



Lower Rio Grande Public Water Works Authority
 Sign In Sheet Page ___ of ___

Date: 7/19/17

Time: 9:30

Places: Vado

Event: Board Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
<i>Mike Mc Miller</i>	MIKE MC MILLER LRG PWWA	970-302-7852	
<i>Jeannine Smith</i>	FURMAN SMITH LRG PWWA	382 5982	SAME
<i>Espinoza</i>	LRG PWWA JOE EVARO LRG PWWA	575-644-9543	Espinoza@D.Com
<i>Wm by</i>	Lower Rio Grande	575 615 0182	
<i>Garrett Pallo</i>	GARRETT PALLO	(575) 635-3921	mike.lopez@lrgauthority.org gpallo@clearwater.com
<i>Alma Energy Group</i>	Alma Energy Group	577-621-0084	alma.energy@yphco.com
<i>Rachel Corona</i>	Rachel Corona J29 Enterprises	575-524-2226	r.corona@j29enterprises.com
<i>Vencor Engr</i>	VENCOR ENGR MARTIN G. LOPEZ LRG PWWA	575/642-7955	hvasquez@vencorllc.com
<i>Karen Nichols</i>	Karen Nichols LRG PWWA	575/571-3628	mlopez@lrgauthority.org
<i>Kathie Jackson</i>	Kathie Jackson LRG PWWA Financial Manager	915 203 2057	Karen.Nichols@LRGauthority.org
<i>[Signature]</i>		(575) 640-4330	Seane

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, July 19, 2017 at our Vado Office, 325 Holguin Rd., Vado, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:32 am and called roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is Vacant, Mr. Joe Evaro representing District #3 was present, Mrs. Esperanza Holguin representing District #4 was present, District # 5 is vacant, Mr. Mike McMullen representing District #6 was present and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Finance Manager Kathi Jackson, Operations Manager Mike Lopez and Projects Specialist Patricia Charles. Also present were Garrett Pallo from Clearas Water Recovery, Lilia Garza from ALMA Energy Group, Rachel Corona from J29 Enterprises, Hector Vasquez from Vencor Engineering, Art Gonzalez and JL Gonzalez from Gonzalez Dairy Inc and John Holguin member of the water authority.
- II. **Pledge of Allegiance:** Mr. Mike McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** Item VIII was postponed and IX was moved up to follow IV. Mr. Furman Smith made the motion to approve the agenda, Mrs. Esperanza Holguin seconded the motion. The motion passed with all in favor.
- IV. **Motion to approve the minutes of the June 21, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the minutes and Mr. Evaro seconded the motion. The motion passed with all in favor
- V. **Guest Presentations:** Garrett Pallo, VP of Development, Clearas Water Recovery & Lila Garza, Alma Energy Group. Mr. Garrett and Ms. Garza gave the Board members a presentation regarding a preliminary proposal to develop a wastewater system to generate a profitable source of revenues from the treatment of wastewater by creating a Public Private Partnership with LRG.
- VI. **Public Input:** None
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Martin Lopez provided a written report and stood for questions. He told the Board that Representative Bealquin "Bill" Gomez was pushing to have LRGPWWA attend meetings with the Residents in the Highline Road area they are working with Commissioners to improve drainage and roads. So he will be attending their meetings.
 - B. **Projects:** Ms. Karen Nichols provided a written report and stood for questions. She informed the Board that the Water Audits are about water loss and categorizing nonrevenue water. Mr. Martin Lopez indicated that the information has to be reported to the state as well.
 - C. **Operations:** Mr. Mike Lopez provided a written report and stood for questions. He indicated that the work and service orders issued were customer generated work orders. He told the Board that the Arroyo well will need to be re-shocked because the water sample did not pass. He also said that LRGPWWA went from 300-400 disconnects each month to about 40 currently after the increase in the delinquency fee.
 - D. **Finance:** Ms. Kathi Jackson provided a written financial report and stood for questions. She mentioned that the audit would start in September and should be completed before Thanksgiving. She said Liza Lopez has moved to the Financial Dept. and her task will be to maintain LRGPWWA equipment and vehicles. And will serve as a backup at the warehouse and inventory. Mr. Martin Lopez mentioned that two loans have been paid off. Brazito Water Project will be paid off by end of next Fiscal year.
- VIII. Unfinished Business
 - A. **Appointment of Directors for Districts 2 and 5: This item was postponed**
- IX. New Business
 - A. **Motion to adopt RUS Bulletin 1780-28 Loan Resolution Security Agreement for Mesquite-Brazito Sewer Project:** Mr. Martin Lopez told the Board Members that this Resolution had been omitted by the previous administration.

Mrs. Esperanza Holguin made the motion to adopt, Mr. Furman Smith seconded the motion and was passed with all in favor.

- B. Motion to authorize travel and attendance for Board and Staff for Conferences, Legislature:** Mr. Martin Lopez indicated that this was a standard request to authorize travel for training and conferences required by the State. Mrs. Esperanza Holguin made the motion to authorize travel, Mr. Furman Smith seconded the motion and was passed with all in favor.
- C. Motion to authorize GM to approve staff development training and participation and travel to meetings in support of Authority business:** Mr. Martin Lopez requested that he be authorized to approve required staff trainings. Mrs. Esperanza Holguin made the motion to authorize GM to approve training, Mr. Joe Evaro seconded the motion and was passed with all in favor.
- D. Motion to adopt Resolution #FY2018-1 Adopting 4th quarter budget:** Mr. Martin Lopez informed the Board Members that this was the final document for FY2017 Budget. Ms. Kathi Jackson informed the Board Members that there was an increase in revenues due to the additional moneys from the Santa Teresa Port of Entry and more water consumption, she also mentioned that the final expenses had come in under budget. Mrs. Esperanza Holguin made the motion to adopt Resolution #FY2016-1, and amended the motion to correct the year to Resolution #FY2018-1, Mr. Joe Evaro seconded the motion and was adopted with all in favor.
- E. Motion to adopt Resolution #FY2018-02 Adopting Final Budget for FY2018:** Ms. Kathi Jackson told the Board Members that after approving the FY2018 Final Budget it will be transferred on to a USDA form. Mrs. Esperanza Holguin made the motion to adopt Resolution #FY2018-02 Final Budget for FY2018, Mr. Furman Smith seconded the motion and was adopted with all in favor.
- F. Motion to approve Annual Financial Report for Rural Development:** Mr. Furman Smith made the motion to approve the Annual Financial Report for Rural Development, Mrs. Esperanza Holguin seconded the motion and was approved with all in favor. Kathy indicated that she did not have the Annual Financial Report on the Rural Development format, Martin mentioned that the numbers will not change and that the report would only be printed on a Rural Development form.
- G. Motion to authorize purchase of a pickup truck and an SUV:** Martin indicated that the SUV will be used by Staff to travel for Legislative meetings and trainings. He also said that the pickup will be used by the Operations department. Mrs. Esperanza Holguin made the motion to authorize purchase and Mr. Furman Smith seconded the motion and was approved with all in favor.
- H. Motion to accept engineer's bid tabulation & recommendation and award contract for the Waterline Extension Project to the lowest qualified bidder contingent upon NMED-CPB approval:** Mrs. Esperanza Holguin made the motion to accept engineer's bid, Mr. Furman Smith seconded the motion and was approved with all in favor.
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, August 16, 2017 at the Vado Office:**

 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate:** Ms. Karen Nichols asked the Board Members if they had participated in any training recently, Mrs. Esperanza Holguin mentioned that she had already turned in her latest training information. The rest of the Board Members indicated they did not participated in any training.
 - B. Motion to approve Agreement with Anthony Water and Sanitation District for Wastewater Billing and Collections**
- XI. Adjourn:** Mr. Furman Smith made the motion to adjourn the meeting of the LRGPWVA Board of Directors. Mr. Joe Evaro seconded the motion and it passed unanimously. Mr. Mike McMullen declared the meeting adjourned at 11:22 a.m.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, July 19, 2017 at our Vado Office, 325 Holguin Rd., Vado, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) ____, #2 (Vacant) ____, #3 (Mr. Evaro) ____, #4 (Ms. Holguin) ____, #5 (vacant) ____, #6 (Mr. McMullen) ____, #7 (Mr. Smith) ____
- II. Pledge of Allegiance
- III. Motion to approve the Agenda with items VIII. (may be postponed) and IX. moved up to follow IV.
- IV. Motion to approve the minutes of the June 21, 2017 Regular Board Meeting.
- V. Guest Presentations- Garrett Pallo, VP of Development, Clearas Company & Lila Garza, Alma Energy Group
- VI. Public Input—15 minutes are allotted for this item, 3 minutes per person- None
- VII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- VIII. Unfinished Business
 - A. Appointment of Directors for Districts 2 and 5 (may be postponed)
- IX. New Business
 - A. Motion to adopt RUS Bulletin 1780-28 Loan Resolution Security Agreement for Mesquite-Brazito Sewer Project
 - B. Motion to authorize travel and attendance for Board and Staff for Conferences, Legislature
 - C. Motion to authorize GM to approve staff development training and participation and travel to meetings in support of Authority business
 - D. Motion to adopt Resolution #FY2018-1 Adopting 4th quarter budget
 - E. Motion to adopt Resolution #FY2018-02 Adopting Final Budget for FY2018
 - F. Motion to approve annual Financial Report for Rural Development
 - G. Motion to authorize purchase of a pickup truck and an SUV
 - H. Motion to accept engineer's bid tabulation & recommendation and award contract for the Waterline Extension Project to the lowest qualified bidder contingent upon NMED-CPB approval
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, August 16, 2017 at the Vado Office:
 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate.
 - B. Motion to approve Agreement with Anthony Water and Sanitation District for Wastewater Billing and Collections
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWVA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWVA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWVA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWVA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, June 21, 2017 at our East Mesa Office, 9774 Butterfield Park Blvd.

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:33 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Mr. Joe Evaro representing District #3 was present, Ms. Esperanza Holguin representing District #4 was present, District #5 is vacant, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Finance Manager Kathi Jackson and Projects Specialist Liza Lopez. Also present were Guillermo Orquiz and Gabriel Villanueva from Vencor Engineering.
- II. **Pledge of Allegiance:** Mr. Mike McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** Items 8.A and 9.C were postponed. Mr. Smith made the motion to approve the Agenda. Mr. Evaro seconded the motion and it passed with none opposed.
- IV. **Motion to approve the minutes of the May 17, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the minutes and Ms. Holguin seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations- NONE**
- VI. **Public Input: NONE**
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Martin Lopez provided a written report and stood for questions. He told the Board that someone had inquired about serving as a Board member for District 2, but that there has been no follow-up from the interested party. He also advised that Dona Ana County is implementing a wastewater rate increase, and that the LRGPWVA may need to increase our rates in order to offset the county's increase. Mr. Smith inquired about the fire hydrant that had been stolen from the intersection of Opitz and Harding. Mr. Martin Lopez advised Mr. Smith that a police report and an insurance claim had been filed.
 - B. **Projects:** Ms. Karen Nichols provided a written report and stood for questions. She advised the Board that the bid opening for the Waterline Extension Project was being held at 2:00 pm on June 21, 2017, and that she had received the plan set for the Mesquite/Brazito Sewer Project. She stated she would be meeting with LRGPWVA Operations and Bohannon Huston to go over the plan set.
 - C. **Operations:** Mr. Mike Lopez was not present at today's meeting, but he provided a written report. Mr. Martin Lopez stood for questions. Mr. Smith asked whether the land at the Organ Lagoon site was leased and Mr. Martin Lopez informed him that a portion of the land is state-owned and that additional information had been provided to the NM Commissioner of Public Lands in order to renew the business lease on the site.
 - D. **Finance:** Ms. Kathi Jackson provided an Interim Budget Report for fiscal year 2017, for the period ending May 31, 2017. She went over the report with the Board, outlining the month-to-date and year-to-date activity and the total surplus. She advised the Board that the audit contract had been signed and submitted to the Office of the State Auditor and the CPA would be in the

LRGPWWA's offices the week of September 11, 2017 to begin work on the audit. She also told the Board that she had received a complaint from a LRGPWWA customer regarding the increase in the disconnect/delinquency fees. The customer had inquired about the possibility of email reminders and billing.

