

Lower Rio Grande Public Water Works Authority

Sign In Sheet Page 1 of 1

Date: 4-16-18

Time: 11:01 am

Places: Vado Office

Event: Special Board mtg

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	MARTIN G LOPEZ LRO-PWWA	575 571-3628	martin.lopez@lrgauthority.org
	MARK DOMICHAN LRO-PWWA	970-302-4852	
	LAGPWWA	575-644-9543	Espy@Q-Com
	STEVE HILL	575 644-3762	
	HUN/LAG	(575) 680-0542	hertorne2@tel
	LARZ OBERLE	575 237-2426	
	PATTY CHARLES LRGPWWA	575-233-5232	patty.charles@lrgauthority.org
	KAREN NICHOLS LRGPWWA	915 203 2057	karen.nichols@lrgauthority.org
<u>attended on the phone</u>	JOE EVARO LRGPWWA	575-618-0182	Joe.evoro@lrgauthority.org
<u>attended on the phone</u>	FURMAN SMITH LRGPWWA	515-382-5982	furman.smith@lrgauthority.org

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —SPECIAL BOARD OF DIRECTORS MEETING

11:00 a.m. Monday, April 16, 2018 at our Vado Office, 325 Holguin Rd, Vado, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullin called the meeting to order at 11:06 a.m. and called roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is Vacant, Mr. Joe Evaro representing District #3 was present via telephone call, Mrs. Esperanza Holguin representing District #4 was present, Mr. Henry Magallanez representing District # 5 was absent, Mr. Mike McMullen representing District #6 was present, Mr. Furman Smith representing District #7 was present via telephone call. Staff members in attendance were General Manager Martin Lopez, Projects Manager Karen Nichols and Projects Specialist Patricia Charles. Guests present were Members of the Board of Directors from High Valley MDWCA, Stan Hill, Larz Oberle and Henry J. Torres.
- II. **Pledge of Allegiance:** Mr. McMullin led the pledge of Allegiance.
- III. **Motion to approve the Agenda:** Mrs. Holguin made the motion to approve the agenda, Mr. Evaro seconded the motion. The motion passed with all in favor.
- IV. New Business
 - A. **Resolution FY2018-16 regarding the assigning of High Valley Colonia’s Infrastructure Trust Fund Application to the Lower Rio Grande Public Water Works Authority:** Mrs. Holguin made the motion to adopt Resolution FY2018-16 accepting assignment of High Valley MDWCA’s 2018 Colonia’s Infrastructure Trust Fund Application for funding for Water System Improvements Project. Mr. Smith seconded the motion. Ms. Nichols informed the board that the NMFA Staff required this Resolution in order to consider High Valley Mutual Domestic Water Consumers Association’s application for funding. The motion passed with all in favor.
- V. **Adjourn:** Mrs. Holguin made the motion to adjourn the meeting at 11:09 a.m., Mr. Smith seconded the motion. The motion passed with all in favor.

Minutes approved April 18, 2018

Michael McMullen, Chairman (District 6)

Via telephone call
Furman Smith, Vice-Chairman (District 7)

Esperanza Holguin, Secretary (District 4)

ABSENT
Raymundo Sanchez, Director (District 1)

Via telephone call
Joe Evaro, Director (District 3)

ABSENT
Henry Magallanez, Director (District 5)

VACANT
Director (District 2)

DRAFT

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—SPECIAL BOARD OF DIRECTORS MEETING

11:00 a.m. Monday, April 16, 2018 at our Vado Office, 325 Holguin Rd, Vado, NM

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- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) ____, #2 (Vacant) ____, #3 (Mr. Evaro) #4 (Mrs. Holguin) ____, # 5 (Mr. Magallanez) ____, #6 (Mr. McMullen) ____, #7 (Mr. Smith) ____
- II. Pledge of Allegiance
- III. Motion to approve the Agenda
- IV. New Business
 - A. Resolution regarding the assigning of High Valley Colonia’s Infrastructure Trust Fund Application to the Lower Rio Grande Public Water Works Authority
- V. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

Lower Rio Grande Public Water Works Authority

RESOLUTION NUMBER FY2018-16

ACCEPTING ASSIGNMENT OF HIGH VALLEY MDWCA'S 2018 COLONIAS INFRASTRUCTURE TRUST FUND APPLICATION FOR FUNDING FOR A WATER SYSTEM IMPROVEMENTS PROJECT

WHEREAS Lower Rio Grande Public Water Works Authority (hereafter Lower Rio Grande PWWA) is a legally and regularly created, established, and organized under the general laws of the State of New Mexico and more specifically §§ 73-26-1, NMSA 1978 as amended and supplemented; and

