986.05	436,763.95	20.70
	50000 Totals	550,750.00	0.00	550,750.00	113,986.05	436,763.95	20.70
60000 Other Financing Sources							
0001 No Department							
61000 Transfers		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61100 Transfers In		225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	61000 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	0001 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	60000 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	50300 Totals	1,101,500.00	0.00	1,101,500.00	251,426.01	850,073.99	22.83
ALL FUNDS		Original	Adjustments	Adjusted	YTD	Balance	% Realized
60000 Other Financing Sources		0.00	0.00	1,050,000.00	112,500.00	937,500.00	10.71
40000 Revenues		0.00	0.00	4,358,225.00	1,329,880.79	3,028,344.21	30.51
50000 Expenditures		0.00	0.00	4,883,225.00	1,083,954.96	3,799,270.04	22.20



www.lrgauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2024-13

Approving First Quarter Budget for Fiscal Year 2024

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2024 First Quarter Budget on October 18, 2023.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2024 First Quarter Budget officially approved on October 18, 2023.

PASSED, APPROVED, AND ADOPTED: October 18, 2023

Esperanza Holguin, Board Chair

Seal:

Glory Juarez, Secretary

State of New Mexico Local Government Budget Management System (LGBMS)
 Quarterly Reporting Detail - FY2024 Q1
 Lower Rio Grande Public WWA - Entity
 Summary Report Sorted by Fund and Department

11000 General Operating Fund

60000 Other Financing Sources

0001 No Department

61000 Transfers

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61200 Transfers Out	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
61000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
0001 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
60000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71
11000 Totals	525,000.00	0.00	525,000.00	56,250.00	468,750.00	10.71

50100 Water Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
44010 Administrative Fees	15,875.00	0.00	15,875.00	4,664.00	11,211.00	29.38
44190 Rental Fees	8,750.00	0.00	8,750.00	2,750.00	6,000.00	31.43
44220 Water Use Fees	3,565,000.00	0.00	3,565,000.00	1,031,283.04	2,533,716.96	28.93
44230 Utility Service Fees	20,000.00	0.00	20,000.00	6,400.00	13,600.00	32.00
44240 Utility Connection Fees	60,000.00	0.00	60,000.00	16,554.67	43,445.33	27.59
44250 Utility Re-Connection Fees	151,000.00	0.00	151,000.00	52,009.15	98,990.85	34.44
44270 Impact Fees	50,000.00	0.00	50,000.00	71,786.57	-21,786.57	143.57
44990 Other Charges for Services	12,000.00	0.00	12,000.00	2,841.08	9,158.92	23.68
44000 Totals	3,882,625.00	0.00	3,882,625.00	1,188,288.51	2,694,336.49	30.61

46000 Miscellaneous Revenues

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
46030 Interest Income	500.00	0.00	500.00	152.92	347.08	30.58
46050 Joint Power Agreements Income	35,000.00	0.00	35,000.00	15,755.86	19,244.14	45.02
46900 Miscellaneous - Other	114,350.00	0.00	114,350.00	44,493.54	69,856.46	38.91
46000 Totals	149,850.00	0.00	149,850.00	60,402.32	89,447.68	40.31
0001 Totals	4,032,475.00	0.00	4,032,475.00	1,248,690.83	2,783,784.17	30.97
40000 Totals	4,032,475.00	0.00	4,032,475.00	1,248,690.83	2,783,784.17	30.97

50000 Expenditures

6003 Water Utility/Authority

51000 Salary & Wages (FTE required)

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
51020 Salaries - Full-Time Positions	1,283,000.00	0.00	1,283,000.00	281,939.42	1,001,060.58	21.98
51060 Salaries - Overtime	41,500.00	0.00	41,500.00	13,664.52	27,835.48	32.93
51900 Salaries - Other Wages	280,000.00	0.00	280,000.00	51,637.94	228,362.06	18.44
51000 Totals	1,604,500.00	0.00	1,604,500.00	347,241.88	1,257,258.12	21.64