VIII. Unfinished Business

A. Appointment of Directors for Districts 2 and 5: This Item was postponed

IX. New Business

A. Motion to adopt Resolution FY2017-21, approving Council of Governments membership: Ms.

Karen Nichols reminded the Board that an Appointee and an Alternate should be selected to represent the LRGPWWA. Ms. Holguin made the motion to adopt resolution FY2017-21 and Mr. Smith seconded the motion. The motion passed with none opposed. LRGPWWA Finance Manager Kathi Jackson was selected as the Appointee, and District 4 Director Esperanza Holguin was selected as the Alternate.

B. Motion to increase authorized contribution to the SCADA project from \$60,000 to \$80,000: Mr.

Martin Lopez explained to the Board that the increase was needed because intrusion alarms were not included in the cost of the new equipment in the South Valley and Operations wanted them added. Also, the LRGPWWA had never been invoiced for the license on the SCADA system in Brazito. Ms. Holguin made the motion to increase the authorized contribution to the SCADA project and Mr. Smith seconded the motion. The motion passed with all in favor.

C. Motion to approve Agreement with Anthony Water and Sanitation District for wastewater billing and collections: This Item was postponed.

X. Other discussion and agenda items for next meeting, 9:30 a.m. July 19, 2017 at the Vado office:

- A.** Have any Board members participated in training? If so, please give us copies of your certificates.
- B.** Adopt 4th Quarter Budget w/Resolution
- C.** Adopt Final Budget for FY 2018 w/Resolution
- D.** Annual Financial Report for Rural Development
- E.** Authorize travel and attendance for Board and Staff for conferences, legislature
- F.** Approval for GM to authorize staff development training and participation and travel to meetings in support of Authority business.
- G.** Veterans Road Bid Award

XI. Adjourn: Mr. Smith made the motion to adjourn the meeting of the LRGPWWA Board of Directors. Ms. Holguin seconded the motion and it passed unanimously. Mr. McMullen declared the meeting adjourned at 9:58 a.m.

Minutes approved July 19, 2017

Michael McMullen, Chairman (District 6)

Furman Smith, Vice-Chairman (District 7)

Esperanza Holguin, Secretary (District 4)

ABSENT
Raymundo Sanchez, Director (District 1)

Joe Evaro, Director (District 3)

VACANT
Director (District 5)

VACANT
Director (District 2)

CLEARAS WATER SYSTEM

ECONOMIC MODEL FOR WASTEWATER TREATMENT

LOWER RIVER GRANDE WATER AUTHORITY
ALMA ENERGY GROUP

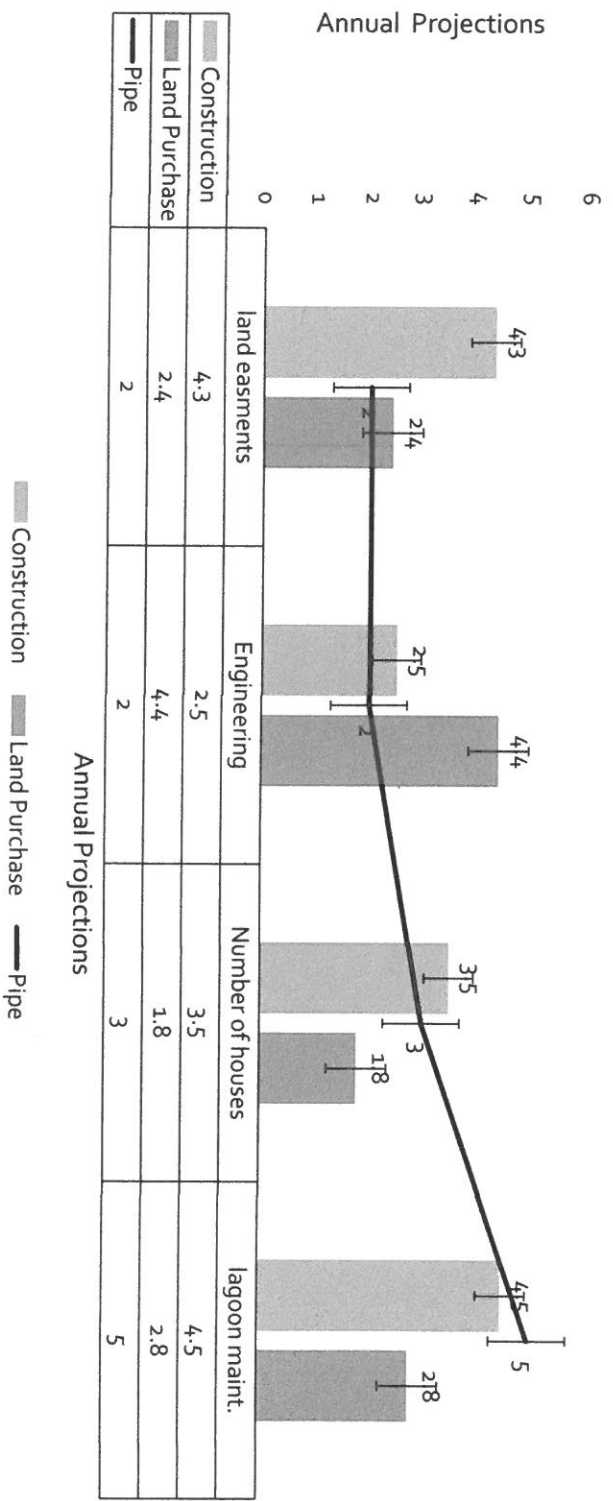
JULY 19, 2019

PRELIMINARY PROPOSAL

- Develop a wastewater system to generate a profitable source of revenues from the treatment of wastewater by creating a Public Private Partnership with LRG
- LRG Water Authority will provide a stream of nutrient rich wastewater and continue to operate their wastewater collection from the Oregon & Butterfield wastewater communities
- Alma Energy Group (AEG) will provide a Clearas system that cleans the wastewater from the current LRG lagoons at the Oregon Mountains which will feature the following:
 - ❖ A Renewable Energy System that provides the energy needs of the wastewater treatment facility.
 - ❖ Provide an economic model similar to the Aquaculture System to be developed at the MGP project in Mesquite.
 - ❖ AEG will be responsible for all of the Startup costs of the project not including engineering cost.
 - ❖ AEG Will Market by-products of the project (sale of decorative fish, algae biomass and clean water).
 - ❖ AEG will share a percentage of the profit/revenues with LRG to help develop more pipeline infrastructure.

COST REDUCTION OF OPERATING WATEWATER SYSTEM

AREAS OF DEVELOPMENT

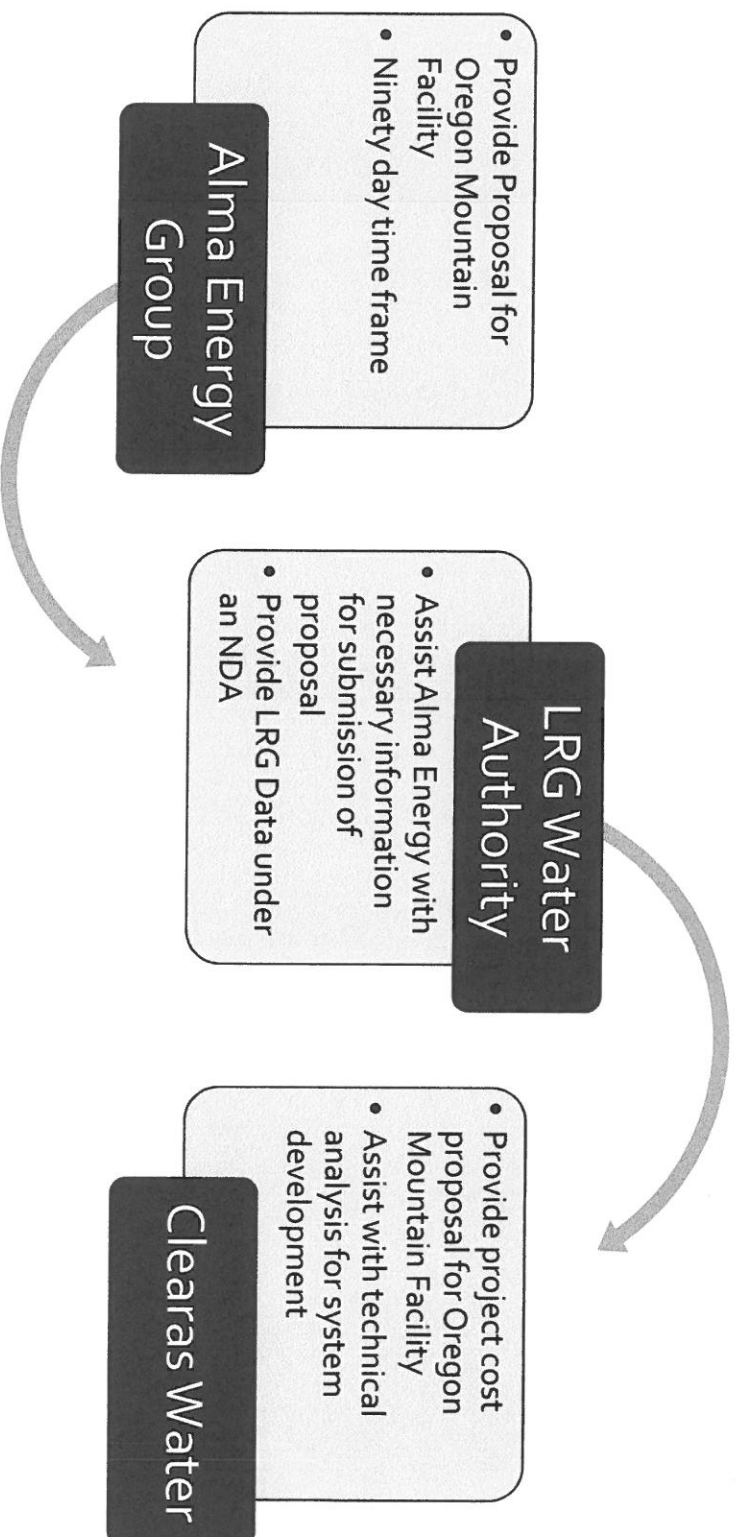


Three Target Projects of Development

- First MIGP Project
- Second Oregon Mountain Facility
- Third Butterfield Community

Feasibility Study	Economics Profitability	Restrictions Regulations
Engineering Selection	Financial Model	Regulations to claim water-rights
NM State Engineering	Profit Distribution	Flow Credits LRG
Site Evaluation	Private Public Partnership	Legal Constrains

Board's Decision to Consider Wastewater Proposal



THANK YOU

QUESTIONS AND ANSWERS

CONTACT: LILA GARZA

ALMA ENERGY GROUP

575-621-0084

LRGPWWA
Manager's Report
June 21, 2017

-) Meter with representative of NM Commissioner of Public Lands and toured Organ Wastewater Facility-Indication Business Lease should be renewed
-) The 30-Day Consultation Response for the South Valley Sanitary Survey has been submitted to NMED out lining corrections and schedule addressing identified deficiencies
-) The 120-Day Corrective Action Response for the Valle Del Rio Sanitary Survey has been submitted to NMED indicating the correction to identified deficiencies
-) Customer issue: discolored water-could be related to possible water theft at nearby hydrant (Veterans Road Area)
-) Customer issue: over pressurized water system (Easy Road)
-) Customer issue: leak on customer's side (Sunshine Road)
-) New employee Patricia Charles hired, Projects Department
-) Residents in the Highline Road area are working with County Commissioners to improve drainage and roads in area. DAC has requested they reach out to LRGPWWA-will be attending their meetings
-) DAC and CRRUA have an RFP for water and wastewater operations and maintenance services

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 07/19/17**

LRG-11-02.2 – Mesquite-Brazito Sewer Project – Bohannon Huston, Inc. – LOC-Design Stage – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407 Four lift station land tracts are still in various stages of acquisition with one tract requiring condemnation which attorney has filed. NMDOT and DAC permits have been submitted and are in process. Responses have been received from both agencies and we are coordinating any changes requested to finalize their approval. BHI met with LRGPWVA to review 95% Final Design before addressing USDA comments. BHI has coordinated with EPEC, and any line extensions to new facilities and resulting agreements will be completed after loan closing. EBID permits have been approved and will be finalized after closing. USDA-RD abbreviated PER for Project 2 is 90% complete.

LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match: As a result of the Special Session of the Legislature, there will be no Water Trust Board funding for 2017. Design work is complete, and I will prepare to apply to Colonias Infrastructure and WTB in the next funding cycle since those funding sources will not require changes to planning documents.

LRG-17-01 – Water Master Plan – WTB #252 – Bohannon Huston: The limited funding allocated to the WTB for 2017 was removed in the Special Session by the NM Legislature. Final invoice has been submitted by BHI including the remainder of our Match commitment for current WTB funding, and additional funding is needed to complete all components of the plan. I plan to submit an application to the WTB and perhaps other sources once BHI provides a budget for remaining tasks.

LRG-17-02 – Central Office Building: Staff met with the architect to discuss space requirements on June 6th and have reviewed and concept drawing and discussed by phone. Very preliminary cost estimate is about \$3.9 million. Received information from NMED-DWB that we are ranked #13 out of 16 on the Draft Fundable Priority List for NM DWSRLF, and that this project is considered ineligible for subsidy (grant) or zero interest, but interest rate would be 2%. Spoke with USDA-RD, and they have Community Facility loan funds available at about 3%.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: pending NM-OSE comments/approval. Currently only includes the initial five systems.

LRG-15-01 – System-wide Information Technology Standardization - SCADA - \$130,000 NM SAP & \$90,000 NM SAP – Molzen Corbin Associates: Conduits have been installed, control panels & power panels have been mounted and connected to power, and antenna and scales have been installed. Work is ongoing.

LRG-13-03 – Valle Del Rio Water System Project – RFP/Planning/Design Stage - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: SMA is working on addressing NMED-CPB comments. Approval for the preliminary design has been received

from NMED-DWB. SMA has met with DAC to discuss their concerns. SMA verified the final project scope with Lower Rio Grande PWWA on June 12, 2017 and indicated they would have the booster station skid and electrical sheet revised, submit the right-of-way permit application to DAC, complete the design and response to NMED CPB comments on or before July 7, 2017, and draft an amendment for the final design schedule and construction phase services including notice to proceed sheets on or before July 7, 2017. We have not received or been copied on any of these items yet. State wage rates have been approved.

LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan – Parkhill, Smith & Cooper - Monthly Project Update: Progress May 2017: Received four bids. Engineer’s bid tabulation and recommendation for award of contract is on today’s agenda.

Other projects:

Infrastructure Capital Improvements Plan 2019-2023: ICIP is complete and has been submitted to NM-DFA.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. Delivery of documents from the East Mesa Office for sorting and storage or shredding is still pending. Bin has not been sent out for shredding in the past month.

Website and Email – Notices and Board Minutes pages are current. Other updates are ongoing. Board Training information on the Directors Only page was updated.

Training – I attended a Water Loss training on 6/22/17.

Lower Rio Grande Water Users Organization – nothing new to report

EBID Surface Water Plant: - When we met regarding the Water Master Plan, EBID staff indicated that they are working on getting a contractor license so they can do the construction themselves.

As Needed Engineering Services: Currently we have 1 active Task Orders: 1. Bohannon Huston, Inc. for development of construction cost estimates for replacing the pipeline in the Hwy. 70 crossing in Organ was issued 4/24/17. Bohannon Huston for working on the renewal of the State Land Office lease in Organ issued 5/1/17 is complete as far as we know, but not closed out until we receive the new lease. One is being developed with Souder, Miller & Associates for a sewer forced main construction cost estimate. Two are pending approval with Vencor Engineering for continuation of the GIS work and design standards. Another task order will be developed to adjust boundaries between voting districts once we determine if boundaries between districts need to shift to maintain equal representation.

Water Audit: Work is underway on the 6 audits. Due date to submit to the state is end of this month. Will discuss results next month.

Lower Rio Grande PWWA

Operators Report

July 19, 2017

System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- The wetland demolition continues.
- We had 8 New Water Services that were installed.
- For the month of May, we were issued 448 work and service orders.
- For the month of June, we were issued 378 work and service orders.
- The Arroyo pump, motor, and new pit less adapter have been installed, we called Mark the Electrician to reconnect all the wires, we need to Re-shock the well and take a Bact.
- Well #8 popped 2 fuses' again on Sunday 7/2/17 JJ and I replaced them.
- The distribution and production crews finished replacing parts at well #8, however an existing Cap blew off and made a mess.
- We had some sewer problems with one of the old sewer pits, Ramon and the crew found a failed check valve.

NMED: Half of our Monthly Bac-T-Samples were taken for the month of July and all samples were negative.

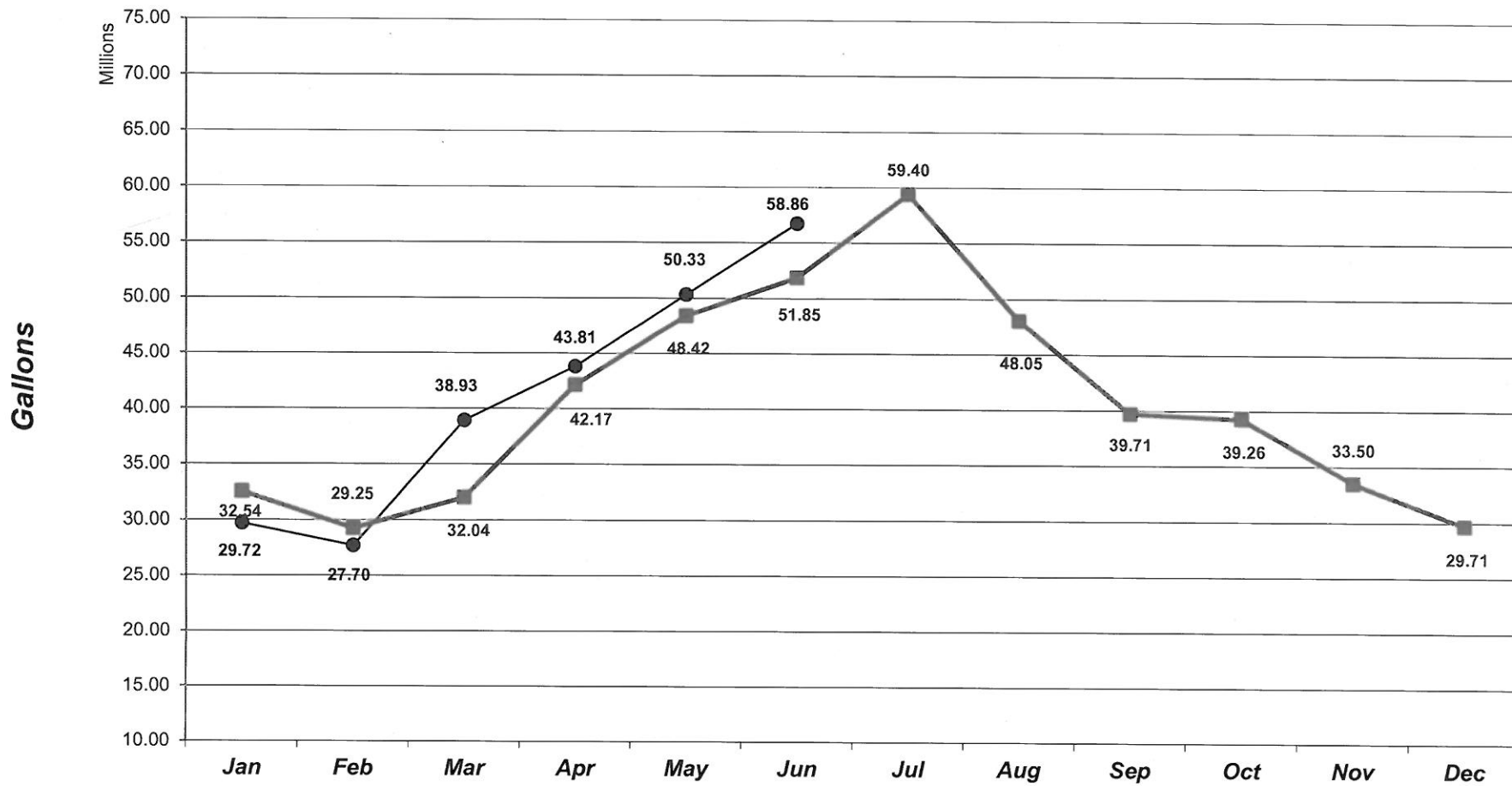
Mesquite district Wetlands: Demo continues.

Mesquite and Organ Sewer Reports. Are due by August 1st.

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



● 2017 Production ■ 2016 Production

Finance Managers Report

July 2017 Board Meeting

Cash Reconciliation for FY2017

Beginning Cash	\$ 834,557.00
Revenue	\$ 3,255,159.52
Expenses	\$ (2,758,413.09)
Brazito Sewer Project Contributions	\$ (250,973.02)
Transfers to Reserves	\$ (150,000.00)
Organ WWTP Lease	\$ (3,685.34)
Tank Inspections	\$ (30,923.94)
Hwy 70 Bore	\$ (3,048.08)
Well #3 repairs	\$ (20,157.28)
Vencor GIS Mapping Project	\$ (61,179.10)
Water Master Plan	\$ (63,176.54)
Ending Cash	\$ 748,160.13
Bank Account Balances	\$ 748,160.13
	\$ -
Projects Funded by LRGPWVA	\$ 583,143.30

Debit Retired in FY2017	
Regular Principal Payments	\$ 125,378.60
USDA 97-25 Truck Loan	\$ 96,535.00
USDA 91-29 Brazito Water	\$ 69,050.95
	\$ 290,964.55

Noteworthy Items

- Revenue projections were exceeded by \$500,000
- Expenses came in under budget
- LRGPWVA was able to do several projects using our own funds.
- Audit is scheduled to begin soon; Brad Watts CPA will be on site September 11, 2017 to begin field work.
We will start submitting items to him in August so he can start his planning work.
- Liza Lopez has transferred from Projects to the Finance Department and will be handling Equipment, Fixed Asset & Facilities Maintenance, assisting with Inventory and Asset Management.
- Tyler Incode 10 has added a Device Module and the Finance Department is working with Operations to set up all of our customers with backflows in the system. The software will help us keep track of when backflow test are due and making sure the customer gets billed for the charges.
- I have been participating in a pilot program with DFA-LGD for their new budget management system. DFA-LGD will soon be requiring all state agencies to submit all budget information through this system. LRGPWVA has submitted the FY2017 Interim Budget through the system. By the time it is mandatory we will be in full compliance and a year ahead of everyone else.

