



Date: April 15, 2020

Time: 9:39 a.m.

Places: Online Zoom Mtg

Event: Regular Board Meeting

Name	Company Name	Contact Information Phone Number	Email Address
Furman Smith	LRGPWWA - Vice Chair	575-382-5982	
Joe Evaro	LRGPWWA - Director	575-618-0182	
Esperanza Holguin	LRGPWWA - Secretary	575-644-9543	
Henry Magallanez	LRGPWWA - Director	575-525-9683	
Martin Lopez	LRPGWWA - General Manager	575-233-5742 Ext 1004	
Karen Nichols	LRGPWWA - Projects Manager	575-233-5742 Ext 1018	
Patricia Charles	LRGPWWA - Projects Specialist	575-233-5742 Ext 1021	
Mike Lopez	LRGPWWA - Operations Mgr	575-233-5742 Ext 1011	
Kathi Jackson	LRGPWWA - Finance Manager	575-233-5742 Ext 1005	
John Schroder	LRGPWWA - Accounting Assist.	575-233-5742 Ext 1006	
Josh Smith	LRGPWWA - Attorney	575-528-0500	
Karen Perez	Freese & Nichols	915-213-0291	
Sandra West	Daniel B Stephens & Associates	505-822-9400	



Date: April 15, 2020

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Event: Regular Board Meeting

Name	Company Name	Contact Information Phone Number	Email Address
Marty Howell	Souder, Miller & Associates	800-647-0799	
Lilla Reid	Souder, Miller & Associates	800-647-0799	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes – TELECONFERENCE REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, April 15, 2020 via Teleconference

(If you plan to attend please contact us at board@lrgauthority.org or call us at 575-233-5742 ext. 1021 or 1018 and leave a message)

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office or at www.LRGauthority.org/noticesavisos.html. Call 575-233-5742 or email board@LRGauthority.org for information

- I. **Call to Order, Roll Call to Establish Quorum:** Vice Chairman Mr. Smith called the meeting to order at 9:39 a.m. District #1 is vacant, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, Mr. McMullen representing District #6 was not present and had submitted his resignation, Mr. Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Operations Manager Mike Lopez and Attorney Josh Smith. Guest in attendance were Karen Perez with Freese and Nichols, Inc., Sandra West with Daniel B. Stephens & Assoc., Marty Howell and Lilla Reid, both with Souder, Miller & Associates.
- II. **Pledge of Allegiance – postpone due to online meeting**
- III. **Motion to approve Agenda:** Mr. Magallanez made the motion to approve the agenda, Mr. Evaro seconded the motion. The motion passed with all in favor.
- IV. **Election of Officers:** Vice-Chair Smith requested nominations for officers. Mr. Magallanez nominated Mrs. Holguin for the Chair position. Mr. Evaro seconded the nomination. The nomination passed with all in favor. Mr. Magallanez nominated Mr. Smith for the Vice Chair position; Mr. Evaro seconded the nomination. Mr. Magallanez nominated Mr. Evaro for the Secretary position; Mrs. Holguin seconded the nomination. Newly elected officers Chairman – Mrs. Holguin, Vice Chairman – Mr. Smith and Secretary – Mr. Evaro. Mr. Magallanez made the motion to remove Mike McMullen from the LRGPWVA bank accounts and add Mr. Evaro. Mrs. Holguin seconded the motion, the motion passed with all in favor.
- V. **Approval of Minutes**
 - A. **Motion to approve the minutes of the March 18, 2020 Regular Board Meeting** Mr. Magallanez made the motion to approve the minutes for the March 18, 2020 regular board meeting. Mr. Evaro seconded the motion, the motion passed with all in favor.
- VI. **Presentations:** None
- VII. **Public Input:** None
- VIII. **Managers' Reports**

- A. **General Manager:** Mr. Lopez provided a written report and stood for questions. Ms. Nichols asked if there was any information regarding the third staff member who was in the process of being tested for COVID-19. Mr. Lopez said he had not received the results yet.
- B. **Finance:** Ms. Jackson provided a written report and stood for questions. Revenues were \$219,448.32 and Expenses were \$230,399.10. We are still in budget the money spent over the revenues is due to Project checks going out and not being reimbursed yet.
- C. **Projects:** Ms. Nichols provided a written report and stood for questions. Mesquite-Brazito Sewer Project – second change order is pending to address additional time needed due to utility conflicts. Main lines are done, most of the service connections are done. Stern Drive waterline extension project is complete.
- D. **Operations:** Mr. Lopez provided a written report and stood for questions. Mr. Evaro asked if the second Restaurant in La Mesa has back-flow equipment installed. Mr. Lopez said he did not think so, but would prepare a work order to install back-flow to the site. Mr. Lopez said water production was down for March 2020 by 2.70 million gallons from same time last year.

IX. Unfinished Business

- A. **Appointment of Director for Districts 1 & 2:** Mr. Martin Lopez said there was an inquiry from someone interested in filling the vacancy in District 1. But had not heard anything else from the person.

X. New Business

- A. **Motion to accept engineer's recommendation and approve award of contract for Valle Del Rio Phase II Water System Improvements to Morrow Enterprises, Inc. contingent upon NM Environment Department Construction Programs Bureau concurrence:** Mr. Howell, P.E. with Souder Miller & Associates said all bids were good bids and in range, one bid was withdrawn. Mr. Magallanez motioned to accept engineer's recommendation and approve award of contract for Valle Del Rio Phase II Water System Improvements to Morrow Enterprises. Mr. Evaro seconded the motion, the motion passed with all in favor.
- B. **Motion to accept RFP Committee recommendation, select the recommended firm for the Water Master Plan Project, and authorize the General Manager to initiate contract negotiations with the selected firm:** Ms. Nichols informed the board that the RFP Committee recommended Bohannon Huston for the Water Master Plan Project. Mr. Evaro made the motion to accept RFP Committee recommendation to select Bohannon Huston for the Water Master Plan Project and authorize the General Manager to initiate contract negotiations with the selected firm. Mr. Magallanez seconded the motion, the motion passed with all in favor.
- C. **Motion to adopt Resolution #FY2020-16 Adopting & Approving 3rd Quarter Budget Report:** Ms. Jackson said this budget report is the same one that was discussed in her financial report. Mr. Martin Lopez requested that the motion reflect the newly elected officers. Mr. Magallanez

made the motion to adopt Resolution #FY2020-16 Adopting & Approving 3rd Quarter Budget Report. Mr. Evaro seconded the motion, the motion passed with all in favor.

D. Motion to approve waiver of disconnection for May 2020: Mr. Lopez would like to continue the waiver of disconnections into May 2020. He will have a report at next month's board meeting to inform the board of payments and delinquencies. Mr. Magallanez made the motion to approve waiver of disconnections for May 2020. Mrs. Holguin seconded the motion, the motion passed with all in favor.

XI. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, May 20, 2020 at the La Mesa Office.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Open Meetings Act Resolution
- C. Adopt Interim Proposed Budget Resolution
- D. Review ICIP deadline and activities
- E. Minutes for March 24, 2020 Special Meeting for approval

XII. Motion to Adjourn: Mr. Evaro made the motion to adjourn the board meeting, Mr. Magallanez seconded the motion. The motion passed with all in favor.

Minutes approved May 20, 2020

Esperanza Holguin, Chairman (District 4)

Furman Smith, Vice-Chairman (District 7)

Joe Evaro, Secretary (District 3)

VACANT
Director (District 1)

Henry Magallanez, Director (District 5)

VACANT
Director (District 2)

VACANT
Director (District 6)

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, April 15, 2020 via Teleconference

(If you plan to attend please contact us at board@lrgauthority.org or call us at 575-233-5742 ext. 1021 or 1018 and leave a message)

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html. Call 575-233-5742 or email board@LRGauthority.org for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Vacant) __, #2 (Vacant) __, #3 (Mr. Evaro) __, #4 (Mrs. Holguin) __, # 5 (Mr. Magallanez) __, #6 (Mr. McMullen) __, #7 (Mr. Smith) __
- II. Pledge of Allegiance – postpone due to online meeting
- III. Motion to approve Agenda
- IV. Election of Officers
- V. Approval of Minutes
 - A. Motion to approve the minutes of the March 18, 2020 Regular Board Meeting
- VI. Presentations: None
- VII. Public Input—15 minutes are allotted for this item, 3 minutes per person
- VIII. Managers' Reports
 - A. General Manager
 - B. Finance
 - C. Projects
 - D. Operations
- IX. Unfinished Business
 - A. Appointment of Director for Districts 1 & 2
- X. New Business
 - A. Motion to accept engineer's recommendation and approve award of contract for Valle Del Rio Phase II Water System Improvements to Morrow Enterprises, Inc. contingent upon NM Environment Department Construction Programs Bureau concurrence
 - B. Motion to accept RFP Committee recommendation, select the recommended firm for the Water Master Plan Project, and authorize the General Manager to initiate contract negotiations with the selected firm

C. Motion to adopt Resolution #FY2020-16 Adopting & Approving 3rd Quarter Budget Report

D. Motion to approve waiver of disconnection for May 2020

XI. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, May 20, 2020 at the La Mesa Office.

