

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**MINUTES - REGULAR BOARD OF DIRECTORS MEETING**

**9:00 a.m. Thursday, July 19, 2012 at the Vado Office, 325 Holguin Road**

NOTE: Minutes are in DRAFT form until approved & signed by the Board of Directors

- I. **Sign in, establish quorum, call meeting to order:** Sign-in sheet and agenda are attached. Directors present were Chairman Robert "Marty" Nieto, Vice-Chairman John Holguin, Acting Secretary Blanca Martinez (arrived late), Furman Smith and Mary Berry. Absent were Director Rosaura Pargas and Secretary Santos Ruiz. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. Also present was Espy Holguin (HUD). With a quorum established the meeting was called to order by Mr. Nieto at 9:04. { :52 }
  
- II. **Approval of agenda:** Mr. Nieto made a motion to approve the agenda, Ms. Berry seconded, and it carried on a vote of 4-0. {2:09}
  
- III. **Approval of Minutes of 6/20/12:** Approval of the minutes (attached) was postponed until next month's meeting. Ms. Martinez arrived at 10:15 and board revisited this item after 7.a. Mr. Nieto made a motion to approve the Minutes dated 6/20/12/, Ms. Berry seconded the motion and it carried on a vote of 5-0.
  
- IV. **Guest Presentations:** None.
  
- V. **Public Input - 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:** None {2:14}
  
- VI. **General Manager's Reports:**
  - A. **Management Report:** Mr. Martin Lopez' written report was in the Board Packet (attached) and presented to the Board of Directors. {23:50}
    1. Discussion of details of merger with Organ and Butterfield.
    2. The Board discussed the tentative meeting with Commissioner Garrett concerning arsenic drinking water compliance and the letters concerning the illegal dumping of asbestos in the Parque Homes Subdivision (attached). (Tierra Del Sol Housing Corporation)
    3. Those who would like to attend 57th Annual NM Water Conference (attached) should contact Karen Nichols.
  
  - B. **Finance Report:** Ms. Jackson's written report was in the Board packet (attached) and she discussed it with the board. {30:02}
    1. **Resolution FY2013-01 Adoption of FY-13 Final Budget:** Mr. Holguin made a motion to adopt Resolution FY 2013-01 and Ms. Berry seconded the motion. The motion passed 4-0.
  
  - C. **Projects Report:** Ms. Nichol's written report was in the Board packet (attached) and she reviewed it with the Board. {1:26:15}
    1. Mesquite Wastewater project engineer got a quote for the remaining bid lots and is revising the project budget and preparing a change order.
    2. Berino & Mesquite/Del Cerro Water System Project was on hold but while staff was in Santa Fe Mr. Chiasson decided to review the plans.

3. Regarding the Surface Water Treatment plant, The Water Trust Board denied our request to use land as a match so there is a special meeting to allocate cash and soft match.
  4. Discussion of Organ sewer project which is new on the projects list.
- D. Operations Report:** Mr. Mike Lopez' written report was in the Board packet (attached) and he presented it to the Board of Directors. {1:48:15}

**VII. Unfinished Business:**

- A. Election Policy – Proposed Amendments from County Clerk:** Mr. Nieto made a motion to postpone action until August Board meeting, seconded by Ms. Martinez. Motion was passed 5-0. {1:53:20}
- B. Motion to convene in closed session pursuant to NMSA 1978 Section 10-15-1 (H)(8) for discussion of the purchase, acquisition or disposal of real property or water rights – Roll Call Vote:** Mr. Smith made a motion to convene into close session at 11:01 pursuant to NMSA 1978 Section 10-15-1 (H) (8) for discussion of the purchase, acquisition or disposal of real property or water rights, Mr. Nieto seconded. Mr. Nieto took a roll call. Ms. Martinez voted yes, Mr. Nieto voted yes, Ms. Berry voted yes, Mr. Smith voted yes and Mr. Holguin voted yes. The motion carried on a vote of 5-0. {1:57:57}
- C. Motion to resume the open meeting and statement by the Chair that affirming that the matters discussed in the closed meeting were limited to those stated in the motion to close:** At 11:11 Mr. Smith moved to resume the open meeting, Mr. Holguin seconded the motion. The motion carried on a vote of 5-0. {1:57:57}
- D. Action related to closed session discussion:** No action taken.

**VIII. New Business**

- A. Redistrict/Additional District – discussion item:** Mr. Lopez asked for direction from the Board on whether the upcoming redistricting for future elections should maintain five districts or expand to six or seven. Staff is currently researching the Organ membership records to determine actual membership which will determine the feasibility of new district. Mr. Holguin said that he thought that because of the geographic district the East Mesa area should have their own district. Also discussed was how to break a tie should the board consist of six members. {2:04:31}
- B. Presentation by Furman Smith re: Organ/Mountain View System:** (power point presentation attached) {2:25:45}

**IX. Other discussion and agenda items for next meeting 8/15/12:**

1. Jose Ramirez, HIDTA, guest presentation.
2. Desert Sands audit.
3. NM Infrastructure Finance Conference.
4. Amendment of Open Meetings Act Resolution.
5. NM Finance Authority Planning Grant, if any action is required.

- X. Adjourn:** Mr Holguin moved that the meeting be adjourned, Mr. Smith seconded the move. The motion carried 5-0. Meeting was adjourned at 11:47 am.

# Lower Rio Grande Public Waterworks Authority

## Sign In Sheet

Thurs. 7/19/12

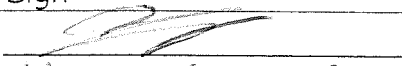
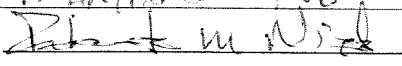
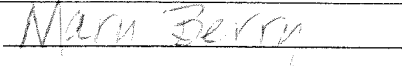
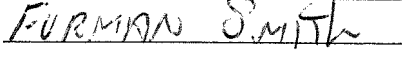

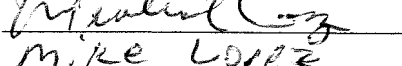
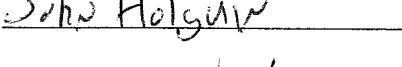
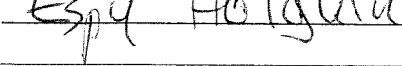
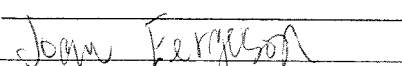
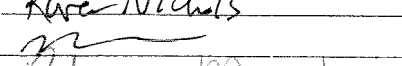

Resulda

Date: 7/20/12

Time: 9:00 AM

Place: VADO

Meeting Type: Board

Name, Title - Print Sign	Company or Agency Represented	Mailing Address	Telephone	Email
 MARTIN G LOPEZ	LRG PWWA	325 Holsuin Rd VADO, NM 88072	575 571-7626	<del>martinlopez@lrgauthority.org</del> martinlopez@lrgauthority.org
 MARIA BERRY	LRG PWWA	325 Holsuin Rd Vado, NM 88072	575 621-9697	
 FURMAN SMITH	BPRM DII CA	9170 Berry Patch Hill L.C. 88011	382-5874	mlberry@nmsu.edu
 KEITH JACKSON	OWSA	PO Box 172 ORBAN NM 88052	382-5982	SMITH F & ZIMMET
 MIKE LOPEZ	LRG PWWA	PO Box 2046 Anthony NM 88021	233 3947	
 JOHN HOLGUIN	LRG PWWA	P.O. Box 2046 Anthony NM 88021	233-3947	
 ESPY HOLGUIN	LRG PWWA	615 Holsuin Rd VADO, NM	233-4959	jholsuin@lrg.org
 JOANN FERGUSON	HUD	2510 N. Tolshoi Las Cruces NM	635-1289	Esperanza.A.Holguin@Hud.gov
 KARA NICHOLS	LRG	4613 April LC NM 88007	541-4185	joannferguson
 BLANCA MARTINEZ	LRG PWWA	PO Box 2046 Anthony NM 88021	915 203 2057	Kara.Nichols@lrgauthority.org
 BLANCA MARTINEZ	San Mesa	1660 San Jose San Mesa 88044	642-3551	

## LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

### MEETING NOTICE & AGENDA - REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Thursday, July 19, 2012 at the Vado Office, 325 Holguin Road

Agendas are final 24 hours prior to the meeting and may be obtained at any LRGPWWA Office – call 575-233-3947 for information

- I. Sign in, establish quorum, call meeting to order
- II. Approval of agenda
- III. Approval of Minutes of 6/20/12
- IV. Guest Presentations:
- V. Public Input - 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:
- VI. General Manager's Reports:
  - A. Management Report
  - B. Finance Report
    1. Resolution FY2013-01 Adoption of FY-13 Final Budget
  - C. Projects Report
  - D. Operations Report
- VII. Unfinished Business:
  - A. Election Policy – Proposed Amendments from County Clerk
  - B. Motion to convene in closed session pursuant to NMSA 1978 Section 10-15-1 (H)(8) for discussion of the purchase, acquisition or disposal of real property or water rights – Roll Call Vote
  - C. Motion to resume the open meeting and statement by the Chair that affirming that the matters discussed in the closed meeting were limited to those stated in the motion to close
  - D. Action related to closed session discussion
- VIII. New Business
  - A. Redistrict/Additional District – discussion item
  - B. Presentation by Furman Smith re: Organ/Mountain View System
- IX. Other discussion and agenda items for next meeting 8/15/12
- X. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

*Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.*

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**MINUTES - REGULAR BOARD OF DIRECTORS MEETING**

**9:00 a.m. Wednesday, June 20, 2012 at the Vado Office, 325 Holguin Road**

Agendas are final 24 hours prior to the meeting and may be obtained at any LRGPWVA Office – call 575-233-3947 for information

- I. **Sign in, establish quorum, call meeting to order:** Sign in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto, Vice-Chairman John Holguin (arrived late), Acting Secretary Blanca Martinez and Director Rosaura Pargas. Secretary Santos Ruiz was absent. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager Mike Lopez, Projects Manager Karen Nichols and HR/Payroll Specialist Connie Garcilazo. Also present were Senator Mary Kay Papen, Joan Ferguson, Jerry Paz, Matt Dyer, Furman Smith, and Tiffany Goolsby. With quorum established the meeting was called to order by Mr. Nieto at 9:06 a.m.
- II. **Approval of agenda:** Ms. Pargas made a motion to approve the agenda, Ms. Martinez seconded, and it carried on a vote of 3-0. { :56 }
- III. **Approval of Minutes of 3/21/12 and 5/22/12:** Ms. Pargas made a motion and Ms. Martinez seconded to approve the Minutes dated 5/22/12. The motion carried on a vote of 3-0. {2:50}  
Mr. Holguin made a motion to approve the minutes dated 3/21/12. The motion was seconded by Mr. Nieto and carried on a vote of 2-0 with Ms. Pargas abstaining because she was not present at that meeting. {20:16}
- IV. **Guest Presentations: Tiffany Goolsby, SCCOG – Presentation on ICIP, Alto de Las Flores MDWCA re: request for emergency water system interconnection:** Ms. Goolsby gave a presentation about the Infrastructure Capital Improvements Plan. {17:29}
- Mr. Lopez reported that he had been contacted by Alto de Las Flores MDWCA to be placed on the agenda to request an emergency back-up water connection, but this was already approved by the board and a funding application is pending at NM Department of Finance & Administration. No one from Alto de Las Flores MDWCA was present at the meeting. {18:35}
- V. **Public Input - 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:** Senator Papen invited the board members to the NMFA Oversight Committee meetings in Sunland Park on July 24<sup>th</sup> and 25<sup>th</sup> in Sunland Park. {24:40}
- VI. **General Manager’s Reports:**
- A. **Management Report** - Mr. Martin Lopez’ written report was in the Board packet (attached) and he presented it to the Board of Directors.
1. **Close-out of LRGMDWA**-Mr. Lopez informed the Board that the Lower Rio Grande Mutual Domestic Water Association is ready to be closed-out by June 30 2012.
  2. **Desert Sands final audit – exit conference**- Mr. Lopez reported that the Desert Sands 2010 audit has been completed and submitted to the Office of the State Auditor for approval. The only two findings were related to the fact that it is late, and the auditor explained that it was late because the 2009 audit was late due to the fact that Desert Sands was operating on a calendar year and by the time the OSA approved the audit contract, it was already late. **{32:00}**
- B. **Finance Report** Ms. Jackson’s written report was in the Board packet (attached) and she discussed it with the Board. {36:40}
- C. **Projects Report:** Ms. Nichols’ written report was in the Board packet (attached) and Ms. Nichols reviewed it with the Board.

**1. Inspector for La Mesa Well Project:** The board discussed the number of resumes presented and came to a consensus to reconvene this meeting at 4:00 p.m. to review them fully and make a decision. {1:09:40}

The meeting was reconvened at 4:08 p.m. The board discussed potential inspectors based on the resumes presented and the merits of independent inspection vs. inspection by the project engineering firm. Mr. Holguin made a motion to approve Kevin Fredley as inspector for the La Mesa Well Project with Vicente Bazan as second choice/backup with the stipulation that Parkhill, Smith & Cooper is able to work within the project budget for inspection, and if they cannot, to approve Kevin Cranitch from Molzen Corbin Associates. Ms. Martinez seconded the motion, and it carried on a vote of 4-0.

**2. ICIP Development:** This item was skipped, but was discussed during item IV. {1:09:50}

**D. Operations Report:** Mr. Mike Lopez' written report was in the board packet (attached) and he presented it to the board of directors. {1:17:04}

**VII. Unfinished Business:**

**A. NONE**

**VIII. New Business:**

**A. Legal Services Agreements - Brazito Sewer Project:** Mr. Holguin made a motion to enter into a legal services agreement with Josh Smith for the Brazito Sewer Project, Ms. Pargas seconded the motion, and it carried on a vote of 4-0. {1:18:05}

**B. Resolution 2012-12 Open Meetings Act – for adoption:** Ms. Pargas made a motion to adopt the Resolution 2012-12 Open Meetings Act. Mr. Holguin seconded the motion, and it carried on a vote of 4-0. {1:19:00}

**C. Joint Resolution FY-04 Organ WSA Merger Plan:** Mr. Holguin made a motion and Ms. Martinez seconded to approve Joint Resolution FY 04 Organ Water System Association Merger Plan. There was some discussion and Mr. Holguin question if the need for a rate increase might arise as a result of the merger. The motion carried on a vote of 4-0. {1:32:36}

**D. Fair Housing Proclamation – for adoption:** Mr. Lopez noted that items D-L all related to the CDBG Planning Grant for the new PER that Vencor is developing. Mr. Nieto asked if they could be taken in one motion, and Ms. Goolsby noted that under item E, the board needs to select a Fair Housing Activity. She suggested providing snacks labeled with Fair Housing information as was done for the previous CDBG project and handing them out at our CDBG Hearings. Ms. Pargas made a to approve items D-L required to submit for CDBG planning grant with the stipulation that item E incorporate Ms. Goolsby's suggestion. Ms. Martinez seconded the motion, and it carried on a vote of 4-0. {1:36:30}

**E. Authorize Fair Housing Activity**

**F. Fair Housing Self-Assessment – for review/comment**

**G. Procurement Policy – for adoption**

**H. Resolution FY12-13 Procurement Policy – for adoption**

**I. Resolution FY12-14 CDBG Citizen Participation Plan – for adoption**

- J. Resolution FY12-15 Residential Anti-displacement & Relocation Assistance Plan**
- K. Resolution FY12-16 CDBG Section 3 Plan – for adoption**
- L. Workforce Analysis Form – for review/comment**
- M. Resolution FY12-17 NMFA Planning Grant Application – for adoption:** Mr. Holguin made a motion to adopt Resolution FY12-17 NMFA Planning Grant Application. Ms. Martinez seconded the motion, and after a brief discussion, it passed on a vote of 4-0. {1:37:17}
- N. Resolution FY12-18 SCCOG Membership – for adoption:** Mr. Martin Lopez discussed the benefits the LRGPWWA has received as a SCCOG member. Mr. Holguin made a motion to adopt resolution FY12-18 SCCOG membership. Motion seconded by Ms. Martinez and carried on a vote of 4-0. {1:41:00}
- O. Amendment to Employee Policy Handbook re: Cell Phone Equipment Policy – for approval:** Mr. Martin Lopez discussed the proposed policy amendment. Mr. Holguin questioned whether employees should be required to pay for loss or damage to cell phones in every instance, and Mr. Lopez pointed out that the policy gives some discretion to the General Manager when there are extenuating circumstances. Ms. Pargas made a motion to approve amendment to the Employee Policy Handbook regarding cell phone equipment. The motion was seconded by Ms. Martinez and carried on a vote of 4-0. {1:45:06}
- P. Motion to convene in closed session pursuant to NMSA 1978 Section 10-15-1 (H)(8) for discussion of the purchase, acquisition or disposal of real property or water rights – Roll Call Vote:** Mr. Holguin made a motion to convene into close session at 10:52 a.m. pursuant to NMSA 1978 Section 10/15/1 (H)(8) for discussion of the purchase, acquisition or disposal of real property or water rights, Ms. Martinez seconded the motion. Mr. Nieto took a roll call. Ms. Martinez voted yes, Ms. Pargas voted yes, Mr. Holguin voted yes and Mr. Nieto voted yes. The motion carried on a vote of 4-0. {1:46:40}
- Q. Motion to resume the open meeting and statement by the Chair that affirming that the matters discussed in the closed meeting were limited to those stated in the motion to close** Ms. Pargas made a motion to resume the open meeting at 10:55 a.m., and Ms. Martinez seconded the motion. Mr. Nieto stated that matters discussed in the close meeting were limited to those stated on the motion to close. The motion carried on a vote of 4-0. {1:47:12}
- R. Action related to closed session discussion, if any:** Mr. Holguin made a motion to authorize Mr. Lopez to research water rights offered for sale, Ms. Pargas seconded, and it carried on a vote of 4-0. {1:48:16}
- IX. Other discussion and agenda items for next meeting 7/18/12:** The next meeting will be 7/18/12 at 9:00am at the Vado Office. Mr. Lopez informed the board that he and Ms. Nichols need assistance and will hire a part-time administrative assistant, Joan Ferguson, as of July 11, 2012. Items mentioned for the next agenda included the year-end budget. Ms. Martinez made a motion to recess the meeting and reconvene at 4:00 p.m., Ms. Pargas seconded, and it carried on a vote of 4-0. Mr. Nieto declared the meeting recessed at 11:04 a.m. {1:56:41}
- X. Adjourn**  
Ms. Pargas made a motion to adjourn, Ms. Martinez seconded and it carried on a vote of 4-0. Mr. Nieto declared the meeting adjourned at 4:31 p.m.