52000 Employee Benefits

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
52010 FICA - Regular	95,000.00	0.00	95,000.00	21,929.86	73,070.14	23.08
52011 FICA - Medicare	33,000.00	0.00	33,000.00	9,025.12	23,974.88	27.35
52020 Retirement	210,000.00	0.00	210,000.00	15,357.83	194,642.17	7.31
52030 Health and Medical Premiums	310,000.00	0.00	310,000.00	86,350.48	223,649.52	27.85
52040 Life Insurance Premiums	20,000.00	0.00	20,000.00	5,921.02	14,078.98	29.61
52050 Dental Insurance Premiums	13,000.00	0.00	13,000.00	9,921.95	3,078.05	76.32
52060 Vision Insurance Medical Premiums	4,500.00	0.00	4,500.00	952.30	3,547.70	21.16
52080 Other Insurance Premiums	2,000.00	0.00	2,000.00	360.00	1,640.00	18.00
52100 Workers' Compensation Premium	15,750.00	0.00	15,750.00	5,515.00	10,235.00	35.02
52000 Totals	703,250.00	0.00	703,250.00	155,333.56	547,916.44	22.09

53000 Travel Costs

	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
--	----------	-------------	----------	--------------	---------	------------

53030 Travel - Employees	14,000.00	0.00	14,000.00	2,056.48	11,943.52	14.69
53050 Transportation Costs	1,500.00	0.00	1,500.00	501.08	998.92	33.41
53000 Totals	15,500.00	0.00	15,500.00	2,557.56	12,942.44	16.50
54000 Purchased Property Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
54030 Maintenance & Repairs - Grounds/Roadways	120,000.00	0.00	120,000.00	518.48	119,481.52	0.43
54040 Maintenance & Repairs - Vehicles	65,000.00	0.00	65,000.00	29,111.04	35,888.96	44.79
54999 Other Maintenance	175,500.00	0.00	175,500.00	47,718.33	127,781.67	27.19
54000 Totals	360,500.00	0.00	360,500.00	77,347.85	283,152.15	21.46
55000 Contractual Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
55010 Contract - Audit	14,000.00	0.00	14,000.00	0.00	14,000.00	0.00
55030 Contract - Professional Services	200,500.00	0.00	200,500.00	55,630.89	144,869.11	27.75
55999 Contract - Other Services	13,225.00	0.00	13,225.00	3,153.52	10,071.48	23.85
55000 Totals	227,725.00	0.00	227,725.00	58,784.41	168,940.59	25.81
56000 Supplies	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
56020 Supplies - General Office	16,000.00	0.00	16,000.00	3,013.98	12,986.02	18.84
56030 Supplies - Field Supplies	60,000.00	0.00	60,000.00	21,516.63	38,483.37	35.86
56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	25,000.00	0.00	25,000.00	6,836.65	18,163.35	27.35
56110 Supplies - Uniforms/Linen	18,000.00	0.00	18,000.00	4,636.87	13,363.13	25.76
56120 Supplies - Vehicle Fuel	100,000.00	0.00	100,000.00	26,881.32	73,118.68	26.88
56999 Supplies - Other	152,000.00	0.00	152,000.00	57,170.74	94,829.26	37.61
56000 Totals	371,000.00	0.00	371,000.00	120,056.19	250,943.81	32.36
57000 Operating Costs	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
57050 Employee Training	5,000.00	0.00	5,000.00	1,320.47	3,679.53	26.41
57070 Insurance - General Liability/Property	100,000.00	0.00	100,000.00	22,380.00	77,620.00	22.38
57080 Postage	3,250.00	0.00	3,250.00	291.37	2,958.63	8.97
57090 Printing/Publishing/Advertising	60,000.00	0.00	60,000.00	16,806.00	43,194.00	28.01
57150 Subscriptions & Dues	3,250.00	0.00	3,250.00	550.00	2,700.00	16.92
57160 Telecommunications	46,000.00	0.00	46,000.00	10,923.20	35,076.80	23.75
57170 Utilities - Electricity	231,500.00	0.00	231,500.00	65,078.71	166,421.29	28.11
57171 Utilities - Natural Gas	3,000.00	0.00	3,000.00	491.43	2,508.57	16.38
57999 Other Operating Costs	103,000.00	0.00	103,000.00	22,799.47	80,200.53	22.14
57000 Totals	555,000.00	0.00	555,000.00	140,640.65	414,359.35	25.34
59000 Debt Service	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
59010 Debt Service - Principal Payments	330,000.00	0.00	330,000.00	28,805.22	301,194.78	8.73
59020 Debt Service - Interest Payments	165,000.00	0.00	165,000.00	39,201.59	125,798.41	23.76
59000 Totals	495,000.00	0.00	495,000.00	68,006.81	426,993.19	13.74
6003 Totals	4,332,475.00	0.00	4,332,475.00	969,968.91	3,362,506.09	22.39
50000 Totals	4,332,475.00	0.00	4,332,475.00	969,968.91	3,362,506.09	22.39
60000 Other Financing Sources						
0001 No Department						
61000 Transfers	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61100 Transfers In	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
61000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
0001 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
60000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
50100 Totals	8,664,950.00	0.00	8,664,950.00	2,218,659.74	6,446,290.26	25.60