A. Have any Board Members participated in training? If so, please give us a copy of your certificate

B. Open Meetings Act Resolution

C. Adopt Interim Proposed Budget Resolution

D. Review ICIP deadline and activities

XII. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

From: Meriam McMullen [mailto:memlmcmullen@yahoo.com]
Sent: Friday, April 10, 2020 6:13 AM
To: Martin Lopez
Subject: resignation

effective april 10,2020 at close of business i will resign as chairman of the board
account moved out of district

mike mcmullen

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes — TELECONFERENCED REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, March 18, 2020 at our East Mesa Office, 9774 Butterfield Blvd.

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html. Call 575-233-5742 or email board@LRGauthority.org for information

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman McMullen called the meeting to order at 9:33 a.m. District #1 is vacant, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, Mr. McMullen representing District #6 was present, Mr. Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder. Guests in attendance were Representative Doreen Gallegos and Attorney Josh Smith. Mr. Martin Lopez was at the East Mesa office during this meeting and reported there were no members of the public present.
- II. **Pledge of Allegiance:** the pledge of allegiance was not performed because this meeting was held via teleconference.
- III. **Motion to approve Agenda:** Ms. Nichols requested to postpone Items II, IV, IX and XC, Mr. Magallanez made the motion to postpone items II, IV, IX and XC. Mr. Evaro seconded the motion, the motion passed with all in favor.
- IV. **Election of Officers:** postponed
- V. **Approval of Minutes**
 - A. **Motion to approve the minutes of the February 19, 2020 Regular Board Meeting:** Mr. Evaro made the motion to approve the minutes for February 19, 2020 Regular Board Meeting. Mr. Magallanez seconded the motion, the motion passed with all in favor.
- VI. **Presentations:** Representative Gallegos was contacted Tuesday, March 17, 2020 about a disconnection of one of our customers. At the state level they would like to see customers keep their services and not be disconnected during this time. The State has declared a National State of Emergency. She is conscious that the people that were being disconnected were delinquent on their water bills. But she wants to be sensitive to the needs of the people in our community and make sure that they have services. She wants to work with us in making sure we can continue to serve our community. Once things settle down and we go back to some kind of normalcy, she will try to help recoup the delinquent accounts. Ms. Nichols asked Representative Gallegos if she could stay until the end so this could be discussed further. Representative Gallegos agreed to stay.
- VII. **Public Input:** None
- VIII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. There were no questions.

- B. **Finance:** Ms. Jackson provided a written report and stood for questions. There were no questions.
- C. **Projects:** Ms. Nichols provided a written report and stood for questions. There were no questions.
- D. **Operations:** Mr. Mike Lopez provided a written report and did not attend the meeting. There were no questions.

IX. Unfinished Business

- A. **Appointment of Director for Districts 1 & 2 – postponed**

X. New Business

- A. **Authorize public meetings for ICIP:** Ms. Nichols spoke to Tiffany Goolsby with SCCOG and concluded that right now is not a good time to have any public meetings, plus DFA has not set a due date yet. We would like the board to authorize two public meetings or virtual meetings for ICIP (for East Mesa and South Valley) authorizing the General Manager to pick the dates. Mrs. Holguin made the motion to authorize 2 public meeting or virtual meeting for the ICIP and authorize the General Manager to setup the dates. Mr. Evaro seconded the motion, the motion passed with all in favor.

- B. **Motion to approve Pipeline Ownership Agreement between LRGPWWA and Vista Del Rey MDWCA:** Ms. Nichols said there was a problem with the Colonia’s funding because of a confusion about the ownership of Vista Del Rey. This agreement will clarify that LRG and Vista Del Rey will jointly own, operate and maintain the pipeline. Mr. Magallanez made the motion to approve The Pipeline Ownership Agreement between LRGPWWA and Vista Del Rey. Mrs. Holguin seconded the motion, the motion passed with all in favor.

- C. **Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7-threatened or pending litigation:** postponed

- i. Roll Call Vote: District #1 (Mr. Sanchez) _____, #2 (Vacant) _____, #3 (Mr. Evaro) _____, #4 (Mrs. Holguin) _____, #5 (Mr. Magallanez) _____, #6 (Mr. McMullen) _____, #7 (Mr. Smith) _____

- ii. Motion to reconvene in open session.

- iii. Statement by the Chair: ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.***

- iv. Motion, if any related to closed session matters.

XI. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, April 15, 2020 at the East Mesa Office:

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Election of Officers

- C. Convene in closed session
- D. Request to have a Special Meeting regarding the issue with the disconnects. Mr. Lopez said disconnections were in process when a concern came in, he promptly stopped the process. He would like the board to consider a Special Meeting possible next Tuesday, March 24, 2020. The board needs to vote on suspending the disconnections for this month and possible next month. In order to keep in compliance with our policies. Mr. McMullen told Representative Gallegos that he was told by someone at the Governor's office that LRG could possibly get relief on our loans. Representative Gallegos said she had not been given that information as of yet. She said she could pose any questions the group might have in email form and she would forward to the Governor and them respond to the Board Members. Ms. Nichols asked everyone at the meeting to send her any questions they may have and she would forward to Representative Gallegos along with a spreadsheet of our indebtedness. Mr. Magallanez asked if Representative Gallegos could possibly get the questions answered before LRG's next meeting. She would like us to send her an email with all questions and she will forward to the Governor's office. Mr. Lopez said he spoke to someone at the Finance Authority and was told that all systems will be evaluated to see if there is a possibility for loan forgiveness at least for a year. Mr. Lopez was asked by a customer not a member to waive the current delinquency fees. He would like to add this request to the Special Board Meeting on March 24, 2020.

XII. Motion to Adjourn: Mrs. Holguin made the motion to adjourn the meeting at 9:57 a.m. Mr. Magallanez seconded the motion, the motion passed with all in favor.

Minutes approved April 15, 2020

Michael McMullen, Chairman (District 6)

Furman Smith, Vice-Chairman (District 7)

Esperanza Holguin, Secretary (District 4)

VACANT
Director (District 1)

Joe Evaro, Director (District 3)

Henry Magallanez, Director (District 5)

VACANT
Director (District 2)

LRGPWWA
Manager's Report
April 15, 2020

- In Mid-March Commissioner inquired about fire protection for the Butterfield Park area and what the LRGPWWA was doing to provide adequate protection-I informed the Commission that there were no federal, state or local laws or regulations that requires us to provide fire protection. The LRGPWWA is tasked to provide drinking water.
- The LRGPWWA will cease to add connections to the sewer project list, due to the project schedule and funds. If funds become available we will offer additional connections, if not then additional connections would be available as per LRGPWWA policies.
- Three staff members have possibly been in contact with Corvid-19 positive individuals outside of work. All three are in the process being tested and self-quarantining. Two have been cleared.
- Berry Patch water line installation cost will be a little \$30K, but it saves thousands in the future, by having to replace asphalt.
- Minimal customer issues have results from the office closures and reduced work schedule. I thank all the LRGPWWA staff for their commitment!