Date Minutes Approved: \_\_\_\_\_

**Directors Present:**

\_\_\_\_\_  
Chairman Roberto M. Nieto

\_\_\_\_\_  
Vice- Chairman John Holguin

\_\_\_\_\_  
Director Rosaura Pargas

\_\_\_\_\_  
Absent  
Director Santos Ruiz

\_\_\_\_\_  
Secretary Blanca Martinez



**LRG PWWA**  
**Manager's Report**  
**July 19, 2012**

- Transfer of Assets from Associations
  - Lack the USDA construction accounts for the Mesquite water project: as-builts from Smithco and O&M Manual from Gannett submitted Smithco paid final payment
  - Desert Sands Final Audit has been approved by the State Auditor (unqualified opinion)
  - Name change correction needed for water rights (attorney error)
  - Organ and Butterfield Park merger: vehicles registration, treatment facility, real property, water rights, other assets, liabilities, operations, billing, newsletter
- Meetings/Trainings
  - RD Mesquite Sewer progress meeting July 26<sup>st</sup> at Contractor's Trailer next to Mesquite Elementary at 10 am
  - NMFA Board meeting July 26<sup>th</sup> in Santa Fe: Planning Grant
  - Tentative Meeting with Commissioner Garrett, County Staff, NMED to discuss Arsenic drinking water compliance in Berino July 28<sup>th</sup> unknown location at this point
  - Brazito Merger discussion meeting on June 25<sup>th</sup> at 7 pm at Brazito Office cancelled possibly rescheduled for July 30th

- ICIP and CDBG Public Meeting set for July 24<sup>th</sup> in Butterfield Park and July 31<sup>st</sup> in Del Cerro (Community Centers)
- ICIP training in Las Cruces on August 10<sup>th</sup> at Dona Ana Community College Workforce Center 9-2



# Tierra Del Sol Housing Corporation

HomeOwnership Center



June 2, 2012

Mr. Martin Lopez  
Lower Rio Grande Public Water Works Authority  
PO Box 349  
Mesquite, NM 88048

RE: PARQUE HOMES SUBDIVISION


I am submitting a progress report on our action plan to address the environmental issue that has arisen at the Parque Homes Subdivision in Berino, New Mexico.

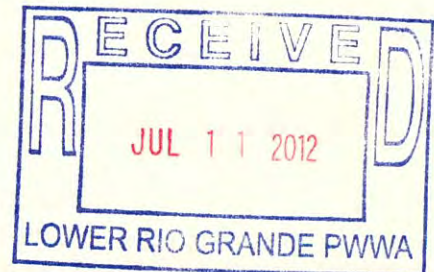
As you are aware, a fragment of tile found at the subdivision tested positive for asbestos. Tierra del Sol in consultation with the New Mexico Environment Department has undertaken the evaluation and assessment of the site and will design an abatement plan for defined areas of the subdivision. The evaluation, assessment and abatement is being conducted by professional engineers, and certified personnel/businesses with environmental expertise.

It is our intent to keep all interested parties informed of our progress and emphasis that Tierra del Sol Housing Corporation is seriously concerned with this matter and we are taking responsible actions to address the problem. Understandably, we share your concerns and interest in the progress of any abatement process required.

Thank you for your continuing support of Tierra del Sol Housing Corporation as we deal with this environmental issue and for support of our development of affordable housing and community development.

Sincerely,

  
Rose Garcia, Executive Director



**THL Consulting, LLC**  
1810 Missouri Avenue • Las Cruces, NM 88001  
(575) 640-6414 • wilroman@comcast.net

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June 29, 2012

Mrs. Rose Garcia  
Executive Director  
Tierra Del Sol Housing Corporation  
PO Box 2626  
Anthony, NM 88021

**RE: General Summary and Progress Report: Parque Home Subdivision Asbestos Tile Issue**

Mrs. Garcia,

The following is a General Summary and Progress Report to date for the asbestos tile issue in Parque Homes Subdivision located in Berino, NM:

Tierra Del Sol Housing Corporation (TDS) received notification from the New Mexico Environment Department (NMED) on May 29, 2012 that tiles had been identified in Parque Homes Subdivision and tested positive for asbestos. Based on the notification, TDS was required to contact the NMED enforcement officer within ten days of initial notification of contamination. On May 31, 2012 TDS officials along with myself and environmental consultant Rey Reynaud, PE, met with Joey Vega, NMED enforcement officer, to discuss the aforementioned tiles and to receive guidance from Mr. Vega concerning the process for which we are currently following. Mr. Vega confirmed that this meeting satisfied the requirement for TDS to contact the NMED enforcement officer within ten day of the official notice.

At its own discretion and beyond the requirements of NMED, TDS has opted to hire a consultant to perform a site assessment to examine if other areas contain asbestos tile within the subdivision beyond those identified by NMED. Due to TDS procurement policy, three bid requests are required for the assessment. The work for the assessments will include visual inspection of the property, including potholing a grid within the subdivision that will result in a minimum of a 90% confidence interval. One bid was declined, one has been received, and the last bid is expected early the week of July 2, 2012. In light of the anticipated assessment duration (approximately 4 weeks), TDS procurement policy requirements, and consideration of public input, an extension was requested from NMED concerning the next deadline specified by NMED: to provide a Site Abatement Plan (SAP) to NMED within 20 days of the official notice. An on-site meeting was held on June 26, 2012 with NMED enforcement officer Marco Banales,

Mrs. Rose Garcia  
June 29, 2012  
Page 2

who has taken over duties for Mr. Vega, to inspect the site and discuss the extension request. Mr. Banales approved an additional 15 days extension at that meeting and provided additional information. An SAP is currently being produced by my company to satisfy this deadline. A final SAP will be procured through an environmental consultant that includes all areas containing tiles, if applicable, and abatement guidance that cannot be finalized at this time for various reasons. Following NMED approval of the SAP, TDS will proceed with obtaining the services of a qualified abatement company based on procurement policy. The final step is to provide disposal documentation to NMED within 10 days of abatement.

Feel free to contact me if you have questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Willie Roman', written in a cursive style.

Willie Roman, PE  
Project Manager

# HARD CHOICES

## ADAPTING POLICY AND MANAGEMENT TO WATER SCARCITY

57th Annual New Mexico Water Conference

New Mexico State University - Corbett Center

August 28, 2012

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### Preliminary Program

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57th NM WRRRI Annual New Mexico Water Conference

Hard Choices: Adapting Policy and Management to Water Scarcity

August 28, 2012, NMSU Corbett Center Student Union

7:30

am

#### **Registration**

8:30

#### **Welcome**

New Mexico Water Resources Research Institute Interim Director [Alexander "Sam" Fernald](#)

New Mexico State University President [Barbara Couture](#)

U.S. Senator [Tom Udall](#)

Session

1:

#### **Setting the Stage: Where is the Water and How Much Do We Have?**

Moderated by [Phil King](#), New Mexico State University

9:30 Panelist Introductions

9:34 New Mexico's Water Budget, [Sam Fernald](#), New Mexico WRRRI

9:40 Climate Change, Greg Pederson, U.S. Geological Survey, Montana (invited)

9:46 Deteriorating Water Infrastructure and Impact on Supply, [Del](#)

[Archuleta](#), Molzen-Corbin

9:52 The Transboundary Aquifer Assessment Project, [Mike Darr](#), U.S. Geological Survey

9:58 Status Quo of Water Rights in Times of Shortage: Legal and Environmental Constraints, [Steve Vandiver](#), Rio Grande Water Conservation District, Alamosa, CO

10:04 Facilitated discussion

Session **Water Users Perspectives: American Indian, Agriculture, Municipal, Energy, and Environmental**

2:

Moderated by [Jeff Witte](#), Department of Agriculture

11:00 Panel Introductions

11:04 Navajo Water Rights Settlement, Stanley Pollack, Navajo Nation

11:10 Scarcity Impact on Acequias, Paula Garcia, New Mexico Acequia Association

11:16 Municipal Water Reuse, [Larry Webb](#), Rio Rancho

11:22 Energy and Water, [Richard Sayre](#), Los Alamos National Laboratory

11:28 Environmental Perspective, [Denise Fort](#), Utton Transboundary Resources Center

11:34 Discussion with audience on other best practices and policy ideas

12:15  
pm

**Lunch**

12:45 Keynote speaker: Mike Connor, Bureau of Reclamation (invited)

1:15 Update by New Mexico State Engineer [Scott Verhines](#)

1:30 Break

1:45 Straight Talk: Voices of Experience from the New Mexico Office of the State Engineer

[Eluid Martinez](#), [Tom Turney](#), John Hernandez, John D'Antonio (invited)

Session  
3:

**Building a Plan: Best Practices**

Moderated by [Fred Phillips](#), New Mexico Tech

2:30 Panel Introductions

2:34 Best Practices, [David Yargas](#), National Fish and Wildlife Foundation

2:40 Water Leasing Market Experiments, [David Brookshire](#), University of New Mexico

2:46 Rio Grande Basin Opportunities, [Lee Peters](#), Peters Law Firm, LLC

2:52 Bridging the Gap Between Future Projected Water Demand and Supply in the MRG, [Howard Passell](#), Sandia National Laboratories

2:58 NSF Water Infrastructure Engineering Research Center, [Nirmala Khandan](#), New Mexico State University

3:04 Questions and answers

Session  
4:

**Can We Grow the Pie? Conservation and Supply Opportunities**

Moderated by [Bruce Thomson](#), University of New Mexico

3:30 Panel Introductions

3:34 Working Toward Net Zero, Sylvia Waggoner, Ft. Bliss Environmental Division

3:40 Desalination Update, [Michael Gabaldon](#), Bureau of Reclamation

3:46 Watershed Restoration, Jack Chatfield, Canadian River Riparian Restoration Project

3:52 Multiple Benefits of Pecos River Restoration, [Paul Tashjian](#), U.S. Fish and Wildlife Service

3:58 Salinity Control, [Fred Phillips](#), New Mexico Tech

4:04 Discussion with audience on other best practices and policy ideas

4:55 **Final Thoughts**

5:00 **Reception and Poster Presentations**

New Mexico Water Resources Research Institute  
NMSU, MSC 3167, PO Box 30001, Las Cruces, NM 88003-8001  
Office 575.646.4337; Fax 575.646.6418  
[nmwri@nmsu.edu](mailto:nmwri@nmsu.edu)



**LRGPWWA**  
**Balance Sheet**  
 As of June 30, 2012

	Jun 30, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Berino/Mesquite Water Project	-84,573.69
Citizens Bank CD	11,344.48
Citizens Bank LRGPWWA	3,462.47
Citizens Bank LRGPWWA-Refundabl	-97,971.65
LowerRio2-Loan Reserve Acct	42,402.72
LRGPWWA DEBT SERVICE PAYOFF	810.31
LRGPWWA La Mesa Water Project	353.42
LRGPWWA Mesquite Sewer Project	1,526,204.15
LRGPWWA Reserve Account	
Alto Interconnection Reserve	5,000.00
Annual Debt Service Reserve	120,000.00
Gas Chlorination Reserve	16,000.00
Meters & Backflow Replacement	15,000.00
Operations & Maintenance Reserv	-72,570.09
Project Development Reserve	-169,230.89
SCADA Reserve	50,000.00
Storage Tank Rehab Reserve	8,000.00
Vehichle Replacement Reserve	35,000.00
Water Rights Reserve	-20,925.00
Well Parts Reserve	30,000.00
LRGPWWA Reserve Account - Other	115,529.69
<b>Total LRGPWWA Reserve Account</b>	131,803.71
<b>Total Checking/Savings</b>	1,533,835.92
<b>Accounts Receivable</b>	
A/R-Contract Services	3,302.51
<b>Total Accounts Receivable</b>	3,302.51
<b>Other Current Assets</b>	
<b>A/R</b>	
A/R-Water & Sewer Cycle 1	149,702.30
A/R Water & Sewer Berino	17,327.72
A/R Water & Sewer Mesquite	77,474.57
A/R Water Desert Sands	45,067.82
A/R Water La Mesa	13,934.88
A/R Water Vado	6,625.62
<b>Total A/R</b>	310,132.91
<b>A/R-Other</b>	2,580,381.80
<b>Construction In Progress</b>	
Brazito Sewer Extension	100,404.21
Del Cerro/Mesquite Phase IV	1,379,088.56
<b>Total Construction In Progress</b>	1,479,492.77
<b>Inventory Asset</b>	2,879.21
<b>Petty Cash</b>	1,026.03
<b>Prepaid Rent-Tank Site Lease</b>	7,665.27
<b>Reimbursable Expenses Paid</b>	149,433.32
<b>Returned Checks</b>	1,238.99
<b>Undeposited Funds</b>	200.00
<b>Total Other Current Assets</b>	4,532,450.30
<b>Total Current Assets</b>	6,069,588.73
<b>Fixed Assets</b>	
<b>Accumulated Depreciation</b>	-5,998,370.61
<b>Building</b>	
La Mesa Office Building	285,392.91
Building - Other	775,419.36
<b>Total Building</b>	1,060,812.27
<b>Furniture and Equipment</b>	645,183.10

**LRGPWWA**  
**Balance Sheet**  
**As of June 30, 2012**

	Jun 30, 12
Land	277,037.63
Land Improvements	13,187.60
Software	19,988.36
Vehicles	226,140.00
Water & Sewer System	16,180,211.96
<b>Total Fixed Assets</b>	<b>12,424,190.31</b>
Other Assets	
Mesquite Sewer Project	16,929.31
Water Rights	9,197,171.20
<b>Total Other Assets</b>	<b>9,214,100.51</b>
<b>TOTAL ASSETS</b>	<b>27,707,879.55</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	.
A/P- Water/Sewer Phase I & II	103,394.61
A/P Operating	-2,109.59
<b>Total Accounts Payable</b>	<b>101,285.02</b>
Credit Cards	
Capital One	-191.17
Capital One-La Mesa	-2,106.23
Chevron/Texaco	41.00
Home Depot	-289.63
<b>Total Credit Cards</b>	<b>-2,546.03</b>
Other Current Liabilities	
*Direct Deposit Liabilities	19,115.29
Customer Deposits	
Hydrant Meter Deposits	15,607.87
Renter Deposits	11,939.21
Customer Deposits - Other	9,823.51
<b>Total Customer Deposits</b>	<b>37,370.59</b>
DAC Trash Coupons	1,164.90
Disability Insurance (AFLAC)	331.84
Gross Receipts Tax	11,294.25
Payroll Liabilities	
Blue Cross Dental	4,425.01
Federal	
Income Tax Withholding	970.00
Medicare	223.95
Social Security	810.24
Unemployment	5.84
<b>Total Federal</b>	<b>2,010.03</b>
Lovelace Health Payable	-8,313.74
Retirement	
401K 10% Annual Contribution	31,557.93
EE Contributions/ER Matching	2,427.96
Employee Loans	-122.56
<b>Total Retirement</b>	<b>33,863.33</b>
State	
Income Tax Withholding	2,631.69
<b>Total State</b>	<b>2,631.69</b>
Payroll Liabilities - Other	5,288.26
<b>Total Payroll Liabilities</b>	<b>39,904.58</b>
Plan/Blueprint Deposits	2,100.00
<b>Total Other Current Liabilities</b>	<b>111,281.45</b>

