



MEETING WAS POSTPONED DUE TO LACK OF QUORUM

Date: June 23, 2021

Time: 9:30 a.m.

Places: Online Zoom meeting

Event: Regular Board Meeting

Name	Company Name	Contact Information Phone Number	Email Address
Karen Nichols	LRG- Projects Manager	575-233-5742 Ext1018	
Kathi Jackson	LRG - Finance Manager	575-233-5742 Ext1005	
Patricia Charles	LRG- Projects Specialist	575-233-5742 Ext1021	
Esperanza Holguin	LRG- Board Chair	575-644-9543	
Mike Lopez	LRG- Operations Manager	575-233-5742 Ext1011	
John Schroder	LRG- Accounting Assistant	575-233-5742 Ext1006	
Martin Lopez	LRG- General Manager	575-233-5742 Ext1004	
Henry Magallanez	LRG- Board Director	575-525-9683	
Furman Smith	LRG- Board Vice Chair	575-382-5982	
Marty Howell	Souder, Miller & Associates	575-647-0799	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

MINUTES FOR POSTPONED MEETING —REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, June 16, 2021 via Online Zoom Meeting

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Chair Mrs. Holguin called the meeting to order at 9:42 a.m. Mr. P. Smith representing District #1 was absent, District #2 is Vacant, Mr. Evaro representing District #3 was absent, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, District #6 is Vacant, Mr. F. Smith representing District #7 was absent. Staff present were General Manager Martin Lopez, Projects Manager Karen Nicholas, Projects Specialist Patricia Charles, Accounting Assistant John Schroder, Operations Manager Mike Lopez and Finance Manager Kathi Jackson. Guests present were Tyler Hopkins from Bohannon Huston and Marty Howell from Sounder, Miller & Associates. Mrs. Holguin established that we did not have quorum, so the **meeting was Postponed until Wednesday, June 23, 2021 at 9:30 a.m.**

June 23, 2021 Call to Order, Roll Call to Establish Quorum: Chair Mrs. Holguin called the meeting to order at 9:30 a.m., Mr. P. Smith representing District 1 was absent, District #2 is Vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District #5 was present, District #6 is Vacant, Mr. F. Smith representing District #7 was present. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Accounting Assistant John Schroder, Operations Manager Mike Lopez and Finance Manager Kathi Jackson. Guest present were Marty Howell from Sounder, Miller & Associates.

- II. **Pledge of Allegiance** – postponed due to online meeting
- III. **Motion to approve Agenda** – Mr. F. Smith made the motion to approve the Agenda, Mr. Magallanez seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes** -
 - A. **Motion to approve the minutes of the May 19, 2021 Regular Board Meeting**
 - B. **Motion to approve the minutes for the June 2, 2021 Special Board Meeting**

Mr. Magallanez made the motion to approve the minutes for the minutes for the May 19, 2021 and the June 2, 2021 meetings. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Presentations** - none
- VI. **Public Input** - none
- VII. **Managers' Reports**

- A. **General Manager** – Mr. Lopez provided a written report and stood for questions. He said Parttime employee, Jesus Reyes submitted his resignation. He works for DAC full time and is getting close to retirement age.
- B. **Finance** – Ms. Jackson provided a written report and stood for questions. Revenues were \$301,889.12 expenses were \$413,718.94 we exceeded what we expected. We funded our 401K and paid the expenses related the rehabilitation of some wells.
- C. **Projects** – Ms. Nichols provided a written report and stood for questions. We are waiting on USDA-RD approval to bid and closing on RCAC construction loan on the South Valley Water Supply & Treatment Project. We received several bids for the Central Office Building all of them exceeded available funding.
- D. **Operations** – Mr. Lopez provided a written report and stood for questions. He mentioned that water production was lower this year compared to last year. He believes it because this time last year we were in the middle of the COVID pandemic and this year people are going back to work.

VIII. Unfinished Business

- A. **Appointment of Directors for Districts 2 & 6** - Postponed

IX. New Business

- A. **Motion to approve and adopt proposed amendment to Member Customer Policies** – Mr. Lopez said these changes are targeted to customers that have purchased or sold their properties. Current policy says customers are supposed to inform us when selling property and buyers are supposed to open accounts under their own names. We are proposing Customers that are selling their properties not be charged a deactivation fee. Proposing buyers pay an administrative service activation fee. Proposing Members that have lost their membership to be charged a reconnection fee for water service and a fee for sewer if applicable. Mr. Magallanez made the motion to approve and adopt proposed amendment to Member Customer Policies. Mr. Evaro seconded the motion, the motion passed with all in favor.
- B. **Motion to approve and adopt proposed amendment to Schedule of Rates & Fees connection fees and service fees** – Mr. Lopez said this proposed amendment is to set the new or changed fees. Mr. Magallanez made the motion to approve and adopt proposed amendment to Schedule of Rates & Fees. Mr. Evaro seconded the motion, the motion passed with all in favor.
- C. **Award of construction contract for Central Operations Facility Projects** – Ms. Nichols informed the board that 3 bids were received and all exceeded the funding available. Industrial C&E Services was the lowest bidder. Some additional money will need to be borrowed. She asked that the award be granted contingent upon NMED-CPB approval and availability of funds and giving General Manager authorization to negotiate the contract. Mr. Magallanez made the motion to award the construction contract for Central Operations Facility Project to Industrial C&E Services, contingent upon NMED-CPB approval and availability of funds and giving General Manager authorization to

negotiate the contract. Mr. F. Smith seconded the motion. The motion passed with Mr. Evaro -yes, Mrs. Holguin -yes, Mr. Magallanez -yes, Mr. F. Smith -no.

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, July 21, 2021 at the Vado Office.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Districts 3, 4, 5 & 7 expire in 2021, and 2 & 6 are vacant. Election Day is 11/2/21
- C. Motion to adopt Resolution Adopting FY2020 4th Quarter Budget
- D. Motion to adopt Resolution Adopting FY2020 Budget Adjustments
- E. Motion to adopt Resolution Approving and Adopting the Final Budget for FY-2021
- F. Motion to approve a 2-year extension for the Talavera MDWCA O & M Contract (Expires July 31, 2021)
- G. Motion to adopt Resolution Approving the SCCOG membership
- H. Motion to adopt Juneteenth Federal Holiday, June 19 and add to our Employee Policy Manuel

XI. Motion to Adjourn -

These minutes will be presented to the board for approval on the 21st Day of July, 2021 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, June 16, 2021 via Online Zoom Meeting