Lower Rio Grande Public Water Works Authority

Income Statement

Group Summary

For Fiscal: FYE 2020 Quarter Ending: 03/31/2020

AcctNumber	Current				Budget Remaining
	Total Budget	MTD Activity	QTD Activity	YTD Activity	
Revenue					
40000 - Operating Revenue	2,865,000.00	185,700.33	572,348.19	2,271,050.72	593,949.28
40001 - Activation & Connection Fees-Sewer	4,000.00	0.00	0.00	425.01	3,574.99
40002 - Installation Fees	57,500.00	4,315.00	9,956.53	40,018.61	17,481.39
40003 - Activation & Connection Fees-Water	7,500.00	436.08	1,579.38	4,862.61	2,637.39
40005 - Backflow Testing	7,000.00	0.00	1,075.00	2,825.00	4,175.00
40006 - Tampering Fee/Line Breaks	0.00	209.57	487.63	8,114.57	-8,114.57
40007 - Delinquency Fee	100,000.00	6,900.00	19,200.00	62,200.00	37,800.00
40008 - Penalties-Water	0.00	6,157.68	18,412.67	66,243.46	-66,243.46
40009 - Membership Fees	0.00	550.00	1,450.00	4,900.00	-4,900.00
40010 - Impact Fees	40,000.00	5,941.66	14,003.91	29,404.57	10,595.43
40011 - Returned Check Fees	0.00	70.00	140.00	735.00	-735.00
40012 - Credit Card Fees	10,000.00	924.00	2,732.00	8,268.00	1,732.00
40013 - Miscellaneous Revenue	0.00	30.00	95.00	588.05	-588.05
40015 - Penalties-Sewer	4,500.00	418.58	1,679.39	5,174.92	-674.92
40017 - Hydrant Meter Rental Fee	15,000.00	500.00	1,250.00	2,750.00	12,250.00
40018 - Permit Fees	0.00	0.00	150.00	150.00	-150.00
40019 - DAC Trash Coupons	0.00	112.00	278.00	802.00	-802.00
40020 - Miscellaneous Revenue-Sewer	7,500.00	40.56	50.35	298.09	7,201.91
45000 - Tower Rent	0.00	500.00	1,500.00	3,500.00	-3,500.00
45001 - Billing Adjustments-Water	0.00	-1,793.24	-7,714.35	-78,942.59	78,942.59
45005 - Fiscal Agent Fees	0.00	4,340.36	13,965.52	43,850.84	-43,850.84
45010 - Interest	0.00	50.84	182.43	569.46	-569.46
45015 - Copy/Fax	0.00	11.25	31.00	154.05	-154.05
45020 - Other Income	45,000.00	403.64	1,418.14	41,548.46	3,451.54
45025 - Contract Services	50,000.00	3,308.03	9,613.93	34,257.88	15,742.12
45030- Transfers In	0.00	0.00	0.00	80,326.00	-80,326.00
49000 - Recovered Bad Debts	0.00	321.98	996.98	2,196.98	-2,196.98
Revenue Total:	3,213,000.00	219,448.32	664,881.70	2,636,271.69	576,728.31
Expense					
60001 - Transfer to Reserves	0.00	10,045.00	30,045.00	90,066.65	-90,066.65
60005 - Accounting Fees	0.00	0.00	0.00	216.84	-216.84
60010 - Audit	15,000.00	0.00	4,236.54	13,666.25	1,333.75
60020 - Bank Service Charges	15,000.00	1,733.60	4,592.61	12,958.04	2,041.96
60025 - Cash Short/Over	300.00	-6.90	-725.65	-722.78	1,022.78
60026 - Computer Hardware	0.00	480.21	480.21	2,452.11	-2,452.11
60030 - Dues and Subscriptions	5,000.00	0.00	697.35	1,898.42	3,101.58
60035 - Engineering Fees	0.00	1,760.08	5,927.58	17,946.77	-17,946.77
60045 - Late Fees	1,000.00	0.00	0.00	0.00	1,000.00
60050 - Legal Fees	0.00	368.26	567.91	2,444.42	-2,444.42
60055 - Legal Notices	2,500.00	0.00	204.40	291.31	2,208.69
60060 - Licenses & Fees	5,000.00	220.00	356.62	5,573.31	-573.31
60065 - Meals	2,500.00	65.50	304.77	1,226.24	1,273.76
60075 - Permit Fees	1,500.00	175.00	375.00	825.00	675.00
60080 - Postage	30,500.00	104.25	375.84	1,506.43	28,993.57
60090 - Professional Fees-Other	0.00	0.00	0.00	0.00	0.00
60100 - Project Development	0.00	0.00	0.00	0.00	0.00
60120 - Retirement Account Fees	2,500.00	698.42	2,061.31	6,173.58	-3,673.58
60125 - Easments & Leases	0.00	0.00	0.00	7,248.28	-7,248.28
60130 - Training	5,000.00	150.00	150.00	3,552.70	1,447.30
60140 - Travel:Airfare Per Diem	2,500.00	0.00	0.00	776.00	1,724.00
60150 - Travel:Lodging Per Diem	5,000.00	112.74	811.58	3,331.41	1,668.59
60155 - Travel:Meals Per Diem	2,500.00	259.80	376.47	1,005.00	1,495.00
60160 - Travel:Mileage/Parking Per Diem	1,500.00	357.56	357.56	913.39	586.61
60165 - Travel:Vehicle Rental Per Diem	0.00	60.00	60.00	301.47	-301.47
60600 - Debit Service	148,000.00	9,810.66	29,531.94	240,859.35	-92,859.35
60625 - Interest paid to NMED	0.00	0.00	0.00	12,435.44	-12,435.44

60650 - Interest paid to NMFA	37,000.00	950.33	5,481.26	17,435.94	19,564.06
60675 - Interest paid to USDA	130,000.00	11,596.26	34,788.78	52,605.27	77,394.73
63000 - Regular Pay	1,074,100.00	85,334.94	269,297.17	751,231.58	322,868.42
63001 - Overtime	70,000.00	2,058.96	8,066.36	27,045.81	42,954.19
63006 - Holiday Pay	55,000.00	0.00	18,929.13	45,976.13	9,023.87
63007 - Sick Pay	60,000.00	3,691.80	17,538.47	43,191.54	16,808.46
63008 - Annual Leave Pay	0.00	4,526.62	17,538.40	57,125.11	-57,125.11
63010 - 401K 10% Company Contribution	3,000.00	0.00	0.00	0.00	3,000.00
63020 - 401K Employee Contribution	61,700.00	0.00	0.00	0.00	61,700.00
63030 - Accrued Leave	75,000.00	0.00	0.00	0.00	75,000.00
63040 - Administrative Labor	0.00	0.00	3,090.00	3,090.00	-3,090.00
63070 - Employee Benefits-401K Contrib	109,000.00	2,734.81	9,516.84	26,586.57	82,413.43
63100 - Insurance-Dental	18,000.00	995.84	3,160.66	9,546.92	8,453.08
63110 - Insurance-Health	272,000.00	22,239.77	69,451.52	199,079.01	72,920.99
63115 - Salaries: Insurance - Work Comp	20,000.00	1,436.00	2,779.00	9,500.00	10,500.00
63125 - Insurance: Life & Disability	21,000.00	-2.61	741.23	10,540.81	10,459.19
63130 - Mileage	0.00	52.92	52.92	420.87	-420.87
63135 - Drug Testing	0.00	240.00	240.00	510.00	-510.00
63160 - Payroll Taxes-Medicare	19,860.00	1,386.36	4,804.88	13,406.23	6,453.77
63170 - Payroll Taxes-Social Security	77,440.00	5,927.95	20,544.92	57,323.29	20,116.71
63180 - Payroll Taxes-State Unemployem	0.00	0.00	0.00	25.00	-25.00
63200 - Vision Insurance	5,500.00	312.17	956.71	2,853.66	2,646.34
64100 - Sewer:DAC Waste Water Flow Charge	35,000.00	3,461.26	6,968.42	29,426.01	5,573.99
64200 - Sewer:Electricity-Sewer	9,000.00	1,285.35	1,981.21	6,873.74	2,126.26
64300 - Sewer:Lab & Chemicals-Sewer	42,000.00	0.00	0.00	2,105.47	39,894.53
65010 - Automobile Repairs & Maint.	40,000.00	713.19	4,187.95	18,590.76	21,409.24
65230 - Computer Maintenance	63,000.00	3,010.58	16,344.07	60,669.04	2,330.96
65240 - Equipment Rental	2,500.00	0.00	0.00	1,262.52	1,237.48
65250 - Fuel	60,000.00	4,059.67	14,349.22	48,577.86	11,422.14
65255 - GPS Insights Charges	7,000.00	478.75	1,436.25	4,408.50	2,591.50
65260 - Kitchen & Cleaning Supplies	0.00	0.00	681.75	681.75	-681.75
65270 - Lab Chemicals-Water	5,000.00	104.52	894.11	1,434.51	3,565.49
65275 - SCADA Maintenance Fee	2,000.00	0.00	0.00	0.00	2,000.00
65276 - Test Equipment Calibration	2,000.00	0.00	0.00	0.00	2,000.00
65277 - Generator Maintenance Contract	3,000.00	0.00	0.00	0.00	3,000.00
65278 - Meter Testing/Repair/Replacement	0.00	15.00	5,132.77	5,453.14	-5,453.14
65280 - Lab Chemicals-Water:Chemicals	35,000.00	3,187.81	7,394.84	24,569.08	10,430.92
65300 - Locates	6,000.00	0.00	0.00	1,281.38	4,718.62
65310 - Maint. & Repairs-Infrastructure	0.00	2,567.82	5,632.88	61,775.38	-61,775.38
65320 - Maint. & Repairs-Office	10,000.00	0.00	1,083.11	5,040.42	4,959.58
65330 - Maintenance & Repairs-Other	1,500.00	0.00	3,376.82	14,534.80	-13,034.80
65340 - Materials & Supplies	45,000.00	1,514.61	7,020.41	32,460.15	12,539.85
65345 - Non Inventory-Consumables	65,000.00	7,337.12	13,788.94	34,765.14	30,234.86
65350 - Office Supplies	2,500.00	1,067.01	2,436.84	6,907.79	-4,407.79
65360 - Printing and Copying	20,000.00	3,588.18	10,226.65	31,824.29	-11,824.29
65370 - Tool Furniture	5,000.00	918.49	1,781.73	7,138.31	-2,138.31
65390 - Uniforms-Employee	10,400.00	2,716.54	4,334.14	12,514.48	-2,114.48
65490 - Cell Phone	20,000.00	1,649.11	4,963.71	14,884.80	5,115.20
65500 - Electricity-Lighting	6,000.00	754.24	1,495.49	4,188.12	1,811.88
65510 - Electricity-Offices	15,000.00	664.92	2,553.10	10,342.89	4,657.11
65520 - Electricity-Wells	211,000.00	14,765.96	43,105.38	144,030.45	66,969.55
65530 - Garbage Service	2,500.00	219.58	1,045.46	2,530.86	-30.86
65540 - Natural Gas	3,000.00	222.24	620.21	1,375.59	1,624.41
65550 - Security/Alarm	6,700.00	173.30	173.30	1,341.50	5,358.50
65560 - Telephone	20,000.00	4,879.64	7,884.87	16,729.94	3,270.06
65561 - Telstar Maintenance Contract	7,000.00	0.00	0.00	0.00	7,000.00
65570 - Wastewater	2,000.00	185.32	555.96	1,663.68	336.32
66200 - Insurance-General Liability	75,000.00	0.00	16,894.00	67,506.63	7,493.37
66700 - Water Conservation Fee	20,000.00	982.59	2,864.78	11,533.14	8,466.86
Expense Total:	3,213,000.00	230,399.10	758,973.66	2,442,861.49	770,138.51
Total Surplus (Deficit):	0.00	-10,950.78	-94,091.96	193,410.20	-345,902.80

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITYs
PROJECTS REPORT – 4/15/20**

LRG-11-02.2 – Mesquite-Brazito Sewer Project – Bohannon Huston, Inc. & File Construction – Construction – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonia’s Grants of \$6,356,474 & \$119,407 – Tenth progress meeting was held on 4/6/20. 10th Contractor’s pay application is in process. Second Change Order is pending to address additional time needed due to utility conflicts. Main lines are done, most of the service connections are done, work continues on the lift stations and road restoration. Start-up of the odor control system will be delayed until COVID-19 travel restrictions are lifted.