A RESOLUTION OF THE _____
OF THE _____
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS IN THE
PRINCIPAL AMOUNT OF _____ FOR THE PURPOSE
OF PROVIDING A PORTION OF THE COST OF ACQUIRING AND CONSTRUCTING A
_____, PROVIDING FOR THE COLLECTION, HANDLING, AND
DISPOSITION OF REVENUES THEREFROM, AND AUTHORIZING MAKINGS OF PROMISSORY NOTE(S),
SECURITY INSTRUMENTS, AND PLEDGES OF REVENUES TO EVIDENCE AND SECURE THE PAYMENT OF
SAID INDEBTEDNESS AND FOR RELATED PURPOSES.

WHEREAS, the _____, (hereinafter
referred to as the "Organization"), was organized under _____
_____ for the purpose of providing a
_____ (hereinafter referred to as the
"Facility") to serve the Members of the said Organization; and

~~WHEREAS, a meeting of the members of the said organization was held on the _____ day of _____
pursuant to proper notice thereof to consider plans for the acquisition and construction methods of financing the Facility.
and, as shown by the minutes of said meeting, of the _____ members of record of the organization there were
present and voting _____, and by a recorded majority vote, the Facility and its financing authorized, and,~~

WHEREAS, the proposed Facility is to be constructed and equipped in accordance with plans, and specifications
prepared by _____
and in order to finance the Facility, the _____
(hereinafter referred to as the "Board") is authorized and empowered, in their discretion, for and in the name of the organization,
to make application to the United States of America, acting through the United States Department of Agriculture,
(hereinafter referred to as the "Government"), for financial assistance; to cause the execution and delivery of a
promissory note or notes or other evidence of indebtedness (hereinafter referred to as the "note"), and appropriate security instruments
to secure any loan or loans made or insured by the Government; to comply with any requirements, terms or conditions prescribed by the
Government or by Government regulations; and to execute contracts or enter into agreements and, without limitation, to take any and
all other action as may be necessary, incidental or appropriate to finance, acquire, construct, complete, and/or equip the Facility for and
on behalf of the Organization.
NOW THEREFORE, it is hereby resolved by the Board as follows:

Section 1. (Determination of Board). That it is necessary to defray a portion of the costs of financing the Facility by obtaining
a loan made or insured by the Government in accordance with applicable provisions of the Consolidated Farm and Rural Development
Act, it being determined that the Organization is unable to obtain sufficient credit elsewhere to finance the Facility, taking into
consideration prevailing private and cooperative rates and terms currently available;

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless
it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information
collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the
data needed, and completing and reviewing the collection of information.*

Section 2. (Terms of Loan). That the Organization borrow _____ and issue as evidence thereof an installment promissory note in the form prescribed by the Government for the full principal amount of the loan. The note shall be signed by the President, attested by the Secretary and have the corporate seal of the Organization affixed thereto, and shall bear interest from its date, which shall be the date of delivery at a rate not to exceed _____ percent per annum; the principal and interest shall be paid over a period of _____ years in accordance with the payment schedule set forth in the promissory note, until the principal and interest are fully paid except the final payment of the entire indebtedness, if not sooner paid, shall be due and payable _____ years from the date of the note. Each payment shall be applied first to the payment of the accrued interest and second to the payment of the principal. Prepayments of any installment may be made in any amount at any time at the option of the Organization.

Section 3. (Assignment and Pledge of Revenue). The indebtedness hereby authorized to be incurred, together with the interest thereon, shall be payable from the gross income and revenue to be derived from the operation of the Facility, a sufficient portion of which, to pay the principal and interest as and when the same shall become due, is hereby assigned, and pledged and shall be set aside for that purpose and this assignment and pledge shall extend to and include any assessments that may be levied pursuant to Section 5 (d) hereof.

Section 4. (Protection and Disposition of Funds). The _____ of the Organization shall be the custodian of all funds of the Organization. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.

The _____ is hereby directed to establish the following accounts into which the current funds of the Organization, note proceeds, the revenues from the Facility and any other income shall be deposited, which accounts shall be continually maintained, except as otherwise provided, so long as the indebtedness hereby authorized remains unpaid:

(a) Construction Account.

The proceeds of the borrowing hereby authorized not disbursed contemporaneously with loan closing for incurred Facility costs, and at least the amount of _____ to be contributed by the Organization from the collection of initial connection fees, membership fees or contributions shall be deposited in the Construction Account which shall be established as required by the Government. Withdrawals from the construction account shall be made only on checks signed by the _____ of the Organization as authorized by the Board from time to time, and with prior concurrence of the Government. At the option of the Government, the construction account may be established as a "supervised bank account". Amounts in the supervised bank account exceeding \$100,000 shall be secured by the depository bank in advance in accordance with U.S. Treasury Department Circular No. 176. Withdrawals from a supervised bank account shall be made only on checks signed by the _____ of the Organization and countersigned by an authorized official of the Department of Agriculture. The Organization's share of any insurance or liquidated damages and other monies paid by defaulting contractors or their sureties will be deposited in the Construction Account to assure completion of the Facility. When all construction costs have been paid in full, any balance remaining in the Construction Account may be applied on the loan or used for other authorized purposes that have been approved by the Government and the Construction Account shall be closed.

(b) General Account

As soon as the facility becomes revenue producing, all funds received shall be set aside in an account to be designated as the General Account, and disbursements and transfers from this account shall be in the following priority: Debt Service, Operations and Maintenance, transfers to Reserve Account. Monies deposited in the General Account shall be used only in the manner and order as follows:

(1) Borrowers making monthly USDA Debt Service Payments shall use the General Account for making such payments plus operating and maintenance expenses. Also, funds will be transferred from this account to the Reserve Account in accordance with (d) below.

(2) Borrowers making other than monthly USDA Debt Service Payments shall use the General Account to pay operating and maintenance expenses. Other transfers from this account will be made in the following order: (i) Transfers to the Debt Service Account will be made in accordance with (c) below, (ii) Transfers to the Reserve Account will be made in accordance with (d) below.

(c) Debt Service Account

For borrowers on other than monthly debt service payments, transfers, in proportion to income availability, shall be made from the General Account and set aside in an account designated as the Debt Service Account, in sufficient amounts which will accumulate for the next installment on the note.

(d) Reserve Account

From the remaining funds in the General Account, after transfers and payments required in (b)(1) or (b)(2) and (c), there shall be set aside into an account(s) designated as the Reserve Account(s) the sum of _____

each month until the sum of _____ is reached. With the prior written approval of the Government, funds may be withdrawn and used for such things as loan installments, emergency maintenance, extensions to facilities and replacement of short-lived assets, subject to conditions established by the Government.

(e) Whenever there shall accumulate in the General Account amounts in excess of those required in subsections (b)(1) and (2), (c), and (d), such excess will be used by the organization to make prepayments on the loan or retained in the General Account.

(f) The accounts required in subsections (b)(1) and (2), (c), and (d) may be established and maintained as bookkeeping accounts or as separate bank accounts at the election of the Organization, unless otherwise directed by the Government.

Section 5. (Other Covenants and Agreements of the Organization). The Organization covenants and agrees that so long as the indebtedness hereby authorized remains unpaid;

(a) It will indemnify the Government for any payments made or losses suffered by the Government.

(b) It will comply with applicable State laws and regulations and continually operate and maintain the Facility in good condition.

(c) It will impose and collect such rates and charges that gross revenues will be sufficient at all times to provide for payment of the operation and maintenance thereof; the installment payments on the note; and the maintenance of the various funds herein created. All service rendered by or use of the Facility shall be subject to the full rates prescribed in the rules and regulations of the Organization; no free service by or use of the Facility will be permitted.

(d) It will cause to be levied and collected such assessments as may be necessary to operate and maintain the Facility in good condition and meet installment payments on the note when the same become due if, for any reason, gross revenues are insufficient.

(e) It will establish and maintain such books and records relating to the operation of the system and its financial affairs, and will provide for the annual audit thereof, in such manner as may be required by the Government; will provide the Government without its request a copy of each such audit; and will make and forward to the Government such additional information and reports as it may from time to time require.

(f) It will provide the Government, at all reasonable times, access to all books and records relating to the Facility and access to the property of the Facility so that the Government may ascertain that the Organization is complying with the provisions hereof and with the provisions of other instruments incident to the making or insuring of the loan.

(g) It will maintain at least such insurance and fidelity bond coverage as may be required by the Government.

(h) It will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extensions or improvements to the Facility, exclusive of normal maintenance, without obtaining the prior written consent of the Government.

(i) It will not cause or permit any voluntary dissolution of its organization, or merge or consolidate with any other organization, without obtaining the prior written consent of the Government. It will not dispose of or transfer title to the facility or any part thereof, including lands and interest in lands, by sale, security instrument, lease or other encumbrance, without obtaining the prior written consent of the Government. Revenue in excess of the amount required to maintain the accounts described by Section 4 herein will not be distributed or transferred to any other organization or legal entity.

(j) It will not modify or amend the Articles of Incorporation or the Bylaws of the Organization without the written consent of the Government,

(k) It will provide adequate service to all persons within the service area who can feasibly and legally be served and will obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the organization or public body.

(l) All present and future contract rights, accounts receivable, and general intangibles arising in connection with the facility are pledged as security for the loan.

(m) It will comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing adverse environmental impacts of the facility's construction or operation.

Section 6. (Security Instruments). In order to secure the payment of the principal and interest of the note, the President and Secretary of the Organization are hereby authorized and directed to execute and deliver good and sufficient lien instruments, where necessary, encumbering the properties and assets both real and personal constituting said Facility, as completed or as the same may be thereafter extended, including an assignment and pledge of revenues and such other instruments as may be prescribed by the Government

Section 7. (Refinancing). If at any time it shall appear to the Government that the Organization is able to refinance the amount of the indebtedness then outstanding, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources at reasonable rates and terms for loans for similar purposes and periods of time, the Organization will, upon request of the Government, apply for and accept such loan in sufficient amount to repay the Government and will take such actions as may be required in connection with such loan.

Section 8. ("Equal Employment Opportunity under Construction Contracts and Nondiscrimination"). The President and the Secretary be and they are hereby authorized and directed to execute for and on behalf of the Organization, Form RD 400-1, "Equal Opportunity Agreement", and Form RD 400-4, "Assurance Agreement".

Section 9. In the case of a grant in the sum not to exceed _____, the Organization hereby accepts the grant under the terms as offered by the Government and that the _____ and _____ of the Organization are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant and the Organization hereby resolves to operate the facility under the terms as offered in said grant agreement(s).

Section 10. Default under the provisions of this agreement or any instrument incident to the making or issuing of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Organization, and default under any such instrument may be construed by the Government to constitute default hereunder.

Section 11. (Resolution of Contract). The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instruments, shall constitute a contract between the Organization and the Government or assignee so long as the note hereby authorized remains unpaid.

Section 12. This resolution shall take effect and be in force from and after the _____ day of _____, being the date of its enactment.

The vote was: Yeas _____ Nays _____ Absent _____

(SEAL) (if applicable) _____
By _____

Attest: _____
Title _____

Title _____

CERTIFICATION

I, the undersigned, as secretary of the _____ hereby certify that the _____ of such Organization or Corporation is composed of _____ members of whom _____, constituting a quorum, were present at a meeting thereof duly called and held on the _____ day of _____; that the foregoing resolution was adopted at such meeting by the vote shown above, and that said resolution has not been rescinded or amended in any way.

Dated, this _____ day of _____.

Secretary of _____



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LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2018-01 4th Quarter Budget Report for Fiscal Year 2017

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve and adopt the FY2017 4th Quarter Budget Report on July 19, 2017.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2017 4th Quarter Budget Report officially approved and adopted on July 19, 2017.

PASSED, APPROVED, AND ADOPTED: July 19, 2017.