9:08 AM  
07/17/12  
Accrual Basis

**LRGPWWA**  
**Balance Sheet**  
As of June 30, 2012

	<u>Jun 30, 12</u>
Total Current Liabilities	210,020.44
Long Term Liabilities	
LOWERRIO 3	437,163.00
NMFA-LOWERRIO2	763,579.65
NMFA Trucks Desert Sands	25,024.89
RIP 88-12R La Mesa	49,140.30
USDA 92-13	-760.00
USDA 92-19	-3,674.00
Total Long Term Liabilities	<u>1,270,473.84</u>
Total Liabilities	1,480,494.28
Equity	
Contributed Equity	
Berino	5,330,273.61
Desert Sands	3,833,895.63
La Mesa	4,393,518.29
LRG Mutual	1,764,950.32
Mesquite	7,302,013.83
Vado	617,278.68
Total Contributed Equity	<u>23,241,930.36</u>
Opening Balance Equity	500.00
Unrestricted Net Assets	-605,251.97
Net Income	3,590,206.88
Total Equity	<u>26,227,385.27</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>27,707,879.55</u></b>

LRGPWWA  
**Profit & Loss**  
 June 2012

	Jun 12
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Credit Card Fees	66.00
Interest	0.10
<b>Non-Operating Revenue</b>	
Copy/Fax	41.20
Other Income	140.00
Tower Rent	7,793.61
<b>Total Non-Operating Revenue</b>	7,974.81
<b>Operating Revenue</b>	
Activation & Connection Fees	2,920.00
Contract Services	3,526.05
Membership Fees	800.00
Monthly Services	130,618.82
Monthly Services-Sewer	6,720.49
Other Income	500.00
Penalties-Sewer	514.78
Penalties-Water	4,616.74
Returned Check Fees	105.00
<b>Total Operating Revenue</b>	150,321.88
<b>Other Types of Income</b>	
Miscellaneous Revenue	4,000.31
<b>Total Other Types of Income</b>	4,000.31
<b>Total Income</b>	162,363.10
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	85.05
<b>Total COGS</b>	85.05
<b>Gross Profit</b>	162,278.05
<b>Expense</b>	
<b>Accounting, Auditing, Legal</b>	
Accounting Fees	422.72
Bank Service Charges	135.31
Dues and Subscriptions	500.00
Engineering Fees	3,604.00
Interest Expense	4,587.86
Legal Fees	419.49
Meals	94.13
Permit Fees	-625.00
Postage-Billing	993.32
Postage-Other	188.25
Travel	
Lodging Per Diem	401.62
<b>Total Travel</b>	401.62
<b>Total Accounting, Auditing, Legal</b>	10,721.70
<b>Lab, Chemicals</b>	
Chemicals	1,382.07
<b>Total Lab, Chemicals</b>	1,382.07
<b>Salaries</b>	
Accrued Leave	7,190.58
Administrative Labor	27,770.77
Clerical Labor	17,012.91
Contract Labor	499.95
Operations Labor	34,374.06
Salaries - Other	30.45
<b>Total Salaries</b>	86,878.72
<b>Supplies</b>	

9:08 AM

07/17/12

Accrual Basis

**LRGPWWA**  
**Profit & Loss**  
**June 2012**

	<b>Jun 12</b>
Cell Phone	1,322.33
Materials & Supplies	13,736.41
Office Supplies	780.11
Printing and Copying	6.14
Telephone	1,285.27
<b>Total Supplies</b>	<b>17,130.26</b>
<b>Taxes, Liability, Insurance</b>	
401K 10% Company Contribution	6,888.06
Employee Benefits-401K Contrib	2,657.34
Insurance-Dental	633.90
Insurance-General Liability	6,015.00
Insurance-Health	7,621.72
Insurance-Vision	0.00
Payroll Taxes-Federal Unemploy	6.41
Payroll Taxes-Medicare	1,297.83
Payroll Taxes-Social Security	5,549.38
Payroll Taxes-State Unemploy	304.77
Payroll Taxes-Worker's Comp Fee	1,198.00
State Taxes	0.00
Water Conservation Fee	1,199.88
<b>Total Taxes, Liability, Insurance</b>	<b>33,372.29</b>
<b>Utilities</b>	
Automobile Repairs & Maint.	3,660.86
Electricity-Operations	15,138.10
Equipment Rental	71.39
Fuel	6,646.70
Garbage Service	51.00
Locates	489.83
Maint. & Repairs-Office	543.16
Natural Gas	122.83
Security/Alarm	688.23
<b>Total Utilities</b>	<b>27,412.10</b>
<b>Total Expense</b>	<b>176,897.14</b>
<b>Net Ordinary Income</b>	<b>-14,619.09</b>
<b>Net Income</b>	<b>-14,619.09</b>

LRGPWWA  
Credit Card Activity  
April 2012

Date	Name	Memo	Account	Class	Amount	
4/13/2012	Citizens Bank-Visa	FEDEX	Postage-Other	Credit Card:Martin	8.03	
	Citizens Bank-Visa	FEDEX	Postage-Other	Credit Card:Martin	32.66	
	Citizens Bank-Visa	FEDEX	Postage-Other	Credit Card:Martin	73.22	
	Citizens Bank-Visa	Jalapenos, S...	Meals	Credit Card:Martin	26.21	
	Citizens Bank-Visa	FEDEX	Postage-Other	Credit Card:Martin	43.51	
	Citizens Bank-Visa	Guadalupe C...	Meals	Credit Card:Martin	47.75	
4/13/2012	Citizens Bank-Visa	Sante Fe Suit...	Lodging Per Diam	Credit Card:Martin	126.70	
	Citizens Bank-Visa	Skyway Secu...	Computer Maintena...	Credit Card:Martin	-352.80	
	4/11/2012	Citizens Bank-Visa	Fuel, Diamon...	Fuel	Credit Card:Marty	5.28
		Citizens Bank-Visa	Fuel, National...	Fuel	Credit Card:Marty	93.45
		Citizens Bank-Visa	Mc AFEE * ...	Computer Maintena...	Credit Card:Marty	89.18
		Citizens Bank-Visa	Fuel, Diamon...	Fuel	Credit Card:Marty	85.09
4/11/2012	Citizens Bank-Visa	Pic Quik #22 ...	Fuel	Credit Card:Mike	86.35	
	Citizens Bank-Visa	Johnstons H...	Materials & Supplies	Credit Card:Mike	354.07	
	Citizens Bank-Visa	Pic Quik # 5 ...	Fuel	Credit Card:Mike	83.34	
	Citizens Bank-Visa	Powers Electric	Materials & Supplies	Credit Card:Mike	52.78	
	Citizens Bank-Visa	Pic Quik # 22...	Fuel	Credit Card:Mike	82.71	
	Citizens Bank-Visa		Fuel	Credit Card:Mike	113.79	
TOTAL					77.71	
					410.33	
					<u>769.68</u>	

**LRGPWWA**  
**Credit Card Activity**  
May 2012

Date	Name	Memo	Account	Class	Amount
5/16/2012	Citizens Bank-Visa	Action Equipt...	Uniforms-Board Me...	Credit Card:Martin	48.37
	Citizens Bank-Visa	USPS / JJ to ...	Postage-Other	Credit Card:Martin	25.20
	Citizens Bank-Visa	Walmart / Ma...	Materials & Supplies	Credit Card:Martin	15.04
	Citizens Bank-Visa	Postage / Mar...	Postage-Other	Credit Card:Martin	5.30
	Citizens Bank-Visa	UPS / Kathi t...	Postage-Other	Credit Card:Martin	17.04
	Citizens Bank-Visa	USPS/Mainti...	Postage-Other	Credit Card:Martin	1.30
	Citizens Bank-Visa	Ruby Tuesda...	Meals	Credit Card:Martin	79.98
	Citizens Bank-Visa	Guadalupe Ca...	Meals	Credit Card:Martin	25.39
	Citizens Bank-Visa	Giant # 6046...	Fuel	Credit Card:Martin	75.00
	Citizens Bank-Visa	Best Western...	Lodging Per Diem	Credit Card:Martin	91.84
	Citizens Bank-Visa	Best Western...	Lodging Per Diem	Credit Card:Martin	91.84
	Citizens Bank-Visa	Howdy's Shel...	Fuel	Credit Card:Martin	70.58
	Citizens Bank-Visa	Subway / NM...	Meals	Credit Card:Martin	28.28
	Citizens Bank-Visa	Guadalupes...	Meals	Credit Card:Martin	58.72
	Citizens Bank-Visa	Fed Ex / Mart...	Postage-Other	Credit Card:Martin	31.24
	Citizens Bank-Visa	Fed Ex / Mart...	Postage-Other	Credit Card:Martin	22.97
	Citizens Bank-Visa	Santa Fe Suit...	Lodging Per Diem	Credit Card:Martin	254.80
	Citizens Bank-Visa	USPS / Post...	Postage-Other	Credit Card:Martin	180.00
					<b>1,122.89</b>
5/14/2012	Citizens Bank-Visa	Diamond Sha...	Fuel	Credit Card:Marty	89.01
	Citizens Bank-Visa	Diamond Sha...	Fuel	Credit Card:Marty	88.43
	Citizens Bank-Visa	Bradley Petro	Fuel	Credit Card:Marty	88.00
	Citizens Bank-Visa	Diamond Sha...	Fuel	Credit Card:Marty	96.86
	Citizens Bank-Visa	Credit Vouch...	Computer Maintena...	Credit Card:Marty	-85.09
					<b>277.21</b>
5/15/2012	Citizens Bank-Visa	American Lim...	Materials & Supplies	Credit Card:Mike	53.78
	Citizens Bank-Visa	Pic Quic #17...	Fuel	Credit Card:Mike	84.66
	Citizens Bank-Visa	Pic Quic #12 ...	Fuel	Credit Card:Mike	87.66
	Citizens Bank-Visa	HT2S-251, P...	Materials & Supplies	Credit Card:Mike	117.24
	Citizens Bank-Visa	Annual Fee	Dues and Subscrip...	Credit Card:Mike	50.00
					<b>393.34</b>
	<b>TOTAL</b>				<b>1,793.44</b>

LRGPWWA  
Credit Card Activity  
June 2012

Date	Name	Memo	Account	Class	Amount
6/18/2012	Citizens Bank-Visa	UPS / Shippl...	Postage-Other	Credit Card:Martin	41.35
	Citizens Bank-Visa	FEDEX / Ove...	Postage-Other	Credit Card:Martin	25.02
	Citizens Bank-Visa	USPS / Stam...	Postage-Other	Credit Card:Martin	45.00
	Citizens Bank-Visa	FEDEX / Shi...	Postage-Other	Credit Card:Martin	63.03
	Citizens Bank-Visa	Rio Grand Bu...	Meals	Credit Card:Martin	6.37
	Citizens Bank-Visa	OHKAY Esp...	Lodging Per Diem	Credit Card:Martin	110.98
	Citizens Bank-Visa	Fuses for We...	Materials & Supplies	Credit Card:Martin	79.09
	Citizens Bank-Visa	Radio Shack	Office Supplies	Credit Card:Martin	12.90
	Citizens Bank-Visa	USPS / Post...	Postage-Other	Credit Card:Martin	2.90
	Citizens Bank-Visa	Severos Rest...	Meals	Credit Card:Martin	64.39
	Citizens Bank-Visa	Subway / But...	Meals	Credit Card:Martin	23.37
					474.40
6/18/2012	Citizens Bank-Visa	XXXX XXXX ...	Fuel	Credit Card:Marty	435.21
					435.21
6/19/2012	Citizens Bank-Visa	JCH / Shaft ...	Materials & Supplies	Credit Card:Mike	145.52
	Citizens Bank-Visa	Fuel	Fuel	Credit Card:Mike	74.81
	Citizens Bank-Visa	Bright Bolt / ...	Materials & Supplies	Credit Card:Mike	106.49
	Citizens Bank-Visa	Interstate Bat...	Automobile Repairs...	Credit Card:Mike	221.90
	Citizens Bank-Visa	USPS / Post...	Postage-Other	Credit Card:Mike	10.95
	Citizens Bank-Visa	Nuces Power...	Automobile Repairs...	Credit Card:Mike	260.10
	Citizens Bank-Visa	Fuel	Fuel	Credit Card:Mike	63.75
	Citizens Bank-Visa	Fuel	Fuel	Credit Card:Mike	82.74
	Citizens Bank-Visa	Hotels .com / ?	Lodging Per Diem	Credit Card:Mike	290.64
	Citizens Bank-Visa	Fuel	Fuel	Credit Card:Mike	50.00
	Citizens Bank-Visa	Fuel	Fuel	Credit Card:Mike	78.04
	Citizens Bank-Visa	Refund Inters...	Materials & Supplies	Credit Card:Mike	-221.90
					1,163.04
					2,072.65



LRGPWWA

Custom Transaction Detail Report

June 2012

Type	Date	Num	Name	Memo	Amount
Liability Check	6/1/2012	ACH ...	ePlan Services, Inc.	Plan ID 134473, Plan Id 134473	-2,377.96
Liability Check	6/1/2012	ACH ...	United States Treasury	27-2142627	-6,240.59
Bill Pmt -Check	6/1/2012	3237	Bill Berry	Reimbursement / Janos Tire Shop	-30.00
Check	6/4/2012	3234	Citizens Bank	VOID:	0.00
Bill Pmt -Check	6/4/2012	3235	NM Tax & Revenue (H20)	Fein 27-2142627 / Report Period Ending 31 May 2012	-1,199.88
Bill Pmt -Check	6/4/2012	3236	Chaparrai Disposal Service	Acct# 387 / 1150 Berino Rd. June 2012	-17.00
Bill Pmt -Check	6/4/2012	3238	Argyle	Inv# 577411 / Cylinder Rental 05-01 thru 05-31	-12.30
Bill Pmt -Check	6/4/2012	3239	El Paso Electric	7364830000 / 190 La Fe Ave Well 04-25 thru 05-25	-633.40
Bill Pmt -Check	6/4/2012	3240	Leavitt Group SW, Inc.	GPPAPF605313801 Inv# 411655 / 521 St. Valentine	-350.00
Bill Pmt -Check	6/4/2012	3241	El Paso Electric	2723630000 / W of Santo Toma Rd 04-24 thru 05-24	-182.63
Bill Pmt -Check	6/4/2012	3243	NMFA		-4,385.68
Bill Pmt -Check	6/4/2012	3244	NMFA		-4,385.68
Check	6/7/2012	Ret C...	Citizens Bank	Loan# Lower Rio 2 / PP-2601 / April 2012	-52.95
Check	6/7/2012	3247	Angelica Lozano	Ret Check Kenneth Luthy	-82.64
Check	6/7/2012	3248	Jorge Larrea	Renter Deposit Refund	-4.12
Check	6/7/2012	3245	United States Postal Service	Postage Billing Cycle 1, Mesquite Vado La mesa	-559.64
Bill Pmt -Check	6/8/2012	3249	Lovelace	Inv# 121360000396 / 06-01 thru 06-30	-7,856.28
Bill Pmt -Check	6/8/2012	3250	Verizon Wireless	Acct# 571998143-00001 Inv# 1086424377 / 05-22 thru 06-61	-1,322.33
Bill Pmt -Check	6/8/2012	3251	Zia Natural Gas Company	154358-6 / 215 Bryant St 05-01 thru 05-29	-11.72
Bill Pmt -Check	6/8/2012	3252	El Paso Electric	1626420000 / 1034 W Ohara Rd. 04-17 thru 05-16	-53.92
Bill Pmt -Check	6/8/2012	3253	El Paso Electric	3195420000 / 53 Rred Rock Ct. 04-16 thru 05-15	-30.97
Bill Pmt -Check	6/8/2012	3254	El Paso Electric	4775420000 / 115 shrode Rd. 04-16- thru 05-16	-1,206.24
Bill Pmt -Check	6/8/2012	3255	El Paso Electric	7006420000 / 2409 Anthony Dr. 04-17 thru 05-16	-15.64
Bill Pmt -Check	6/8/2012	3256	El Paso Electric	4329430000 / 235 Mesquite Dr. 04-24 thru 05-24	-39.97
Bill Pmt -Check	6/8/2012	3257	El Paso Electric	0423630000 / 301 Mesquite Dr. 04-25 thru 05-25	-2,545.50
Bill Pmt -Check	6/8/2012	3258	El Paso Electric	5133630000 / 204 W San Miguel St Alley 04-24 thru 05-24	-26.23
Bill Pmt -Check	6/8/2012	3259	El Paso Electric	6092630000 / 10130 Lily Way Back 04-24 thru 05-24	-3,182.51
Bill Pmt -Check	6/8/2012	3260	El Paso Electric	8133630000 / 215 Bryant St. 04-25 thru 05-25	-405.24
Bill Pmt -Check	6/8/2012	3261	El Paso Electric	9364830000 / 229 La Fe Ave. 04-27 thru 05-29	-57.36
Bill Pmt -Check	6/8/2012	3263	NMFA	Loan# Lower Rio 2 / PP-2601 / May 2012	-3,533.45
Bill Pmt -Check	6/8/2012	3265	A&R Automotive	Inv# 2898 / P.O.# 363056 Vac Truck	-836.03
Check	6/11/2012	3266	Maria Teresa Orona Garcia	Renter Deposit Refund	-30.91
Bill Pmt -Check	6/11/2012	3267	El Paso Electric	7336120000 / 1158 E Berrino Rd Well 04-16 thru 05-15	-1,841.06
Bill Pmt -Check	6/11/2012	3268	El Paso Electric	5336120000 / 1150 E Berrino R. Office m04-16 thru 05-16	-148.61
Check	6/11/2012	Ret C...	Citizens Bank	Ret check Bertha Garcia	-142.80
Check	6/11/2012	Ret C...	Citizens Bank	Returned check Nohemi Moreno	-68.75
Check	6/11/2012	Ret C...	Citizens Bank	Returned check Nohemi Moreno	-27.98
Check	6/12/2012	ACH ...	Century Link	575-882-0316 226 B / Desert Sands April & May	-243.87
Bill Pmt -Check	6/13/2012	ACH ...	Dona Ana County-Utilities	VOID: DAC Trash Coupons / May 2012 Berino 171 Tickets ...	0.00
Bill Pmt -Check	6/13/2012	3270	Zia Natural Gas Company	161127-6 / 521 St. Valentine 05-22 thru 05-31	-36.13
Bill Pmt -Check	6/13/2012	3271	Blue Cross Blue Shield of New Mexico	0870800675-1 / Gabriel Gutierrez August 2012	-163.73
Bill Pmt -Check	6/13/2012	3273	Blue Cross Blue Shield of New Mexico	0870800807-0 / Miguel Ortega August 2012	-163.73
Liability Check	6/13/2012	ACH3...	United States Treasury	27-2142627	-6,316.37
Liability Check	6/14/2012	ACH3...	ePlan Services, Inc.	Plan ID 134473, Plan Id 134473	-2,377.96
Liability Check	6/15/2012	3278	QuickBooks Payroll Service	Created by Payroll Services on 06/13/2012	-19,369.92
Check	6/15/2012	3281	Dona Ana County Clerk	Recording Fee / #1214686 Special Warrenty Deed	-25.00
Bill Pmt -Check	6/15/2012	3281	Century Link	575-233-3947 710 B / 06-07 thru 07-06	-315.72
Bill Pmt -Check	6/15/2012	3282	Century Link	575-882-4201 / 06-07 thru 07-06	-53.41

