



# Lower Rio Grande Public Water Works Authority

Sign In Sheet Page 1 of 1

Date: 6/21/17

Time: 9:30 AM

Places: East Mesa Office

Event: Regular Board Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	Liza Lopez	Liza Lopez l@authority.org	
	LGRWPA	915 203-2057	karen.gilchrist@lgrwpa.org
Guillermo Oquiza	VENCOR Engineering	(575) 650-2045	gorguiz@vencorllc.com
Gabriel Villanueva	"	(575) (405 1437)	gvillanueva@vencorllc.com
MARTIN @ LOPEZ	LGRWPA	(575) 571-3628	martinlopez@lgrwpa.org
Espy Holguin	Board member	575-644-9543	Espy@Q.com
Alvan Smith	FURMAN SMITH	SAME	SAME
Kathi Jackson	Kathi Jackson	(575) 640-4330	SAME
MIKE McMOWEN	MIKE McMOWEN LGRWPA		
	JOSE R EVARCO	575 618 0182	

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, June 21, 2017 at our East Mesa Office, 9774 Butterfield Park Blvd.

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:33 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Mr. Joe Evaro representing District #3 was present, Ms. Esperanza Holguin representing District #4 was present, District #5 is vacant, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Finance Manager Kathi Jackson and Projects Specialist Liza Lopez. Also present were Guillermo Orquiz and Gabriel Villanueva from Vencor Engineering.
- II. **Pledge of Allegiance:** Mr. Mike McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** Items 8.A and 9.C were postponed. Mr. Smith made the motion to approve the Agenda. Mr. Evaro seconded the motion and it passed with none opposed.
- IV. **Motion to approve the minutes of the May 17, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the minutes and Ms. Holguin seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations- NONE**
- VI. **Public Input: NONE**
- VII. **Managers' Reports**
  - A. **General Manager:** Mr. Martin Lopez provided a written report and stood for questions. He told the Board that someone had inquired about serving as a Board member for District 2, but that there has been no follow-up from the interested party. He also advised that Dona Ana County is implementing a wastewater rate increase, and that the LRGPWWA may need to increase our rates in order to offset the county's increase. Mr. Smith inquired about the fire hydrant that had been stolen from the intersection of Opitz and Harding. Mr. Martin Lopez advised Mr. Smith that a police report and an insurance claim had been filed.
  - B. **Projects:** Ms. Karen Nichols provided a written report and stood for questions. She advised the Board that the bid opening for the Waterline Extension Project was being held at 2:00 pm on June 21, 2017, and that she had received the plan set for the Mesquite/Brazito Sewer Project. She stated she would be meeting with LRGPWWA Operations and Bohannon Huston to go over the plan set.
  - C. **Operations:** Mr. Mike Lopez was not present at today's meeting, but he provided a written report. Mr. Martin Lopez stood for questions. Mr. Smith asked whether the land at the Organ Lagoon site was leased and Mr. Martin Lopez informed him that a portion of the land is state-owned and that additional information had been provided to the NM Commissioner of Public Lands in order to renew the business lease on the site.
  - D. **Finance:** Ms. Kathi Jackson provided an Interim Budget Report for fiscal year 2017, for the period ending May 31, 2017. She went over the report with the Board, outlining the month-to-date and year-to-date activity and the total surplus. She advised the Board that the audit contract had been signed and submitted to the Office of the State Auditor and the CPA would be in the

LRGPWWA's offices the week of September 11, 2017 to begin work on the audit. She also told the Board that she had received a complaint from a LRGPWWA customer regarding the increase in the disconnect/delinquency fees. The customer had inquired about the possibility of email reminders and billing.

**VIII. Unfinished Business**

**A. Appointment of Directors for Districts 2 and 5: This Item was postponed**

**IX. New Business**

**A. Motion to adopt Resolution FY2017-21, approving Council of Governments membership:** Ms.

Karen Nichols reminded the Board that an Appointee and an Alternate should be selected to represent the LRGPWWA. Ms. Holguin made the motion to adopt resolution FY2017-21 and Mr. Smith seconded the motion. The motion passed with none opposed. LRGPWWA Finance Manager Kathi Jackson was selected as the Appointee, and District 4 Director Esperanza Holguin was selected as the Alternate.

**B. Motion to increase authorized contribution to the SCADA project from \$60,000 to \$80,000:** Mr. Martin Lopez explained to the Board that the increase was needed because intrusion alarms were not included in the cost of the new equipment in the South Valley and Operations wanted them added. Also, the LRGPWWA had never been invoiced for the license on the SCADA system in Brazito. Ms. Holguin made the motion to increase the authorized contribution to the SCADA project and Mr. Smith seconded the motion. The motion passed with all in favor.

**C. Motion to approve Agreement with Anthony Water and Sanitation District for wastewater billing and collections: This Item was postponed.**

**X. Other discussion and agenda items for next meeting, 9:30 a.m. July 19, 2017 at the Vado office:**

- A.** Have any Board members participated in training? If so, please give us copies of your certificates.
- B.** Adopt 4<sup>th</sup> Quarter Budget w/Resolution
- C.** Adopt Final Budget for FY 2018 w/Resolution
- D.** Annual Financial Report for Rural Development
- E.** Authorize travel and attendance for Board and Staff for conferences, legislature
- F.** Approval for GM to authorize staff development training and participation and travel to meetings in support of Authority business.
- G.** Veterans Road Bid Award

**XI. Adjourn:** Mr. Smith made the motion to adjourn the meeting of the LRGPWWA Board of Directors. Ms. Holguin seconded the motion and it passed unanimously. Mr. McMullen declared the meeting adjourned at 9:58 a.m.

**Minutes approved July 19, 2017**

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Michael McMullen, Chairman (District 6)

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Furman Smith, Vice-Chairman (District 7)

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Esperanza Holguin, Secretary (District 4)

ABSENT  
Raymundo Sanchez, Director (District 1)

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Joe Evaro, Director (District 3)

VACANT  
Director (District 5)

VACANT  
Director (District 2)

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, June 21, 2017 at our East Mesa Office, 9774 Butterfield Park Blvd.