Mike McMullen, Chairman

Seal:

Esperanza Holguin, Secretary

FY2018
Operating Budget

Revenue

100-40003	Activation & Deactivation Fees-Water	\$ 3,600.00
100-40015	After Hours Charge	\$ 3,000.00
100-40005	Backflow Testing	\$ 3,500.00
001-45025	Contract Services - O & M	\$ 50,000.00
001-45015	Copy/Fax	\$ 400.00
100-40012	Credit Card Fees	\$ 6,000.00
001-40019	DAC Trash Coupon Fee	\$ 900.00
100-40007	Delinquency Fee	\$ 20,000.00
001-45005	Fiscal Agent Fees	\$ 35,000.00
100-40017	Hydrant Meter Rental Fee	\$ 2,000.00
100-40010	Impact Fees	\$ 50,000.00
150-40002	Installation Fees-Sewer	\$ 5,000.00
100-40002	Installation Fees-Water	\$ 20,000.00
001-45010	Interest	\$ 600.00
100-40009	Membership Fees	\$ 3,000.00
100-40004	Meter Relocation	\$ 1,500.00
100-40016	Meter Test Fee	\$ 500.00
100-40013	Miscellaneous Revenue (DAC Letter)	\$ 500.00
150-40020	Miscellaneous Revenue-Sewer	\$ 1,500.00
150-40000	Operating Revenue-Sewer	\$ 140,000.00
100-40000	Operating Revenue-Water	\$ 2,821,000.00
001-45020	Other Income	\$ 10,000.00
150-40015	Penalties-Sewer	\$ 4,000.00
100-40008	Penalties-Water	\$ 50,000.00
100-40011	Returned Check Fees	\$ 1,500.00
100-40006	Tampering Fee/Line Breaks	\$ 1,500.00
001-45000	Tower Rent	\$ 15,000.00
001-45030	Transfers In	\$ 400,000.00
		<u>\$ 3,650,000.00</u>

Expenses

001-00-60005	Accounting Fees	\$ 5,000.00
001-00-60010	Audit	\$ 13,500.00
001-00-60020	Bank Service Charges	\$ 15,000.00
001-00-60025	Cash Short/Over	\$ 300.00
001-00-60030	Dues and Subscriptions	\$ 5,000.00
001-00-60125	Easements & Leases	\$ 5,000.00
001-00-60035	Engineering Fees	\$ 80,000.00
001-00-60175	Fixed Asset Disposal Fees	\$ 1,500.00
001-00-60045	Late Fees	\$ 1,000.00
001-00-60050	Legal Fees	\$ 10,000.00
001-00-60055	Legal Notices	\$ 6,000.00
100-00-60060	Licenses & Fees	\$ 3,000.00
001-00-60060	Licenses & Fees	\$ 5,000.00
001-00-60065	Meals	\$ 2,500.00
001-00-63130	Mileage	\$ 1,500.00
001-00-60070	Organizational Cost	\$ 20,000.00
001-00-60075	Permit Fees	\$ 6,500.00
001-00-60080	Postage	\$ 40,000.00
100-50-60080	Postage-UPS	\$ 5,000.00
001-20-65360	Printing and Copying	\$ 20,000.00
001-00-60090	Professional Fees-Other	\$ 10,000.00
001-00-60130	Training	\$ 10,000.00
001-00-60150	Travel:Lodging Per Diem	\$ 5,000.00
001-00-60155	Travel:Meals Per Diem	\$ 5,000.00
150-00-60600	Debt Service	\$ 20,000.00

FY2018
Operating Budget

Expenses (Continued)

100-00-60600	Debt Service	\$ 131,360.00
100-00-60650	Interest paid to NMFA	\$ 37,091.00
150-00-60675	Interest paid to USDA	\$ 16,000.00
100-00-60675	Interest paid to USDA	\$ 114,508.00
001-10-65010	Automobile Repairs & Maintenance	\$ 36,000.00
100-40-65280	Chemicals-Water	\$ 40,000.00
001-00-65230	Computer Maintenance	\$ 65,000.00
001-10-65240	Equipment Rental	\$ 2,500.00
001-10-65250	Fuel	\$ 65,000.00
100-00-65340	Inventory Disbursements	\$ 100,000.00
001-10-65260	Kitchen & Cleaning Supplies	\$ 5,000.00
100-00-65270	Lab Testing Fees-Water	\$ 15,000.00
100-00-65300	Locates	\$ 7,000.00
001-10-65320	Maint. & Repairs-Office	\$ 10,000.00
001-10-65330	Maintenance & Repairs-Heavy Equipment	\$ 10,000.00
001-40-65330	Maintenance & Repairs-Fixed Assets	\$ 190,741.00
001-20-65330	Maintenance & Repairs-Wells	\$ 209,000.00
001-60-65330	Maintenance & Repairs-Project Contributions	\$ 211,000.00
001-10-65350	Office Supplies	\$ 5,000.00
001-20-65350	Office Supplies	\$ 10,000.00
001-10-65390	Uniforms-Employee	\$ 15,000.00
100-00-63010	401K Annual Contribution	\$ 99,000.00
001-00-63070	401K Company Match	\$ 40,000.00
001-00-63030	Accrued Leave	\$ 75,000.00
001-00-63008	Annual Leave Pay	\$ 80,000.00
001-00-63195	Cobra Fee	\$ 1,000.00
001-00-63060	Contract Labor	\$ 10,000.00
001-00-63135	Drug Testing	\$ 1,500.00
100-60-63090	HISC-Blue Medicare Rx. Mr. Ortega	\$ 500.00
001-30-63006	Holiday Pay	\$ 55,000.00
001-00-63100	Insurance-Dental	\$ 15,000.00
001-00-63110	Insurance-Health	\$ 170,000.00
001-00-63200	Insurance-Vision	\$ 5,000.00
001-10-63001	Overtime	\$ 21,000.00
001-10-63160	Payroll Taxes-Medicare	\$ 18,000.00
001-10-63170	Payroll Taxes-Social Security	\$ 71,000.00
001-30-63000	Regular Pay	\$ 825,000.00
001-00-60120	Retirement Account Fees	\$ 2,500.00
001-00-63007	Sick Pay	\$ 60,000.00
001-00-63115	Work Comp Insurance	\$ 20,000.00
150-00-64100	DAC Waste Water Flow Charge	\$ 50,000.00
150-00-64200	Electricity-Sewer	\$ 9,000.00
150-00-64300	Lab & Chemicals-Sewer	\$ 10,000.00
150-70-65310	Maint. & Repairs-Sewer System	\$ 9,000.00
001-00-66100	Government Penalties & Interest	\$ 2,500.00
001-00-66200	Insurance-General Liability	\$ 80,000.00
100-40-66700	Water Conservation Fee	\$ 20,000.00
001-20-65490	Cell Phone	\$ 20,000.00
001-00-65500	Electricity-Lighting	\$ 10,000.00
001-20-65510	Electricity-Offices	\$ 17,000.00
100-40-65520	Electricity-Wells	\$ 225,000.00
001-20-65530	Garbage Service	\$ 2,500.00
001-20-65540	Natural Gas	\$ 3,000.00
001-20-65550	Security/Alarm	\$ 10,000.00
001-20-65560	Telephone	\$ 20,000.00
001-20-65570	Wastewater	\$ 1,500.00
	Total Expenses	\$ 3,650,000.00

4th Quarter Budget Report FY2017	Current Total Budget	June 2017	4th Quarter	YTD Activity 2017	Budget Remaining
Revenue					
40000 - Operating Revenue	\$ 2,506,898.00	\$ 268,156.61	\$ 713,631.75	\$ 2,797,113.11	\$ (357,958.61)
40001 - Activation & Connection Fees-Sewer	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
40002 - Installation Fees	\$ 37,500.00	\$ 6,277.36	\$ 15,194.02	\$ 49,077.15	\$ (11,577.15)
40003 - Activation & Connection Fees-Water	\$ 30,000.00	\$ 200.00	\$ 600.00	\$ 3,750.00	\$ 26,250.00
40004 - Meter Relocation	\$ -	\$ -	\$ -	\$ 1,428.19	\$ (1,428.19)
40005 - Backflow Testing	\$ 2,500.00	\$ -	\$ -	\$ 1,128.88	\$ 1,371.12
40006 - Tampering Fee/Line Breaks	\$ 1,500.00	\$ 1,500.00	\$ 1,693.04	\$ 6,436.61	\$ (4,936.61)
40007 - Delinquency Fee	\$ 30,000.00	\$ 3,200.00	\$ 10,660.00	\$ 50,920.00	\$ (20,920.00)
40008 - Penalties-Water	\$ 37,000.00	\$ 7,156.16	\$ 19,130.87	\$ 88,211.39	\$ (51,211.39)
40009 - Membership Fees	\$ 5,500.00	\$ 865.47	\$ 2,000.00	\$ 6,900.00	\$ (1,400.00)
40010 - Impact Fees	\$ 30,000.00	\$ 21,051.68	\$ 32,168.29	\$ 111,202.12	\$ (81,202.12)
40011 - Returned Check Fees	\$ 1,500.00	\$ 105.00	\$ 280.00	\$ 1,680.00	\$ (180.00)
40012 - Credit Card Fees	\$ 16,250.00	\$ 896.00	\$ 2,572.00	\$ 9,345.43	\$ 6,904.57
40013 - Miscellaneous Revenue	\$ 5,000.00	\$ 55.00	\$ 140.00	\$ 597.00	\$ 4,403.00
40015 - Penalties-Sewer	\$ 4,000.00	\$ 410.16	\$ 1,455.39	\$ 6,252.92	\$ (2,252.92)
40017 - Hydrant Meter Rental Fee	\$ -	\$ -	\$ 1,000.00	\$ 2,500.00	\$ (2,500.00)
40019 - DAC Trash Coupons	\$ 1,000.00	\$ 84.00	\$ 236.00	\$ 874.00	\$ 126.00
40020 - Miscellaneous Revenue-Sewer	\$ 2,500.00	\$ 283.48	\$ 3,403.21	\$ 5,888.16	\$ (3,388.16)
45000 - Tower Rent	\$ 3,500.00	\$ 15,342.74	\$ 15,842.74	\$ 18,092.74	\$ (14,592.74)
45001 - Billing Adjustments-Water	\$ 3,000.00	\$ (853.18)	\$ (2,708.35)	\$ (24,232.35)	\$ 27,232.35
45005 - Fiscal Agent Fees	\$ 30,000.00	\$ 7,096.21	\$ 14,820.85	\$ 54,232.88	\$ (24,232.88)
45010 - Interest	\$ 500.00	\$ 40.01	\$ 129.34	\$ 624.28	\$ (124.28)
45015 - Copy/Fax	\$ 500.00	\$ 84.50	\$ 117.00	\$ 411.25	\$ 88.75
45020 - Other Income	\$ 30,000.00	\$ 4,673.37	\$ 4,673.37	\$ 7,662.38	\$ 22,337.62
45025 - Contract Services	\$ 30,000.00	\$ 27,972.01	\$ 34,776.48	\$ 55,063.38	\$ (25,063.38)
Total Revenue	\$ 2,813,648.00	\$ 364,596.58	\$ 871,816.00	\$ 3,255,159.52	\$ (509,255.02)
60005 - Accounting Fees	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
60010 - Audit	\$ 14,000.00	\$ -	\$ 5,495.33	\$ 21,891.75	\$ (7,891.75)
60015 - Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -
60016 - Adjustments	\$ -	\$ 15,198.80	\$ 15,277.35	\$ -	\$ -
60020 - Bank Service Charges	\$ 12,000.00	\$ -	\$ 2,076.15	\$ 11,935.14	\$ 64.86
60025 - Cash Short/Over	\$ 200.00	\$ -	\$ (28.42)	\$ (29.78)	\$ 229.78
60030 - Dues and Subscriptions	\$ 3,000.00	\$ 1,275.96	\$ 1,275.96	\$ 3,904.11	\$ (904.11)
60035 - Engineering Fees	\$ 40,000.00	\$ -	\$ -	\$ 35,125.38	\$ 4,874.62
60045 - Late Fees	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
60050 - Legal Fees	\$ 7,000.00	\$ 178.72	\$ 1,996.75	\$ 7,516.90	\$ (516.90)
60055 - Legal Notices	\$ 3,000.00	\$ 154.43	\$ 373.22	\$ 541.67	\$ 2,458.33
60060 - Licenses & Fees	\$ 5,500.00	\$ -	\$ 20.00	\$ 4,597.92	\$ 902.08
60065 - Meals	\$ 2,000.00	\$ 79.70	\$ 119.97	\$ 1,102.04	\$ 897.96
60070 - Organizational Cost	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
60075 - Permit Fees	\$ 500.00	\$ -	\$ -	\$ 700.00	\$ (200.00)
60080 - Postage	\$ 50,000.00	\$ 2,829.97	\$ 8,165.17	\$ 32,549.89	\$ 17,450.11
60090 - Professional Fees-Other	\$ -	\$ -	\$ 6,910.34	\$ 6,910.34	\$ (6,910.34)
60120 - Retirement Account Fees	\$ 2,500.00	\$ -	\$ 412.50	\$ 1,612.50	\$ 887.50
60125 - Easements & Leases	\$ -	\$ -	\$ 100.00	\$ 661.87	\$ (661.87)
60130 - Training	\$ 10,000.00	\$ 2,640.00	\$ 2,913.66	\$ 5,808.53	\$ 4,191.47
60140 - Travel:Airfare Per Diem	\$ -	\$ 917.88	\$ 917.88	\$ 1,524.77	\$ (1,524.77)
60150 - Travel:Lodging Per Diem	\$ 5,000.00	\$ -	\$ 2,669.75	\$ 6,444.20	\$ (1,444.20)
60155 - Travel:Meals Per Diem	\$ 2,500.00	\$ -	\$ 702.10	\$ 1,398.47	\$ 1,101.53
60160 - Travel:Mileage/Parking Per Diem	\$ 300.00	\$ -	\$ -	\$ 153.55	\$ 146.45
60165 - Travel:Vehicle Rental Per Diem	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
Accounting & Administration	\$ 190,000.00	\$ 23,275.46	\$ 49,397.71	\$ 144,349.25	\$ 45,650.75