LRGPWWA

Custom Transaction Detail Report  
June 2012

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	6/15/2012	3283	Century Link	575-233-4751 235 B / 06-07 thru 07-06	-44.74
Bill Pmt -Check	6/15/2012	3284	Century Link	575-882-5672 787 B / 06-07 thru 07-06	-193.12
Bill Pmt -Check	6/15/2012	3285	Century Link	575-233-4161 811 B / 06-07 thru 07-06	-218.26
Bill Pmt -Check	6/15/2012	3286	Chaparral Disposal Service	Acct # 2295 / 59 Link Rd. June 2012	-34.00
Bill Pmt -Check	6/15/2012	3287	Dona Ana County-Utilities	Acct # 2797.01 / 1150 Berrino Rd 05-11 thru 06-10	-44.10
Bill Pmt -Check	6/15/2012	3292	Eagle Grocery	May Charges / Fuel, Hardware, Supplies, Other	-2,588.76
Bill Pmt -Check	6/18/2012	ACH3...	USDA Rural Development	Loan # 92-13 / June 2012	-380.00
Bill Pmt -Check	6/18/2012	ACH3...	USDA Rural Development	Loan # 92-19 / June 2012	-1,836.00
Check	6/18/2012	3293	United States Postal Service	Postage Bills Cycle 2 Berrino / Desert Sands	-433.68
Bill Pmt -Check	6/19/2012	3295	Berino Mini Mart	May Charges Fuel	-1,591.08
Bill Pmt -Check	6/19/2012	3296	Citizens Bank-Visa	XXXX XXXX XXXX 3937 / Roberto Nieto Closing June 04, 2...	-435.21
Bill Pmt -Check	6/19/2012	3297	Citizens Bank-Visa	XXXX XXXX XXXX 3945 / Martin G. Lopez Closing June 06, ...	-474.40
Bill Pmt -Check	6/19/2012	3298	Citizens Bank-Visa	XXXX XXXX XXXX 4109 / Michael P Lopez Closine Date Ju...	-1,163.04
Bill Pmt -Check	6/19/2012	3299	Meridian Systems	Acct # 65 Inv# 3467 /	-658.28
Bill Pmt -Check	6/19/2012	3300	Century Link	Acct# NM BF526210 Inv# A231278 / 1135 Veteran Rd. La ...	-216.15
Bill Pmt -Check	6/19/2012	3301	Alarm Works	Inv# 08592 / 1150 Berrino Rd. Office	-29.95
Bill Pmt -Check	6/19/2012	3302	Baron Supply	Inv# 011993 / PO # 363063	-6.43
Bill Pmt -Check	6/19/2012	3303	Pencil Cup Office Products Inc	Inv# 397858 / Mikes Truck	-250.60
Bill Pmt -Check	6/19/2012	3304	Roper's Lubri-Cator	Inv# M9228 / June 2012-June 2013	-95.99
Bill Pmt -Check	6/20/2012	3305	Continental Utility Solutions, Inc.		-3,997.00
Bill Pmt -Check	6/20/2012	3306	Dona Ana County-Utilities		-5,112.00
Bill Pmt -Check	6/20/2012	3307	Fristoe & Company PA		-422.72
Bill Pmt -Check	6/20/2012	3308	Law Office of Beverly Singleman		-871.43
Bill Pmt -Check	6/20/2012	3309	Lovelace	Inv# 121640037745 / 07-01 thru 07-31	-7,856.28
Bill Pmt -Check	6/20/2012	3310	Mr. Electric	#3507	-543.16
Bill Pmt -Check	6/20/2012	3311	New Mexico Mutual Casualty Co.	Acct# 737856328 Policy # 68081.102 / # 8 June	-1,198.00
Bill Pmt -Check	6/20/2012	3312	NM One Call, Inc	120620453 / 3rd Quarter 2012 Membership Dues	-489.83
Bill Pmt -Check	6/20/2012	3313	NMED/RIP Loan Fund	RIP 88-12R / La Mesa MDWCA July Payment	-1,609.53
Bill Pmt -Check	6/20/2012	3314	NMFA		-3,568.50
Bill Pmt -Check	6/20/2012	3315	South Central Council of Governments	# 2012-17 / Membership dues FY 12-13	-500.00
Bill Pmt -Check	6/20/2012	3316	Dona Ana County-Utilities		-4,488.00
Bill Pmt -Check	6/20/2012	3317	Dona Ana County-Utilities		-4,272.00
Bill Pmt -Check	6/20/2012	3318	NMFA		-10,600.35
Bill Pmt -Check	6/20/2012	3319	Argyle		-1,369.77
Bill Pmt -Check	6/20/2012	3320	NM Taxation & Revenue Dept	CRS#03-183973008 GRT Jan 2012	-4,486.35
Bill Pmt -Check	6/20/2012	3321	NM Taxation & Revenue Dept	Feb 2012 GRT	-4,940.91
Bill Pmt -Check	6/20/2012	3322	NM Taxation & Revenue Dept	March 2012 GRT	-4,890.03
Bill Pmt -Check	6/20/2012	3323	NM Taxation & Revenue Dept	Apr 2012 GRT	-5,327.48
Bill Pmt -Check	6/20/2012	3324	A&R Automotive		-1,177.06
Bill Pmt -Check	6/20/2012	3325	Pure Operations, LLC		-769.75
Bill Pmt -Check	6/20/2012	3326	Baker Utility		-1,644.53
Bill Pmt -Check	6/20/2012	3327	Rio Grande Pump & Supply	0103390-001 / PO 12-0619 M/DS	-12,484.09
Bill Pmt -Check	6/20/2012	3328	Pencil Cup Office Products Inc	Empolyee Reimbursement / Sams Club	-209.01
Bill Pmt -Check	6/20/2012	3329	Berita Evaro (V)	Acct# 6035 3225 0262 8740 /	-96.35
Bill Pmt -Check	6/25/2012	ACH	Home Depot	Inv# 20024889 / Services thru May 31 2012	-172.70
Bill Pmt -Check	6/25/2012	ACH ...	Miller Stratvert P. A.		-419.49
Check	6/27/2012	3331	Ritchie Bros. Auctioneers	Hydrant Deposit Refund / Acct # 7472	-1,250.00
Check	6/27/2012	3334	Triple J Excavating	Hydrant Deposit Refund / Acct# 6901	-1,250.00
Check	6/27/2012	3332	Gloria Munoz	Renter Deposit Refund / Acct# 8746	-50.00
Check	6/27/2012	3333			-50.00

# LRGPWWA Custom Transaction Detail Report June 2012

Type	Date	Num	Name	Memo	Amount
Liability Check	6/27/2012	ACH3...	United States Treasury	27-2142627	-6,285.15
Liability Check	6/28/2012	ACH3...	ePlan Services, Inc.	Plan ID 134473, Plan Id 134473	-2,377.96
Bill Pmt -Check	6/28/2012	3337	QuickBooks Payroll Service	Created by Payroll Services on 06/27/2012	-19,006.03
Bill Pmt -Check	6/28/2012	3338	AFLAC	EDG38 Inv# 080953 / Gabriel Gutierrez	-143.10
Bill Pmt -Check	6/28/2012	ACH...	Blue Cross Blue Shield of New Mexico	Acct# 000877301 Profile # 0000024572 07-01 thru 08-01	-733.02
Bill Pmt -Check	6/28/2012	3340	Chevron	Acct# 6000665643 / 05-22 thru 06-21	-2,098.66
Bill Pmt -Check	6/28/2012	3341	EI Valle Auto Parts	Inv# 000228677 / PO # Steven	-54.84
Bill Pmt -Check	6/28/2012	3342	NMED/RIP Loan Fund	RIP 88-12 R / La Mesa MDWCA August Payment	-1,609.53
Bill Pmt -Check	6/28/2012	3343	Adams Tire Pros & Auto Center	Inv# 153677 / PO 363067 LRG-3	-851.85
Bill Pmt -Check	6/28/2012	3344	CASH	Replenish Petty Cash	-168.38
Bill Pmt -Check	6/28/2012	3345	Leavitt Group SW, Inc.	Client # 32862 Policy# GPPAPF605313801	-4,623.00
Bill Pmt -Check	6/28/2012	3346	Leavitt Group SW, Inc.	Client # 32862 Policy # GPPAXS305128201	-1,042.00
Bill Pmt -Check	6/28/2012	3347	Baron Supply	013580 / PO 363072	-175.97
Bill Pmt -Check	6/28/2012	3348	Cintas First Aid	Inv# 0382296855 / Cust # 06374	-58.23
Bill Pmt -Check	6/28/2012	3349	EI Paso Electric	0707620000 / 24177 County Rd. B10 Well 05-16 thru 06-18	-877.65
Bill Pmt -Check	6/28/2012	3350	New Mexico Gas Company	115941406-0511389-4 / 59 Links Rd. 05-23 thru 06-22	-23.37
Bill Pmt -Check	6/28/2012	3351	Pencil Cup Office Products Inc	Inv# 2012137 / PO 363069	-50.09
Bill Pmt -Check	6/28/2012	3352	Pure Operations, LLC	Inv# 12-8099 / PO 363064	-164.50
Bill Pmt -Check	6/28/2012	3353	Rio Grande Pump & Supply	0907620000 / 824 N San Pedro St. Well 05-17 thru 06-18	-199.81
Bill Pmt -Check	6/28/2012	3354	EI Paso Electric	6596620000 / 210 Chimuri St. Pump 05-17 thru 06-18	-24.79
Bill Pmt -Check	6/28/2012	3355	EI Paso Electric	C	-30.56
Bill Pmt -Check	6/28/2012	3356	EI Paso Electric	6336120000 / 1158 E. Berino Rd Lamp 05-15 thru 06-14	-306.99
Bill Pmt -Check	6/28/2012	3357	EI Paso Electric	9116420000 / 1750 Venadito Trl Pump 05-16 thru 06-15	-71.03
Bill Pmt -Check	6/28/2012	3358	EI Paso Electric	7336120000 / 1158 E Berino Rd. Well 05-15 thru 06-14	-772.93
Bill Pmt -Check	6/28/2012	3359	EI Paso Electric	5336120000 / 1150 E Berino Rd. 05-15 thru 06-14	-2,011.57
Bill Pmt -Check	6/28/2012	3360	Baker Utility		-210.42
Bill Pmt -Check	6/28/2012	3361	Barbs Flowerland	Inv# 36628 / Funeral - Romelia Morales	-468.84
Bill Pmt -Check	6/28/2012	3362	New Mexico Gas Company	115941406-1248402-5 / 1150 Berino Rd. 05-24 thru 06-25	-80.67
Bill Pmt -Check	6/28/2012	3363	PTS Office Systems	DS08-001 Inv# 106204	-21.65
Bill Pmt -Check	6/29/2012	3368	Dona Ana County-Utilities	Returned check Charlie Saenz	-6.14
Check	6/29/2012		Citizens Bank	Service Charge	-4,224.00
Check	6/30/2012				-42.92
					-94.10
					<b>-218,633.67</b>

Jun 12

**LRGPWWA**  
**Payroll Summary**  
 April through June 2012

	<u>TOTAL</u>
	<u>Apr - Jun 12</u>
<b>Employee Wages, Taxes and Adjustments</b>	
<b>Gross Pay</b>	
Finance Manager	14,807.66
General Manager	20,730.78
Operations Manager	14,926.16
Projects Manager	11,846.17
Annual Leave	1,368.00
Bereavment Leave	382.83
Billing Clerk Holiday	360.00
Billing Clerk Overtime	199.28
Billing Clerk Regular	20,687.45
Billing Clerk Sick Pay	1,303.45
Billing Clerk Vacation	2,668.85
Contract Labor	499.95
D/C Crew Leader Vacation	0.00
D/C Crew Leader	15,704.83
D/C Crew Leader Holiday	121.84
D/C Crew Leader Overtime	210.07
D/C Crew Leader Sick	347.54
Holiday	667.20
Meter Reader	4,395.66
Operator	11,569.60
Operator Assistant	12,645.09
Operator Overtime	1,170.58
Operator Sick	12.50
Operator Vacation	1,805.45
Overtime	814.59
Production/Treatment Leader	8,489.06
Production/Treatment OT	1,487.21
Sick Pay	3,939.01
Specialist Holiday	240.00
Specialist Overtime	263.73
Specialist Regular	14,872.80
Specialist Sick Pay	1,288.20
Specialist Vacation	0.00
Well Pump Tech	18,112.41
Well Pump Tech Holiday	292.88
Well Pump Tech Overtime	317.68
Well Pump Tech Sick	764.73
Well Pump Tech Vacation	800.99
Insurance Reimbursement	409.99
Payroll Correction	729.11
Underpayment	2,783.79
<b>Total Gross Pay</b>	<b>194,037.12</b>
<b>Deductions from Gross Pay</b>	
401K Contribution-Employee	-10,470.26
Dental Insurance (Emp & Fam)	-86.88
Dental Insurance (Emp & Spouse)	-211.20
Insurance Deduction Aflac	-320.04
Lovelace- Emp & Family	-2,512.74
Lovlace-Emp & Spouse	-1,370.64
Overpayment	0.00
<b>Total Deductions from Gross Pay</b>	<b>-14,971.76</b>
<b>Adjusted Gross Pay</b>	<b>179,065.36</b>
<b>Taxes Withheld</b>	
Federal Withholding	-19,211.00
Medicare Employee	-2,889.68
Social Security Employee	-8,370.20
NM - Withholding	-5,639.90
NM - Workers' Comp Fee Employee	-40.00

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07/17/12

**LRGPWWA**  
**Payroll Summary**  
April through June 2012

	<u>TOTAL</u>
	<u>Apr - Jun 12</u>
Total Taxes Withheld	-36,150.78
Net Pay	<u>142,914.58</u>
Employer Taxes and Contributions	
Federal Unemployment	112.37
Medicare Company	2,903.79
Social Security Company	12,416.32
NM - Unemployment Company	1,734.63
401k 10% Annual Contribution	16,315.23
401K Contribution-Company Match	6,225.46
Dental Insurance (company paid)	1,901.70
Health Insurance (company paid)	19,683.72
Vision Insurance (company paid)	0.00
NM - Trust Fund	0.00
NM - Workers' Comp Fee Company	48.30
Total Employer Taxes and Contributions	<u>61,341.52</u>



[www.lrgauthority.org](http://www.lrgauthority.org)

# **LOWER RIO GRANDE**

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## **Public Water Works Authority**

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### **Resolution #FY2013-011 for Fiscal Year 2013**

**Whereas**, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY13 Final budget on July 19, 2012.

**Therefore**, be it resolved, the Board of Directors adopts and passes this resolution to approve the final budget officially approve on July 19, 2012.