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) \_\_\_\_, #2 (Vacant) \_\_\_\_, #3 (Mr. Evaro) \_\_\_\_, #4 (Ms. Holguin) \_\_\_\_, #5 (vacant) \_\_\_\_, #6 (Mr. McMullen) \_\_\_\_, #7 (Mr. Smith) \_\_\_\_
- II. Pledge of Allegiance
- III. Motion to approve the Agenda
- IV. Motion to approve the minutes of the May 17, 2017 Regular Board Meeting.
- V. Guest Presentations- NONE
- VI. Public Input—15 minutes are allotted for this item, 3 minutes per person- None
- VII. Managers' Reports
  - A. General Manager
  - B. Projects
  - C. Operations
  - D. Finance
- VIII. Unfinished Business
  - A. Appointment of Directors for Districts 2 and 5 (may be postponed)
- IX. New Business
  - A. Motion to adopt Resolution FY2017-21, approving Council of Governments membership
  - B. Motion to increase authorized contribution to the SCADA project from \$60,000 to \$80,000.
  - C. Motion to approve Agreement with Anthony Water & Sanitation District for Wastewater Billing & Collections (might be postponed to July)
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, July 19, 2017 at the Vado Office:
  - A. Have any Board Members participated in training? If so, please give us a copy of your certificate.
  - B. Adopt 4<sup>th</sup> quarter budget w/Resolution
  - C. Adopt Final Budget for FY2018 w/resolution
  - D. Annual Financial Report for Rural Development
  - E. Authorize travel and attendance for Board and Staff for Conferences, Legislature
  - F. Approval for GM to authorize staff development training and participation and travel to meetings in support of Authority business
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWVA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWVA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWVA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWVA si es necesario un resumen u otro tipo de formato accesible.

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, May 17, 2017 at our La Mesa Office, 521 St. Valentine St., La Mesa, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:30 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Mr. Joe Evaro representing District #3 was present, Ms. Esperanza Holguin representing District #4 was present, District #5 is vacant, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Operations Manager Mike Lopez, Finance Manager Kathi Jackson and Projects Specialist Liza Lopez. Also present were Lila Garza, president of Alma Energy Group, and Jose Ramirez and Mark Payne from HIDTA.
- II. **Pledge of Allegiance:** Mr. Mike McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** There were no changes to the Agenda. Mr. Smith made the motion to approve the Agenda. Ms. Holguin seconded the motion and it passed with none opposed.
- IV. **Motion to approve the minutes of the January 18, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the minutes and Ms. Holguin seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations- Lila Garza, Alma Energy Group, regarding development in the Mesquite/Vado Area:** Ms. Garza provided the LRGPWWA Board with information about the proposed Mesquite Industrial Green Park and its wastewater and biomass recovery system. The proposed site for this project is a 185- acre tract, which was formerly the Gonzalez Dairy. A video describing the proposed CLEARAS Water Recovery system was also presented to the Board.  
**Jose Ramirez and Mark Payne, representing HIDTA,** were also present at today's board meeting. Mr. Ramirez gave a brief overview of the HIDTA program and thanked the LRGPWWA for acting as its fiscal representative. Both Mr. Ramirez and Mr. Payne wanted to introduce themselves to the LRGPWWA's new board members.
- VI. **Public Input: None**
- VII. **Managers' Reports**
  - A. **General Manager:** Mr. Martin Lopez provided a written report and stood for questions. He told the Board that the vehicle purchase loans had been paid off and USDA RD had returned the promissory note, which was submitted to the NM Secretary of State for filing. He also mentioned that the LRGPWWA's Valle Del Rio system had a non-sampling violation for Haloacetic Acids for 2016 and that a sample would be pulled in July of 2017 in order to get back into compliance. He provided the Board with an overview of NMED Drinking Water Bureau's 2016 Rate Survey and advised the Board that Dona Ana County would be conducting a wastewater rate study, stating that if rates were increased it would impact the LRGPWWA's South Valley sewer customers. He also told the Board that LRGPWWA staff was gathering data for the 2016 Water Audit.
  - B. **Projects:** Ms. Karen Nichols provided a written report and stood for questions. She provided a revised timeline from Parkhill, Smith and Cooper for the Waterline Extension Project and advised the Board that two of the three remaining easements for this project had been obtained.

- C. **Operations:** Mr. Mike Lopez provided a written report and stood for questions. He told the Board that the Arroyo well had a blown wire on the motor and operations was waiting for a new pump, pitless adaptor, motor and check valves. He also advised the Board that Consumer Confidence Reports had been sent to NMED.
- D. **Finance:** Ms. Kathi Jackson provided an Interim Budget Report for fiscal year 2018 and IPA quotes and recommendation (see Items IX.A and IX.C)

**VIII. Unfinished Business**

- A. **Appointment of Directors for Districts 2 and 5:** This Item was postponed; however, Mr. Martin Lopez advised the Board that another mailer requesting letters of interest for these Board positions would be sent out.

**IX. New Business**

- A. **Motion to approve IPA recommendations/IPA contract-submitted electronically by June 15<sup>th</sup>:** Ms. Kathi Jackson went over the quotes received from state-approved audit firms, and recommended Watts CPA, P.C. be selected as the LRGPWWA's IPA based on their quote and their familiarity with LRGPWWA's operations. Ms. Holguin made the motion to approve Watts CPA, P.C.'s quote and select them as the LRGPWWA's IPA. Mr. Evaro seconded the motion and it passed with all in favor.
- B. **Motion to adopt Resolution FY2017-20, Open Meetings Act Resolution and Board of Directors Regular Meeting Schedule:** Ms. Holguin made the motion to adopt Resolution FY2017-20 and Mr. Evaro seconded the motion. The motion passed with none opposed.
- C. **Motion to adopt Resolution FY2017-19 adopting Interim Budget for Fiscal Year 2018-due by June 1<sup>st</sup>:** Ms. Kathi Jackson went over the Interim Budget for fiscal year 2018 and presented a Power-Point presentation outlining the proposed budget. Mr. Smith made a motion to adopt Resolution FY2017-19 adopting the Interim budget for the 2018 fiscal year. Ms. Holguin seconded the motion and it passed with none opposed.
- D. **Motion to adopt Resolution FY2017-18, ICIP for FY2019-2023:** Ms. Holguin made the motion to adopt Resolution FY2017-18, Infrastructure Capital Improvement Plan for FY2019-2023, and Mr. Smith seconded the motion. The motion passed with none opposed.
- E. **Motion to amend the LRGPWWA Employee Policy Manual, Section 12: Travel Policy:** Mr. Martin Lopez went over the proposed changes to the LRGPWWA's Travel Policy and the submission of the proper forms. Mr. Smith made the motion to amend the LRGPWWA Employee Policy manual and Ms. Holguin seconded the motion. The motion passed with all in favor.
- F. **Motion to authorize LRGPWWA General Manager to coordinate with Anthony Water & Sanitation District to create an agreement to charge and collect for sewer service:** Mr. Martin Lopez advised the Board that the LRGPWWA had been approached by Anthony Water regarding approximately 50 customers who were connected to the LRGPWWA's water system and Anthony Water and Sanitation's sewer system, making it difficult for Anthony Water and Sanitation to collect for these services. Mr. Martin Lopez proposed a formal agreement between the LRGPWWA and Anthony Water to charge and collect for these sewer services. Ms. Holguin made the motion to authorize Mr. Martin Lopez to coordinate with Anthony Water and Sanitation to create this agreement, charging and collecting for sewer services. Mr. Smith seconded the motion and it passed with all in favor.
- G. **Motion to appoint Directors to the LRGPWWA Disposal Committee (need a total of 3 including Mr. Smith):** Mr. Martin Lopez explained to the Board that due to the recent Board elections the