60600 - Debit Service	\$ 121,000.00		\$ 290,964.55	\$ 290,964.55	\$ (169,964.55)
60650 - Interest paid to NMFA	\$ 23,500.00	\$ 28.29	\$ 4,907.25	\$ 20,385.57	\$ 3,114.43
60675 - Interest paid to USDA	\$ 98,000.00	\$ 10,629.36	\$ 21,258.72	\$ 130,747.25	\$ (32,747.25)
Debt Service	\$ 242,500.00	\$ 10,657.65	\$ 317,130.52	\$ 442,097.37	\$ (199,597.37)
63000 - Regular Pay	\$ 800,000.00	\$ 60,296.73	\$ 191,180.16	\$ 768,887.19	\$ 31,112.81
63001 - Overtime	\$ 14,000.00	\$ 1,116.41	\$ 4,094.23	\$ 13,242.57	\$ 757.43
63006 - Holiday Pay	\$ 50,000.00	\$ 3,615.77	\$ 3,615.77	\$ 38,626.99	\$ 11,373.01
63007 - Sick Pay	\$ 60,000.00	\$ 4,043.43	\$ 14,554.16	\$ 49,872.88	\$ 10,127.12
63008 - Annual Leave Pay	\$ 60,000.00	\$ 5,146.55	\$ 9,307.92	\$ 47,202.78	\$ 12,797.22
63010 - 401K 10% Company Contribution	\$ 91,500.00	\$ -	\$ 77,796.70	\$ 77,796.70	\$ 13,703.30
63060 - Contract Labor	\$ 2,000.00	\$ -	\$ -	\$ 113.22	\$ 1,886.78
63070 - Employee Benefits-401K Contrib	\$ 30,000.00	\$ 2,374.47	\$ 7,116.35	\$ 28,442.13	\$ 1,557.87
63090 - HISC-Blue Medicare Rx.	\$ 1,500.00	\$ 44.90	\$ 134.70	\$ 724.70	\$ 775.30
63100 - Insurance-Dental	\$ 13,000.00	\$ 959.70	\$ 2,864.72	\$ 10,977.76	\$ 2,022.24
63110 - Insurance-Health	\$ 155,000.00	\$ 17,337.58	\$ 51,270.82	\$ 182,128.40	\$ (27,128.40)
63115 - Salaries: Insurance - Work Comp	\$ 12,000.00	\$ 2,136.00	\$ 6,408.00	\$ 21,068.00	\$ (9,068.00)
63130 - Mileage	\$ 500.00	\$ 24.44	\$ 303.89	\$ 647.69	\$ (147.69)
63135 - Drug Testing	\$ 500.00	\$ 60.00	\$ 60.00	\$ 480.00	\$ 20.00
63160 - Payroll Taxes-Medicare	\$ 16,000.00	\$ 1,076.17	\$ 3,229.93	\$ 13,739.49	\$ 2,260.51
63170 - Payroll Taxes-Social Security	\$ 67,000.00	\$ 4,601.57	\$ 13,810.68	\$ 58,747.94	\$ 8,252.06
63180 - Payroll Taxes-State Unemployem	\$ 8,500.00	\$ -	\$ -	\$ (11,963.74)	\$ 20,463.74
63195 - Taxes, Liability, Insurance: Cobra Fee	\$ 1,000.00	\$ -	\$ -	\$ 75.00	\$ 925.00
63200 - Vision Insurance	\$ 3,500.00	\$ 302.40	\$ 928.10	\$ 3,638.64	\$ (138.64)
Salaries & Benefits	\$ 1,386,000.00	\$ 103,136.12	\$ 386,676.13	\$ 1,304,448.34	\$ 81,551.66
64100 - Sewer:DAC Waste Water Flow Charge	\$ 42,000.00	\$ 3,226.14	\$ 9,730.00	\$ 40,101.86	\$ 1,898.14
64200 - Sewer:Electricity-Sewer	\$ 9,000.00	\$ 782.61	\$ 1,989.28	\$ 8,968.05	\$ 31.95
64300 - Sewer:Lab & Chemicals-Sewer	\$ 7,000.00	\$ -	\$ 51.81	\$ 1,289.83	\$ 5,710.17
64500 - Sewer:Supplies & Materials	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Sewer System	\$ 59,000.00	\$ 4,008.75	\$ 11,771.09	\$ 50,359.74	\$ 8,640.26
65010 - Automobile Repairs & Maint.	\$ 6,000.00	\$ 1,155.48	\$ 2,109.04	\$ 4,148.16	\$ 1,851.84
65020 - Automobile Repairs & Maint.:LRG-02	\$ 2,000.00	\$ -	\$ 1,478.10	\$ 2,286.95	\$ (286.95)
65030 - Automobile Repairs & Maint.:LRG-03	\$ 1,000.00	\$ 20.00	\$ 411.60	\$ 2,249.28	\$ (1,249.28)
65040 - Automobile Repairs & Maint.:LRG-04	\$ 7,500.00	\$ 10.00	\$ 351.61	\$ 6,061.62	\$ 1,438.38
65050 - Automobile Repairs & Maint.:LRG-05	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
65060 - Automobile Repairs & Maint.:LRG-06	\$ 3,500.00	\$ -	\$ 776.11	\$ 3,237.41	\$ 262.59
65070 - Automobile Repairs & Maint.:LRG-08	\$ 2,500.00	\$ -	\$ 45.48	\$ 2,151.27	\$ 348.73
65080 - Automobile Repairs & Maint.:LRG-09	\$ 1,000.00	\$ -	\$ -	\$ 780.00	\$ 220.00
65090 - Automobile Repairs & Maint.:LRG-10	\$ 2,000.00	\$ 515.28	\$ 562.93	\$ 1,003.25	\$ 996.75
65100 - Automobile Repairs & Maint.:LRG-11	\$ 7,500.00	\$ 214.56	\$ 257.26	\$ 5,821.26	\$ 1,678.74
65110 - Automobile Repairs & Maint.:LRG-12	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
65120 - Automobile Repairs & Maint.:LRG-14	\$ 5,000.00	\$ -	\$ -	\$ 4,247.24	\$ 752.76
65130 - Automobile Repairs & Maint.:LRG-15	\$ 1,000.00	\$ -	\$ -	\$ 3,254.07	\$ (2,254.07)
65140 - Automobile Repairs & Maint.:LRG-17	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
65150 - Automobile Repairs & Maint.:LRG-18	\$ 1,000.00	\$ -	\$ -	\$ 467.11	\$ 532.89
65160 - Automobile Repairs & Maint.:LRG-19	\$ 1,000.00	\$ -	\$ -	\$ 181.11	\$ 818.89
65170 - Automobile Repairs & Maint.:LRG-20	\$ 2,000.00	\$ -	\$ -	\$ 2,816.74	\$ (816.74)
65180 - Automobile Repairs & Maint.:LRG-21	\$ 4,000.00	\$ -	\$ 867.59	\$ 5,359.26	\$ (1,359.26)
65190 - Automobile Repairs & Maint.:LRG-22	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
65200 - Automobile Repairs & Maint.:LRG-23	\$ 5,000.00	\$ 20.00	\$ 106.00	\$ 5,669.03	\$ (669.03)
65210 - Automobile Repairs & Maint.:LRG-24	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
65220 - Automobile Repairs & Maint.:LRG-26	\$ 1,500.00	\$ 20.00	\$ 20.00	\$ 1,094.21	\$ 405.79
65221 - Automobile Repairs & Maintenance LRG	\$ 5,000.00	\$ -	\$ 81.77	\$ 2,812.70	\$ 2,187.30
65222 - Automobile Repairs & Maintenance LRG	\$ 5,000.00	\$ 102.89	\$ 102.89	\$ 2,914.63	\$ 2,085.37
65223 - Automobile Repairs & Maintenance LRG	\$ 5,000.00	\$ 116.13	\$ 116.13	\$ 3,648.27	\$ 1,351.73
65224 - Automobile Repairs & Maintenance LRG	\$ 5,000.00	\$ -	\$ 2,521.10	\$ 3,674.16	\$ 1,325.84