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. P. Smith) __, #2 (Vacant) __, #3 (Mr. Evaro) __, #4 (Mrs. Holguin) __, # 5 (Mr. Magallanez) __, #6 (Vacant) __, #7 (Mr. F. Smith) __
- II. Pledge of Allegiance – postponed due to online meeting
- III. Motion to approve Agenda
- IV. Approval of Minutes
 - A. Motion to approve the minutes of the May 19, 2021 Regular Board Meeting
 - B. Motion to approve the minutes for the June 2, 2021 Special Board Meeting
- V. Presentations: none
- VI. Public Input
 - A. General Matters: 15 minutes are allotted for this item, 3 minutes per person
- VII. Managers’ Reports
 - A. General Manager
 - B. Finance
 - C. Projects
 - D. Operations
- VIII. Unfinished Business
 - A. Appointment of Directors for Districts 2 & 6 - Postponed
- IX. New Business
 - A. Motion to approve and adopt proposed amendment to Member Customer Policies
 - B. Motion to approve and adopt proposed amendment to Schedule of Rates & Fees connection fees and service fees
 - C. Award of construction contract for Central Operations Facility Projects
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, July 21, 2021 at the Vado Office.

- A.** Have any Board Members participated in training? If so, please give us a copy of your certificate
- B.** Districts 3, 4, 5 & 7 expire in 2021, and 2 & 6 are vacant. Election Day is 11/2/21

XI. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

Motion to approve and adopt proposed amendment to Member-Customer Policies

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

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Chair Mrs. Holguin called the meeting back to order

- II. **Call to Order, Roll Call to Establish Quorum:**
- III. Pledge of Allegiance – postponed due to online meeting
- IV. Motion to approve Agenda
- V. Approval of Minutes
 - A. Motion to approve the minutes of the May 19, 2021 Regular Board Meeting
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- VI. Presentations: none
- VII. Public Input
 - A. General Matters: 15 minutes are allotted for this item, 3 minutes per person
- VIII. Managers' Reports
 - A. General Manager
 - B. Finance
 - C. Projects
 - D. Operations
- IX. Unfinished Business

A. Appointment of Directors for Districts 2 & 6 - Postponed

X. New Business

- A. Motion to approve and adopt proposed amendment to Member Customer Policies**
- B. Motion to approve and adopt proposed amendment to Schedule of Rates & Fees connection fees and service fees**
- C. Award of construction contract for Central Operations Facility Projects**

XI. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, July 21, 2021 at the Vado Office.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate**
- B. Districts 3, 4, 5 & 7 expire in 2021, and 2 & 6 are vacant. Election Day is 11/2/21**

XII. Motion to Adjourn

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LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, May 19, 2021 via Online Zoom Meeting

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Chair Mrs. Holguin called the meeting to order at 9:30 a.m., Mr. P. Smith representing District #1 was present, District #2 is vacant, Mr. Evaro representing District #3 was absent, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, District #6 is vacant, Mr. F. Smith representing District #7 was present. Staff present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Project Manager Karen Nicholas, Projects Specialist Patricia Charles, Operations Manager Mike Lopez. Guest present was Stacie Durham customer and community member.
- II. **Pledge of Allegiance** – postponed due to online meeting
- III. **Motion to approve Agenda** – Mr. Magallanez made the motion to approve the Agenda, Mr. P. Smith seconded the motion. The motion passed with all in favor.
- IV. **Approval of Minutes -**
 - A. **Motion to approve the minutes of the April 21, 2021 Regular Board Meeting** – Mr. F. Smith made the motion to approve the minutes for April 21, 2021 Regular Board Meeting. Mr. Magallanez seconded the motion, the motion passed with all in favor.
- V. **Presentations:** none
- VI. **Public Input:** none
- VII. **Managers' Reports**
 - A. **General Manager** – Mr. Lopez provided a written report and stood for questions. Mr. Lopez wanted to let the board members know that there will most likely be a formal request from Rincon Water Co-Op Board Members to merger with LRGPWVA. He will focus on doing an evaluation/assessment and will present the board with a feasibility report at a future meeting.
 - B. **Projects** – Ms. Nichols provided a written report and stood for questions. Ms. Nichols mentioned that we have 2 Projects out to bid, the first one is High Valley Water System Improvement Project II which is a new well. Second is the Central Office Building Project it is out to bid again with a new bid-opening date of June 10. Mr. Magallanez said that Moy Surveying would be happy to donate the survey services to LRGPWVA. Ms. Nichols thanked him and asked him to communicate with Wilson & Company field surveys are sometime needed during construction. The Water Master Plan – Bohannon Huston provided a Draft Water Master Plan for review and comments the meeting was held on 5/13/21. The Colonia's Infrastructure Board will be meeting tomorrow at

10:00 a.m. we have 2 Projects up for approval for funding. She will send out the agenda with the meeting information in case someone would like to attending the meeting.

C. Operations – Mr. Mike Lopez provided a written report and stood for questions. Mrs. Holguin said it looked like it was a good month and did not have a lot of line breaks. Mrs. Durham asked the board at what point they wanted her to present her questions. Mrs. Holguin told her that the item she was interested in was number IXA Resolution #FY2021-18.

D. Finance – Ms. Jackson provided a written report and stood for questions. Revenues where at \$260,380 and expenses were at \$309,045 for the month of April 2021. The extra money spent was due to well repairs. LRGPWWA is right on track with the budget, one more month for this year and we start a new one. Mrs. Holguin, thanks Mr. Jackson and said she and Mr. Schroder are doing a fantastic job with the finances.

VIII. Unfinished Business

A. Appointment of Directors for Districts 2 & 6 - Postponed

IX. New Business

A. Motion to adopt Resolution #FY2021-18 Adopting Amended Governance Documents

Public Input – Mrs. Holguin asked Ms. Nichols to explain the reason for this amendment. Ms. Nichols said before the board is a resolution to adopt an amendment to the Governance Documents. We held a public hearing as required. We had some public input via email (a copy of the emails have been included in today's packet. The emailed comments are from Mr. Salvador Guerrero and Mrs. Stacie Durham, who is present as this meeting. The reason for the amendment to the Governance documents is due to the issue we are having with Rural Development pertaining to accessing their funding. She has been doing projects between Desert Sands and LRGPWWA for over 40 years and has always been able to get funding from Rural Development. Rural Development is now questioning our ability to execute mortgages as security for their funding. Being compromised of Colonia's we get an advantages ration of grants to loans due to that status. Their concern is that there is nothing specifically in our statute addressing our ability to put up mortgages as collateral for loans. In order to address this our attorney has recommended that this amendment be added to Section 2.06 Authority Powers, Functions and Duties- #28. This section is also reflected in our Founding Statue, it lists all the things as a governmental entity we have the power to do. Mrs. Durham wanted to share her concerns about her water billing. She indicated that she was paying too much for the amount of water she uses. She said she should be in tier 1, but believes she is in tier 5. Mr. Lopez invited her to meet with him so they could go over her account and take a look at her water usage. Mrs. Durham also believes each Community should be individually assessed. She also opposed the payment plan for her community, she also indicated that she is the spokesperson for her Community. Chair Mrs. Holguin said, Mrs. Durham could meet with General Manager Martin Lopez and discuss the issues she was having with her water bill and any other issues she had with LRGPWWA. Mrs. Holguin acknowledged receiving the emailed comments from Mr. Sal Guerrero, who was not present at the meeting.