LRGPWWA needed two more Board members to serve on the Disposal Committee. Ms. Holguin made the motion to have Mr. Mike McMullen and Mr. Joe Evaro serve on the Disposal Committee with Mr. Furman Smith. Mr. Evaro seconded the motion and it passed with none opposed.

**H. Motion to approve Engineering Services Agreement with Bohannon Huston, Inc. to develop a PER for Mesquite-Brazito Sewer Project 2, contingent upon USDA Rural Development approval:**

Mr. Smith made the motion to approve the Engineering Services Agreement and Mr. Evaro seconded the motion. The motion passed with all in favor.

**X. Other discussion and agenda items for next meeting, 9:30 a.m. June 21, 2017 at the East Mesa Office:**

- A. Have any Board members participated in training? If so, please give us copies of your certificates.
- B. Adopt Final Budget w/Resolution
- C. Approve Council of Governments membership w/Resolution

**XI. Adjourn:** Mr. Smith made the motion to adjourn the meeting of the LRGPWWA Board of Directors. Ms. Holguin seconded the motion and it passed unanimously. Mr. McMullen declared the meeting adjourned at 11:37 a.m.

**Minutes approved June 21, 2017**

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Michael McMullen, Chairman (District 6)

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Furman Smith, Vice-Chairman (District 7)

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Esperanza Holguin, Secretary (District 4)

ABSENT  
Raymundo Sanchez, Director (District 1)

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Joe Evaro, Director (District 3)

VACANT  
Director (District 5)

VACANT  
Director (District 2)



DOÑA ANA COUNTY RESOLUTION NO. 2017-\_\_\_\_\_

**A RESOLUTION INCREASING WASTEWATER RATES FOR WASTEWATER SERVICE**

**WHEREAS**, the Doña Ana County Wastewater Ordinance No. 210-04, codified at Chapter 319 of the Doña Ana County Code, provides at §10 (Rates and Charges) that the rates for wastewater service for the Doña Ana County customer base may be changed or modified by the Board of County Commissioners by subsequent resolution as the need requires or deemed in the County's best interests;

**NOW, THEREFORE, BE IT RESOLVED** that commencing July 10, 2017, the wastewater rates are hereby increased annually the next five fiscal years as set forth in the 2017 Amended Rate Schedule 3, attached and incorporated herein as Exhibit A. In subsequent years, rates shall increase annually in an amount corresponding to any increase in the Consumer Price Index.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by the Board of County Commissioner of Doña Ana County, New Mexico.

**BOARD OF COUNTY COMMISSIONERS OF  
DOÑA ANA COUNTY, NEW MEXICO**

\_\_\_\_\_  
**Isabella Solis, Chair, District 4** For / Against

\_\_\_\_\_  
**John L. Vasquez, Vice-Chair, District 5** For / Against

\_\_\_\_\_  
**Billy G. Garrett, District 1** For / Against

\_\_\_\_\_  
**Benjamin L. Rawson, District 3** For / Against

\_\_\_\_\_  
**Ramon S. Gonzalez, District 2** For / Against

**ATTEST:**

\_\_\_\_\_  
**Scott Krahling**  
County Clerk

## DOÑA ANA COUNTY WASTEWATER SYSTEM

### RATE SCHEDULE 3

#### MONTHLY USER CHARGES:

APPLICABILITY: The Residential and Commercial Rates are available only for normal wastewater dischargers at individual residences, individual dwelling units, individual farm units, apartments, and commercial establishments. Service shall be provided through a single wastewater service line at a location to be designated by the County.

Service will be furnished in accordance with the County's ordinances and Rules and Regulations addressing wastewater service, available at the County Utilities Department.

SERVICE AREA: The service areas are designated in the Doña Ana County Wastewater Ordinance (Section 5). The Utilities Department maintains maps of the service areas.

- A. Monthly Fixed and Variable Charges: The charge for wastewater service provided shall be the sum of Fixed (F) and Variable (V) rates shown in the tables below. Applicable governmental gross receipts taxes will be added to all charges.

FY18	FIXED (F)	VARIABLE (V)
CUSTOMER CLASSIFICATION:	Minimum Charge (up to 7,000g)	Per 1,000g @ 80% of usage <sup>1</sup>
Residential:	\$33.50	\$1.40/1000g <sup>2</sup>
Commercial:	\$84.00	\$1.40/1,000g
Institutional:	\$120.00	\$1.40/1,000g
Industrial:	\$168.75	\$1.40/1,000g
Multi-Use:	\$33.50/dwelling unit	\$1.40/1,000g

FY19	FIXED (F)	VARIABLE (V)
CUSTOMER CLASSIFICATION:	Minimum Charge (up to 7,000g)	Per 1,000g @ 80% of usage <sup>1</sup>
Residential:	\$37.25	\$1.40/1000g <sup>2</sup>
Commercial:	\$86.25	\$1.40/1,000g
Institutional:	\$130.25	\$1.40/1,000g
Industrial:	\$180.50	\$1.40/1,000g
Multi-Use:	\$37.25/dwelling unit	\$1.40/1,000g