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc. – Design Stage – USDA-RD LOC \$15,030,780 – 20th Request for Funds from RCAC bridge loan has been submitted. BHI has submitted response to USDA comments on final plans & spec., and additional comments have been received. Two easements pending and one real property are pending, Josh is taking care of these. All three will be condemnation suits. We are STILL waiting on DAC comments.

LRG-11-03 – Interconnect & Looping Project – see LRG-18-02 for current portion – Stern Drive Line Ext.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match: RCAC loan was approved. 95% Contract Documents have been submitted and are in review at NMED-DWB. Extension of Time has been submitted to NM OSE for the well.

LRG-17-01 – Water Master Plan – WTB #252: RFP was published 3/5/20 with a deadline of 4/2/20. RFP Committee met by ZOOM meeting on 4/7/20, and their recommendation is on today’s agenda.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,285,619: NMED-CPB comments on contract received, architect has not yet responded. Pending items are a LONG OVERDUE response to our request for comments from our IT contractor, Document Solutions, and a resolution of the NM DOT permit issue. Conference call was held with Wilson & Co. and NM DOT on 2/28/20 regarding their deceleration lane requirements. We are updating traffic study and applying for a variance, and the architect’s discussion so far with NM DOT have been fairly positive.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: pending NM-OSE comments/approval. Currently only includes the initial five systems.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: Bid award is on today’s agenda.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG, 4915-CIF – Design –Geotech team was out to take samples on 4/6/20. Appraisal for additional land is complete. 60% design is pending Operations review.

LRG-18-01 – High Valley Water System Improvements Project – NMFA 4645-CIF18, 4915-CIF – Design & Construction – Souder, Miller & Assoc. – No bids were received. Project will be re-bid.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. – Funding closed 9/27/19,

engineering agreement was re-submitted to NMED-CPB on 12/11/19 and is pending approval due to ongoing confusion about the ownership of the interconnect pipeline with Vista Del Rey MDWCA which they are designing and we will build with Colonia's Infrastructure funds. Agreement with VDR MDWCA to clarify this issue was approved at our March meeting and is on the Vista Del Rey agenda for April 27th.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP –SMA
Contract amendment to design the Stern Drive extension further north of where construction ended is pending NMED-CPB approval.

LRG-18-03 – Jacquez Waterline Extension Project – Design/Build - \$50,000 SAP – Wilson & Co. –
Construction is substantially complete. Contractor is completing punch-list items. Wilson & Co. has restaked the easement boundary per the terms of the easement.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA – Authorization to apply to NMED Local Government Planning Fund for PER funding was approved by the board last month, but due to NMFA restrictions, we cannot apply until December and January.

LRG-20-01 – Mesquite Wetlands Closure – Plan/Design - BHI - \$250,000 SAP: Project kick-off was held on 10/15/19. Engineering contract was approved by NMED-CPB, survey & Geotech and permit work is underway. We will have an online meeting to review the site plans this week.

Other projects:

Infrastructure Capital Improvements Plan 2022-2026: Still waiting for NM DFA to announce the deadline

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWVA documents. One bin is expected to be sent out for shredding very shortly.

Website and Email – Notices and Minutes pages are up to date.

Training – Patty and I attended “Trusted Sources – How to Handle Communication Challenges During CoVid-19” and “Legal Aspects of CoVid-19 for Water Utilities” on 4/3/20 and 4/6/20.

Lower Rio Grande Water Users Organization – nothing new to report

As Needed Engineering Services - Currently we have three active Task Orders: BHI for Berry Patch Road plan review and construction oversight. Huitt Zollars Task Order for NM DOT permits for 3 new service installations, and Souder, Miller & Associates for two NM DOT permits for new services.

Collection & Lien Procedures - 213 first notifications, 119 certified letters have been sent and 83 liens have been filed to date. 14 liens have been released following payment in full of the account.

Water Audits –Met with Operations Manager on 3/11/20 to review and correct production data, and Finance Manager to reviewed issues with usage data prior to starting the audit process. We will be initiating the audits right away because the deadline from NMED has been moved up.



LOWER RIO GRANDE
Public Water Works Authority

LRG April Web Report

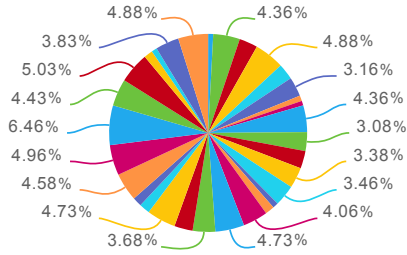
March, 2020
compared to February, 2020

Bryan Sullivan
Sullivan Design, LLC

SESSIONS
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

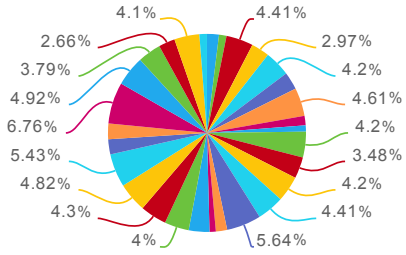
Mar 1 - 31, 2020

Sessions: 1,331 ↑ 36.4%



Feb 1 - 29, 2020

Sessions: 976

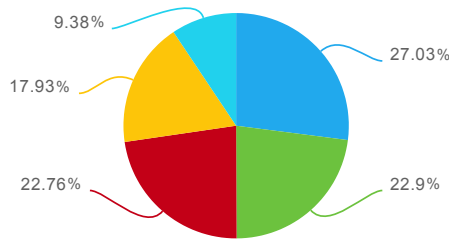


Sessions shot up by 36% which is great to see.

NEW VISITORS
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

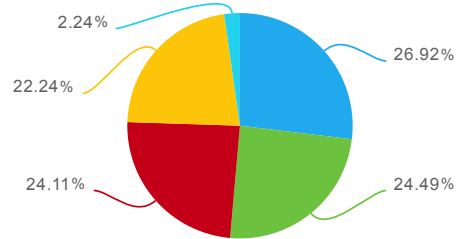
Mar 1 - 31, 2020

Sessions: 725 ↑ 35.5%



Feb 1 - 29, 2020

Sessions: 535

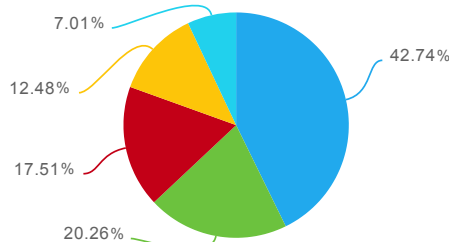


New visitors to our website are up by almost 36%. Excellent metric to see.

BOUNCE RATE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

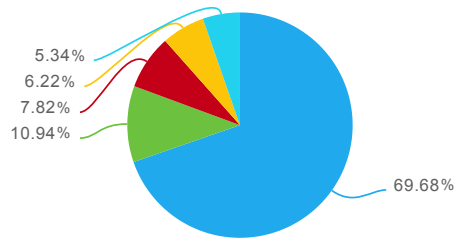
Mar 1 - 31, 2020

Bounce rate: 1.58% ↑ 18.5%



Feb 1 - 29, 2020

Bounce rate: 1.33%

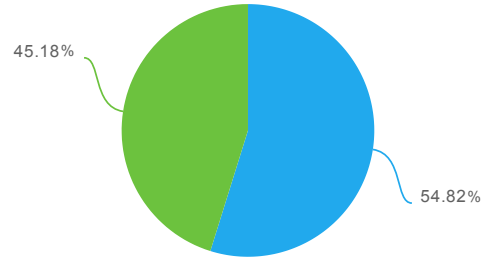
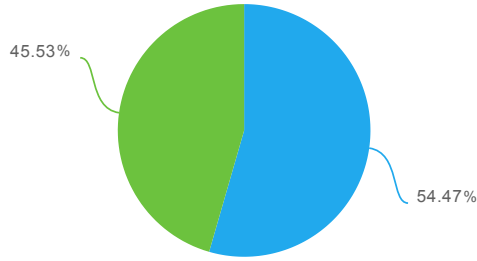


Bounce rate increased a bit which is ok, but we want to make sure the number stays low.

SESSIONS / USER TYPE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020
Sessions: 1,331 ↑ 36.4%

Feb 1 - 29, 2020
Sessions: 976



■ New Visitor ■ Returning Visitor

We are seeing similar patterns in March in terms of returning and new visitors. Our site has been very active and always great to see split metrics like this!