Roll-call vote - Mr. Magallanez made the motion to adopt Resolution #FY2021-18 Adopting Amended Governance Documents. Mr. P. Smith seconded the motion, the motion passed with all in favor.

- B. Motion to adopt Resolution #FY2021-19 Open Meetings Act Compliance (which includes the BoD Regular Board Meeting Schedule)** – Mr. Lopez indicated that the attached meeting schedule is mostly still the third Wednesday of each month at 9:30 a.m. Ms. Nichols said the only two months the meetings will be on the 2nd Wednesday of each month are November and December, this is because of the holidays. Mr. F. Smith asked when we would be going back to in person meetings. Chair Mrs. Holguin said the Governor is opening up in June, so she said we should be able to meet in person starting with the July Meeting. Mr. Magallanez made the motion to adopt Resolution #FY2021-19 Open Meetings Act Compliance and Regular Board Meeting Schedule. Mr. F. Smith seconded the motion, the motion passed with all in favor.
- C. Motion to adopt Resolution #FY2021-20 Adopting Interim Budget for FY2022** – Ms. Jackson said she was trying to be conservative and increased the Revenues and Expenses by 3%. We will have two revenue streams starting up during the next fiscal year from Brazito Sewer and Dona Ana County sewer billing. She does not know how much the revenues will be and due to the cost of materials and supplies she believes it will be a tough year and will have to watch it closely. Chair Mrs. Holguin thanked her for keeping an eye on LRGPWWA’s budget. Mr. F. Smith made the motion to adopt Resolution #FY2021-20 adopting Interim Budget for FY2022. Mr. P. Smith seconded the motion, the motion passed with all in favor.
- D. Termination of Membership for Delinquent Accounts** – Mr. Lopez said these customers have gone thru our collection process and the final action is to terminate the membership for non-payment. Some of these customers no longer own the properties, in this case we may be able to collect when the property is sold and require a new membership. The majority on the list have liens which will help in the collection of the funds. Ms. Charles notified Mr. Lopez that Customer Michael Martinez had communicated with our office yesterday and said he would be paying the account balance. She asked him if we needed to exclude him from the termination list. Mr. Lopez said he would like to amend the motion to exclude Mr. Martinez from the termination list and if not paid by next board meeting; then he will be on the agenda for termination. Mr. Magallanez asked why most accounts had liens filed and Mr. Martinez’s account was a write-off. Mr. Lopez said this happens when a customer is a renter and not an owner. Some old accounts, were setup by the old Mutual Domestic which would let the Renters open accounts in the renter’s name. The process now involves the Owner, so when the Renter does not pay then we place a lien on the Owner’s property. This will help in collecting delinquent account funds. Ms. Jackson said when accounts are written off the property is set to zero so the next owner has to establish new service.
- E. Staff Years of Service Recognition – Justin Butler for 5 years of service** – Mr. Butler is a Well technician and oversees the operations of the East Mesa area. Mr. Lopez will be presenting him with a 5-year plaque at a later date. Mrs. Holguin wanted to congratulate Mr. Butler for his dedication to LRGPWWA.
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, June 16, 2021 at the La Mesa Office.** – Chair Mrs. Holguin said this next meeting will still be virtual.
- A. Have any Board Members participated in training? If so, please give us a copy of your certificate** – Chair Mrs. Holguin said there would be a training set for next year on Ethics and recommended all

board members attend. She would like all board members to be certified in Board Ethics and other areas. She will let Mrs. Charles notify every one regarding the date of the training.

- B. Districts 3, 4, 5 & 7 expire in 2021, and 2 & 6 are vacant. Election Day is 11/2/21**
- C. Amendment to Member Customer Policies regarding changes of ownership**
- D. Award of construction contracts for High Valley Water System Improvements Phase II and Central Operations Facility Projects**

XI. Motion to Adjourn – Mr. F. Smith made the motion to adjourn the board meeting at 10:14 a.m. Mr. P. Smith seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 16th Day of June, 2021 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —SPECIAL BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, June 02, 2021 via Online Zoom Meeting

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- I. **Call to Order, Roll Call to Establish Quorum:** Chair Mrs. Holguin called the meeting to order at 9:30 a.m. Mr. P. Smith representing District #1 was present, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, District #6 is vacant, Mr. F. Smith representing District #7 was absent. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests present were Robert Storey, Marty Howell, Lilia Reid from Souder Miller and Tyler Hopkins from Bohannon Huston.
- II. **Pledge of Allegiance** – postponed due to online meeting
- III. **Motion to approve Agenda** - Mr. Magallanez made the motion to approve the agenda. Mr. P. Smith seconded the motion, the motion passed with all in favor.
- IV. **New Business**
 - A. **Motion to approve the Contract Award for High Valley Water Improvement System Phase II Project to J29 Construction contingent upon NMED Construction Programs Bureau approval** – Ms. Nichols said one bid was received for this project. We knew that there might not be enough money for the well building due to cost increases during the design phase, so the project was bid with alternates. The contract will be awarded with the No Building Alternate When she applied to Colonia’s she included the well building costs in the proposed budget for Phase III. Mr. Magallanez made the motion to approve the Contract Award for High Valley Water Improvement System Phase II Project to J29 Construction, contingent upon NMED Construction Programs Bureau approval. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Motion to Adjourn:** Mr. P. Smith made the motion to adjourn the special board meeting at 9:38 a.m. Mr. Magallanez seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 16th Day of June, 2021 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LRGPWWA
Manager's Report
June 16, 2021

- AT&T tank site annual rent received
- Parttime employee has submitted their resignation (close to retirement)
- One employee has completed their probationary period, another had the probationary period extended for further evaluation
- 401K contribution for 2020 has been made
- Researching the possibility of changing 401K provider (customer service concerns)
- Staff will meet this afternoon to begin the Rincon Co-op merger assessment
- Beneficial Use Extension has been requested to State Engineer for LRG 65 (East Mesa) water rights