PASSED, APPROVED, AND ADOPTED: July 19, 2012.

Seal:

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Roberto M. Nieto, Chairman

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John Holguin, Vice-chairman

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Santos Ruiz, Secretary

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Rosaura Pargas, Director

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Blanca Martinez – La Mesa (Acting Secretary)

SPECIAL DISTRICT NAME:

Fiscal Year 2013

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	(OPTIONAL)* LOCAL RESERVE	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	\$0.00	\$0.00	2,220,752.00	-	2,220,752.00	-	-	-
INTERGOVERNMENTAL GRANTS	218	\$0.00	\$0.00	-	-	-	-	-	-
OTHER	299	\$0.00	\$0.00	2,287,252.00	-	2,287,252.00	-	-	-
DEBT SERVICE	400	\$0.00	\$0.00	-	-	136,000.00	(136,000.00)	-	(136,000.00)
Grand Total		\$ -	\$ -	4,508,004.00	-	4,644,004.00	(136,000.00)	-	(136,000.00)

Check if this form is a re-submission      Re-submission No: \_\_\_\_\_      Resubmission Date: \_\_\_\_\_

**\*USER COMMENTS: (Please describe what any reserve requirements are used for).**





SPECIAL DISTRICT NAME:

REVENUES	FY 2011 ACTUALS, YEAR TO DATE 6/30/11	FY 2012 BUDGETED 6/30/12	FY 2013 BUDGET REQUEST	VARIANCE FY2012 - FY2013 INC / (DEC) %
<b>General Fund 101</b>				
Total Property Tax Production	-	-	-	n/a
Total Interest From Bank Accounts and CDs	-	-	-	n/a
Hazardous Fuels Income	-	-	-	n/a
Grass Seed and or Tree Sales	-	-	-	n/a
Book Sales	-	-	-	n/a
Rent Revenue	-	-	-	n/a
Brush Control Materials	-	-	-	n/a
Noxious Weed Program	-	-	-	n/a
Conservation Sale Items	-	-	-	n/a
Miscellaneous	1,405,715.00	1,636,825.00	2,220,752.00	35.67%
<b>SUB TOTAL GENERAL FUND REVENUES</b>	<b>\$ 1,405,715.00</b>	<b>\$ 1,636,825.00</b>	<b>\$ 2,220,752.00</b>	<b>35.67%</b>
OTHER FINANCING SOURCES Transfers In	-	-	-	n/a
Transfers (Out)	-	-	-	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 1,405,715.00</b>	<b>\$ 1,636,825.00</b>	<b>\$ 2,220,752.00</b>	<b>35.67%</b>
<b>Intergovernmental Grants 218</b>				
State or University Grants	-	-	-	n/a
Federal Grants	-	-	-	n/a
State Grants	-	-	-	n/a
Local Grants	-	-	-	n/a
Private Grants	-	-	-	n/a
Legislative Funding	-	-	-	n/a
Emergency Watershed Protection Program	-	-	-	n/a
Miscellaneous (e.g.NMDA)	-	-	-	n/a
<b>SUB TOTAL INTERGOVERNMENTAL GRANTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
OTHER FINANCING SOURCES Transfers In	-	-	-	n/a
Transfers (Out)	-	-	-	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>TOTAL GRANT REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
<b>Debt Service 400</b>				
<b>General Obligation Bonds</b>	-	-	-	n/a
General Obligation - (Property tax)	-	-	-	n/a
Investment Income	-	-	-	n/a
Other - Misc	-	-	-	n/a
<b>Revenue Bonds</b>	-	-	-	n/a
Bond Proceeds	-	-	-	n/a
Revenue Bonds - GRT	-	-	-	n/a
Investment Income	-	-	-	n/a
Revenue Bonds - Other	-	-	-	n/a
<b>Miscellaneous(NMFA, BOF, etc.)</b>	-	-	-	n/a
Investment Income	-	-	-	n/a
Loan Revenue	-	-	-	n/a
<b>SUB TOTAL DEBT SERVICE FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
OTHER FINANCING SOURCES Transfers In	-	-	-	n/a
Transfers (Out)	-	-	-	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>TOTAL DEBT SERVICE REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
<b>GRAND TOTALS REVENUES</b>	<b>\$ 1,405,715.00</b>	<b>\$ 1,636,825.00</b>	<b>\$ 2,220,752.00</b>	<b>35.67%</b>

## SPECIAL DISTRICT NAME:

EXPENDITURES	FY 2011 ACTUALS YEAR TO DATE 6/30/2011	FY 2012 BUDGETED 6/30/2012	FISCAL YEAR 2013 BUDGET FORECAST REQUEST	VARIANCE FY 2012-FY2013 INC /(DEC) %
<b>GENERAL FUND 101</b>				
Personnel Services, (Salaries and Benefits)	655,800.00	994,250.00	1,106,397.00	11.28%
Mileage and Per Diem	-	-	-	n/a
Vehicle Expense (Insurance, gas, maintenance)	118,500.00	125,000.00	158,000.00	26.40%
Building Expenses (e.g. rent/maintenance)	60,000.00	50,000.00	10,000.00	(80.00%)
Utilities (Electricity, Natural Gas, Propane, Water, Sewer)	128,533.00	147,622.00	193,000.00	30.74%
Telephone	25,312.00	29,754.00	35,000.00	17.63%
Postage Expense	11,600.00	11,899.00	12,000.00	0.85%
Office Supplies and Other Expenses	21,000.00	25,000.00	28,000.00	12.00%
Office Furniture and Equipment	18,000.00	10,000.00	22,000.00	120.00%
Advertising and Public Relations (e.g. newsletter)	-	6,000.00	6,000.00	0.00%
Training Workshops & Education Expense	3,304.48	10,000.00	20,000.00	100.00%
Annual Audit/Financial Report Expenses	16,691.00	17,522.00	15,000.00	(14.39%)
Dues and Board Fees	1,322.00	4,881.00	3,000.00	(38.54%)
Election Expense	-	-	25,000.00	n/a
Field Supplies & Equipment	202,316.00	239,789.00	269,755.00	12.50%
Cost Sharing Expense	-	-	-	n/a
Brush Control Expenses	-	-	-	n/a
Contractual Fees and Other Services	10,000.00	-	43,400.00	n/a
GRT Taxes	63,118.00	73,217.00	110,000.00	50.24%
Miscellaneous (e.g. Chipper Expense)	67,778.52	(135,679.00)	164,200.00	(221.02%)
<b>Total General Fund Expenditures</b>	1,403,275.00	1,609,255.00	2,220,752.00	38.00%
<b>Intergovernmental Grants Expenditures 218</b>				
State or University Grants	-	-	-	n/a
Federal Grants	-	-	-	n/a
State Grants	-	-	-	n/a
Local Grants	-	-	-	n/a
Private Grants	-	-	-	n/a
Legislative Funding	-	-	-	n/a
Other	-	-	-	n/a
<b>Total Grant Expenditures</b>	-	-	-	n/a
<b>Debt Service 400</b>				
Bond Payments Principal	-	-	-	n/a
Bond Payments- Interest	2,440.00	27,570.00	136,000.00	393.29%
Other Debt Service	-	-	-	n/a
<b>Total Debt Service Expenditures</b>	2,440.00	27,570.00	136,000.00	393.29%
<b>TOTAL EXPENDITURES</b>	1,405,715.00	1,636,825.00	2,356,752.00	43.98%

OTHER FUNDS 299

Fiscal Year: 2013

SPECIAL DISTRICT NAME:

OTHER FUNDS - 299 <small>This sheet is optional for tracking items separately and will automatically populate the Revenue and Expenditure tabs</small> <b>(enter fund name here)</b>	FISCAL YEAR 2011 ACTUALS YTD 6/30/2011	FISCAL YEAR 2012 BUDGETED 6/30/2012	FISCAL YEAR 2013 BUDGET REQUEST	VARIANCE FY2012 - FY2013 INC / (DEC) %
REVENUES	\$ 1,065,814.00	\$ 1,754,172.00	\$ 2,220,452.00	\$ 0.21
EXPENDITURES	\$ 1,065,814.00	\$ 1,754,172.00	\$ 2,220,452.00	\$ 0.21
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ 57,445.00	\$ 78,736.00	\$ 66,800.00	\$ (0.18)
EXPENDITURES	\$ 57,445.00	\$ 78,736.00	\$ 66,800.00	\$ (0.18)
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL - OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>(enter fund name here)</b>				
REVENUES	\$ -	\$ -	\$ -	n/a
EXPENDITURES	\$ -	\$ -	\$ -	n/a
OTHER FINANCING SOURCES Transfers In	\$ -	\$ -	\$ -	n/a
Transfers (Out)	\$ -	\$ -	\$ -	n/a
TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
<b>FUND 299 SUMMARY</b>				
Revenue - TOTAL	\$ 1,123,259.00	\$ 1,832,908.00	\$ 2,287,252.00	\$ 0.20
Expenditures - TOTAL	\$ 1,123,259.00	\$ 1,832,908.00	\$ 2,287,252.00	\$ 0.20
TOTAL NET (IN/OUT) OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	n/a
TOTAL FUND 299 Balance	\$ -	\$ -	\$ -	n/a

## Personnel Services Salary Schedule

Fiscal Year: 2013

**SPECIAL DISTRICT NAME:**

POSITION DESCRIPTION	ANNUAL SALARY (hourly rate x 2080) (Bi-Weekly X 26) or (Monthly x 12)	Employer FICA (Bx .062)	Employer MEDICARE (B x .0145)	Employer RETIREMENT	HEALTH INSURANCE EMPLOYER %	WORKERS' COMPENSATION ASSESSMENT	RETIREE HEALTH CARE (B X .0166)	OTHER  (e.g. stipends)	Salary Plus Benefits
1) Employee name (Optional) <span style="float: right;"><i>Example Only</i></span> 2) Full Time Equivalent or Part-time ( e.g. FT or PT) <span style="float: right;"><i>Example only</i></span> 3) Salary	38,200	2,368	554	855	6,000	240	634	444	11,095
1) _____									
2) _____									
3) _____	231,245	14,337	3,353	32,000	17,500	6,699	0	0	305,134
1) _____									
2) _____									
3) _____	217,989	13,515	3,161	30,000	26,000	9,500	0	0	300,165
1) _____									
2) _____									
3) _____	313,163	19,416	4,541	43,000	48,500	16,500	0	0	445,120
1) _____									
2) _____									
3) _____	52,000	3,224	754	0	0	0	0	0	55,978
1) _____									
2) _____									
3) _____	0	0	0	0	0	0	0	0	0
1) _____									
2) _____									
3) _____	0	0	0	0	0	0	0	0	0
<b>Total</b>	\$ 814,397	\$ 50,493	\$ 11,809	\$ 105,000	\$ 92,000	\$ 32,699	\$ -	\$ -	\$ 1,106,397

Signature of official completing this form: \_\_\_\_\_

Date: \_\_\_\_\_

If this is a resubmission please state resubmission number here: \_\_\_\_\_

Page number here if needed: \_\_\_\_\_

**SCHEDULE OF INSURANCE**

Fiscal Year: 2013

**SPECIAL DISTRICT NAME:**

COVERAGE	INSURER	TOTAL COVERAGE AMOUNT	ANNUAL PREMIUM AMOUNT
		0	
Health	Lovelace		92,000
		0	
General Liability	AAIC	10000000	56,000
		0	
Workers' Compensation	NM Mutual	1000000	12,000
		0	
Other (e.g. Surety Bond Ins.)		0	0
		0	
		0	
		0	
		0	
		0	
<b>Total Annual Premiums Budgeted</b>		\$ 11,000,000	\$ 160,000

**SCHEDULE OF BONDS & LONG TERM DEBT**

Fund Number: 400  
Fiscal Year (FY): 2013

**SPECIAL DISTRICT NAME:**

(A) NAME AND TYPE	(B) DATE OF ISSUE	(C) ORIGINAL FACE AMOUNT OF ISSUE	(D) OUTSTANDING PRINCIPAL AMOUNT (Unpaid)	(E) COUPON RATE OF INTEREST	(F) PRINCIPAL DUE FY2013	(G) INTEREST DUE FY2013
Lower Rio 2/Refinance existing debt at Merger	7/15/2011	790,914	769,794	5.26%	16,878	36,825
Lower Rio 3/ Berino Del Cerro Water Project/Distributin upgrades	1/202012	437,163	437,163	0.25%	21,344	1,491
NMFA Trucks	1/22/2010	63,438	14,425	0.00%	14,425	0
RIPP 88-12R La Mesa Office Building	12/15/2002	198,215	49,140	3.00%	14,300	23,003,634
USDA 92-13/Sewer Project	4/26/2012	100,000	100,000	3.38%	925	3,634
USDA 92-19/ Sewer Project	4/26/2012	606,000	606,000	2.00%	1,753	22,127

**INSTRUCTIONS - SCHEDULE OF BONDS & LONG TERM LOANS**

Column (A): Describe the Purpose of the DEBT along with its NAME AND TYPE.

Column (B): Enter the Date of Issue.

Column (C): Enter the Original Amount of the Issue.

Column (D): Enter Unpaid Principal Balance for Fiscal Year.

Column (F): Enter Principal Amount To Be Paid, during Fiscal Year.

Column (G): Enter Interest Amount To Be Paid, during Fiscal Year.



**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
PROJECTS REPORT – 7/19/12 BOARD OF DIRECTORS MEETING**

**Authority Construction Projects:**

**LRG-11-01 - La Mesa Water System Improvements – Molzen Corbin – Pre-Construction Stage – RD - \$2,040,346:** Received concurrence letter from USDA-RD and issued Notice of Award to Burn Construction on 6/13/12. Closing instructions are still pending from RD.

**LRG: 11-02.1 -Mesquite Wastewater Project – Gannett Fleming– CONSTRUCTION Stage – RD \$7,262,081, CITF \$1,670,257:** Project is under construction starting with the force main from Vado lift station. Engineer failed to submit a project report in time for inclusion in the board packet. Contractor has been dealing with mud & rainwater, is continuing to install force-main, manholes & meter vault, and has not begun work on private properties as yet. Hand-written inspection reports without photographs are being provided weekly.

**LRG-11-02.2 - Authority/Brazito Sewer Project – Vencor – Planning Stage – CDBG/SAP:** PER/EID and were submitted to NMED for review/approval on 6/21/12. Will submit to USDA-RD and begin the application process.

**LRG-11-03 – Interconnect & Looping Project** – Additional phases pending new PER.

**LRG-11-03.4 Mesquite/Brazito Water Emergency Water Interconnect & Supplemental Wells – Planning/Funding:** Vencor has a preliminary map and has developed a project budget. Funding application has been submitted to NAD Bank/BECC CAP, application is still pending, expecting an announcement 7/17/12.

**LRG-11-04 - Berino & Mesquite/Del Cerro Water System Project WTB #223 – Letter of Conditions/final design & review of plans & specs – RD - \$5,420,147/WTB - \$4,371,630:** WTB portion is ready to bid pending final review by NMED-CPB, but review is on hold again due to the expiration of the NMFA/NMED-CPB contract. Plans & permit application were submitted to NMDOT on 6/25/12 and to the county on 7/13/12. No further teleconferences are scheduled unless we need to request an extension on the LOC deadline of 8/3/12.

**LRG-11-05 – Surface Water Treatment Plant WTB #252– Design phase - \$750,000 WTB** – Bohannon Huston is revising the proposed ESA to include the full design phase. Have approved revised scope, but have not received revised budget yet. NMFA board approved the funding allocated by the WTB on 6/22/12. All readiness to proceed items except the budget & timeline from BHI have been submitted, due date is 9/4/12. NMFA staff refused to approve our match funds, so we requested that the WTB approve our land in Vado for this project as a match, and they met yesterday.

**LRG-12-03 – Authority-Alto de Las Flores Interconnect – planning** - supplemental well applications for LRGPWWA & ADLFMDWCA have been submitted to NM-OSE, application has been submitted to NM-DFA for 2009 & 2010 Colonias Initiative Surplus Funds. Some of the funding went to CITF projects, but ours was submitted early to DFA and is in final review there and pending the governor's approval.

**Authority PERs/EAs/40 Yr. Water Plan:**



**LRG-12-01 – Authority PER – prelim. planning - CDBG Planning Grant \$50,000, NMFA Planning Grant \$37,500 & \$12,500 Local Match:** Notified by NMFA that we qualify for \$37,500 Planning Grant with \$12,500 local match requirement, approved by their Credit Committee and goes before NMFA Board for approval on 7/26/12. Staff met with the engineer and Ms. Goolsby to review the budget last week, and budget is included at the end of this report.