65225 - Automobile Repairs & Maintenance LRG	\$ 5,000.00	\$ 92.31	\$ 522.67	\$ 957.60	\$ 4,042.40
65230 - Computer Maintenance	\$ 44,000.00	\$ 2,801.87	\$ 8,257.75	\$ 56,762.14	\$ (12,762.14)
65240 - Equipment Rental	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00
65250 - Fuel	\$ 55,000.00	\$ 4,836.66	\$ 13,556.59	\$ 51,309.42	\$ 3,690.58
65260 - Kitchen & Cleaning Supplies	\$ -	\$ -	\$ -	\$ 8.01	\$ (8.01)
65270 - Lab Chemicals-Water	\$ 15,000.00	\$ -	\$ 3,150.13	\$ 4,512.83	\$ 10,487.17
65280 - Lab Chemicals-Water:Chemicals	\$ 40,000.00	\$ 5,063.66	\$ 10,775.40	\$ 33,485.86	\$ 6,514.14
65300 - Locates	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
65310 - Maint. & Repairs-Infrastructure	\$ 37,398.00	\$ 1,391.25	\$ 6,769.13	\$ 45,748.15	\$ (8,350.15)
65320 - Maint. & Repairs-Office	\$ 10,000.00	\$ 6,065.68	\$ 6,070.68	\$ 8,111.62	\$ 1,888.38
65330 - Maintenance & Repairs-Other	\$ 26,000.00	\$ 220.28	\$ 10,563.31	\$ 16,854.38	\$ 9,145.62
65340 - Materials & Supplies	\$ 150,000.00	\$ 6,773.90	\$ 28,274.21	\$ 76,699.88	\$ 73,300.12
65350 - Office Supplies	\$ 10,000.00	\$ 981.79	\$ 2,330.93	\$ 8,796.81	\$ 1,203.19
65360 - Printing and Copying	\$ 15,000.00	\$ 1,132.57	\$ 3,477.96	\$ 14,333.00	\$ 667.00
65370 - Tool Furniture	\$ 10,000.00	\$ 13.10	\$ 12,600.53	\$ 44,495.28	\$ (34,495.28)
65390 - Uniforms-Employee	\$ 15,000.00	\$ 1,037.80	\$ 2,146.55	\$ 12,364.45	\$ 2,635.55
Materials & Supplies	\$ 515,398.00	\$ 32,585.21	\$ 118,303.45	\$ 438,317.16	\$ 77,080.84
65490 - Cell Phone	\$ 25,000.00	\$ 1,682.50	\$ 4,331.54	\$ 14,720.28	\$ 10,279.72
65500 - Electricity-Lighting	\$ 15,000.00	\$ 596.67	\$ 1,337.82	\$ 7,664.87	\$ 7,335.13
65510 - Electricity-Offices	\$ 15,000.00	\$ 1,510.33	\$ 3,924.06	\$ 15,656.96	\$ (656.96)
65520 - Electricity-Wells	\$ 250,000.00	\$ 23,257.29	\$ 57,048.24	\$ 218,501.98	\$ 31,498.02
65530 - Garbage Service	\$ 2,000.00	\$ 230.29	\$ 552.87	\$ 2,081.48	\$ (81.48)
65540 - Natural Gas	\$ 2,500.00	\$ 118.11	\$ 536.90	\$ 2,164.97	\$ 335.03
65550 - Security/Alarm	\$ 10,500.00	\$ -	\$ -	\$ 18,005.67	\$ (7,505.67)
65560 - Telephone	\$ 14,000.00	\$ 815.06	\$ 3,565.11	\$ 18,385.81	\$ (4,385.81)
65570 - Wastewater	\$ 1,500.00	\$ 88.20	\$ 360.05	\$ 1,254.16	\$ 245.84
Utilities	\$ 335,500.00	\$ 28,298.45	\$ 71,656.59	\$ 298,436.18	\$ 37,063.82
66100 - Government Penalties & Interest	\$ 500.00	\$ -	\$ 1,429.90	\$ 1,429.90	\$ (929.90)
66200 - Insurance-General Liability	\$ 57,000.00	\$ -	\$ 15,547.00	\$ 64,215.00	\$ (7,215.00)
66300 - Insurance-Vehicles	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
66400 - Property Insurance	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00
66600 - State Taxes	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
66700 - Water Conservation Fee	\$ 19,000.00	\$ 1,510.02	\$ 3,992.41	\$ 14,760.15	\$ 4,239.85
Taxes & Insurance	\$ 85,250.00	\$ 1,510.02	\$ 20,969.31	\$ 80,405.05	\$ 4,844.95



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2018-02 Final Budget for Fiscal Year 2018

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve and adopt the FY2018 Final Budget on July 19, 2017.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution approving and adopting the FY2017 Final Budget officially approved on July 19, 2017.

PASSED, APPROVED, AND ADOPTED: July 19, 2017.

Mike McMullen, Chairman

Seal:

Esperanza Holguin, Secretary

July 18, 2017

Karen Nichols
Projects Manager
Lower Rio Grande Public Water Works Authority
PO Box 2646
Anthony, NM 88021

Re: Letter of Recommendation of Award – Berino Area Waterline Extensions Project
LRGPWWA Project No.: LRG 14-01 (3156-CIF)

Dear Ms. Nichols,

Bids for the above referenced project were received on June 21, 2017. There was a total of four (4) bidders ranging in price from \$733,482 to \$1,172,767 for the base bid and three (3) additive alternatives. This project is awarded will be based on the Lowest Responsive Bidder. With the available funding for the project, the project will be awarded on the price of the base bid and additive alternative No. 1. The range of bids for this option were ranged between \$614,165 to \$963,371, with the apparent low bidder being J29 Enterprise.

Each of the four (4) bid packages received was evaluated by PSC to determine if the bid was complete and responsive. PSC has prepared a bid tabulation of the four (4) bids received for the project which is included with the letter. This bid tabulation shows the unit bid price of each Bidder compared to the Engineer's OPC. After a review of the bids, it was determined there were some minor mathematical errors with Garrett Western Construction Company and Desert Utility & Paving bids. We adjusted the tabulation based on the Project Manual Section 00200, Article 14.02.C, however, these adjustments made no difference in the outcome of the four (4) bidders.

The apparent low bidder, J29 Enterprise's information was verified by PSC with the New Mexico Construction Industries and with the New Mexico Workforce Solutions. J29 Enterprise seems to be in good standing with both.

J29 Enterprise (formerly known as Burn Construction) is a recently formed construction company located in Las Cruces, NM.

- J29 Enterprise is a registered Contractor in the State of New Mexico under License No. 392033
- J29 Enterprise is registered with the New Mexico Workforce Solutions (Registration #28214139172017)
- The Surety for the Bid Bond is Granite RE, Inc and is Licensed (NAIC #26310) to do business in the State of New Mexico and verified by on the Bureau of the Fiscal Service (U.S. Department of the Treasury) website (www.fms.treas.gov/c570)
- J29 Enterprise submitted all required bid forms

After reviewing the bid package and checking references, and contingent on approval from the funding agency, we recommend the project be awarded to J29 Enterprises in the amount of **\$614,165.00**.


Upon receiving the Notice of Award, PSC will contact the Contractor and request the remaining documentation to include but not limited to the following:

- Insurance & bond certificates
- Contract Agreement between the Owner & Contractor
- Construction Schedule
- Safety plan

Should you or any of the Board of Directors have any questions, I can be reached at 915-533-6811.

Sincerely,

PARKHILL, SMITH & COOPER, INC.

By 
Kevin Fredley, P.E., CCM
Project Manager

KDF/erv

Attachment: Bid Tabulation

5852.15\BID-PROPOSAL PHASE\Apparent Low Bidder Qualification\ltr-rec-award Rev(7-17-17).docm

cc: Dan Robillard – PSC

BID EVALUATION SUMMARY

BID DATE: June 21, 2017

ENGINEER: Parkhill Smith & Cooper, Inc.

OWNER: Lower Rio Grande Public Water Works Authority**PROJECT: Berino Area Water Line Extensions**

	J29 ENTERPRISES	DuCROSS CONSTRUCTION, LLC	DESERT UTILITY & PAVING, LLC	GARRETT WESTERN CONSTRUCTION CO.
Bid Signed?	Yes	Yes	Yes	Yes
Bid Bond Provided?	Yes	Yes	Yes	Yes
Addenda No. 1 Acknowledged	Yes	Yes	Yes	No
Contractor's License No.	392033	378767	372905	50807
Contractor's License and License Verification	GF98, GA98, GB98, Certificate Holder: Rachael Corona Confirmed w/ NM CID	GF98, GA98, GB98, Certificate Holder: Benjamin Lopez Confirmed w/ NM CID	GF98, GA98, GB98, Certificate Holder: Jeff Webster Confirmed w/ NM CID	GF98, GA98, GB98, Certificate Holder: Kerry M. Garrett Confirmed w/ NM CID
NM Department of Workforce Solutions Registration No.	28214139172017 Confirmed w/ NM DWS	1758220150709 Confirmed w/ NM DWS	002394120120203 Confirmed w/ NM DWS	03040920140526 Confirmed w/ NM DWS
Subcontractor Registrations Confirmed w/ NM DWS	Traffic Control: R2 Contractors Specialty 002361220111130	Directional Drill: IHC Construction LLC 03044420140622	Bore: Kelly Utility Field Services 002312720110831	Kelly Utility Field Services 002312720110831
	Bore: DH Underground 002272520110706	Jack & Bore: DH Underground 002272520110706	SWPPP: E2RC 1772820160104	GEM Surveying N/A
	SWPPP: Caldon Seeding & Reclamation 002571220121129	GEM Surveying N/A		Pillar Engineering N/A
Resident Contractor?	Yes	Yes	Yes	Yes
Resident Veteran Contractor?	No	No	No	No
Base Bid & Additive Alternate #1 Amount (excluding NMGR)	\$614,165.00	\$625,601.10	\$661,806.50	\$963,371.12
Bid Amount Correct?	Yes	Yes	Yes	No