Lower Rio Grande Public Water Works Authority

Income Statement

Group Summary

For Fiscal: FYE 2021 Period Ending: 05/31/2021

	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
AcctNumber				
Revenue				
40000 - Operating Revenue	2,990,000.00	247,010.50	2,887,981.99	102,018.01
40001 - Activation & Connection Fees-Sev	0.00	266.67	800.01	-800.01
40002 - Installation Fees	105,000.00	8,438.42	111,736.19	-6,736.19
40003 - Activation & Connection Fees-Wa	5,000.00	300.00	3,650.00	1,350.00
40005 - Backflow Testing	7,000.00	75.00	6,175.00	825.00
40006 - Tampering Fee/Line Breaks	0.00	0.00	2,700.28	-2,700.28
40007 - Delinquency Fee	50,000.00	6,350.00	89,100.00	-39,100.00
40008 - Penalties-Water	50,000.00	7,166.13	80,449.50	-30,449.50
40009 - Membership Fees	5,000.00	750.00	8,413.35	-3,413.35
40010 - Impact Fees	40,000.00	13,650.64	190,031.90	-150,031.90
40011 - Returned Check Fees	0.00	0.00	115.00	-115.00
40012 - Credit Card Fees	8,000.00	1,256.00	13,518.00	-5,518.00
40013 - Miscellaneous Revenue	0.00	-8.14	225.00	-225.00
40015 - Penalties-Sewer	4,500.00	746.66	6,458.94	-1,958.94
40017 - Hydrant Meter Rental Fee	5,000.00	0.00	2,500.00	2,500.00
40019 - DAC Trash Coupons	1,000.00	38.00	724.00	276.00
40020 - Miscellaneous Revenue-Sewer	2,500.00	60.83	2,600.26	-100.26
45000 - Tower Rent	5,000.00	500.00	5,500.00	-500.00
45001 - Billing Adjustments-Water	0.00	0.00	-4,974.90	4,974.90
45005 - Fiscal Agent Fees	50,000.00	4,698.75	56,844.70	-6,844.70
45010 - Interest	0.00	28.46	267.71	-267.71
45015 - Copy/Fax	0.00	22.25	119.25	-119.25
45020 - Other Income	45,000.00	0.00	8,649.59	36,350.41
45022 - Annual Farm Rental	5,000.00	7,500.00	7,500.00	-2,500.00
45025 - Contract Services	40,000.00	2,938.95	41,427.42	-1,427.42
45030 - Transfers In	0.00	0.00	56,290.00	-56,290.00
49000 - Recovered Bad Debts	0.00	100.00	1,700.00	-1,700.00
Revenue Total:	3,418,000.00	301,889.12	3,580,503.19	-162,503.19
Expense				
60001 - Transfers to Reserve	0.00	10,000.00	110,000.00	-110,000.00
60005 - Accounting Fees	500.00	0.00	0.00	500.00
60010 - Audit	14,000.00	0.00	13,666.25	333.75
60020 - Bank Service Charges	15,000.00	2,092.31	26,484.73	-11,484.73
60025 - Cash Short/Over	500.00	40.00	292.01	207.99
60026 - Computer Hardware	10,000.00	3,708.05	13,883.47	-3,883.47
60030 - Dues and Subscriptions	3,000.00	688.00	6,599.79	-3,599.79
60035 - Engineering Fees	10,000.00	3,099.06	8,071.18	1,928.82
60045 - Late Fees	1,000.00	0.00	39.54	960.46

60050 - Legal Fees	5,000.00	498.24	4,561.14	438.86
60055 - Legal Notices	2,500.00	1,521.21	1,521.21	978.79
60060 - Licenses & Fees	6,000.00	246.62	7,359.21	-1,359.21
60065 - Meals	2,500.00	0.00	17.93	2,482.07
60075 - Permit Fees	1,500.00	25.00	1,100.00	400.00
60080 - Postage	3,000.00	193.38	1,518.10	1,481.90
60090 - Professional Fees-Other	10,000.00	0.00	-6,563.43	16,563.43
60100 - Project Development	0.00	1,000.00	68,485.27	-68,485.27
60116 - Alto De Las Flores Expenses	0.00	18.48	18.48	-18.48
60120 - Retirement Account Fees	6,500.00	0.00	7,425.76	-925.76
60125 - Easments & Leases	10,000.00	0.00	1,460.72	8,539.28
60130 - Training	5,000.00	0.00	1,950.38	3,049.62
60140 - Travel:Airfare Per Diem	3,000.00	0.00	0.00	3,000.00
60150 - Travel:Lodging Per Diem	4,000.00	0.00	0.00	4,000.00
60155 - Travel:Meals Per Diem	2,000.00	0.00	0.00	2,000.00
60160 - Travel:Mileage/Parking Per Diem	1,500.00	0.00	0.00	1,500.00
60165 - Travel:Vehicle Rental Per Diem	1,000.00	0.00	0.00	1,000.00
60600 - Debit Service	148,000.00	8,967.57	246,178.52	-98,178.52
60625 - Interest paid to NMED	14,000.00	0.00	0.00	14,000.00
60650 - Interest paid to NMFA	37,000.00	2,373.26	29,642.59	7,357.41
60675 - Interest paid to USDA	125,000.00	11,596.26	139,501.33	-14,501.33
63000 - Regular Pay	1,120,000.00	89,367.41	971,618.92	148,381.08
63001 - Overtime	54,500.00	2,338.21	33,552.61	20,947.39
63006 - Holiday Pay	56,500.00	895.20	50,096.34	6,403.66
63007 - Sick Pay	50,000.00	5,751.17	59,397.53	-9,397.53
63008 - Annual Leave Pay	118,000.00	5,743.79	82,753.18	35,246.82
63010 - 401K 10% Company Contribution	5,000.00	0.00	0.00	5,000.00
63020 - 401K Employee Contribution	2,000.00	0.00	0.00	2,000.00
63040 - Administrative Labor	5,000.00	0.00	0.00	5,000.00
63060 - Contract Labor	0.00	0.00	649.88	-649.88
63070 - Employee Benefits-401K Contrib	168,500.00	113,426.68	144,504.41	23,995.59
63100 - Insurance-Dental	12,500.00	1,183.50	12,325.66	174.34
63110 - Insurance-Health	250,000.00	24,967.06	255,801.44	-5,801.44
63115 - Salaries: Insurance - Work Comp	15,000.00	2,764.00	11,725.00	3,275.00
63125 - Insurance: Life & Disability	12,500.00	0.09	57.05	12,442.95
63130 - Mileage	1,500.00	0.00	0.00	1,500.00
63135 - Drug Testing	500.00	35.00	530.65	-30.65
63160 - Payroll Taxes-Medicare	20,500.00	1,509.36	17,362.54	3,137.46
63170 - Payroll Taxes-Social Security	80,500.00	6,453.91	74,239.81	6,260.19
63180 - Payroll Taxes-State Unemployme	0.00	0.00	984.00	-984.00
63195 - Taxes, Liability, Insurance: Cobra	0.00	75.00	685.00	-685.00
63200 - Vision Insurance	4,000.00	328.41	3,581.47	418.53
64100 - Sewer:DAC Waste Water Flow Ch	50,000.00	4,996.29	52,385.89	-2,385.89
64200 - Sewer:Electricity-Sewer	9,000.00	1,360.83	13,201.28	-4,201.28
64300 - Sewer:Lab & Chemicals-Sewer	10,000.00	2,784.80	18,428.56	-8,428.56
64500 - Sewer:Supplies & Materials	28,500.00	0.00	45.87	28,454.13
64501 - Pre Paid Tank Site Lease	0.00	0.00	1,625.00	-1,625.00