**Forty-Year Water Plan – CE&M – complete:** pending NM-OSE comments/approval.

**Return Flow Credit Plan – CE&M – GF – Pending Review:** Drafted and submitted to Ms. Thacker at local NM-OSE 12/21/11.

**Radio Read Meters – in-house – 600,950 SRF Fund:** \$595,000 was approved at 50% subsidized + 25% grant = 50% grant, 25% loan at 0% plus fees approved by NMFA Board 4/27/12. Categorical Exclusion has been issued, readiness to proceed items have been submitted, awaiting closing documents from NMFA.

#### **Individual MDWCA Projects:**

##### **Mesquite Water Project – Gannett Fleming – Construction complete, pending close-out:**

O&M Manuals were developed by DP Products because Siemens has not done or scheduled the task, and the programmer there who worked on the project is no longer with the company. Engineer reviewed and found them to be lacking any project-specific details. In a phone conference on 7/10/11 it was decided to include the information from the Change Order and the engineers comments in the manuals and go ahead and accept them as is in order to close out the project. Check was issued to the contractor on 7/11/12.

**Organ Sewer Project – Bohannon Huston – \$2,990,382 RD Colonias Grant, \$101,000 RD Loan:** Notice of Award has been issued to Morrow Enterprises, RD Closing Instructions are pending.

#### **LRG MDWA Projects:**

**La Mesa Building (jointly funded by La Mesa & LGRMDWA) – Molzin Corbin – under construction - NMED - SAP08-3099, Colonias 09-3118:** Final walk-thru was held on June 26<sup>th</sup>, Project is complete. . Duran Construction has a few minor changes and needs to submit a few more closing documents, but the majority of the documents have been sent to NMED for review. Final Payment has been made to Duran Construction and is pending to Molzen Corbin. We are having the internet & intranet connections set up this week so that the integrated phone system can be activated and the Operations staff can move into the building.

#### **Other projects:**

**Website** - Board Minutes Page & Notices Page are up to date.

**EBID Surface Water Treatment Plant** – Will be setting up a meeting with Dr. Cadena to discuss.

**Application for NMED Sustainability Award** – submitted 4/12/12, sent in scoring questionnaire on 5/14/12, waiting for a response from NMED-DWB.

**ICIP** – Initial meeting with Tiffany Goolsby (SCCOG), GM & FM was held on 6/13/12, public input meetings in partnership with the county to coincide with CDBG Hearings at 6 p.m. on July 24 & 31 in Butterfield Park and Del Cerro. First draft will be on August board agenda, final for September, October 1 due date for submission.

<b>PROJECT BUDGET</b>					
<b>Funding Sources</b>	<b>\$ Funds</b>	<b>Notes:</b>			<b>Date</b>
CDBG PG 11-C-NR-I-06-G-103	\$50,000.00	Authority is applying for planning grants			1/9/2012
NMFA Planning Grant	\$37,500.00				
LRGPWWA match for NMFA PG	\$12,500.00				
LRGPWWA funds to complete the project	\$12,563.00				
<b>Total Project funds</b>	\$112,563.00				
<b>Project Expenses</b>	<b>Budget \$</b>	<b>Expended</b>	<b>%Complete</b>	<b>Remaining</b>	<b>Date</b>
Preliminary Engineering Report	\$85,299.00	\$0.00	0%	\$85,299.00	
Enviromental Documents	\$12,640.00	\$0.00	0%	\$12,640.00	
Reimbursables - not to exceed	\$2,061.00			\$2,061.00	
NMGRT on Professional Services 7.5625%	\$7,563.00	\$0.00	0%	\$7,563.00	
SCCOG contract for admin. of CDBG Planning Grant	\$5,000.00	\$0.00	0%	\$5,000.00	
	\$112,563.00			\$112,563.00	

# **Lower Rio Grande PWWA**

## **Operators Report**

**July 19, 2012**

### **System Problems and Repairs.**

- Backflow inspections are current.(Mesquite District)
- Sewer tank inspections are current.(Mesquite District)
- No major problems with the Lower Rio Grande system.
- 2 new services in the Berino district.
- 1 new services in the Desert Aire.
- 2 new services in La Union.
- 3 new services in the Mesquite district.
- We had a problem @ Del Cerro booster with a motor starter.
- Well # 1 electrical problems.
- We continue to have problems with the well in desert Aire.
- We had 3 small water leaks in North side and 2 small leaks in the south side.
- We continue to have sewer problems in the north side.
- My guys installed a four inch service with backflow and fire hydrant at R Qubed energy.
- The construction company broke a 4" water main.
- We continue to have problems with vehicles.
- I had to order a new meter for well #2.
- The well techs installed a new sand separator at well #1, and replaced a mechanical seal at the desert sands booster.

- I took our first set of many surface water samples.
- Martin and I have informed Desert Aire and La Union water systems about their contracts.

**NMED:** Monthly Bac-T-Samples have been taken for the Lower Rio Grande PWWA, La Union, Desert Aire, and Butterfield Park.

**Mesquite district Wetlands:** wetlands have been working fine. We will be taking monitoring well samples this month.

**Chlorine:** No problems with Chlorine this month.

**Reports:** NMED, State Engineers, and the water conservation reports have been sent.

# Lower Rio Grande Public Works Authority Election Policy

## 1. Definitions.

As used in the Lower Rio Grande Public Water Works Authority Election Policy:

- A. "Authority" means the Lower Rio Grande Public Water Works Authority, a legal entity created through legislative action under NMSA 1978 §73-26-1 (2009).
- B. "board" means the governing authority
- C. "election" means a regular or special election but does not include a recall election.
- D. "filing officer" means the Authority General Manager
- E. "Authority election official" means the Authority General Manager
- F. "member in good standing" means a person who has complied with Section 2.01 of the Authority Governance Document and whose service has not been deactivated or disconnected for non-payment

## 2. Elections; registration.

- A. A list of ~~registered electors~~ eligible voters for each Authority voting district shall be maintained by the Authority General Manager and provided to the Doña Ana County Clerk at least twenty-eight (28) days prior to the election.
- B. In order to register with the Authority as an ~~elector~~ eligible voter, a person must:
  - (1) Own real property within the Authority's recorded designated service area;
  - (2) Receive services provided by the Authority to that property; and
  - (3) Be a member as defined in the Governance Document of the Authority
- C. The list of ~~registered electors~~ eligible voters will be closed sixty ~~(60)~~ (30) days prior to the election and reopened the day after the election.

## 3. Elections; qualifications of candidates.

- A. An election shall be held to elect qualified members to the board of directors. No persons shall become a candidate for the board unless they meet all of the following requirements:
  - (1) He/she owns real property within the Authority's recorded designated service area;
  - (2) He/she receives services provided by the Authority to that property;
  - (3) He/she is a member in good standing of the Authority; and
  - (4) He/she may run for election only for the district in which he/she is ~~a voting member~~ an eligible voter.
- B. A regular election shall be held on the first Tuesday in April of each odd-numbered year.
- C. An election held at any time other than the date for the regular election shall be a special election.

D. Except as otherwise provided in this Election Policy, elections shall be called, conducted, and canvassed as provided in the Election Code [NMSA 1978, Sections 1-24-1 through 4 and other relevant provisions of Chapter 1].

#### **4. Regular election; proclamation; publication.**

A. The Authority board by resolution shall issue a public proclamation in Spanish and English calling for a regular election on the date prescribed by this Election Policy. The proclamation shall be filed by the board chair with the Doña Ana county clerk no later than the last Tuesday in January of the odd-numbered year in which the election is to be held.

B. The proclamation shall specify:

- (1) the date when the election will be held;
- (2) the purpose for which the election is held;
- (3) the positions on the board to be filled;
- (4) the date on which declarations of candidacy are to be filed;
- (5) the districts within the Authority for which board positions are to be filled and the location of each polling place;
- (6) the hours each polling place will be open; and
- (7) the date and time of the closing of the registration books by the ~~county clerk of record as required by law~~ Authority election official.

C. After filing the proclamation with the county clerk of record and not less than fifty-six days before the date of the election, the county clerk of record shall publish the proclamation for two consecutive weeks in a newspaper of general circulation within the Authority's designated service area.

#### **5. Special election; proclamation; publication.**

A. Whenever a special election is to be called or is required, the board shall by resolution issue a public proclamation in Spanish and English calling the election. The proclamation shall forthwith be filed by the board president with the county clerk of record.

B. The proclamation shall specify:

- (1) the date on which the special election will be held;
- (2) the purpose of the special election;
- (3) the question(s) to be submitted to the voters;
- (4) the location of each polling place;
- (5) the hours each polling place will be open; and
- (6) the date and time of the closing of the registration books by the ~~county clerk of record as required by law~~ Authority election official.

C. After filing the proclamation with the county clerk of record and not less than fifty-six days before the date of the election, the county clerk of record shall publish the proclamation weekly for two consecutive weeks in a newspaper of general circulation within the Authority's designated service area.

**6. Districts; polling places.**

- A. The same districts that are used in a ~~general~~ regular election shall be used in a special election.
- B. The county clerk shall consolidate Authority districts for an election as provided in the proclamation for that election and shall provide for a polling place(s) within each Authority district or consolidated district.

**7. Declaration of candidacy; filing date; penalty.**

- A. A candidate for a board position that will be filled at a regular election , or his or her designated agent as appointed in writing, shall file a declaration of candidacy with the proper filing officer during the period commencing at 9:00 a.m. on the third Tuesday in February of the odd-numbered year immediately preceding the date of the regular election and ending at 5:00 p.m. on the same day.
- B. A candidate shall file for only one board position during a filing period.
- C. Whoever knowingly makes a false statement in his declaration of candidacy is guilty of a fourth degree felony and shall be sentenced pursuant to the provisions of NMSA 1978, Section 31-18-15.

**8. Declaration of candidacy; sworn statement of intent; form.**

In making a declaration of candidacy, the candidate shall submit a sworn statement of intent in substantially the following form:

"DECLARATION OF CANDIDACY - STATEMENT OF INTENT  
(Must be filed the ~~4th~~ 3<sup>rd</sup> Tuesday in February of the odd-numbered year immediately preceding the date of the regular election)

I, \_\_\_\_\_, (~~candidate's name on certificate of registration list of eligible voters~~) being first duly sworn, say that I am ~~a~~ an eligible voter registered in District No. \_\_\_\_\_ of the Lower Rio Grande Public Water Works Authority, County of Doña Ana, State of New Mexico. I reside at \_\_\_\_\_ and was a qualified member of the Authority on the date of the Authority's board's proclamation calling the election for which I am a candidate.  
I desire to become a candidate for the Authority's board of directors for District Number \_\_\_\_\_ at the Authority election to be held on the date set by law;  
I will be eligible and legally qualified to hold this office at the beginning of its term;  
I swear under oath that I have no record of crime or conviction designated under state or federal law;  
I am not related by marriage or in kinship to a standing board member;  
I am not a current director, officer, employee, contractor, or elected or appointed official of any public or private utility that provides the same services as the Authority; and  
I make the foregoing affidavit under oath, knowing that any false statement contained herein constitutes a felony punishable under the criminal laws of New Mexico.

\_\_\_\_\_  
(Declarant)

\_\_\_\_\_  
  
\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Residence Address)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Notary Public)

My commission expires:

\_\_\_\_\_".

## 9. Withdrawal of candidates.

A. A candidate seeking to withdraw from a regular election shall withdraw no later than the thirty-fifth day before the date of the election by filing a signed and notarized statement of withdrawal with the proper filing officer.

B. The ~~county clerk~~ Authority election official shall not place on the ballot the name of any candidate who timely filed a statement of withdrawal.

C. In ~~making~~ withdrawing a declaration of candidacy, the candidate shall submit a sworn statement of intent in substantially the following form:

### **DECLARATION OF WITHDRAWAL OF CANDIDACY - STATEMENT OF INTENT**

(Candidate's name will not appear on ballot if filed before 5:00 p.m. on the 35<sup>th</sup> day preceding the date of the election)

I, \_\_\_\_\_, (candidate's name on Declaration of Candidacy) being first duly sworn, say that I am a Declared Candidate in District No. \_\_\_\_\_ of the Lower Rio Grande Public Water Works Authority, county of Doña Ana, State of New Mexico having properly filed a Declaration of Candidacy – Statement of Intent on the required date.

I hereby withdraw my candidacy for election to the Authority's board of directors and request that my name be removed from the ballot.

\_\_\_\_\_  
(Declarant)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Mailing Address)

\_\_\_\_\_  
(Residence Address)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Notary Public)

My commission expires: \_\_\_\_\_



D. In the event that a candidate withdraws his or her candidacy, and there is no candidate remaining on the ballot for Director in the District, the Authority election official shall re-open for ten days the time in which any another eligible voter may file a declaration of candidacy to fill the vacated position.

## 10. Ballots.

A. The ~~proper filing officer~~ Authority election official shall determine whether a candidate filing a declaration of candidacy is a ~~qualified elector member~~ eligible voter. If the candidate is deemed qualified and no withdrawal of candidacy has been filed as provided in this Election Policy, the ~~proper filing officer~~ the Authority election official shall place the candidate's name on the ballot for the position specified in the declaration of candidacy. A declaration of candidacy shall not be amended after it has been filed with the ~~proper filing officer~~ Authority election official.

B. Ballots for the election shall be prepared by the ~~proper filing officer~~ Authority election official and printed by the thirtieth day preceding the election. The cost of printing the ballots shall be paid by the authority. The printed ballot shall contain the name of each person who is a candidate and the position on the board for which the person is a candidate. The ballot shall also contain any questions to be submitted to the voters as certified to the ~~proper filing officer~~ Authority election official by the board.

C. Paper ballots shall be printed in a form in substantial compliance with the provisions of and in compliance with the provisions of the federal Voting Rights Act of 1965, as amended.

D. An election shall be a nonpartisan election, and the names of all candidates shall be listed on the ballot without party or slate designation. The order in which the names of candidates are listed on the ballot shall be determined by lot. The determination by lot shall be made immediately following the closing time for the filing of declaration of candidacy and all candidates or their agents shall be entitled to be present at such time.

E. Voting machines shall be used for the recording of votes cast in an election; provided that paper ballots may be hand counted in lieu of using a voting machine to tabulate ballots for:

- (1) Authority districts of less than two hundred potential voters; or
- (2) elections in which only one candidate has filed a declaration of candidacy for each position to be filled at the election, there are no questions or bond issues on the ballot.

## 11. Publication of Notice of Election.

The ~~proper filing officer~~ Authority election official for the Authority shall issue and publish a notice of election proclamation listing the name of each candidate for election to the board by District, the offices to be filled, each question to be submitted to the voters, if any, ~~and~~ the names of the voting districts for which offices are to be filled, and the name and location of all polling places. The publication shall be made once each week for two successive weeks, with the last publication being made within seven days but not later than two days before the date of the election. The names of the candidates shall be published in the same order and for the same positions as will appear on the ballot. The publication shall be in a newspaper of general circulation in the county and shall conform to the provisions of the federal Voting Rights Act of 1965, as amended. The cost of the publication shall be paid by the Authority. A copy of the proclamation shall also be posted in a public building and shall be printed in Spanish and English.

## 12. Conduct of elections.

A. Except as otherwise provided in this policy, the Doña Ana county clerk shall administer and conduct the Authority's elections pursuant to the provisions of the Election Code for the conduct of general elections.

**B.** District board members for each polling place shall be appointed by the county clerk from among Authority members who meet the qualifications set forth in NMSA 1978, Section 1-2-7 and who reside within the Authority's designated service area. The number of members on each District board shall be as provided in NMSA 1978, Section 1-2-12(C). Vacancies on election day shall be filled as provided in NMSA 1978, Section 1-2-15.

**C.** In the event that only one candidate has filed a declaration of candidacy for each position to be filled at the election and there are no questions or bond issues on the ballot, the county clerk shall perform the duties of the district board and no other district board shall be appointed.

**D.** All costs associated with the elections shall be paid by the Authority.

### **13. Votes required.**

**A.** The candidate receiving a plurality of the votes cast for a designated position on the board shall be elected to that designated position.

**B.** All questions submitted to the voters shall be decided by a majority of the voters voting on the question.

### **14. Canvassing board; duties.**

**A.** The canvassing board for the canvass of the results of an election shall be composed of the Authority's general manager, ~~who is the proper filing officer~~, the county clerk, and the ~~designated or the~~ presiding judge of the ~~court, as the case may be.~~ Doña Ana County Magistrates Court, or his or her appointee.

**B.** Ballots cast in the election shall be transported by the presiding judge of the district board upon the closing of the polls to the office of the ~~proper filing officer~~ Authority election official. Each ballot box shall have two locks or seals. The key to one lock or a seal on each ballot box and one copy of the signature roster shall at that time be placed in a stamped, addressed envelope provided for that purpose and shall be mailed to the ~~designated or the~~ presiding judge of the Doña Ana County Magistrates Court.