WHEREAS, the Lower Rio Grande PWWA Board of Directors adopted a Joint Resolution with the High Valley MDWCA Board of Directors adopting a Merger Plan on March 21, 2018; and

WHEREAS, the High Valley MDWCA submitted a 2018 application to the Colonia's Infrastructure Trust Fund for funding for a water system improvements project; and

WHEREAS, New Mexico Finance Authority Staff have required the High Valley MDWCA Board of Directors to adopt a resolution assigning the Colonia's Infrastructure Trust Fund application to the Lower Rio Grande PWWA and the Board of the Lower Rio Grande PWWA to adopt this resolution accepting it; and

WHEREAS, the Lower Rio Grande PWWA desires to take all necessary action as required by the New Mexico Finance Authority in order for High Valley 2018 Colonia's Infrastructure Trust Fund application to be eligible to be awarded the Colonia's funding for which the High Valley MDWCA made application;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY, NEW MEXICO THAT:

The Board of Directors of the Lower Rio Grande Public Water Works Authority hereby accepts the assignment of the High Valley Mutual Domestic Water Consumers Association 2018 Colonia's Infrastructure Trust Funds application, ratifies the application contents, including but limited to, the proposed project's cost and scope, and authorizes a request to the Colonia's Infrastructure Trust Fund Board of Directors for additional loan funds in lieu of match funds if the application is funded.

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF APRIL, 2018.

Lower Rio Grande Public Water Works Authority

SEAL:

By _____

Mike McMullen, Chairman

ATTEST:

Esperanza Holguin, Secretary

BOARD OF DIRECTORS:

Mike McMullen, Chairman

Furman Smith, Vice-Chairman

Esperanza Holguin, Secretary

Raymond Sanchez, Director

Joe Evaro, Director

Henry Magallanes, Director

District 2 Director position is currently vacant



[High Valley Mutual Domestic Water Consumers Association](#) [High Valley Well Improvements](#)

2018 CIF Water and Wastewater Projects Form Entry

Attachments/Forms

Download	Description
	CIB Project Budget Spreadsheet
	CIF Permits Details Spreadsheet-Water and Wastewater
	CIB Application Certification

General Information

High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

Colonias Infrastructure Project Fund 2018 Water and Wastewater Projects

*** CIF Funding Request:**

145,860.00

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Section 1 of 11

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Applicant Comments

Comments on the AMP have been received from NMFA and are currently being addressed. A draft CIF Application Resolution has been attached. High Valley MDWCA will execute a resolution at a scheduled board mtg. on 1/18/18.
The most current open meetings act resolution has been attached. A new resolution will be passed at a scheduled board mtg. on 1/18/18.




Reviewer Comments

* Required field



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High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

PART II: PROJECT SUMMARY

1. PROJECT SCOPE AND DESCRIPTION.

* **Project Scope.** Provide a brief description of the specific scope of work to be funded and the overall goal of the project. For purposes of this item, "scope" means planning, design, construction, etc. 

The design and construction of the High Valley Well Improvements will provide the community with a safe and reliable source of water.

Detailed Project Description: Describe the project in detail, including the requested scope (plan, design, construction, etc.), and:

- Identify the phase(s) of the project for which funding is requested.
- * If the application is only for planning, please specify which documents will be completed with the funds.
- Please describe 1) the geographic area covered, 2) community need, and 3) expected benefits and impacts of the project.

The design and construction of the High Valley Well Improvements would enable High Valley to provide a safe and reliable source of water that can handle current High Valley demands and provide a redundant source of water to Vista del Rey. High Valley MDWCA is currently served by a single source of water. The existing groundwater well was originally constructed in 1999; the original pump was replaced in 2004 when the well failed leaving the community without water for several days. In case of emergencies like this, High Valley does not have a redundant source of water for its residents.

This well improvements project for High Valley would be in conjunction with a regionalization effort between High Valley and Vista del Rey. Vista del Rey is currently seeking CIB funding for an interconnection project that would enable either community to provide water to the other system during these emergency situations. Both Associations would benefit from the High Valley well improvements and the interconnection by alleviating their current lack of a redundant source of water. The improvements to the High Valley well would reduce maintenance and repair costs as well as increase production allowing High Valley to meet their current demand and provide water to Vista del Rey through the interconnection.