50300 Wastewater/Sewer Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
44230 Utility Service Fees	235,000.00	0.00	235,000.00	60,725.70	174,274.30	25.84
44240 Utility Connection Fees	20,750.00	0.00	20,750.00	13,053.55	7,696.45	62.91
44990 Other Charges for Services	20,000.00	0.00	20,000.00	7,410.71	12,589.29	37.05

	44000 Totals	275,750.00	0.00	275,750.00	81,189.96	194,560.04	29.44
46000 Miscellaneous Revenues		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
46900 Miscellaneous - Other		50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
	46000 Totals	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
	0001 Totals	325,750.00	0.00	325,750.00	81,189.96	244,560.04	24.92
	40000 Totals	325,750.00	0.00	325,750.00	81,189.96	244,560.04	24.92
50000 Expenditures							
6005 Wastewater Utility/Authority							
51000 Salary & Wages (FTE required)		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
51020 Salaries - Full-Time Positions		65,000.00	0.00	65,000.00	0.00	65,000.00	0.00
51060 Salaries - Overtime		4,725.00	0.00	4,725.00	0.00	4,725.00	0.00
	51000 Totals	69,725.00	0.00	69,725.00	0.00	69,725.00	0.00
52000 Employee Benefits		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
52010 FICA - Regular		525.00	0.00	525.00	0.00	525.00	0.00
52011 FICA - Medicare		2,625.00	0.00	2,625.00	0.00	2,625.00	0.00
52020 Retirement		7,350.00	0.00	7,350.00	0.00	7,350.00	0.00
	52000 Totals	10,500.00	0.00	10,500.00	0.00	10,500.00	0.00
54000 Purchased Property Services		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
54999 Other Maintenance		103,875.00	0.00	103,875.00	36,274.98	67,600.02	34.92
	54000 Totals	103,875.00	0.00	103,875.00	36,274.98	67,600.02	34.92
56000 Supplies		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
56030 Supplies - Field Supplies		35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
	56000 Totals	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
57000 Operating Costs		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
57050 Employee Training		2,200.00	0.00	2,200.00	0.00	2,200.00	0.00
57170 Utilities - Electricity		24,450.00	0.00	24,450.00	3,191.07	21,258.93	13.05
	57000 Totals	26,650.00	0.00	26,650.00	3,191.07	23,458.93	11.97
59000 Debt Service		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
59010 Debt Service - Principal Payments		185,000.00	0.00	185,000.00	25,415.16	159,584.84	13.74
59020 Debt Service - Interest Payments		120,000.00	0.00	120,000.00	49,104.84	70,895.16	40.92
	59000 Totals	305,000.00	0.00	305,000.00	74,520.00	230,480.00	24.43
	6005 Totals	550,750.00	0.00	550,750.00	113,986.05	436,763.95	20.70
	50000 Totals	550,750.00	0.00	550,750.00	113,986.05	436,763.95	20.70
60000 Other Financing Sources							
0001 No Department							
61000 Transfers		Original	Adjustments	Adjusted	Year-to-Date	Balance	% Realized
61100 Transfers In		225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	61000 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	0001 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	60000 Totals	225,000.00	0.00	225,000.00	56,250.00	168,750.00	25.00
	50300 Totals	1,101,500.00	0.00	1,101,500.00	251,426.01	850,073.99	22.83
ALL FUNDS		Original	Adjustments	Adjusted	YTD	Balance	% Realized
60000 Other Financing Sources		0.00	0.00	1,050,000.00	112,500.00	937,500.00	10.71
40000 Revenues		0.00	0.00	4,358,225.00	1,329,880.79	3,028,344.21	30.51
50000 Expenditures		0.00	0.00	4,883,225.00	1,083,954.96	3,799,270.04	22.20