FY20	FIXED (F)	VARIABLE (V)
CUSTOMER CLASSIFICATION:	Minimum Charge (up to 7,000g)	Per 1,000g @ 80% of usage <sup>1</sup>
Residential:	\$40.75	\$1.40/1000g <sup>2</sup>
Commercial:	\$88.25	\$1.40/1,000g
Institutional:	\$140.75	\$1.40/1,000g
Industrial:	\$192.50	\$1.40/1,000g
Multi-Use:	\$40.75/dwelling unit	\$1.40/1,000g

FY21	FIXED (F)	VARIABLE (V)
CUSTOMER CLASSIFICATION:	Minimum Charge (up to 7,000g)	Per 1,000g @ 80% of usage <sup>1</sup>
Residential:	\$44.50	\$1.40/1000g <sup>2</sup>
Commercial:	\$90.50	\$1.40/1,000g
Institutional:	\$151.50	\$1.40/1,000g
Industrial:	\$204.75	\$1.40/1,000g
Multi-Use:	\$44.50/dwelling unit	\$1.40/1,000g

FY22	FIXED (F)	VARIABLE (V)
CUSTOMER CLASSIFICATION:	Minimum Charge (up to 7,000g)	Per 1,000g @ 80% of usage <sup>1</sup>
Residential:	\$48.25	\$1.40/1000g <sup>2</sup>
Commercial:	\$92.75	\$1.40/1,000g
Institutional:	\$162.75	\$1.40/1,000g
Industrial:	\$217.25	\$1.40/1,000g
Multi-Use:	\$48.25/dwelling unit	\$1.40/1,000g

Subsequent years will increase annually in an amount corresponding to any increase in the Consumer Price Index (CPI).

1. Commercial, Institutional, and Industrial Variable Charge: Gallons in excess of 7,000 are charged at the rate of \$1.40 per 1,000 gallons as measured by taking 80% of the monthly water usage as determined from water records. Customer usage is measured monthly or estimated where water service data is not available
2. Residential Variable Charge (RVC): Only residential customers within the Santa Teresa – Border Area will be charged the RVC due to the debt burden required for the construction of the water and wastewater systems serving that area. There will be no variable charges for residential customers in all other Service Areas, unless the County determines that a variable charge is necessary for the financial viability of the utility. In the event that the County determines that a variable charge is required, the first 7,000 Gallons is included in the Fixed Monthly Charge as measured by the winter months average from water use records (December, January and February). All Gallons over 7,000 will be charged at the rate of \$1.40 per 1,000 gallons.
3. Monthly charges for new customers or customers for which water data is not available will be determined based on similar customers of the same classification. If and when water data is available, the monthly charge shall be adjusted.

B. Minimum Charge: The minimum charge under this Schedule shall be the Fixed Monthly Charge regardless of volume of flow measured.

C. Surcharge for Excess Waste Strength: A Surcharge shall be applied to all users for excess wastewater strength above domestic levels as defined by this ordinance.

A monthly Biochemical Oxygen Demand (BOD) surcharge of \$.35 will be assessed for every milligram per liter (mg/L) BOD higher than 250 mg/L per pound per million gallons of industrial waste discharged, and a monthly Total Suspended Solids (TSS) surcharge of \$0.28 will be assessed for every milligram per liter (mg/L) TSS higher than 200 mg/L per pound per million gallons of industrial waste discharged.

D. Exclusions: Doña Ana Village is excluded from this rate schedule until further action by the County. Doña Ana Village rates are presently provided for by contract between Doña Ana Mutual Domestic Water Consumers Association, Doña Ana County and the City of Las Cruces as parties.

**LRGPWWA**  
**Manager's Report**  
**June 21, 2017**

- ) LRGPWWA Organ Lagoon discharge permit application has been finalized; we are waiting for permit from NMED
- ) Provided additional information for renewal of business lease for Organ Lagoon site to NM Commissioner of Public Lands
- ) One inquiry from member to serve as District 2 Director-no follow up from member
- ) A fire hydrant was stolen at intersection of Optiz and Harding Roads (police report and insurance claim have been filed)
- ) Dona Ana County to implement a wastewater rate increase (attached)

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
PROJECTS REPORT – 06/21/17**

**LRG-11-02.2 – Mesquite-Brazito Sewer Project** – Bohannon Huston, Inc. – LOC-Design Stage – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407 Four lift station land tracts are still in various stages of acquisition with one tract potentially requiring condemnation. NMDOT and DAC permits have been submitted and are in process. Responses have been received from both agencies and we are coordinating any changes requested to finalize their approval. 95% Final Design has been submitted to USDA and LRGPWVA for review. BHI has coordinated with EPEC, and any line extensions to new facilities and resulting agreements will be completed after loan closing. EBID permits have been approved and will be finalized after closing. Work has been initiated on USDA-RD abbreviated PER for Project 2.

**LRG-11-03 – Interconnect & Looping Project** – see 12-01 Authority PER

**LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252**– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match: As a result of the Special Session of the Legislature, there will be no Water Trust Board funding for 2017. Design work is complete, and I will prepare to apply to Colonias Infrastructure and WTB in the next funding cycle since those funding sources will not require changes to planning documents.

**LRG-17-01 – Water Master Plan – WTB #252 – Bohannon Huston:** The limited funding allocated to the WTB for 2017 was removed in the Special Session by the NM Legislature. Final invoice has been submitted by BHI including the remainder of our Match commitment for current WTB funding, and additional funding is needed to complete all components of the plan. I plan to submit an application to the BECC 2020 program and possibly other sources.

**LRG-17-02 – Central Office Building:** Initial contract with Wilson & Company is in place. Staff input for project scoping was compiled and provided to architect prior to initial meeting on 6/6/17. Architect has been in touch with Century Link regarding availability of fiber optic internet, and has learned that there is no installation fee for extending cable from Hwy. 478 to the site, but a 3 year contract would be required at \$1,290 to \$2,790 per month depending on bandwidth requirements. Architect is working on initial planning, cost estimate and Categorical Exclusion Checklist. Received information from NMED-DWB that we are ranked #13 out of 16 on the Draft Fundable Priority List for NM DWSRLF, and that this project is considered ineligible for subsidy (grant) or zero interest, but interest rate would be 2%. Spoke with USDA-RD, and they have Community Facility loan funds available at about 3%.

**Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle:** pending NM-OSE comments/approval. Currently only includes the initial five systems.

**LRG-15-01 – System-wide Information Technology Standardization - SCADA - \$130,000 NM SAP & \$90,000 NM SAP – Molzen Corbin Associates:** Equipment has been fabricated and delivered to the Lower Rio Grande. A site visit was conducted. Installation of panels and electrical work is under way.

**LRG-15-01 – System-wide Information Technology Standardization – Equipment Purchase - \$37,500 NM SAP – In-House/Gamwell Tech:** Computer equipment has all been received. SAP funding has been fully expended. This project will be removed from the report in July.

**LRG-13-03 – Valle Del Rio Water System Project – RFP/Planning/Design Stage - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates:** SMA has submitted the preliminary design plans, contract documents and technical specifications to NMED-CPB, NMED-DWB and DAC for review and approval. Approval for the preliminary design has been received from NMED-DWB. SMA has met with DAC to discuss their concerns and has received comments from NMED-CPB. SMA verified the final project scope with Lower Rio Grande PWWA on June 12, 2017 and will have the booster station skid and electrical sheet revised, submit the right-of-way permit application to DAC, complete the design and response to NMED CPB comments on or before July 7, 2017. SMA will draft an amendment for the final design schedule and construction phase services including notice to proceed sheets on or before July 7, 2017.

**LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan – Parkhill, Smith & Cooper - Monthly Project Update: Progress May 2017:** Received response from NMED CPB on 5/26 not approved. PSC Resubmitted to NMED CPB on 5/30 and received approval 5/30. Received verbal confirmation from NMDOT for permit extension. Once contractor is selected and remaining paperwork filed with NMDOT, full permit will be issued. Bid Ad for Las Cruces Sun News submitted May 31. Planned advertisement of project in Las Cruces Sun News was June 2, 2017. Actual run date due to newspaper staff error was June 7. Plan Set and Project Manual have been signed and sealed. DAC Engineer permits were provisionally approved June 2, 2017. Permits will be issued once DAC Engineer comments addressed in addendum. Planned Activities for June 2017: Hold Pre-bid meeting at LRGPWWA La Mesa Office, 10:00am Tuesday June 13. Hold bid opening at Parkhill, Smith & Cooper Las Cruces office, 2:00pm June 21, 2017. Begin apparent low bidder review.

### **Other projects:**

**Infrastructure Capital Improvements Plan 2019-2023:** ICIP is complete and has been submitted to NM-DFA.

**Documents Retention & Destruction** – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. Delivery of documents from the East Mesa Office for sorting and storage or shredding is still pending. Bin has not been sent out for shredding in the past month.

**Website and Email** – Notices and Board Minutes pages are current. Other updates are ongoing. Additional Board Training information was added to the Directors Only page.

**Training** – I attended a webinar on 6/12/17 regarding BECC funding.

**Lower Rio Grande Water Users Organization** – nothing new to report

**EBID Surface Water Plant:** - When we met regarding the Water Master Plan, EBID staff indicated that they are working on getting a contractor license so they can do the construction themselves.

**As Needed Engineering Services:** Currently we have 2 active Task Orders: 1. Bohannon Huston, Inc. for development of construction cost estimates for replacing the pipeline in the Hwy. 70 crossing in Organ was issued 4/24/17, and 2. Bohannon Huston for working on the renewal of the State Land Office lease in Organ was issued 5/1/17. A third is being developed with Souder, Miller & Associates for a sewer forced main construction cost estimate. Another task order will be developed to adjust boundaries between voting districts once we determine if boundaries between districts need to shift to maintain equal representation.

**Water Audit:** Data gathering is ongoing, and quite a bit more detail has been added to the spreadsheet for tracking data at the request of Operations. Due to staff out-of-town and leave schedules, audits will not be completed until last week of June.



**LOWER RIO GRANDE PWWA**  
**OPERATORS REPORT**  
**JUNE 21, 2017**

**SYSTEM PROBLEMS AND REPAIRS**

- ) Backflow inspections are current (Mesquite district).
- ) The wetland demolition continues.
- ) We had six new water services installed.
- ) For the month of April, we were issued 493 work and service orders.
- ) For the month of May, we were issued 448 work and service orders.
- ) The distribution crew has completed the Port of Entry service install.
- ) The Arroyo well pump, motor and wire have been re-installed; we are still waiting on the pit-less adaptor.
- ) We have yet to see the Sanitary Survey for the South Valley system.
- ) Well #8 popped two fuses last week; we could only blame it on the lighting.
- ) The distribution and production crews worked together on re-plumbing and adding an 8-inch gate valve at Well #8.
- ) We had some sewer problems with one of the old sewer pits. We will need to run a new main line from the pits to the collection system.