**C.** Within three days after the date of the election, the canvassing board shall meet in the office of the ~~proper filing officer~~ Authority election official and shall:

- (1) canvass the returns in the same manner as county election returns are canvassed;
- (2) determine the total number of persons voting in the election; and
- (3) issue a certificate of canvass of the results of the election and send one copy of the certified results:
  - (a) to the Authority board;
  - (b) to the secretary of state; and
  - (c) to the ~~proper filing officer~~ Authority election official to be filed in his office.

**D.** The canvassing board shall issue a certificate of election to each candidate ~~which whom~~ it determines to be elected.

**E.** The county clerk of record shall cause the results of the election to be published once in a newspaper of general circulation in the county.

## 15. Election contests.

Any unsuccessful candidate for election to the board may contest the election of the candidate to whom a certificate of election has been issued. The procedure to be followed in contest cases shall be the same as provided by the Election Code [Chapter 1, Article 14, NMSA 1978].

## 16. Records.

The returns and certificates of the result of the canvass are public documents, subject to inspection during the customary hours and days of business. Signature rosters and tally sheets may be destroyed three years after the election to which they apply. The certificate of results of the canvass of the election shall, thirty days after the election or immediately after any contest has been settled by the court, be placed on file as a permanent record in the state records center. A copy of the certificate of results of the canvass of the election shall be kept on file in the office of the ~~proper filing officer~~ Authority election official for a period of three years.

## 17. Absentee voting.

**A.** A voter may vote in an election by absentee ballot for all candidates and on all questions appearing on the ballot in his or her district as if casting a ballot in person at the polling place on election day.

**B.** The provisions of the Absent Voter Act [NMSA 1978, Chapter 1, Article 6] apply to absentee voting in Authority elections, provided that absentee ballots may be marked in person during the regular hours and days of business at the ~~county clerk's office~~ of the Authority election official from 8:00 a.m. on the twenty-fifth day preceding the election until 5:00 p.m. on the Friday immediately prior to the date of the election. Absentee ballots shall be printed at least thirty days prior to the date of the election. Provisions may be made by the board in the proclamation for absentee voting in person ~~by electronic voting machine~~ from 8:00 a.m. on the twentieth day preceding an election until 5:00 p.m. on the Friday immediately prior to the date of the election.

**C.** A regular district board may be designated to serve as the absent voter district board. A member of the absent voter district board shall receive the same compensation as a regular district board member. A regular district board member who also serves as a member of the absent voter district board shall ~~not~~ be entitled to extra compensation for serving on the absent voter district board.



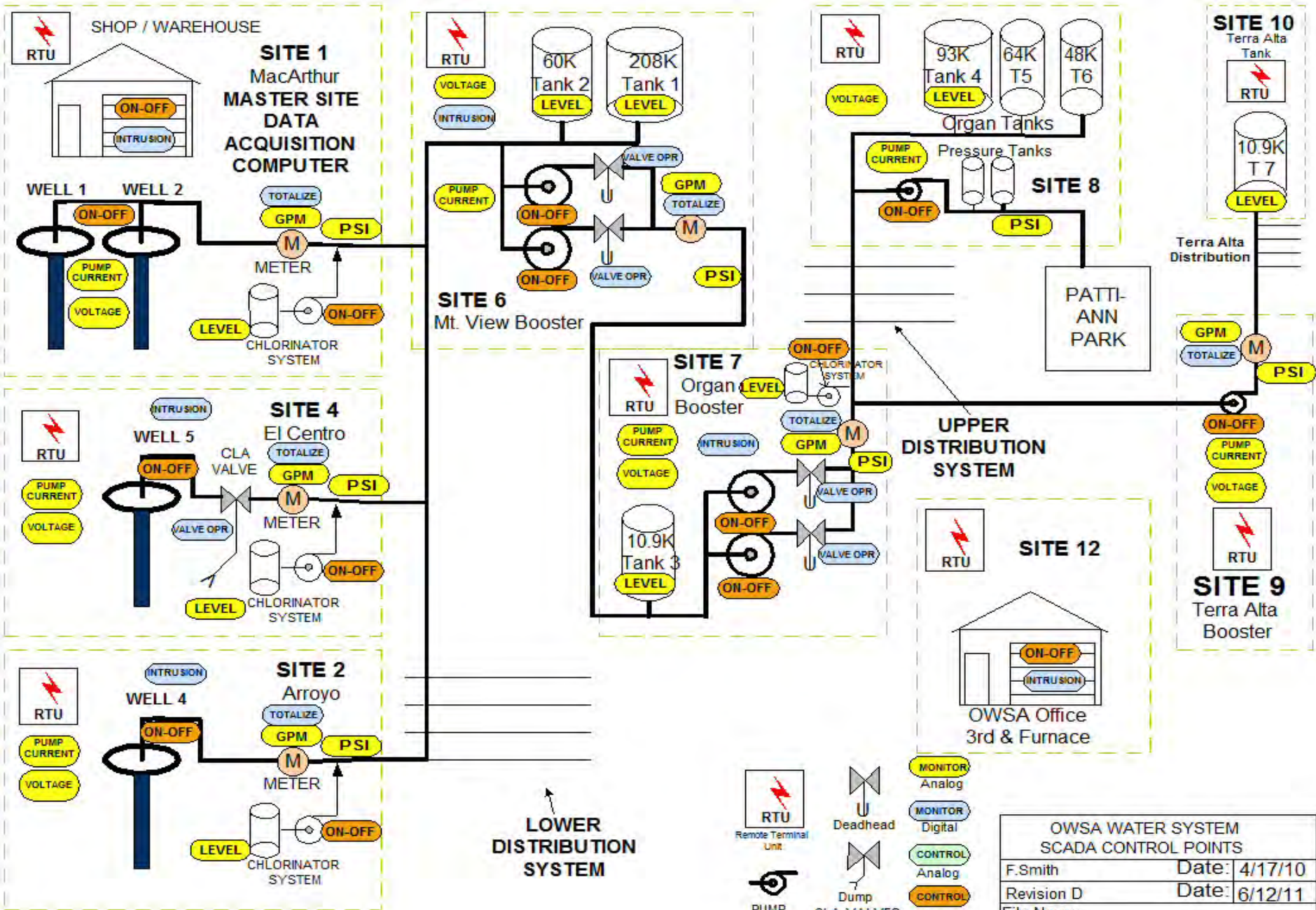
**Organ Water & Sewer  
MDWA**

# Organ Water & Sewer

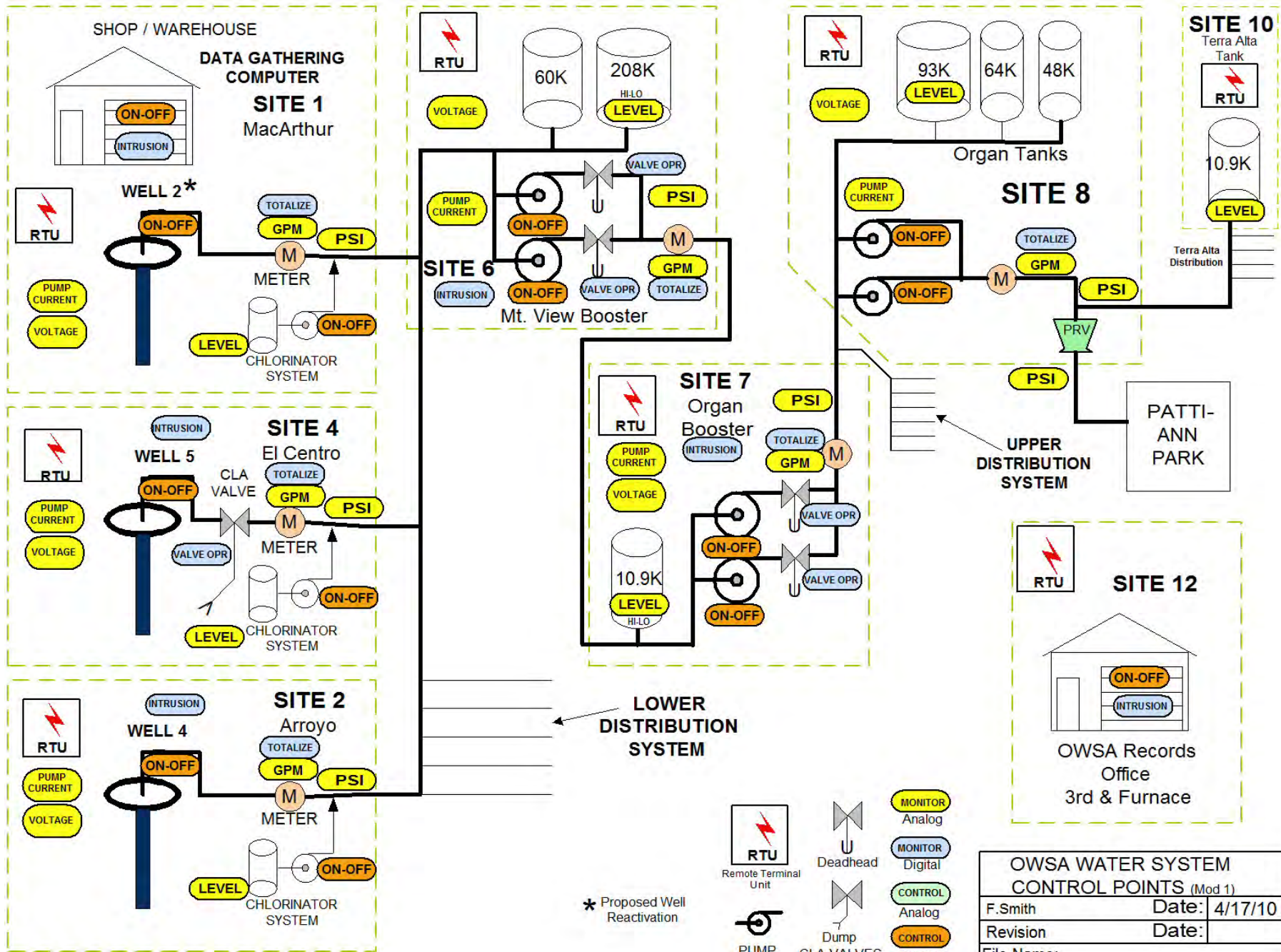
- Monthly max. water production: 11,160,000 Gals.
- Avg. Monthly consumption: 5,087,825 Gals.
- Total water storage: 496,318 Gals.
- 421 Members
- 2 active wells
- 15 Sites (9 Active) 1 Sewer Plant
- 3 Service vehicles
- 2 Backhoes

# Organ Water & Sewer

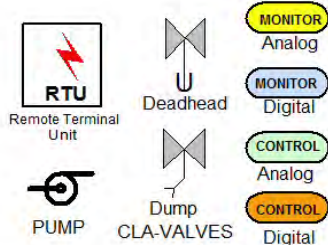
- OWSA Provides water to 3 communities:
  - Mountain View
  - Organ
  - Tierra Alta
- OWSA Provides sewer service to the old Organ Township.



OWSA WATER SYSTEM SCADA CONTROL POINTS	
F.Smith	Date: 4/17/10
Revision D	Date: 6/12/11
File Name:	



\* Proposed Well Reactivation



OWSA WATER SYSTEM CONTROL POINTS (Mod 1)	
F. Smith	Date: 4/17/10
Revision	Date:
File Name:	



# Site 1 (Mac Arthur)

SCADA Master Site

Wells 1 & 2 (Out of Service)

Shop & Spares Storage

Building is being remodeled at this time



# Site 1

## SCADA Control Room



# Site 1 SCADA Display & Control

8:51:09 A 6/23/2012

Organ Water and Sewer Association  
System Overview

**Well 4**    **Arroyo**    **Well 5**    **El Centro**

Status: **RUNNING** Valve Closed    Status: **STOPPED** Valve Open

Local HOA Switch Position: **AUTO**    120.2 A    0.0 A

Well Mode: **Primary**    Well Mode: **Backup**

Discharge Flow: 308 GPM    Discharge Flow: 0 GPM  
 Discharge Total: 35 Kgal    Discharge Total: 25 Kgal  
 Discharge Press: 92.0 PSI    Discharge Press: 119.3 PSI  
 Start Well Level: 21.0 Ft    Start Well Level: 20.0 Ft  
 Stop Well Level: 28.0 Ft    Stop Well Level: 28.0 Ft  
 Runtime: 575 Hrs    Runtime: 700 Hrs

[Resend Setpoints](#)    [Resend Setpoints](#)

**Mountain View Booster**

Station Tank Level: 25.3 Ft    Discharge Press: 99.5 PSI  
 Discharge Flow: 0 GPM  
 Discharge Total: 29 Kgal  
 Chlorine Residual: ???? Mg/l

**Pump 1** Status: **STOPPED**    **Pump 2** Status: **STOPPED**

Local HOA Switch Position: **AUTO**    Local HOA Switch Position: **AUTO**

Pump Mode: **Primary**    Pump Mode: **Primary**

Start Pump Level: 6.1 Ft    Start Pump Level: 6.7 Ft  
 Stop Pump Level: 16.0 Ft    Stop Pump Level: 16.5 Ft  
 Runtime: 31 Hrs    Runtime: 62 Hrs

[Resend Setpoints](#)

**Organ Tanks**

Tank Level: 32.2 Ft  
 Discharge Flow: 0 GPM  
 Discharge Total: 0 Kgal  
 Discharge Press: 27.0 PSI  
 Chlorine Residual: ???? Mg/l

**Organ Booster**

Station Tank Level: 16.5 Ft    Discharge Press: 77.5 PSI  
 Discharge Flow: 0 GPM  
 Discharge Total: 30 Kgal  
 Chlorine Residual: ???? Mg/l

**Pump 1** Status: **STOPPED**    **Pump 2** Status: **STOPPED**

Local HOA Switch Position: **AUTO**    Local HOA Switch Position: **AUTO**

Pump Mode: **Primary**    Pump Mode: **Primary**

Start Pump Level: 26.0 Ft    Start Pump Level: 26.5 Ft  
 Stop Pump Level: 32.0 Ft    Stop Pump Level: 32.0 Ft  
 Runtime: 41 Hrs    Runtime: 1361 Hrs

[Resend Setpoints](#)

**Tierra Alta Tank**

Tank Level: 15.1 Ft

**Tierra Alta Booster**

Discharge Flow: 0 GPM  
 Discharge Total: 0 Kgal  
 Discharge Press: 138.3 PSI  
 Pump Mode: **Primary**

Start Pump Level: 14.0 Ft  
 Stop Pump Level: 16.5 Ft

[Resend Setpoints](#)

**Sewer Facility**

Lagoon A Level: 3.4 Ft    Lagoon B Level: 4.5 Ft    Lagoon C Level: 4.5 Ft

Discharge Flow: 31 GPM  
 Discharge Total: 0 Kgal

Advanced Tools    Charts    Ack All Alarms  
 Operator Notes

Ack	Time In	Date In	Tagname	Description	Status	Value
✓	08:13:03	6/23/2012	MTN_VIEW_BPS_CHLORINE_RESIDUAL	MTN VIEW BPS CHLORINE RESIDUAL	RANGE	
✓	14:29:23	6/23/2012	EL_CENTRO_WELL_HOUSE_INTRUSION	EL CENTRO WELL HOUSE INTRUSION	ALARM	

[More Alarms](#)    [Login](#)