65010 - Automobile Repairs & Maint.	30,000.00	5,013.88	49,906.22	-19,906.22
65230 - Computer Maintenance	70,000.00	4,696.02	63,383.17	6,616.83
65240 - Equipment Rental	2,500.00	0.00	320.06	2,179.94
65250 - Fuel	60,000.00	14,860.97	53,466.93	6,533.07
65255 - GPS Insights Charges	7,000.00	568.50	7,422.91	-422.91
65260 - Kitchen & Cleaning Supplies	1,000.00	0.00	0.00	1,000.00
65270 - Lab Chemicals-Water	5,000.00	54.38	946.28	4,053.72
65275 - SCADA Maintenance Fee	2,000.00	0.00	0.00	2,000.00
65276 - Test Equipment Calibration	2,000.00	0.00	0.00	2,000.00
65277 - Generator Maintenance Contract	3,000.00	0.00	698.59	2,301.41
65278 - Meter Testing/Repair/Replaceme	20,000.00	15.00	249.55	19,750.45
65280 - Lab Chemicals-Water:Chemicals	35,000.00	3,090.39	32,394.50	2,605.50
65300 - Locates	2,500.00	0.00	0.00	2,500.00
65310 - Maint. & Repairs-Infrastructure	65,000.00	18,671.84	224,834.08	-159,834.08
65320 - Maint. & Repairs-Office	12,500.00	11,033.63	27,268.24	-14,768.24
65330 - Maintenance & Repairs-Other	16,500.00	7,883.44	53,295.18	-36,795.18
65340 - Materials & Supplies	50,000.00	4,396.08	48,315.87	1,684.13
65345 - Non Inventory-Consumables	50,000.00	2,381.16	32,821.28	17,178.72
65350 - Office Supplies	10,000.00	1,156.13	12,143.09	-2,143.09
65360 - Printing and Copying	47,500.00	1,252.51	40,726.09	6,773.91
65370 - Tool Furniture	10,000.00	1,273.84	24,684.37	-14,684.37
65390 - Uniforms-Employee	15,000.00	1,126.57	10,813.70	4,186.30
65490 - Cell Phone	20,000.00	2,406.28	20,522.80	-522.80
65500 - Electricity-Lighting	6,000.00	451.31	5,278.45	721.55
65510 - Electricity-Offices	15,000.00	968.77	12,043.18	2,956.82
65520 - Electricity-Wells	200,000.00	17,662.78	182,020.79	17,979.21
65530 - Garbage Service	3,000.00	220.08	2,413.74	586.26
65540 - Natural Gas	3,000.00	171.26	1,895.08	1,104.92
65550 - Security/Alarm	5,000.00	0.00	3,488.86	1,511.14
65560 - Telephone	20,000.00	2,494.28	27,567.37	-7,567.37
65561 - Telstar Maintenance Contract	7,000.00	0.00	0.00	7,000.00
65570 - Wastewater	2,000.00	380.12	2,085.92	-85.92
66200 - Insurance-General Liability	90,000.00	0.00	82,665.00	7,335.00
66700 - Water Conservation Fee	15,000.00	1,441.57	15,222.39	-222.39
Expense Total:	3,418,000.00	413,718.94	3,527,659.96	-109,659.96
Total Surplus (Deficit):	0.00	-111,829.82	52,843.23	-52,843.23

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 6/16/2021**

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc. – Design Stage – USDA-RD LOC \$15,030,780 (\$6,189,000 Loan/\$8,030,000 Grant) –27th Request for Funds from RCAC bridge loan has been submitted. LOC documents were submitted 4/26/21. Project is pending USDA-RD authorization to bid.

LRG-11-03 – Interconnect & Looping Project – see LRG-18-02 for current portion – Stern Drive Line Ext.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match: RCAC loan was approved, and loan commitment has been extended. Contract Documents have been approved by USDA-RD and NMED-DWB. Extension of Time has been submitted to NM OSE for the well. RD approval to bid and closing on RCAC construction loan are pending, closing instructions have been requested from OGC, and all LOC items have been submitted as of early August 2020. USDA-RD OGC had questions concerning the LRG PWWA’s authority to engage in mortgages and loans, and our attorney has responded. RD’s Office of General Counsel has agreed to provide a written explanation of their issue. Resolution was adopted at the April meeting and Governance Document amendment adopted at the May meeting after a public hearing addressed the issue. We were notified on June 1st that they are moving forward to provide closing instructions.

LRG-17-01 – Water Master Plan – BHI - WTB #252/CDBG 19-C-NR-I-06-G-100 \$50,000 + \$60,000 LRG funds: Ninth draw on funding is in process. BHI provided a Draft Water Master Plan for review and comment on 4/29/21. Review meeting was held on 5/13/21.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,285,619: Bids were opened on June 10, three bids were received, all of them exceed available funding, even including the \$1.2 million in Capital Outlay that is pending a grant agreement. Additional DWSRLF loan funds are available at 1% interest, but the project does not qualify for subsidy (grant funds). Because the 3 bids were so high the 2nd time the project was bid, we will be able to negotiate with contractor(s) to move forward with construction, and Todd Johansen at NMFA will let us know the requirements for that.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: pending NM-OSE comments/approval. Currently only includes the initial five systems.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: Change Order #3 was approved 4/28/21. Project is on hold pending El Paso Electric Company work to install 3-phase power to the site.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG \$93,307, 4915-CIF \$207,608 Loan/\$39544 Grant/\$9,562 Match – Design – Replacement Well Permit application was submitted 4/20/21, NMED-DWB review application was submitted 4/20/21 as well. Project Interest Form has been submitted to NMED-DWB for DWSRLF funding, and required documents have been submitted. Fundable priority list came out on June 9th, and this is the top priority project. Colonia’s funding was awarded for Ph. II design.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. –Contract was awarded to J-29

Enterprise's contingent upon NMED-CPB approval on 6/2/21. Application for DAC ROW permit for Arapaho Rd. was submitted 5/3/21. Colonia's funding for Phase III funding was approved.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP – We applied for \$240,000 Capital Outlay, and the bill the governor signed contained \$175,000 for this project. \$100k was provided by Senator Cervantes, and \$75k by Representative Angelica Rubio.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA –We have Task Order with SMA to do community outreach to see where there is interest from potential new customers, and determine whether a PER is needed. Work is underway, and survey phase is complete.