DEVICE CATEGORY PERFORMANCE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020 **Feb 1 - 29, 2020**

Device category	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
desktop	766	533	3,485	4.55	2m 49s	2.09%	55.09%
	572	433	2,274	3.98	2m 8s	1.92%	55.59%
	↑ 33.9%	↑ 23.1%	↑ 53.3%	↑ 14.4%	↑ 31.5%	↑ 8.6%	↓ -0.9%
mobile	517	372	2,203	4.26	2m 25s	0.97%	56.09%
	382	280	1,522	3.98	1m 39s	0.52%	54.19%
	↑ 35.3%	↑ 32.9%	↑ 44.7%	↑ 6.9%	↑ 47.1%	↑ 84.7%	↑ 3.5%
tablet	48	21	236	4.92	1m 47s	0%	27.08%
	22	19	82	3.73	1m 11s	0%	45.45%
	↑ 118.2%	↑ 10.5%	↑ 187.8%	↑ 31.9%	↑ 51.3%	↑ ∞%	↓ -40.4%
	1,331	925	5,924	4.45	2m 37s	1.58%	54.47%
	976	732	3,878	3.97	1m 55s	1.33%	54.82%
	↑ 36.4%	↑ 26.4%	↑ 52.8%	↑ 12.0%	↑ 36.3%	↑ 18.5%	↓ -0.6%

All device usage is up, with desktop and mobile as our top devices.

SOURCE / MEDIUM PERFORMANCE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020 **Feb 1 - 29, 2020**

Mar 1 - 31, 2020 Feb 1 - 29, 2020

Source / medium	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
google / organic	609	448	3,038	4.99	2m 41s	0%	51.89%
	499	382	2,131	4.27	2m 0s	0.2%	55.11%
	↑ 22.0%	↑ 17.3%	↑ 42.6%	↑ 16.8%	↑ 34.5%	↓ -100.0%	↓ -5.8%
(direct) / (none)	575	399	2,108	3.67	2m 27s	3.65%	59.13%
	393	281	1,427	3.63	1m 57s	2.54%	55.47%
	↑ 46.3%	↑ 42.0%	↑ 47.7%	↑ 1.0%	↑ 25.4%	↑ 43.5%	↑ 6.6%
bing / organic	92	59	518	5.63	3m 40s	0%	41.3%
	33	29	130	3.94	53s	0%	36.36%
	↑ 178.8%	↑ 103.4%	↑ 298.5%	↑ 42.9%	↑ 314.8%	↑ ∞%	↑ 13.6%
yahoo / organic	19	12	112	5.89	2m 34s	0%	47.37%
	8	7	32	4	45s	0%	50%
	↑ 137.5%	↑ 71.4%	↑ 250.0%	↑ 47.4%	↑ 244.2%	↑ ∞%	↓ -5.3%
webhelper.centurylink.com / referral	8	7	32	4	48s	0%	50%
	13	9	56	4.31	1m 2s	0%	38.46%
	↓ -38.5%	↓ -22.2%	↓ -42.9%	↓ -7.1%	↓ -22.5%	↑ ∞%	↑ 30.0%
duckduckgo / organic	5	3	24	4.8	4m 23s	0%	40%
	5	2	34	6.8	7m 23s	0%	20%
	↑ 0.0%	↑ 50.0%	↓ -29.4%	↓ -29.4%	↓ -40.7%	↑ ∞%	↑ 100.0%
network2.construction.com / referral	4	1	28	7	4m 24s	0%	25%
	1	1	4	4	33s	0%	0%
	↑ 300.0%	↑ 0.0%	↑ 600.0%	↑ 75.0%	↑ 700.8%	↑ ∞%	↑ ∞%
research.thecj.com / referral	4	4	10	2.5	0s	0%	100%
	6	6	12	2	0s	0%	100%
	↓ -33.3%	↓ -33.3%	↓ -16.7%	↑ 25.0%	↑ ∞%	↑ ∞%	↑ 0.0%
imsinfo.com / referral	3	3	6	2	29s	0%	100%
	0	0	0	0	0s	0%	0%
	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%
app.proplogix.com / referral	2	1	4	2	0s	0%	50%
	0	0	0	0	0s	0%	0%
	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%	↑ ∞%
	1,331	925	5,924	4.45	2m 37s	1.58%	54.47%
	976	732	3,878	3.97	1m 55s	1.33%	54.82%
	↑ 36.4%	↑ 26.4%	↑ 52.8%	↑ 12.0%	↑ 36.3%	↑ 18.5%	↓ -0.6%

We improved on most categories, especially with our Google footprint. We are doing very well with search engine presence.

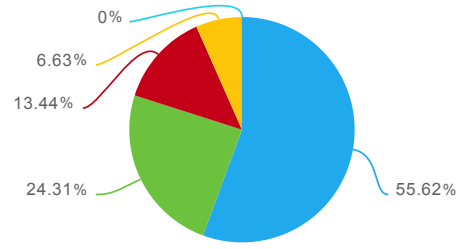
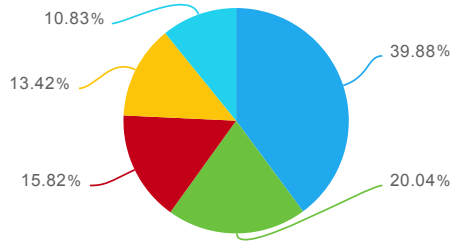
DOMAIN LOOKUP TIME
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020

Domain Lookup Time: 2s 86ms ↓ -52.0%

Feb 1 - 29, 2020

Domain Lookup Time: 4s 344ms



- Week 13 2020
- Week 12 2020
- Week 14 2020
- Week 11 2020
- Week 10 2020

We are looking good with domain lookup times....big improvement in page loads!

PAGE PERFORMANCE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020

Feb 1 - 29, 2020

Page Title	Users
(not set)	1
	0
	↑ ∞%
<i>/event/regular-board-meeting-vado-2/</i>	1
About Us – LRG Public Water Works Authority	31
	22
	↑ 40.9%
<i>/about-us/</i>	31
Bid Opening – Valle Del Rio Ph II Water System Improvements – LRG Public Water Works Authority	6
	0
	↑ ∞%
<i>/event/bid-opening-valle-del-rio-ph-ii-water-system-improvements/</i>	6
Board & Elections – LRG Public Water Works Authority	17
	10
	↑ 70.0%
<i>/board-elections/</i>	17
	925
	732
	↑ 26.4%

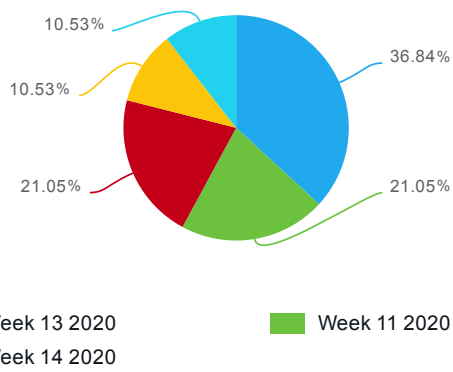
Mar 1 - 31, 2020 Feb 1 - 29, 2020

Board Minutes – LRG Public Water Works Authority	10	
	6	
		↑ 66.7%
<hr/>		
/board-minutes/	10	
	925	
	732	
		↑ 26.4%

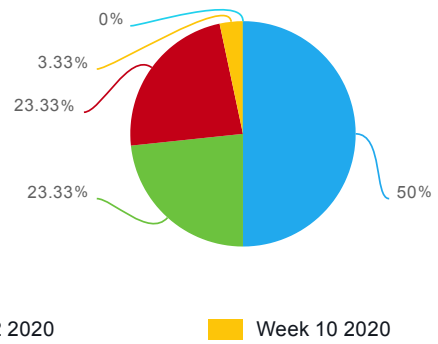
These are our top 5 ranked pages on the website for March.

SPEED METRICS SAMPLE
PAST 1 MONTH: LRGAUTHORITY LRGAUTHORITY ALL WEB SITE DATA

Mar 1 - 31, 2020
Speed Metrics Sample: 38 ↓ -36.7%



Feb 1 - 29, 2020
Speed Metrics Sample: 60



Overall internal speed measures are down so I will be re-compressing code and check server health this month.

Lower Rio Grande PWWA

Operators Report

April 15 , 2020

System Problems and Repairs.

- Backflow inspections are Current. (Mesquite District)
- For the month of February, we were issued 311 work and service orders.
- For the month of March, we were issued 1074 work and service orders, mostly register change outs.
- For the month of March, we installed 5 new water service connections.
- We had two main line breaks at Alto De Los Flores, one 4" on Castillo rd. and a 2" on Peaceful Pines rd.
- We had two main line breaks on Corona rd, at the East Mesa.
- We did not have any main or service line breaks at Talavera MDWCA.
- Our operators have been very busy manually reading water meters where the battery has gone dead.
- Our operators have also been replacing hundreds of failing meter registers.

NMED: All of our Monthly Bac-T-Samples were taken for the month of March and all samples were negative.