# Site 1

Site 1



**Site 1**



**Well No. 1**  
**Out Of Service**

# Site 1

**Well No. 2**

**Out Of Service**



# Site 1



# Site 2

## Arroyo





# Site 2 Arroyo



**Well No. 4**

**100 Hp.  
340 GPM  
1000 Feet Deep**

# Site 2





Site 2

# Site 2



# Site 3

## Adams Well

**Well No. 3**

**Out of Service**



# Site 4

## El Centro



**Site 4**  
**El Centro**

**Well No 5**  
**250 GPM, 75 Hp,**  
**950 Feet Deep**

**Site 4**  
**El Centro**

**Anti-hammer**  
**Valve**





**Site 4  
El Centro**

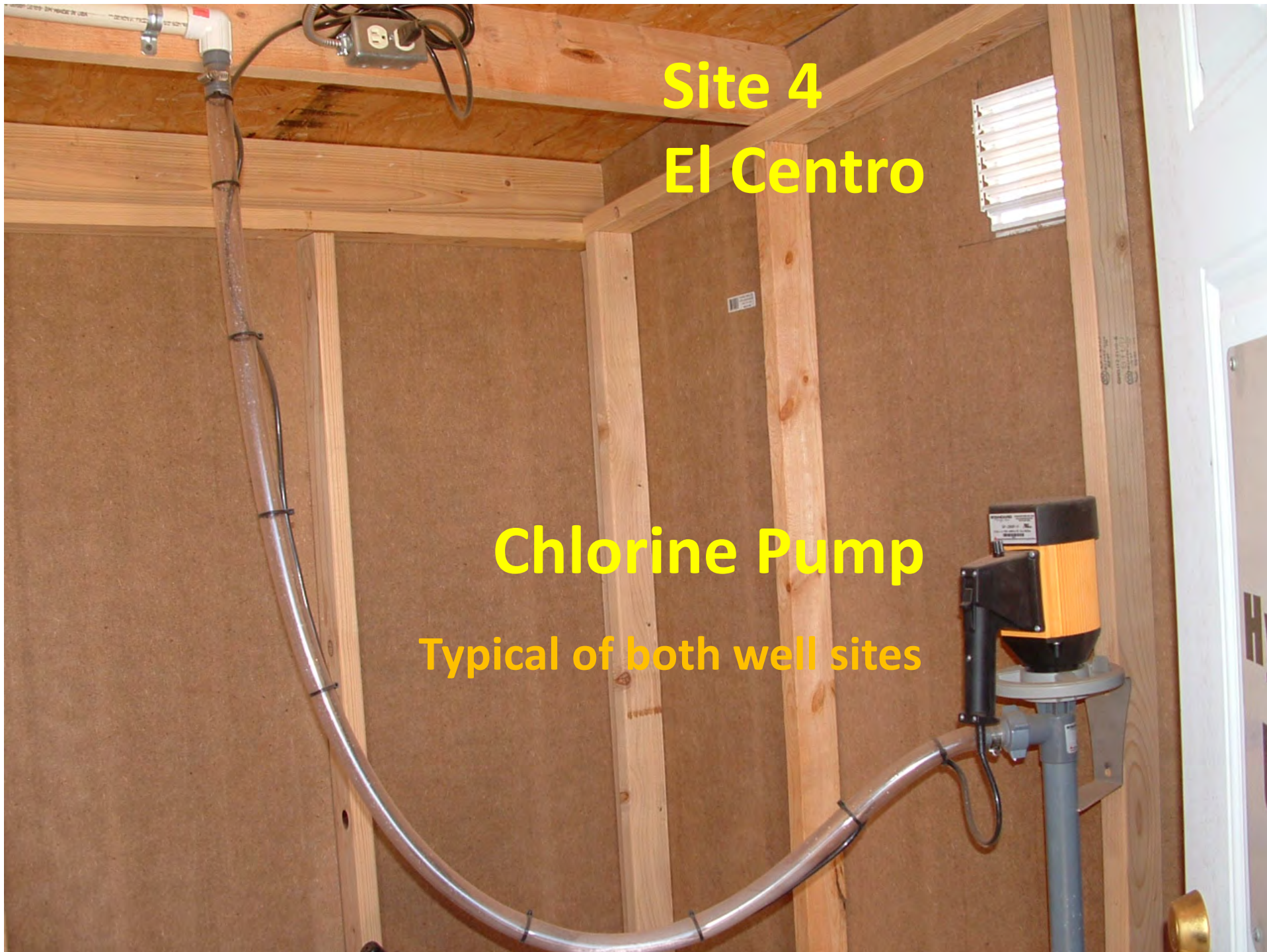


**Chlorine Bldg**

**Typical of both well sites**

**Site 4  
El Centro**

**Chlorine Pump**  
Typical of both well sites



**Site 4**  
**El Centro**

**Chlorine Tank**

**Typical of both well sites**



# Site 5 Tres Yuccas

## Out Of Service

1 K Press Tank

Old booster & 65K Storage Tank



# Site 5 Tres Yuccas

65K Tank

Out Of Service



**Site 6  
Mountain View**

**268,426  
Gals.**

**Booster Station & Storage  
500 GPM to Organ**



# Site 6 Mountain View

CR 60's



**Site 6  
Mountain View**

**CR60's + Cla-Val's**





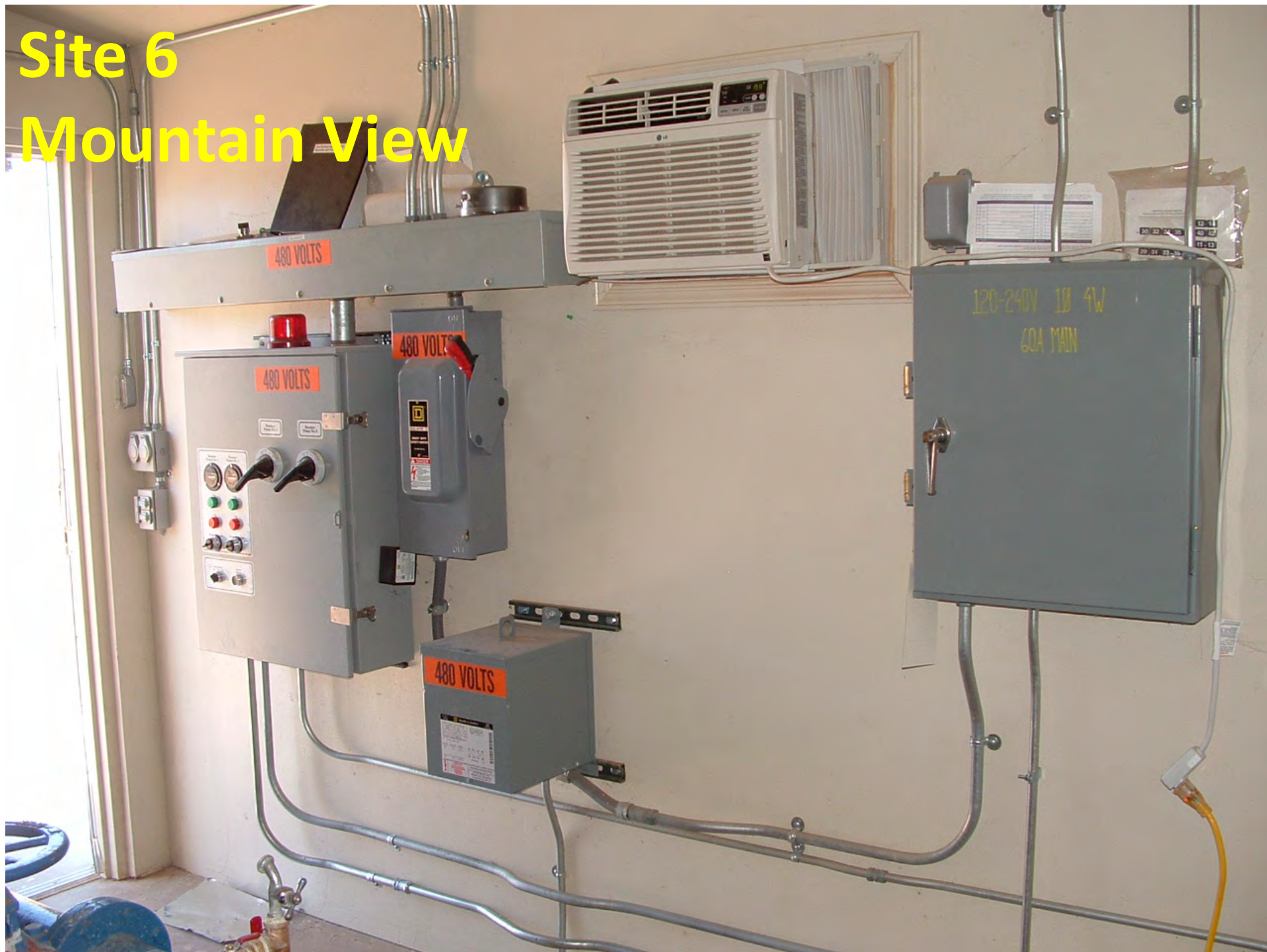
Site 6

Mountain View

RTU



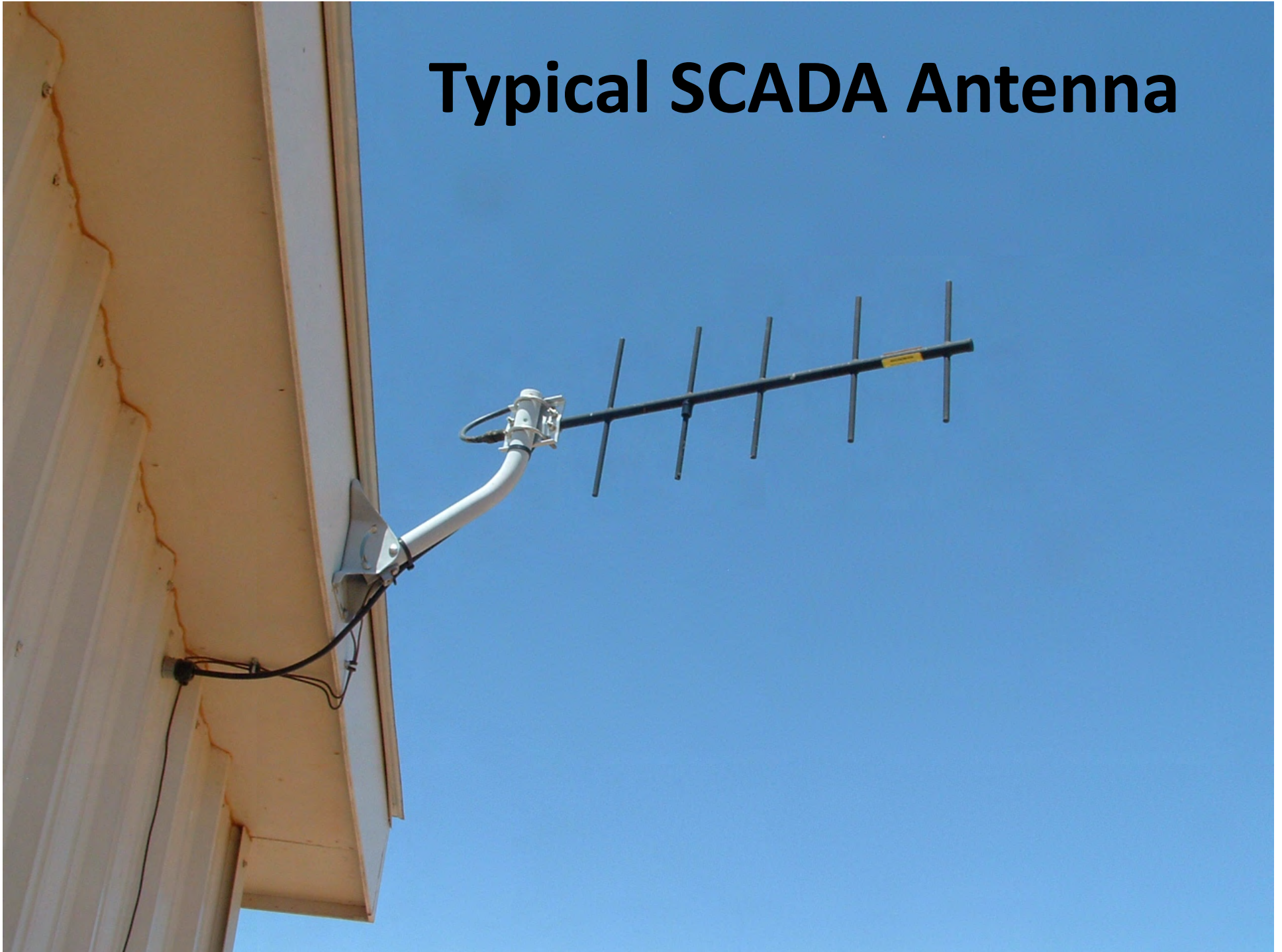
# Site 6 Mountain View



# Site 6



# Typical SCADA Antenna



**Site 7**  
**Organ Booster**  
**Pumping Station**

**10.9k Transfer**  
**Tank**

**Pump Station is**  
**Identical To Site 6**



# Site 7 Organ Booster



# Site 8 Organ Tanks



A photograph of two large, cylindrical, silver metal storage tanks at an industrial site. The tanks are situated behind a chain-link fence topped with a single strand of barbed wire. In the foreground, there are some electrical enclosures and a utility pole with power lines. The background shows a clear blue sky and some distant hills. The text 'Site 8 Organ Tanks' is overlaid in yellow in the upper right corner, and 'Total Storage 206,053 Gals.' is overlaid in yellow at the bottom center.

# Site 8 Organ Tanks

Total Storage 206,053 Gals.





**Site 8**

**Pressure Pump**

**Site 9**  
**Tierra Alta**

**Booster Pump Station**





Organ Pass

Site 10  
Tierra Alta Tank

10.9K

San Augustine Peak

# Site 10 Tierra Alta Storage



# Site 11 Sewer Facility



Tom & JJ fishing on company time

Lagoon No. 1  
800,000 Gals.

# Site 11 Sewer Facility

Lagoon No. 2  
600,000 Gals.



# Site 11 Sewage Facility



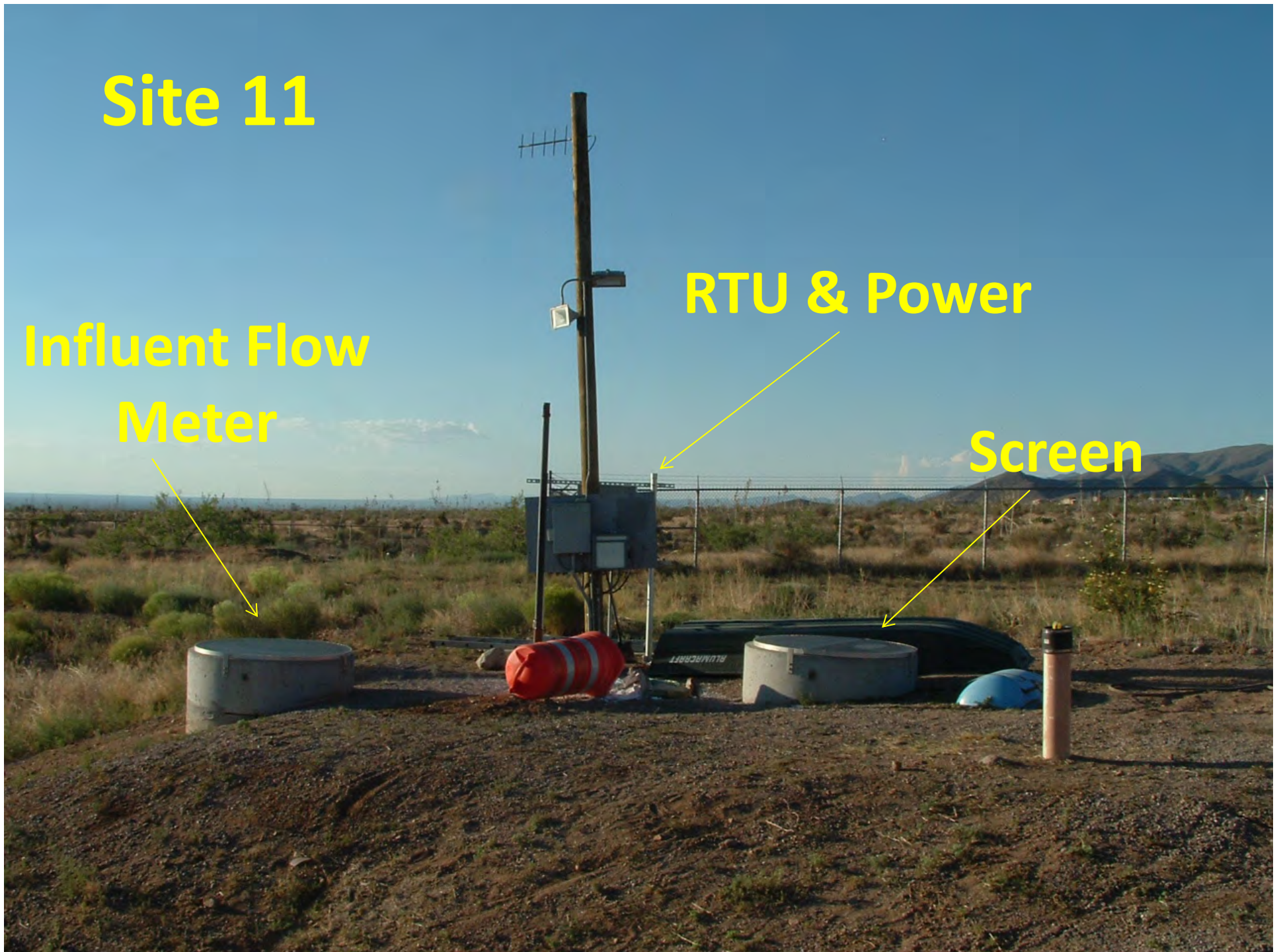
**Lagoon No. 3**  
**1,200,000 Gals.**

# Site 11

Influent Flow  
Meter

RTU & Power

Screen





# Site 11



Parchal Flume Flow meter sensor

# Site 11



Influent Screen

# Site 11



EPA requirement so people don't drink the water

**Site 12**

**ORGAN**  
**WATER & SEWER**  
ASSOCIATION  
**BOARD MEMBER OFFICE**  
(575) 526 - 2445

**Records Office and 2 Old Wells  
(Out of Service)**



Site 12

Behind Building

**Site 13**

**Amex Well Site**

**Out Of Service**



# Site 14 Old Chandler Well (Out of Service)



# Site 15 Old “Organ Mountain Lodge” tank (Out of Service)