LRG-20-01 – Mesquite Wetlands Closure – Plan/Design - BHI - \$250,000 SAP: Final walk-through was held 3/11/21. Change Order for some additional dirt-work, fence repair, and gravel roadway to the monitor wells has been submitted to NMED-CPB and is pending approval.

LRG-21-01 – Vado Area Water System Improvements – Plan/Design/Construct – SMA - \$139,000 SAP 20-E4038-GFR – Draft contract documents were received 5/25/21, and comments were provided to the engineer by Operations on 6/2/21.

Other projects:

NM 2021 Legislature: Legislative Report is final for 2021, Capital Outlay Report by sponsor has also been completed.

Infrastructure Capital Improvements Plan 2023-2027: ICIP deadline for Special Districts this year is 9/3/21. Martin & I will meet with Tiffany Goolsby, SCCOG, to review projects and set dates for input from board, staff & public.

Reporting to Funding Agencies: Quarterly CIF Reports were submitted for 1st Quarter, SAP monthly reporting is up to date, SAP questionnaires have been completed and updated for the 2021 grants.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents.

Website and Email – Notices and Minutes pages are up to date.

Training – I have not attended any training in the past month. Patty did not attend any training either.

As Needed Engineering Services - Currently we have one active Task Orders: Bohannon Huston, Inc. for a State Land Office lease renewal. One additional Task Order is pending with Souder, Miller & Associates for an NM DOT permit.

Collection & Lien Procedures - 309 first notifications, 306 certified letters have been sent and 129 liens have been filed to date. 48 liens have been released following payment in full of the account.

Water Audits –Water Audit Committee met on May 11 & 12th to review and grade the audits. Results are available on the boards website.

Rate Study – Implementation of rate adjustment begins July 1.

Cyber Security Assessment – Follow-up meeting with Karl Pennock, RCAC, was held on 3/4/21.

Lower Rio Grande PWWA

Operators Report

June 16, 2021

System Problems and Repairs.

- Backflow inspections are Current. (Mesquite District)
- For the month of May, we were issued 188 work and service orders.
- For the month of May, we installed 6 new water service connections in the South Valley.
- We had no main line break at Alto De las Flores.
- We had no main line break at the East Mesa.
- We had no main or service line breaks at Talavera MDWCA.
- We had two Main line breaks in South valley area.
- Arroyo and El Centro are back in service and pumping fine.
- Well #13 and #14 are back in service and pumping fine.
- I have taken samples at all three monitoring wells from the mesquite wetlands and all results are in single digits.
- I have created all of the CCR's and they have been submitted to NMED for approval.

NMED: All of our Monthly Bac-T-Samples were taken for the month of May and all samples were negative.

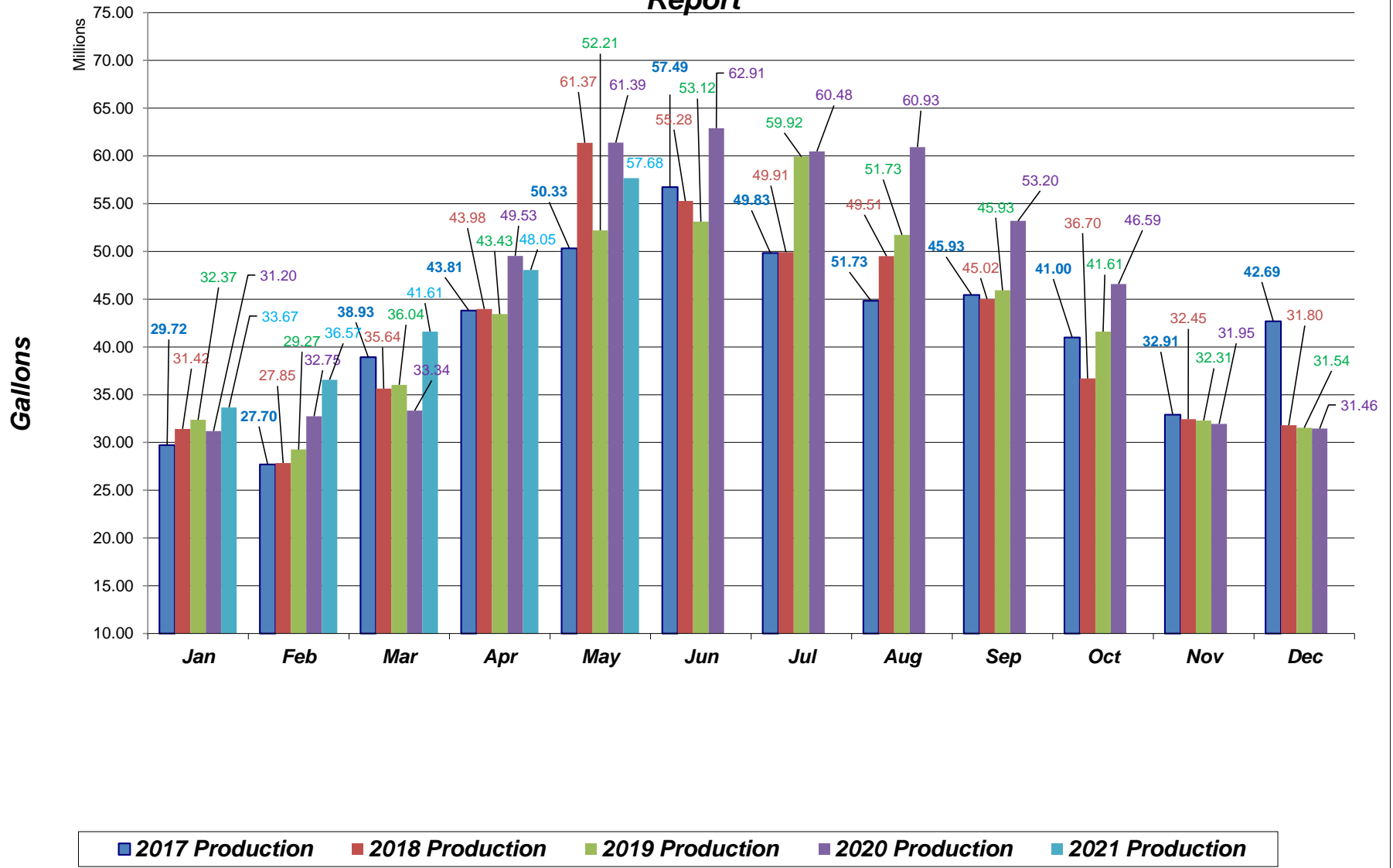
Mesquite district Wetlands: The three monitoring wells have been drilled and are ready to sample. I have sampled last month and I'm getting the reports ready for July.