**NMED:** Half of our monthly bac-t samples were taken for the month of June and all samples were negative.

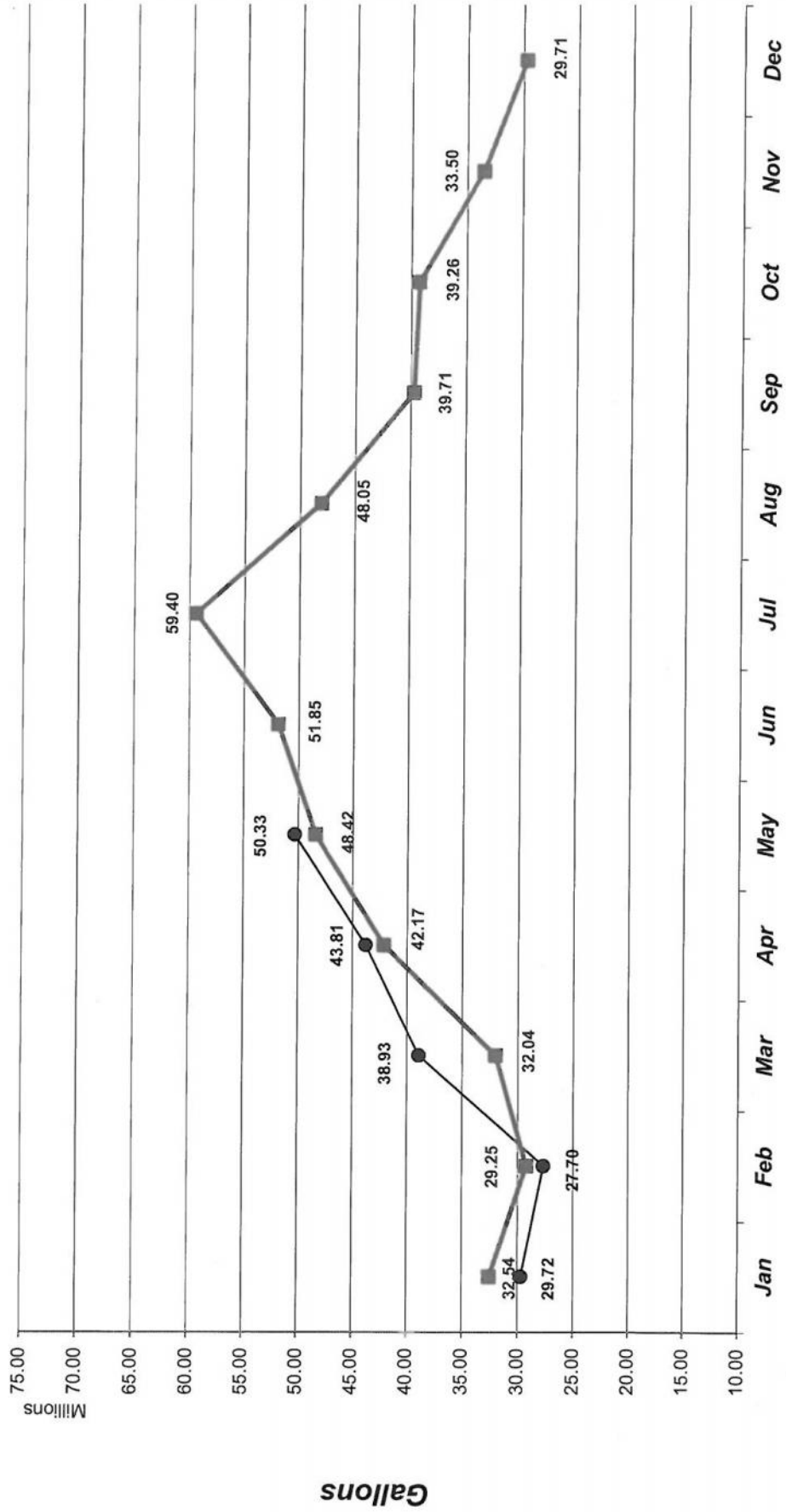
**MESQUITE DISTRICT WETLANDS:** Demo continues

**MESQUITE AND ORGAN SEWER REPORTS:**

**CHLORINE:** No problems

**REPORTS:** NMED, State Engineers, and the water conservation reports have been sent

# Lower Rio Grande PWWA Water Production Report



2017 Production    
  2016 Production

## Group Summary

AcctNumber	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>				
40000 - Operating Revenue	2,506,898.00	244,530.50	2,596,700.00	-89,802.00
40001 - Activation & Connection Fees-Sewer	5,000.00	0.00	0.00	5,000.00
40002 - Installation Fees	37,500.00	3,083.33	42,799.79	-5,299.79
40003 - Activation & Connection Fees-Water	30,000.00	150.00	3,550.00	26,450.00
40004 - Meter Relocation	0.00	0.00	1,428.19	-1,428.19
40005 - Backflow Testing	2,500.00	0.00	1,128.88	1,371.12
40006 - Tampering Fee/Line Breaks	1,500.00	93.04	4,936.61	-3,436.61
40007 - Delinquency Fee	30,000.00	4,220.00	47,760.00	-17,760.00
40008 - Penalties-Water	37,000.00	6,344.22	81,172.25	-44,172.25
40009 - Membership Fees	5,500.00	684.53	6,034.53	-534.53
40010 - Impact Fees	30,000.00	6,758.31	90,150.44	-60,150.44
40011 - Returned Check Fees	1,500.00	105.00	1,540.00	-40.00
40012 - Credit Card Fees	16,250.00	893.00	8,449.43	7,800.57
40013 - Miscellaneous Revenue	5,000.00	40.00	542.00	4,458.00
40015 - Penalties-Sewer	4,000.00	576.68	5,850.68	-1,850.68
40017 - Hydrant Meter Rental Fee	0.00	500.00	2,500.00	-2,500.00
40019 - DAC Trash Coupons	1,000.00	56.00	790.00	210.00
40020 - Miscellaneous Revenue-Sewer	2,500.00	0.00	5,604.68	-3,104.68
45000 - Tower Rent	3,500.00	250.00	2,750.00	750.00
45001 - Billing Adjustments-Water	3,000.00	-491.63	-23,379.17	26,379.17
45005 - Fiscal Agent Fees	30,000.00	3,822.74	47,136.67	-17,136.67
45010 - Interest	500.00	41.53	584.27	-84.27
45015 - Copy/Fax	500.00	10.50	326.75	173.25
45020 - Other Income	30,000.00	0.00	2,989.01	27,010.99
45025 - Contract Services	30,000.00	1,911.81	27,091.37	2,908.63
<b>Revenue Total:</b>	<b>2,813,648.00</b>	<b>273,579.56</b>	<b>2,958,436.38</b>	<b>-144,788.38</b>
<b>Expense</b>				
60005 - Accounting Fees	20,000.00	0.00	0.00	20,000.00
60010 - Audit	14,000.00	5,495.33	21,891.75	-7,891.75
60016 - Adjustments	0.00	0.00	-15,198.80	15,198.80
60020 - Bank Service Charges	12,000.00	893.52	11,935.14	64.86
60025 - Cash Short/Over	200.00	0.00	-1.42	201.42
60030 - Dues and Subscriptions	3,000.00	0.00	2,628.15	371.85
60035 - Engineering Fees	40,000.00	0.00	35,125.38	4,874.62
60045 - Late Fees	6,000.00	0.00	-11,963.74	17,963.74
60050 - Legal Fees	7,000.00	919.57	7,338.18	-338.18
60055 - Legal Notices	3,000.00	218.79	387.24	2,612.76
60060 - Licenses & Fees	5,500.00	20.00	4,597.92	902.08
60065 - Meals	2,000.00	40.27	1,022.34	977.66
60070 - Organizational Cost	6,000.00	0.00	0.00	6,000.00
60075 - Permit Fees	500.00	0.00	700.00	-200.00
60080 - Postage	50,000.00	2,762.66	29,696.17	20,303.83
60090 - Professional Fees-Other	0.00	0.00	6,910.34	-6,910.34
60120 - Retirement Account Fees	2,500.00	412.50	1,612.50	887.50
60125 - Easements & Leases	0.00	100.00	661.87	-661.87
60130 - Training	10,000.00	0.00	2,821.27	7,178.73
60140 - Travel:Airfare Per Diem	0.00	0.00	606.89	-606.89
60150 - Travel:Lodging Per Diem	5,000.00	2,533.69	6,444.20	-1,444.20
60155 - Travel:Meals Per Diem	2,500.00	624.68	1,398.47	1,101.53
60160 - Travel:Mileage/Parking Per Diem	300.00	0.00	153.55	146.45
60165 - Travel:Vehicle Rental Per Diem	500.00	0.00	0.00	500.00
60600 - Debit Service	121,000.00	0.00	0.00	121,000.00
60650 - Interest paid to NMFA	23,500.00	4,851.36	20,357.28	3,142.72
60675 - Interest paid to USDA	98,000.00	10,629.36	120,117.89	-22,117.89
63000 - Regular Pay	800,000.00	67,027.82	708,590.46	91,409.54
63001 - Overtime	14,000.00	2,072.06	12,126.16	1,873.84