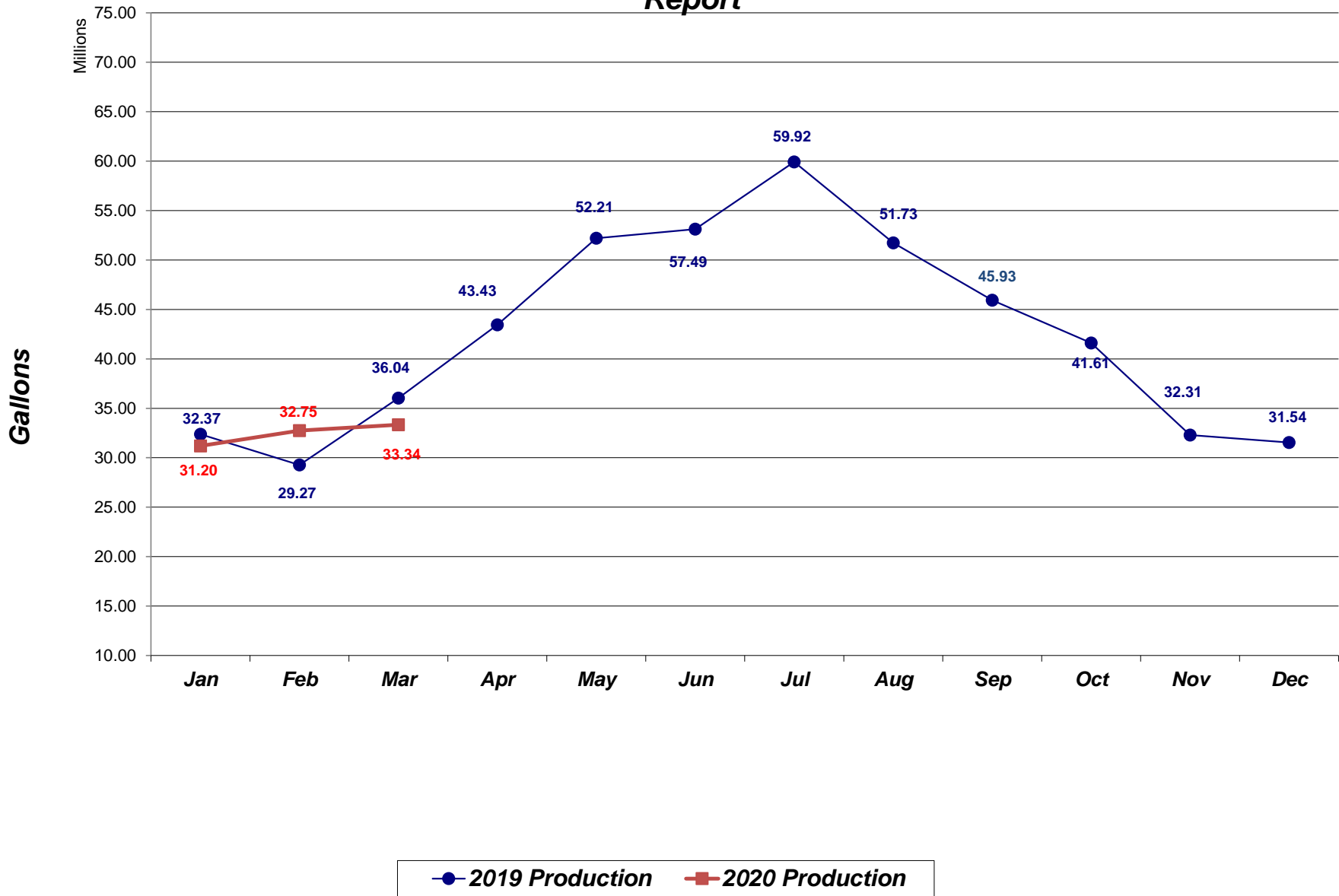
Mesquite district Wetlands: NMED is going to require us to drill 3 monitoring wells as the existing are dry.

Mesquite and Organ Sewer Reports. The Organ and the Mesquite wastewater reports were due and were sent before January 1st.

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report





March 24, 2020

6324643

Ms. Karen Nichols, Projects Manager
Lower Rio Grande PWWA
P.O. Box 2646
Anthony, NM 88021
Email: karen.nichols@lrgauthority.org
Phone: (575) 233-5742 Ext. 1018

RE: RECOMMENDATION REGARDING AWARD OF CONSTRUCTION CONTRACT FOR THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY (LRGPWWA) VALLE DEL RIO WATER SYSTEM IMPROVEMENTS PROJECT PHASE II

Dear Ms. Nichols:

Bids were opened for the Lower Rio Grande Public Water Works Authority (PWWA) Valle Del Rio Water System Improvements Project Phase II on March 19, 2020 at 521 St. Valentine, La Mesa, NM 88044. Seven bids were received for the project, and all bid packages were determined to be complete at the time of bid opening. The apparent low bidder was *Smith & Aguirre Construction Co. Inc.* but *Smith & Aguirre* withdrew their bid. Following *Smith & Aguirre's* withdrawal, *Morrow Enterprises, Inc.* is the apparent low bidder. The total of the **Base Bids** ranged from one million, six hundred seventy-four thousand, five hundred twenty-three dollars and four cents (\$1,674,523.04) to one million, one hundred eleven thousand, four dollars and fifty cents (\$1,111,004.50). The total of the **Alternative Bids** ranged from six hundred eight thousand, seven hundred forty-four dollars and eighty cents (\$608,744.80) to sixty-two thousand, four hundred forty-eight dollars and eighty-two cents (\$62,448.82).

Based on a review of the base bid, the low bidder has been identified as responsive, thus Souder, Miller & Associates (SMA) recommends awarding the project to *Morrow Enterprises, Inc.*, with a **total recommended award amount** of one million, thirty-seven thousand, one hundred nineteen dollars and eight-seven cents (**\$1,037,119.87, not including NMGRT**).

Souder, Miller & Associates (SMA) investigated *Morrow Enterprises, Inc.'s* past experience. The references provided by *Morrow Enterprises, Inc.*, contacted by SMA, provided good feedback on their quality of work. Please refer to the References Contacts after the bid opening.

If the Lower Rio Grande PWWA agrees with SMA's recommendation to award the project, the Lower Rio Grande PWWA should "tentatively" award the construction contract to *Morrow Enterprises, Inc.* pending the funding agency's concurrence. Once authorization is received, the attached Agreement between Owner and Contractor and Notice of Award for *Morrow Enterprises, Inc.* needs to be signed. The contractor will then have 15 days to deliver insurance, performance and payment bonds. After the Lower Rio Grande PWWA receives all items from the Contractor, the Notice to Proceed can be signed by the Lower Rio Grande PWWA and sent to the Contractor.

Ms. Karen Nichols, Projects Manager

March 24, 2020

Page 2

Please feel free to contact either of the undersigned if you have any questions or concerns related to this recommendation letter.

Sincerely,

**MILLER ENGINEERS, INC. D/B/A
SOUDER, MILLER AND ASSOCIATES**



Robert Storey, E.I.

Staff Civil Designer III

Robert.storey@soudermiller.com



Marty Howell, P.E.

Senior Engineer II

marty.howell@soudermiller.com

*Enc: Bid Tabulation
References Contacted
Notice of Award
Agreement
Morrow Enterprises, Inc.'s Bid Package*