BASE BID

ITEM NO.	ITEM DESCRIPTION	Engineers OPC				J29 Enterprises Las Cruces, NM			DuCross Construction, LLC Las Cruces, NM			Desert Utility & Paving, LLC Albuquerque, NM			Garrett Western Construction Co., Inc. Truth or Consequences, NM											
		UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)									
1	Mobilization, insurance, bonds, moving-in and moving out related expenses, complete, for the sum of (NOT TO EXCEED 5% OF BID ITEMS 2 through 27):	LS	1	\$ 25,354.25	\$ 25,354.25	\$ 23,492.00	\$ 23,492.00	\$ 23,492.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 28,500.00	\$ 28,500.00									
2	SWPPP	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 2,445.00	\$ 2,445.00	\$ 2,445.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 7,410.00	\$ 7,410.00	\$ 7,410.00									
3	Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 11,819.90	\$ 11,819.90	\$ 11,819.90	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 33,345.00	\$ 33,345.00	\$ 33,345.00									
4	Tie-in	EA	5	\$ 5,518.28	\$ 27,591.40	\$ 1,620.00	\$ 8,100.00	\$ 8,100.00	\$ 1,732.80	\$ 8,664.00	\$ 8,664.00	\$ 715.00	\$ 3,575.00	\$ 3,575.00	\$ 2,868.24	\$ 14,341.20	\$ 14,341.20									
5	6-inch Gate Valve	EA	2	\$ 1,935.68	\$ 3,871.36	\$ 1,200.00	\$ 2,400.00	\$ 2,400.00	\$ 1,391.30	\$ 2,782.60	\$ 2,782.60	\$ 1,462.00	\$ 2,924.00	\$ 2,924.00	\$ 1,989.30	\$ 3,978.60	\$ 7,957.20									
6	8-inch Gate Valve	EA	1	\$ 3,156.68	\$ 3,156.68	\$ 1,065.00	\$ 1,065.00	\$ 1,065.00	\$ 2,074.10	\$ 2,074.10	\$ 2,074.10	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,984.52	\$ 2,984.52	\$ 2,984.52									
7	6-inch Water line - PVC	LF	9,325	\$ 23.38	\$ 218,018.50	\$ 22.00	\$ 205,150.00	\$ 205,150.00	\$ 21.00	\$ 195,825.00	\$ 195,825.00	\$ 23.50	\$ 219,137.50	\$ 219,137.50	\$ 38.59	\$ 359,851.75	\$ 359,842.43									
8	8-inch Water line - PVC	LF	730	\$ 27.69	\$ 20,213.70	\$ 28.50	\$ 20,805.00	\$ 20,805.00	\$ 31.30	\$ 22,849.00	\$ 22,849.00	\$ 31.50	\$ 22,995.00	\$ 22,995.00	\$ 91.80	\$ 67,014.00	\$ 67,017.07									
9	6-inch Water line - DIP	LF	30	\$ 65.95	\$ 1,978.50	\$ 151.00	\$ 4,530.00	\$ 4,530.00	\$ 49.70	\$ 1,491.00	\$ 1,491.00	\$ 48.00	\$ 1,440.00	\$ 1,444.00	\$ 56.66	\$ 1,699.80	\$ 1,699.74									
10	8-inch Water line - DIP	LF	15	\$ 80.79	\$ 1,211.85	\$ 156.00	\$ 2,340.00	\$ 2,340.00	\$ 57.40	\$ 861.00	\$ 861.00	\$ 61.00	\$ 915.00	\$ 915.00	\$ 64.41	\$ 966.15	\$ 966.15									
11	1-Sack Flowable Fill	CY	50	\$ 76.65	\$ 3,832.50	\$ 168.00	\$ 8,400.00	\$ 8,400.00	\$ 264.70	\$ 13,235.00	\$ 13,235.00	\$ 126.00	\$ 6,300.00	\$ 6,300.00	\$ 484.50	\$ 24,225.00	\$ 24,225.00									
12	14-inch Steel Bore Casing	LF	25	\$ 528.55	\$ 13,213.75	\$ 603.00	\$ 15,075.00	\$ 15,075.00	\$ 600.00	\$ 15,000.00	\$ 15,000.00	\$ 188.00	\$ 4,700.00	\$ 4,700.00	\$ 330.60	\$ 8,265.00	\$ 8,265.00									
13	3-inch Water Service Casing	LF	530	\$ 31.50	\$ 16,695.00	\$ 24.00	\$ 12,720.00	\$ 12,720.00	\$ 83.20	\$ 44,096.00	\$ 44,096.00	\$ 80.00	\$ 42,400.00	\$ 42,400.00	\$ 73.99	\$ 39,214.70	\$ 39,212.58									
14	3/4-inch Water Service, w/o Excavation	LF	680	\$ 1.48	\$ 1,006.40	\$ 8.35	\$ 5,678.00	\$ 5,678.00	\$ 7.10	\$ 4,828.00	\$ 4,828.00	\$ 9.00	\$ 6,120.00	\$ 6,120.00	\$ 19.62	\$ 13,341.60	\$ 13,340.28									
15	1-inch Water Service, w/o Excavation	LF	150	\$ 1.79	\$ 268.50	\$ 9.00	\$ 1,350.00	\$ 1,350.00	\$ 7.20	\$ 1,080.00	\$ 1,080.00	\$ 9.00	\$ 1,350.00	\$ 1,350.00	\$ 22.34	\$ 3,351.00	\$ 3,351.60									
16	3/4-inch Water Service, w/Excavation	LF	411	\$ 4.75	\$ 1,952.25	\$ 15.00	\$ 6,165.00	\$ 6,165.00	\$ 19.80	\$ 8,137.80	\$ 8,137.80	\$ 13.00	\$ 5,343.00	\$ 5,343.00	\$ 27.30	\$ 11,220.30	\$ 11,221.53									
17	5/8-inch Meter Assembly	EA	36	\$ 666.30	\$ 23,986.80	\$ 1,320.00	\$ 47,520.00	\$ 47,520.00	\$ 1,017.50	\$ 36,630.00	\$ 36,630.00	\$ 950.00	\$ 34,200.00	\$ 34,200.00	\$ 1,365.72	\$ 49,165.92	\$ 49,165.92									
18	1-inch Meter Assembly	EA	3	\$ 814.60	\$ 2,443.80	\$ 1,610.00	\$ 4,830.00	\$ 4,830.00	\$ 1,671.20	\$ 5,013.60	\$ 5,013.60	\$ 1,200.00	\$ 3,600.00	\$ 3,600.00	\$ 2,667.60	\$ 8,002.80	\$ 8,002.80									
19	Fire Hydrant Assembly	EA	11	\$ 6,291.26	\$ 69,203.86	\$ 4,470.00	\$ 49,170.00	\$ 49,170.00	\$ 4,579.50	\$ 50,374.50	\$ 50,374.50	\$ 5,150.00	\$ 56,650.00	\$ 56,650.00	\$ 5,460.60	\$ 60,066.60	\$ 54,606.00									
20	1-inch Air Release Valve Assembly	EA	12	\$ 1,186.76	\$ 14,241.12	\$ 2,505.00	\$ 30,060.00	\$ 30,060.00	\$ 2,115.00	\$ 25,380.00	\$ 25,380.00	\$ 2,225.00	\$ 26,700.00	\$ 26,700.00	\$ 3,804.36	\$ 45,652.32	\$ 49,456.71									
21	Sampling Station Assembly	EA	1	\$ 1,489.00	\$ 1,489.00	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 1,922.60	\$ 1,922.60	\$ 1,922.60	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 4,734.99	\$ 4,734.99	\$ 4,769.19									
22	2-inch HMA	SY	200	\$ 20.00	\$ 4,000.00	\$ 22.50	\$ 4,500.00	\$ 4,500.00	\$ 56.20	\$ 11,240.00	\$ 11,240.00	\$ 43.00	\$ 8,600.00	\$ 8,600.00	\$ 51.30	\$ 10,260.00	\$ 10,260.00									
23	6-inch base course	SY	150	\$ 15.00	\$ 2,250.00	\$ 26.00	\$ 3,900.00	\$ 3,900.00	\$ 35.80	\$ 5,370.00	\$ 5,370.00	\$ 39.00	\$ 5,850.00	\$ 5,850.00	\$ 22.80	\$ 3,420.00	\$ 3,420.00									
24	NMDOT Record Drawing Survey	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,835.00	\$ 2,835.00	\$ 2,835.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 18,240.00	\$ 18,240.00	\$ 18,240.00									
25	Exploration Time	1 HR	11	\$ 360.00	\$ 3,960.00	\$ 200.00	\$ 2,200.00	\$ 2,200.00	\$ 108.60	\$ 1,194.60	\$ 1,194.60	\$ 325.00	\$ 3,575.00	\$ 3,575.00	\$ 273.60	\$ 3,009.60	\$ 3,009.60									
26	Contingency	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00									
27	Testing Allowance	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00									
#	Keyed Notes	Total Base Bid				\$ 532,439.22	Mobilization 4.38%			\$ 536,080.00	\$ 536,080.00	Mobilization 3.60%			\$ 555,868.70	\$ 555,868.70	Mobilization 4.35%			\$ 574,574.50	\$ 574,578.50	Mobilization 3.27%			\$ 872,260.85	\$ 824,609.52
1	NM Resident 5%	Keyed Note #					1					1					1					1				
2	Veteran Preference 7%	Bidders Preference Calculation					1					1					1					1				
3	Veteran Preference 8%																									
4	Veteran Preference 10%																									
5	No Preference																									\$ 874,609.52

ADDITIVE ALTERNATE #1

ITEM NO.	ITEM DESCRIPTION	Engineers OPC				J29 Enterprises Las Cruces, NM			DuCross Construction, LLC Las Cruces, NM			Desert Utility & Paving, LLC Albuquerque, NM			Garrett Western Construction Co., Inc. Truth or Consequences, NM											
		UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)	UNIT PRICE	TOTAL PRICE	TOTAL PRICE (Recorded in Bid)									
A1-1.	Mobilization, insurance, bonds, moving-in and moving out related expenses, complete, for the sum of (NOT TO EXCEED 5% OF BID ITEMS A1-2 through A1-12):	LS	1	\$ 3,844.35	\$ 3,844.35	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 2,234.90	\$ 2,234.90	\$ 2,234.90	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 6,100.00	\$ 6,100.00	\$ 6,100.00									
A1-2.	Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,290.00	\$ 1,290.00	\$ 1,290.00	\$ 602.80	\$ 602.80	\$ 602.80	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,645.00	\$ 3,645.00	\$ 3,645.00									
A1-3.	Tie-in	EA	1	\$ 5,518.28	\$ 5,518.28	\$ 1,465.00	\$ 1,465.00	\$ 1,465.00	\$ 1,003.00	\$ 1,003.00	\$ 1,003.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,864.00	\$ 2,864.00	\$ 2,864.00									
A1-4.	6-inch Water line - PVC	LF	1,970	\$ 23.38	\$ 46,058.60	\$ 22.00	\$ 43,340.00	\$ 43,340.00	\$ 19.80	\$ 39,006.00	\$ 39,006.00	\$ 25.00	\$ 49,250.00	\$ 49,250.00	\$ 39.50	\$ 77,815.00	\$ 77,815.00									
A1-5.	3/4-inch Water Service, w/Excavation	LF	114	\$ 4.75	\$ 541.50	\$ 15.00	\$ 1,710.00	\$ 1,710.00	\$ 19.80	\$ 2,257.20	\$ 2,257.20	\$ 13.00	\$ 1,482.00	\$ 1,482.00	\$ 27.30	\$ 3,112.20	\$ 3,112.20									
A1-6.	5/8-inch Meter Assembly	EA	8	\$ 666.30	\$ 5,330.40	\$ 1,320.00	\$ 10,560.00	\$ 10,560.00	\$ 1,010.80	\$ 8,086.40	\$ 8,086.40	\$ 950.00	\$ 7,600.00	\$ 7,600.00	\$ 1,508.00	\$ 12,064.00	\$ 12,064.00									
A1-7.	Fire Hydrant Assembly	EA	2	\$ 6,291.26	\$ 12,582.52	\$ 4,550.00	\$ 9,100.00	\$ 9,100.00	\$ 4,639.00	\$ 9,278.00	\$ 9,278.00	\$ 5,150.00	\$ 10,300.00	\$ 10,300.00	\$ 5,460.00	\$ 10,920.00	\$ 10,920.00									
A1-8.	1-inch Air Release Valve Assembly	EA	1	\$ 1,186.76	\$ 1,186.76	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,106.10	\$ 2,106.10	\$ 2,106.10	\$ 2,225.00	\$ 2,225.00	\$ 2,225.00	\$ 4,104.00	\$ 4,104.00	\$ 4,104.00									
A1-9.	Sampling Station Assembly	EA	1	\$ 1,489.00	\$ 1,489.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 1,868.20	\$ 1,868.20	\$ 1,868.20	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00									
A1-10.	2-inch HMA	SY	40	\$ 20.00	\$ 800.00	\$ 22.50	\$ 900.00	\$ 900.00	\$ 56.20	\$ 2,248.00	\$ 2,248.00	\$ 43.00	\$ 1,720.00	\$ 1,720.00	\$ 100.00	\$ 4,000.00	\$ 4,000.00									
A1-11.	6-inch base course	SY	20	\$ 15.00	\$ 300.00	\$ 26.00	\$ 520.00	\$ 520.00	\$ 35.80	\$ 716.00	\$ 716.00	\$ 39.00	\$ 780.00	\$ 780.00	\$ 40.00	\$ 800.00	\$ 800.00									
A1-12.	Exploration Time	1 HR	3	\$ 360.00	\$ 1,080.00	\$ 200.00	\$ 600.00	\$ 600.00	\$ 108.60	\$ 325.80	\$ 325.80	\$ 325.00	\$ 975.00	\$ 975.00	\$ 273.60	\$ 820.80	\$ 2,462.40									
#	Keyed Notes	Total Add. Alt. #1 Bid				\$ 80,731.41	Mobilization 4.23%			\$ 78,085.00	\$ 78,085.00	Mobilization 3.20%			\$ 69,732.40	\$ 69,732.40	Mobilization 5.16%			\$ 87,232.00	\$ 87,232.00	Mobilization 4.64%			\$ 131,345.00	\$ 138,761.60
1	NM Resident 5%	Total Base Bid				\$ 532,439.22	1			\$ 536,080.00	\$ 536,080.00	1			\$ 555,868.70	\$ 555,868.70	1			\$ 574,574.50	\$ 574,578.50	1			\$ 872,260.85	\$ 824,609.52
2	Veteran Preference 7%	Total Base + Add. Alt. #1 Bid				\$ 613,170.63	1			\$ 614,165.00	\$ 614,165.00	1			\$ 625,601.10	\$ 625,601.10	1			\$ 661,806.50	\$ 661,810.50	1			\$ 1,003,605.85	\$ 963,371.12
3	Veteran Preference 8%																									
4	Veteran Preference 10%																									