## Income Statement

For Fiscal: FYE 2017 Period Ending: 05/31/2017

AcctNumber	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
63006 - Holiday Pay	50,000.00	0.00	35,011.22	14,988.78
63007 - Sick Pay	60,000.00	4,045.78	45,829.45	14,170.55
63008 - Annual Leave Pay	60,000.00	1,598.29	42,056.23	17,943.77
63010 - 401K 10% Company Contribution	91,500.00	0.00	0.00	91,500.00
63060 - Contract Labor	2,000.00	0.00	113.22	1,886.78
63070 - Employee Benefits-401K Contrib	30,000.00	2,376.15	26,067.66	3,932.34
63090 - HISC-Blue Medicare Rx.	1,500.00	44.90	679.80	820.20
63100 - Insurance-Dental	13,000.00	959.70	10,018.06	2,981.94
63110 - Insurance-Health	155,000.00	16,410.98	164,790.82	-9,790.82
63115 - Salaries: Insurance - Work Comp	12,000.00	2,136.00	18,932.00	-6,932.00
63130 - Mileage	500.00	279.45	623.25	-123.25
63135 - Drug Testing	500.00	0.00	420.00	80.00
63160 - Payroll Taxes-Medicare	16,000.00	1,083.81	12,663.32	3,336.68
63170 - Payroll Taxes-Social Security	67,000.00	4,634.14	54,146.37	12,853.63
63180 - Payroll Taxes-State Unemployem	8,500.00	0.00	0.00	8,500.00
63195 - Taxes, Liability, Insurance: Cobra Fee	1,000.00	0.00	75.00	925.00
63200 - Vision Insurance	3,500.00	312.85	3,336.24	163.76
64100 - Sewer:DAC Waste Water Flow Charge	42,000.00	3,317.88	36,875.72	5,124.28
64200 - Sewer:Electricity-Sewer	9,000.00	697.18	8,185.44	814.56
64300 - Sewer:Lab & Chemicals-Sewer	7,000.00	0.00	1,289.83	5,710.17
64500 - Sewer:Supplies & Materials	1,000.00	0.00	0.00	1,000.00
65010 - Automobile Repairs & Maint.	6,000.00	527.63	2,992.68	3,007.32
65020 - Automobile Repairs & Maint.:LRG-02	2,000.00	0.00	2,286.95	-286.95
65030 - Automobile Repairs & Maint.:LRG-03	1,000.00	341.60	2,229.28	-1,229.28
65040 - Automobile Repairs & Maint.:LRG-04	7,500.00	341.61	6,051.62	1,448.38
65050 - Automobile Repairs & Maint.:LRG-05	1,000.00	0.00	0.00	1,000.00
65060 - Automobile Repairs & Maint.:LRG-06	3,500.00	726.11	3,237.41	262.59
65070 - Automobile Repairs & Maint.:LRG-08	2,500.00	45.48	2,151.27	348.73
65080 - Automobile Repairs & Maint.:LRG-09	1,000.00	0.00	780.00	220.00
65090 - Automobile Repairs & Maint.:LRG-10	2,000.00	47.65	487.97	1,512.03
65100 - Automobile Repairs & Maint.:LRG-11	7,500.00	42.70	5,606.70	1,893.30
65110 - Automobile Repairs & Maint.:LRG-12	1,000.00	0.00	0.00	1,000.00
65120 - Automobile Repairs & Maint.:LRG-14	5,000.00	0.00	4,247.24	752.76
65130 - Automobile Repairs & Maint.:LRG-15	1,000.00	0.00	3,254.07	-2,254.07
65140 - Automobile Repairs & Maint.:LRG-17	1,000.00	0.00	0.00	1,000.00
65150 - Automobile Repairs & Maint.:LRG-18	1,000.00	0.00	467.11	532.89
65160 - Automobile Repairs & Maint.:LRG-19	1,000.00	0.00	181.11	818.89
65170 - Automobile Repairs & Maint.:LRG-20	2,000.00	0.00	2,816.74	-816.74
65180 - Automobile Repairs & Maint.:LRG-21	4,000.00	0.00	5,359.26	-1,359.26
65190 - Automobile Repairs & Maint.:LRG-22	1,000.00	0.00	0.00	1,000.00
65200 - Automobile Repairs & Maint.:LRG-23	5,000.00	43.13	5,649.03	-649.03
65210 - Automobile Repairs & Maint.:LRG-24	1,000.00	0.00	0.00	1,000.00
65220 - Automobile Repairs & Maint.:LRG-26	1,500.00	0.00	1,074.21	425.79
65221 - Automobile Repairs & Maintenance LRG 2016-27	5,000.00	0.00	2,812.70	2,187.30
65222 - Automobile Repairs & Maintenance LRG2016-28	5,000.00	0.00	2,811.74	2,188.26
65223 - Automobile Repairs & Maintenance LRG 2016-29	5,000.00	0.00	3,532.14	1,467.86
65224 - Automobile Repairs & Maintenance LRG 2016-30	5,000.00	0.00	3,674.16	1,325.84
65225 - Automobile Repairs & Maintenance LRG 2016-31	5,000.00	0.00	865.29	4,134.71
65230 - Computer Maintenance	44,000.00	2,690.06	53,960.27	-9,960.27
65240 - Equipment Rental	2,500.00	0.00	0.00	2,500.00
65250 - Fuel	55,000.00	4,243.15	46,449.76	8,550.24
65270 - Lab Chemicals-Water	15,000.00	2,691.57	4,512.83	10,487.17
65280 - Lab Chemicals-Water:Chemicals	40,000.00	1,787.75	28,422.20	11,577.80
65300 - Locates	2,000.00	0.00	0.00	2,000.00
65310 - Maint. & Repairs-Infrastructure	37,398.00	2,200.88	44,356.90	-6,958.90
65320 - Maint. & Repairs-Office	10,000.00	0.00	2,045.94	7,954.06
65330 - Maintenance & Repairs-Other	26,000.00	6,316.75	16,634.10	9,365.90
65340 - Materials & Supplies	150,000.00	3,525.27	64,218.43	85,781.57
65350 - Office Supplies	10,000.00	535.71	7,776.74	2,223.26