**Lower Rio Grande PWWA Valle Del Rio Phase II
Water System Improvements Project
Bid Tabulation
March 19, 2020**

Item No.	Description	Unit	Est. Qty.	SMA		Smith & Aguirre Construction Co.		Morrow Enterprises, Inc.		J29 Enterprises, LLC.		Highland Enterprises, Inc.		File Construction		Smithco Construction, Inc.		General Hydronics Utilities, LLC.	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Pre-construction and post-construction Video Documentation	LS	1	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,022.00	\$ 1,022.00	\$ 1,471.00	\$ 1,471.00	\$ 180.00	\$ 180.00	\$ 1,962.50	\$ 1,962.50	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
2	Mobilization and Demobilization	LS	1	\$ 10,700.00	\$ 10,700.00	\$ 100,000.00	\$ 100,000.00	\$ 30,653.00	\$ 30,653.00	\$ 23,870.00	\$ 23,870.00	\$ 25,000.00	\$ 25,000.00	\$ 146,170.80	\$ 146,170.80	\$ 50,000.00	\$ 50,000.00	\$ 66,100.00	\$ 66,100.00
3	Material Testing Allowance	Allow	1	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00
4	Traffic Control	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 1,100.00	\$ 1,100.00	\$ 29,877.00	\$ 29,877.00	\$ 11,663.00	\$ 11,663.00	\$ 12,000.00	\$ 12,000.00	\$ 7,698.93	\$ 7,698.93	\$ 25,000.00	\$ 25,000.00	\$ 12,400.00	\$ 12,400.00
5	Furnish and Install 6-inch C900 PVC Waterline (incl. all material, labor, excavation, backfill, fittings, tracer wire, warning tape and appurtenances not separately listed on the Bid Form), CIP	LF	7154	\$ 32.50	\$ 232,505.00	\$ 32.00	\$ 228,928.00	\$ 26.00	\$ 186,004.00	\$ 18.00	\$ 128,772.00	\$ 61.00	\$ 436,394.00	\$ 17.80	\$ 127,341.20	\$ 45.00	\$ 321,930.00	\$ 35.88	\$ 256,685.52
6	Furnish and Install 6-inch Gate Valve in Valve Box (incl. all material, labor and appurtenances not separately listed on the Bid Form), CIP	EA	33	\$ 2,500.00	\$ 82,500.00	\$ 1,865.00	\$ 61,545.00	\$ 1,678.00	\$ 55,374.00	\$ 1,562.00	\$ 51,546.00	\$ 2,820.00	\$ 93,060.00	\$ 1,265.70	\$ 41,768.10	\$ 1,800.00	\$ 59,400.00	\$ 1,478.45	\$ 48,788.85
7	Furnish and Install Three Way Fire Hydrant Assembly (incl. gate valve, tee on mainline, pipe, excavation, drain rock, backfill, collar, site restoration and appurtenances not separately listed on the Bid Form), CIP	EA	12	\$ 5,000.00	\$ 60,000.00	\$ 7,300.00	\$ 87,600.00	\$ 6,337.000	\$ 76,044.00	\$ 5,915.00	\$ 70,980.00	\$ 6,639.00	\$ 79,668.00	\$ 4,844.80	\$ 58,137.60	\$ 6,500.00	\$ 78,000.00	\$ 6,186.67	\$ 74,240.04
8	Remove and salvage to Owner existing 6-inch Fire Hydrant Assembly (incl. gate valve, excavation, backfill, site restoration and all related labor, material and appurtenances not separately listed on the Bid Form), CIP	EA	11	\$ 1,000.00	\$ 11,000.00	\$ 850.00	\$ 9,350.00	\$ 646.000	\$ 7,106.00	\$ 665.00	\$ 7,315.00	\$ 2,220.00	\$ 24,420.00	\$ 546.00	\$ 6,006.00	\$ 750.00	\$ 8,250.00	\$ 472.50	\$ 5,197.50
9	Furnish and Install new 3/4-in HDPE SDR-7 water service line by open trench (incl. potholing, trenching, waste excavation, backfill, connections to new water main, connection to existing water meter assembly, include all fittings, abandon existing water service line, service saddle, corporation stop, curb stop and appurtenances not separately listed on the Bid Form), CIP	EA	65	\$ 950.00	\$ 61,750.00	\$ 800.00	\$ 52,000.00	\$ 429.000	\$ 27,885.00	\$ 603.00	\$ 39,195.00	\$ 1,050.00	\$ 68,250.00	\$ 543.10	\$ 35,301.50	\$ 525.00	\$ 34,125.00	\$ 972.00	\$ 63,180.00
10	Furnish and Install new 3/4-in HDPE SDR-7 water service line by trenchless methods (incl. potholing, trenchless installation, connections to new water main, connection to existing water meter assembly, include all fittings, abandon existing water service line, service saddle, corporation stop, curb stop and appurtenances not separately listed on the Bid Form), CIP	EA	32	\$ 1,600.00	\$ 51,200.00	\$ 1,400.00	\$ 44,800.00	\$ 800.000	\$ 25,600.00	\$ 570.00	\$ 18,240.00	\$ 1,560.00	\$ 49,920.00	\$ 1,170.20	\$ 37,446.40	\$ 575.00	\$ 18,400.00	\$ 2,334.56	\$ 74,705.92
11	Remove and replace existing roadway asphalt with 3-inch HMAC, 8-inch base course and 12-inch subgrade prep; to the extent shown on the plans (incl. removal and disposal to an approved site of the existing asphalt, tack coat, prime coat, all labor and materials needed and restoration of pavement markings to preconstruction configuration and appurtenances not separately listed on the Bid Form), CIP	SY	14839	\$ 47.50	\$ 704,852.50	\$ 33.00	\$ 489,687.00	\$ 32.71	\$ 485,383.69	\$ 37.50	\$ 556,462.50	\$ 42.76	\$ 634,515.64	\$ 39.60	\$ 587,624.40	\$ 20.50	\$ 304,199.50	\$ 39.32	\$ 583,469.48
12	Rehabilitation of Existing 40,000 Gallon Steel Water Storage Tank Interior (incl. resurfacing, coating, cleaning, disinfection, installation of new 36-inch manway, repair existing water level indicator, all labor, material, inspections as required to meet the project requirements and appurtenances not separately listed on the Bid Form), CIP	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 115,000.00	\$ 115,000.00	\$ 86,651.00	\$ 86,651.00	\$ 108,287.00	\$ 108,287.00	\$ 105,150.00	\$ 105,150.00	\$ 97,061.90	\$ 97,061.90	\$ 100,000.00	\$ 100,000.00	\$ 91,901.25	\$ 91,901.25
13	Furnish and Install 6-inch Ductile Iron Waterline (incl. all material, labor, excavation, backfill, fittings, tracer wire, warning tape and appurtenances not separately listed on the Bid Form), CIP	LF	100	\$ 45.00	\$ 4,500.00	\$ 90.00	\$ 9,000.00	\$ 213.00	\$ 21,300.00	\$ 191.00	\$ 19,100.00	\$ 384.50	\$ 38,450.00	\$ 127.60	\$ 12,760.00	\$ 250.00	\$ 25,000.00	\$ 155.10	\$ 15,510.00
14	Furnish and Install Sample Station by open trench (incl. all material, labor, excavation, backfill, fittings, tracer wire, warning tape and appurtenances not separately listed on the Bid Form), CIP	EA	4	\$ 4,000.00	\$ 16,000.00	\$ 3,700.00	\$ 14,800.00	\$ 3,345.00	\$ 13,380.00	\$ 3,155.00	\$ 12,620.00	\$ 2,934.00	\$ 11,736.00	\$ 2,218.00	\$ 8,872.00	\$ 3,200.00	\$ 12,800.00	\$ 2,890.00	\$ 11,560.00
15	Furnish and Install Sample Station by trenchless methods (incl. all material, labor, excavation, backfill, fittings, tracer wire, warning tape and appurtenances not separately listed on the Bid Form), CIP	EA	1	\$ 4,650.00	\$ 4,650.00	\$ 4,900.00	\$ 4,900.00	\$ 3,701.00	\$ 3,701.00	\$ 3,162.00	\$ 3,162.00	\$ 2,929.00	\$ 2,929.00	\$ 2,497.40	\$ 2,497.40	\$ 3,800.00	\$ 3,800.00	\$ 4,105.00	\$ 4,105.00
16	Furnish and Install Flush Hydrant Assembly (incl. gate valve, tee on mainline, pipe, excavation, drain rock, backfill, collar, site restoration and appurtenances not separately listed on the Bid Form), CIP	EA	7	\$ 3,000.00	\$ 21,000.00	\$ 5,700.00	\$ 39,900.00	\$ 5,802.00	\$ 40,614.00	\$ 4,678.00	\$ 32,746.00	\$ 5,741.00	\$ 40,187.00	\$ 3,508.80	\$ 24,561.60	\$ 4,800.00	\$ 33,600.00	\$ 4,822.86	\$ 33,760.02
17	Furnish & Install 1" Air Release Valve (incl. labor, furnish and install valve, saddle and appurtenances not separately listed on the Bid Form), CIP	EA	5	\$ 3,000.00	\$ 15,000.00	\$ 4,300.00	\$ 21,500.00	\$ 3,833.00	\$ 19,165.00	\$ 6,685.00	\$ 33,425.00	\$ 8,432.68	\$ 42,163.40	\$ 3,962.20	\$ 19,811.00	\$ 5,000.00	\$ 25,000.00	\$ 3,986.50	\$ 19,932.50
Total Base Bid:				\$	1,402,357.50	\$	1,291,810.00	\$	1,120,259.69	\$	1,129,354.50	\$	1,674,523.04	\$	1,225,521.33	\$	1,111,004.50	\$	1,374,036.08
Written Total:				\$	238,967.50	\$	1,291,810.00	\$	1,120,259.00	\$	1,129,354.50	\$	167,452.60	\$	1,217,822.40	\$	1,111,004.50	\$	1,374,036.08
Total Base Bid (Minus Bid Item 11):				\$	697,505.00	\$	802,123.00	\$	634,876.00	\$	572,892.00	\$	1,040,007.40	\$	637,896.93	\$	806,805.00	\$	790,566.60


Lower Rio Grande PWWA Valle Del Rio Phase II
Water System Improvements Project
Bid Tabulation
March 19, 2020