Mesquite and Organ Sewer Reports. The Organ and the Mesquite Wastewater reports are not due Until July 1st, 2021.

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report





LOWER RIO GRANDE

Public Water Works Authority

P. O. Box 2646 Anthony, New Mexico 88021 (575) 233-5742

- iii. An active Member may voluntarily activate or deactivate their water service for a fee. However, Activation or Deactivation of service is required unilaterally for both water and sewer and requires a signed statement by the member requesting the meter being activated or deactivated. During Deactivation the member will not be assess a minimum charge for deactivated service. Activation commences the initiation of billing for that service. **Any recorded water/sewer usage on a Deactivated service is a violation of this policy and is grounds for a penalty fee (See FEE SCHEDULE—Attachment #2) or disconnection of service at any facility in service for the Member.**

- iv. Service to a property being sold shall be subject to an Administrative Service Deactivation fee. Activation of the service once the sale is complete shall be subject to an Administrative Service Activation fee.

J. Legal/Illegal Water/Sewer Service Connection. Water/Sewer service shall consist of facilities to supply water at normal operating pressure of the system to one dwelling or commercial unit at the meter or sewer stub-out. Water/Sewer service is for the sole use of the member, his agent(s) or tenant(s) **at the location requested only**, and does not permit the transfer or cross-connection of water by any means to another dwelling or commercial unit. Multiple connections are prohibited by the Authority and are unfair to the Members of the Authority. A representative of the Authority shall have the right at all reasonable hours to enter upon a Member's premises for the purpose of inspection and enforcement of this provision. **A violation of this policy is grounds for a penalty (See FEE SCHEDULE—Attachment #2) or disconnection of service at any facility in service for the Member.** An **Additional Minimum Policy** has been adopted to address certain types of multiple connections for both water and sewer connections.

3. METERING FACILITIES.

A. Metering of Water Service. Water service will be metered at each individual dwelling or place of business. Multiple dwellings **shall not** be connected to one



LOWER RIO GRANDE

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the LRGPWWA will notify the member/owner and the member/owner will have the authority to close or deactivate the account.

J. Membership in Default. When an account balance reaches six (6) months, the membership is deemed to be in default, and collection procedures will be initiated.

K. Termination of Membership & Liens. If a member's account is delinquent for twelve (12) months after disconnection of water service, the amount due may be considered uncollectible and the membership shall be cancelled. Water service for **all** accounts associated with the terminated membership will be terminated. The Authority may file a lien against property owned by the member, initiate further collection procedures, and/or use any other available means to collect the amount owed and resolve the default. After a membership is terminated, a request for reconnection shall be subject to payment of all outstanding balances plus a new **membership fee and ~~connection~~ Connection Reinstatement fees**.

L. Water/Sewer Service to the Seriously Ill. The Authority will not terminate water/sewer service to any residence where a seriously ill person resides provided that:

- i. A letter from a practitioner of the healing arts stating that discontinuance of service will endanger that person's life or health is filed with the Authority and such letter is updated and filed with the Authority every **ninety (90) days** thereafter and;
- ii. The Member/Customer enters into a Negotiated Payment Agreement with a monthly payment schedule for the delinquent amount.

5. BILLING AND PAYMENT FOR CROSS-CONNECTION PREVENTION AND CONTROL POLICY (CCPCP) FEES

A. Billing of CCPCP Fees.



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Residential Connection Fees

Membership fee:	\$50.00
Water Connection fee (Residential):	\$500.00
Water Rights Acquisition fee (Residential):	\$1,600.00 (see Water Rights Acquisition Policy)
Sewer Connection fee:	\$2,500.00

Water Connection Reinstatement fee: \$500.00

Sewer Connection Reinstatement fee: \$500.00

Other applicable fees: (As determined by Board or Designee)

Please note that the above fees are for a simple installation only. Costs for permits, paving, boring, etc. will be estimated and charged in advance. If installation cost exceeds the amount specified above, the Member shall pay the balance due within 30 days of connecting.

Commercial and Industrial Connection Fees

Commercial and Industrial Connection Fees and Water Rights Acquisition Fees shall be approved by the Board on a case by case basis.

Penalty & Other Fees

Delinquency fee:	\$50.00	(effective 7/1/17, \$20 prior)
Delinquency deposit:	\$100.00	
Open or Close water service (When requested outside of normal business hours & in addition to Delinquency fee)	\$20.00	



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Meter Test Fee- 5/8" to 1"	\$50.00	
(Includes removal & reinstallation, transportation to & from test lab, and lab test fee)		
Meter Test Fee- Larger than 1"	\$75.00 plus 3 rd party testing fee	
(3 rd party testing fee may vary depending on the size and type of meter. Testing will be performed on-site.)		
Meter Data-Logging Fee:	\$50.00	No charge for the first data-log within a one-year period, fee applies to all subsequent data-logs within one-year. No charge for data-log if meter test results show inaccuracy exceeding three-percent.
Meter Replacement Fee:	Labor plus materials costs,	applicable when meter in an existing service connection is replaced due to Member request
Service Activation fee:	\$50.00	
Service Deactivation fee:	\$50.00	
Administrative Service Deactivation fee	\$0.00	
Administrative Service Activation fee	\$200.00	
Renters Deposit (mandatory)	\$100.00	
Cross Connection Prevention and Control_Policy (CCPCP) Waiver Re-inspection Fee:	\$25.00	
CCPCP Inspection Fee	\$50.00	
CCPCP Device Annual Testing Fee:	\$125.00	
CCPCP Device Installation Fee:	Cost of Labor + Materials	
Fire-flow Testing Fee (per test)	\$200.00	
Water/Sewer facility Tampering fee:	\$500.00	

June 14, 2021

Karen Nichols
Projects Manager
Lower Rio Grande Public Water Works Authority
PO Box 2646
Anthony, NM 88021

Re: Operations Facility Bids

Dear Karen,

We have compiled the bids received for the new Operations Facility from June 10, 2021. Below is a breakdown of the bids received. Copies of the actual bids are also attached. Apparent low bidder (Base Bid) is C&E Industrial Services.