**Income Statement**

**For Fiscal: FYE 2017 Period Ending: 05/31/2017**

<b>AcctNumber</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
65360 - Printing and Copying	15,000.00	1,274.76	13,200.43	1,799.57
65370 - Tool Furniture	10,000.00	584.12	44,482.18	-34,482.18
65390 - Uniforms-Employee	15,000.00	490.63	11,243.57	3,756.43
65490 - Cell Phone	25,000.00	1,228.23	13,037.78	11,962.22
65500 - Electricity-Lighting	15,000.00	433.66	7,068.20	7,931.80
65510 - Electricity-Offices	15,000.00	1,407.68	14,146.63	853.37
65520 - Electricity-Wells	250,000.00	17,472.47	195,244.69	54,755.31
65530 - Garbage Service	2,000.00	161.29	1,851.19	148.81
65540 - Natural Gas	2,500.00	292.08	2,046.86	453.14
65550 - Security/Alarm	10,500.00	0.00	18,005.67	-7,505.67
65560 - Telephone	14,000.00	2,155.05	17,570.75	-3,570.75
65570 - Wastewater	1,500.00	183.65	1,165.96	334.04
66100 - Government Penalties & Interest	500.00	0.00	1,429.90	-929.90
66200 - Insurance-General Liability	57,000.00	0.00	64,215.00	-7,215.00
66300 - Insurance-Vehicles	4,000.00	0.00	0.00	4,000.00
66400 - Property Insurance	4,500.00	0.00	0.00	4,500.00
66600 - State Taxes	250.00	0.00	0.00	250.00
66700 - Water Conservation Fee	19,000.00	1,314.39	13,250.13	5,749.87
<b>Expense Total:</b>	<b>2,813,648.00</b>	<b>189,603.78</b>	<b>2,179,977.61</b>	<b>633,670.39</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>83,975.78</b>	<b>778,458.77</b>	<b>-778,458.77</b>

<b>May</b>			
Revenue	\$ 273,579.56	<b>Notable Expenditures for May</b>	
Expenses	\$ 189,603.78	Balance due for AUP on Fixed Assets	\$ 5,495.30
<b>Net Income</b>	<b>\$ 83,975.78</b>	Pavement Patches	\$ 9,714.25
			<b>\$ 15,209.55</b>
<b>Year to Date</b>			
Revenue	\$ 2,958,436.38		
Expenses	\$ 2,179,977.61	<b>Pending Expenditures</b>	
<b>Net Income</b>	<b>\$ 778,458.77</b>	401K Contributuion	\$ 90,000.00
		Project Expenses	\$ 400,000.00
<b>Bank Account Balances</b>		Meter Testing	\$ 5,000.00
Operating Account	\$ 224,208.90	Tank Inspections	\$ 35,000.00
Reserve Account	\$ 393,980.89	Arroyo Well Repairs	\$ 30,000.00
Debt Service Account	\$ 279,279.22	Well 8 Repairs	\$ 30,000.00
Certificate of Deposit	\$ 11,538.64	Reserves	\$ 120,000.00
<b>Cash in Bank</b>	<b>\$ 909,007.65</b>		<b>\$ 710,000.00</b>

- J Audit contract has been signed and submitted to OSA. Brad Watts, CPA will be in our offices the week of September 11<sup>th</sup> to do field work. We will have a draft copy by October 23<sup>rd</sup>, Exit Conference on November 1<sup>st</sup> and submitted to OSA.
- J We have received a complaint about the increase in the disconnect /delinquency fees. The customer wanted to know if we could email bills and reminders and if we couldn't when might this service be available.
- J The Interim Budget was submitted and approved by DFA and the final budget will be ready for the July board meeting.
- J The Asset Management Plan is being updated and should be ready for the July or August board meeting.

RESOLUTION NO. FY2017-21

APPROVING PARTICIPATION IN THE PROGRAM OF THE  
SOUTH CENTRAL COUNCIL OF GOVERNMENTS, INC.  
FOR FISCAL YEAR 2017-2018

WHEREAS, the LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY (herein-after known as the "Member"), desires to be a participating member in the program and policy development for the South-Central Council of governments, Inc. (hereinafter known as "SCCOG"); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member be entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2017-2018 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representatives or alternate, in the SCCOG's policy development process by attending meetings, helping formulate the annual work program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDS).
- B. To pay to the SCCOG the sum of \$500.00 annual membership dues as payment of the aforementioned services for the period beginning July 1, 2017 and ending June 30, 2018.

C. The Member hereby appoints KATHI JACKSON, as their designated representative and ESPY HOLGUIN as alternate.

NOW THEREFORE, BE IT RESOLVED THAT the Member and the SCCOG hereby mutually agree to the aforementioned provisions of this Resolution and Agreement.

DONE this 21st day of June, 2017 at LRGPWPA East Mesa Office, Butterfield Park, New Mexico.

Attestation:

Secretary

Member Government

Signature of Board Chairman

Attest :

South Central Council of Governments, Inc.

Jay Armijo, Executive Director

Chairwoman, Nora Barraza