Item No.	Description	Unit	Est. Qty.	SMA		Smith & Aguirre Construction Co.		Morrow Enterprises, Inc.		J29 Enterprises, LLC.		Highland Enterprises, Inc.		File Construction		Smithco Construction, Inc.		General Hydronics Utilities, LLC.	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
ADDITIVE ALTERNATIVE NO. 1																			
Item No.	Description	Unit	Est. Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.1	Remove and replace existing roadway asphalt with 2-inch HMAC, subgrade prep; to the extent shown on the plans (incl. mil the existing asphalt, tack coat, prime coat, all labor and materials needed and restoration of pavement markings to preconstruction configuration and appurtenances not separately listed on the Bid Form), CIP	SY	26239	\$ 38.00	\$ 997,082.00	\$ 6.00	\$ 157,434.00	\$ 15.33	\$ 402,243.87	\$ 17.95	\$ 470,990.05	\$ 2.38	\$ 62,448.82	\$ 23.20	\$ 608,744.80	\$ 20.50	\$ 537,899.50	22.99	\$ 603,234.61
Total of Additive Alternative No. 1:				\$	997,082.00	\$	157,434.00	\$	402,243.87	\$	470,990.05	\$	62,448.82	\$	608,744.80	\$	537,899.50	\$	603,234.61
Written Total:				\$	997,082.00	\$	157,434.00	\$	402,243.87	\$	470,990.05	\$	62,400.00	\$	608,744.80	\$	537,899.50	\$	603,234.61
BID ITEM 11 VS ADDITIVE ALTERNATIVE NO.1																			
Description				Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price
Total Base Bid:				\$	1,402,357.50	\$	1,291,810.00	\$	1,120,259.69	\$	1,129,354.50	\$	1,674,523.04	\$	1,225,521.33	\$	1,111,004.50	\$	1,374,036.08
Total Base Bid (Minus Bid Item 11) and Additive Alternative:				\$	1,694,587.00	\$	959,557.00	\$	1,037,119.87	\$	1,043,882.05	\$	1,102,456.22	\$	1,246,641.73	\$	1,344,704.50	\$	1,393,801.21

*Cells with red text indicate that a correction has been made in accordance with Article 14.01.C of the Instructions to Bidders (C-200)

CERTIFICATION:

I certify that the above figures are the evaluated bid prices from those submitted in the Bid Form.


Marty Howell, P.E.
Souder, Miller & Associates

March 24, 2020
Date

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
Water Master Plan Project RFP Committee Report
Tuesday, April 7, 2020, 1:30 pm by Zoom Online Meeting

Lower Rio Grande PWWA Water Master Plan RFP #FY2020-02 Ratings

Offerors	Date Submitted	Time Submitted	7 Copies	8.5x11" bound left side	* 10 Pg. Max.	Format & Sequence	Labeled per instructions	Campaign Disclosure	Non-Disclosure Request?	Sub-Cons. List	Vol. of Wk. not 75%	Resident-Res. Vet. Bus. Cert.	Grand Total Score	Preference Points	TOTAL POINTS	Ranking
DB Stephens & Assoc.	3/31/2020	11:52 AM	Yes	Yes	Yes	Yes	Yes	Yes	No	No	\$60,000	NA	76.40	0	76.40	4
Souder, Miller & Assoc.	3/31/2020	2:00 PM	Yes	Yes	Yes	Yes	Yes	Yes	No	No	\$0	NA	77.80	0	77.80	3
Bohannon Huston, Inc.	4/1/2020	9:35 AM	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	\$839,288	NA	81.00	0	81.00	1
Wilson & Company	4/1/2020	11:35 AM	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	\$0	NA	80.40	0	80.40	2
Huitt Zollars, Inc.	4/2/2020	12:53 PM	Yes	Yes	Yes	Yes	No*	Yes	No	Yes	\$0	NA	71.40	0	71.40	6
Freese and Nichols	4/2/2020	1:55 PM	Yes	Yes	Yes	Yes	Yes	Yes	No	No	0	NA	74.20	0	74.20	5

* 10 Pg. Max. does not incl. Covers, Cover Letter, Table of Contents, Preference Certifications or Campaign Disclosure Forms

* Minor technicality - left off Project #

NOTE: Due to federal funds, Resident and Resident Veteran Preferences do not apply, and *Criteria #5 Work To Be Done in New Mexico* will receive 0 points.

WAIVER of minor technicality was considered for the Huitt-Zollars, LLC proposal because the label did not include the Project Number, only the RFP Number. The committee's decision was to waive the technicality.

PROCESS: The RFP Committee individually read and scored each proposal and then discussed each of the rating criteria as a group. During the discussion, the committee members were able to make adjustments to their scores based on things coming up that they may not have previously considered. The scores for each of the criteria were then added and averaged, and the committee concurred with the final score for each of the criteria. Below are the committee scores awarded to each proposal and a summary of the discussion:

Planning & Design Phase #1 Scores – Specialized Design & Technical Competence – 30 possible

Bohannon Huston's proposal demonstrated an excellent understanding of the project, and the map provided in this section showcased that well. Freese & Nichols section #1 was not well organized, seemed like their biggest point was proximity to our service area. Souder Miller's presentation on this point was also quite well organized and easy to follow.

P&D #2 Scores – Capacity & Capability – 25 possible

All firms that proposed demonstrated capacity and capability. We are more familiar with staff members of the higher scoring firms.

P&D #3 Scores – Past Record of Performance – 20 possible

The DB Stephens proposal was well laid out and included projects in our service area. Souder Miller & Associates had worked on several master plans in New Mexico. Bohannon Huston prepared the components that will be incorporated into our Water Master Plan (water model, design standards, well siting study, and GIS database), demonstrated local experience with NMSU's Water Master Plan, and seems to have the largest local presence.

P&D #4 Scores – Familiarity with the Contracting Agency – 10 possible

Scores here pretty much reflect the amount of experience each firm demonstrated in working with the Lower Rio Grande PWWA in the past.

P&D #5 Scores – Work to be done in New Mexico - 0

Not applicable due to CDBG funding

P&D #6 Scores — Current Volume of Work with the Contracting Agency Not 75% Complete – 10

Scores are based on the table in the Notes to Owner.

RECOMMENDATION:

The Committee recommends that the Board of Directors select Bohannan Huston, Inc. for the Water Master Plan Project.

TOTAL SCORES:

Ranked: 4																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
DB Stepens & Assoc.	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		23.40		19.60		18.40		10.00		0.00		5.00		76.40		0.00		0.00		0.00		0.00		0.00		76.40
Ranked: 3																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
Souder, Miller & Assoc.	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		24.40		17.80		17.00		9.60		0.00		9.00		77.80		0.00		0.00		0.00		0.00		0.00		77.80
Ranked: 1																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
Bohannan Huston, Inc.	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		28.00		24.00		19.00		10.00		0.00		0.00		81.00		0.00		0.00		0.00		0.00		0.00		81.00
Ranked: 2																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
Wilson & Company	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		25.20		20.60		16.00		9.60		0.00		9.00		80.40		0.00		0.00		0.00		0.00		0.00		80.40
Ranked: 6																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
Huitt-Zollars, LLC	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		22.20		19.20		14.00		7.00		0.00		9.00		71.40		0.00		0.00		0.00		0.00		0.00		71.40
Ranked: 5																										
Consultant	Planning & Design Services								Construction Services						TOTAL											
Freese & Nichols	Item 1	pts.25	Item 2	pts.25	Item 3	pts.25	Item 4	pts.15	Item 5	pts.5	Item 6	pts.5	Subtotal	Item 1	Pts.5	Item 2	Pts.5	Item 3	Pts.5	Item 4	Pts.5	Item 5	Pts.5	Subtotal	125	
Average Score		22.80		20.60		15.20		6.60		0.00		9.00		74.20		0.00		0.00		0.00		0.00		0.00		74.20

**Karen
Nichols**

Digitally signed by Karen Nichols
 DN: cn=Karen Nichols gn=Karen Nichols c=US United States l=US United States o=Lower Rio Grande Public Water Works Authority ou=Projects e=karen.nichols@lrgauthority.org Reason: I am the author of this document
 Location: LRG PWWA Projects
 Date: 2020.04.07 11:48:06:00

Karen Nichols, Projects Manager, Procurement Manager

NOTE: Due to CoVid-19 precautions, Committee members will each sign a separate page to be attached to this document

Martin G. Lopez, General Manager

Mike Lopez, Operations Manager



John Schroder, Finance Manager designee



Patty Charles, Projects Manager Designee

Mike McMullen, Board Chair

NOTE: Due to CoVid-19 precautions, Committee members will each sign a separate page to be attached to this document



Martin G. Lopez, General Manager

Mike Lopez, Operations Manager

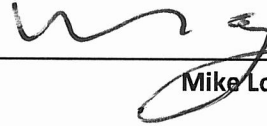
John Schroder, Finance Manager designee

Patty Charles, Projects Manager Designee

Mike McMullen, Board Chair

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Mike Lopez, Operations Manager

John Schroder, Finance Manager designee

Patty Charles, Projects Manager Designee

Mike McMullen, Board Chair

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Martin G. Lopez, General Manager

Mike Lopez, Operations Manager

John Schroder, Finance Manager designee

Patty Charles, Projects Manager Designee

Mike McMullen

Mike McMullen, Board Chair



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LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2020-16

Approving Third Quarter Budget for Fiscal Year 2020

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2020 Third Quarter Budget on April 15, 2020.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2020 Third Quarter Budget officially approved on April 15, 2020.

PASSED, APPROVED, AND ADOPTED: April 15, 2020.

Mike McMullen, Chairman

Seal:

Esperanza Holguin, Secretary



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LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2020-16

Approving Third Quarter Budget for Fiscal Year 2020

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2020 Third Quarter Budget on April 15, 2020.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2020 Third Quarter Budget officially approved on April 15, 2020.

PASSED, APPROVED, AND ADOPTED: April 15, 2020.

Esperanza Holguin, Chairman

Seal:

Joe Evaro, Secretary