ITEM		A	B	C
1.	BIDDERS NAME	Highland Enterprises, Inc	Industrial C&E Services	Classic Industries, Inc
2.	DATE RECEIVED	1:43 PM	1:54 AM	1:55 AM
3.	SIGNED BID	Yes	Yes	Yes
4.	ACKNOWLEDGE ADDENDA I, 2	Yes	Yes	Yes
5.	BID BOND	Yes	Yes	Yes
6.	BASE BID, NOT INCLUDING GROSS RECEIPTS TAX.	\$4,009,097.00	\$3,659,749.00	\$3,812,469.00
7.	BID ALTERNATE 1: PAVING ON VADO DR.	\$186,552.00	\$51,482.00	\$110,736.00
8.	BID ALTERNATE 2: DEDUCT ASPHALT	\$71,900.00	\$56,449.00	\$75,344.00
9.	ARCHITECT'S ESTIMATE (BASE BID)	\$2,760,260.53	\$2,760,260.53	\$2,760,260.53
Total (Base Bid)		\$4,009,097.00	\$3,659,749.00	\$3,812,469.00

All three contractors are listed and registered in the NM Department of Workforce Solutions, and I have attached all of their listed licenses.

Please let us know how you would like to proceed. We are available anytime to discuss.

Sincerely,



Marvin Chavez
Project Manager
505-264-1156

LRGPWWA Central Operations Facility Wilson & Company, LLC
 Project #LRG-17-02 Contract Date: 8/1/2018
 DW-4213:
 Binding Letter of Conditions: 3/1/2018
 Grant Agreement Closing Date: 10/26/2018
 Reversion Date: 10/25/2020 extended
 Documents Retention Period: 6 years

PROJECT BUDGET			
Funding Sources	\$ Funds	Notes:	
DWSRLF DW-4213	\$ 3,285,619.00	BLOC	30yr, 1.78% DWSRLF \$ 3,296,271.74
LRGPWWA funds	\$ 10,652.74	project development & application assistance	
SAP Funds 2021	\$ 1,200,000.00		
Total Project cost	\$ 4,496,271.74		

Project Expenses	Budget \$	Expended	%	Remaining
Architect - Design Basic Services	\$ 258,504.36	\$ 258,502.36	100.0%	\$ 2.00
Architect - Bid Phase Services	\$ 5,460.00	\$ -	0.0%	\$ 5,460.00
Architect - Construction Phase Services	\$ 73,392.00	\$ -	0.0%	\$ 73,392.00
Architect - Post-construction Services	\$ 2,050.00	\$ -	0.0%	\$ 2,050.00
Architect - Reimbursible Expenses	\$ 12,235.65	\$ 9,207.17	75.2%	\$ 3,028.48
NM GRT on Architectural Services @8.3125%	\$ 29,230.24	\$ 22,253.36	76.1%	\$ 6,976.88
Project development/application incl. tx	\$ 10,652.74	\$ 10,652.74	100.0%	\$ -
Construction - Base Bid	\$ 3,659,749.00	\$ -	0.0%	\$ 3,659,749.00
Construction - Vado Dr. pavement work	\$ 51,482.00	\$ -	0.0%	\$ 51,482.00
Deduct asphalt (back lots)	\$ (56,449.00)	\$ -	0.0%	\$ (56,449.00)
Construction Contingency	\$ 365,478.20	\$ -	0.0%	\$ 365,478.20
NM GRT on Construction @6.75%	\$ 271,367.56	\$ -	0.0%	\$ 271,367.56
DAC Zoning fees	\$ 600.00	\$ -	0.0%	\$ 600.00
EPEC	\$ 34,305.19	\$ -	0.0%	\$ 34,305.19
Legal incl tx	\$ 3,000.00	\$ 162.47	5.4%	\$ 2,837.53
Bid Ads	\$ 1,521.21	\$ -	0.0%	\$ 1,521.21
TOTALS	\$ 4,722,579.15	\$ 300,778.10	6.4%	\$ 4,421,801.05

DW-4213	NM DWSRLF Funds	TOTAL	\$ 3,285,619.00
DRAW	DATE	Amount	Total Exp. Remaining
#1	2/12/2019	\$ 2,681.31	\$ 2,681.31 \$ 3,282,937.69
#2	7/23/2019	\$ 11,469.15	\$ 14,150.46 \$ 3,271,468.54
#3	8/1/2019	\$ 16,036.64	\$ 30,187.10 \$ 3,255,431.90
#4	8/30/2019	\$ 33,740.63	\$ 63,927.73 \$ 3,221,691.27
#5	9/18/2019	\$ 12,152.73	\$ 76,080.46 \$ 3,209,538.54
#6	10/18/2019	\$ 30,903.19	\$ 106,983.65 \$ 3,178,635.35
#7	11/14/2019	\$ 40,906.96	\$ 147,890.61 \$ 3,137,728.39
#8	12/12/2019	\$ 53,452.96	\$ 201,343.57 \$ 3,084,275.43
#9	1/7/2019	\$ 36,705.72	\$ 238,049.29 \$ 3,047,569.71
#10	2/11/2020	\$ 9,972.52	\$ 248,021.81 \$ 3,037,597.19
#11	5/27/2020	\$ 15,328.22	\$ 263,350.03 \$ 3,022,268.97
#12	6/23/2020	\$ 11,397.85	\$ 274,747.88 \$ 3,010,871.12
#13	8/24/2020	\$ 10,045.04	\$ 284,792.92 \$ 3,000,826.08
#14	2/3/2021	\$ 5,332.44	\$ 290,125.36 \$ 2,995,493.64

SHORTFALL W/pavement & no asphalt	\$ (226,307.41)	\$ 290,125.36 DW funds expended
Asphalt + tax	\$ (60,259.31)	
SHORTFALL W/ASPHALT & PAVEMENT	\$ (286,566.72)	
Vado Dr. pavement + tax	\$ 54,957.04	
SHORTFALL W/no pavement & no asphalt	\$ (171,350.37)	

NOT INCLUDING 2021 SAP FUNDS:	
SHORTFALL W/pavement & no asphalt	\$ (1,426,307.41)
SHORTFALL W/ASPHALT & PAVEMENT	\$ (1,486,566.72)
SHORTFALL W/no pavement & no asphalt	\$ (1,371,350.37)