* Please attach a map of the Project Area

Current File:  CIF-ProjectAreaMap

Project Number:

Status Date:

Comment:

Project Funding Source:

Status:

Status Date:

Type:

Amount:

\$145,860

\$5,000

\$66,395

\$0

Description:	CIB Funds	Local Funds	State Funds	Federal Funds	Total
Feasibility/PERs		\$5,000	\$66,395		\$71,395
Design & Specifications	\$10,512				\$10,512
Construction Inspection					\$0
Environmental Surveys					\$0
Archaeological Surveys					\$0
Construction	\$87,591				\$87,591
Land Acquisition					\$0
Easements & ROW	\$10,831				\$10,831
Project Management	\$35,149				\$35,149
Legal Costs	\$1,777				\$1,777
Total	\$145,860	\$5,000	\$66,395	\$0	\$217,255

DO NOT TYPE IN SHADED SECTIONS



High Valley Mutual Domestic Water Consumers Association

High Valley Well Improvements

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Colonias Infrastructure Project Fund 2018 Water and Wastewater Projects

* CIF Funding Request:

145,860.00

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Reviewer Comments

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High Valley Mutual Domestic Water Consumers Association

High Valley Well Improvements

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High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

PART I: GENERAL APPLICANT AND PROJECT INFORMATION

A. Applicant Information

*** Applicant Name:**

High Valley Mutual Domestic Water Consumers Associ

*** Applicant Legal Entity Status:**

Mutual Domestic/Sanitary Projects Act Entity

*** Mailing Address:**

P.O. Box 386

*** Street Address 1:**

21 Arapaho Rd.

Street Address 2:

* City:

La Mesa

* Zip Code:

88044

* County:

Dona Ana County

* Phone:

575-233-2426

Fax:

575-233-2100

Email Address:

B. Contact Information

Primary Contact:

* Name:

Larz Oberle

* Title:

President

* Mailing Address:

2 Arapaho Rd

Street Address 1:

2 Arapaho Rd

Street Address 2:

* City:

Vado

* Zip Code:

88072

* Email Address:

oberlejarhead2@gmail.com

* Phone:

575-233-2426

Other Phone:

Contact for Loan/Grant Closing (if different than Primary Contact):

Name:

Title:

Mailing Address:

Street Address 1:

Street Address 2:

City:

Zip Code:

Email Address:

Phone:

Other Phone:

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Reviewer Comments

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High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

Secondary Contact (Project Oversight):

* Name:

Henry Torres

* Title:

Operator

* Firm:

High Valley MDWCA

* Mailing Address:

P.O. Box 386

Street Address 1:

Street Address 2:

* City:

La Mesa

* Zip Code:

88044

* Email Address:

hentorre2@aol.com

* Phone:

575-680-0542

Other Phone:

* **Legal:**

Name:

Joshua L. Smith

Title:

Attorney

* Firm:

Watson Smith

* Mailing Address:

1100 S. Main St.

* Street Address 1:

1100 S. Main St.

Street Address 2:

* City:

Las Cruces

* Zip Code:

88005

* Email Address:

jsmith.watsonlawlc@gmail.com

* Phone:

575-528-0500

Other Phone:

*** Consulting Engineer:**

Name:

J. Alfredo Holguin

Title:

Project Manager

* Firm:

Souder, Miller & Associates

* Mailing Address:

3500 Sedona Hills Parkway

Street Address 1:

3500 Sedona Hills Parkway

Street Address 2:

* City:

Las Cruces

* Zip Code:

88011

* Email Address:

alfredo.holguin@soudermiller.com

* Phone:

575-647-0799

Other Phone:

Other (Council of Government, Financial Advisor or Other Consultant):

Name:

Tracy Duggan

Title:

Bookkeeper

Firm:

Mailing Address:

P.O. Box 386

Street Address 1:

Street Address 2:

City:

La Mesa

Zip Code:

88044

Email Address:

tracyduggan2004@yahoo.com

Phone:

915-274-2741

Other Phone:

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High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

C. Organization and Colonias Information

- * 1. When does the governing body/association hold its regular meetings? Attach a calendar if necessary.

Last Thursday of every month

- * 2. What is the deadline for providing final documents to the governing body/association for action (for example, five business days, seven business days, etc.)?

2 business days before board meeting

- * 3. What newspaper of general circulation does the governing body/association use to submit and publish legal notices? Provide the name of the nearest newspaper of general circulation.

Las Cruces Sun News


- * 4. Please provide the name of the Colonia, the county in which the Colonia is located, and the date the Colonia was designated.

Vado, Doña Ana County, August 13, 1991

- * 5. List all Colonias directly benefiting from the proposed project.

Vado

* Please attach Proof of Designation of all Colonias benefiting from the Proposed Project:

Current File:  CIF-ProofOfDesignation

6. Please provide the census tract(s) or, if applicable, the names of the Census Designated Place(s) of all benefiting Colonias.

0018.02

7. Please provide the New Mexico State House and Senate districts for all benefiting Colonias.

* NM House District(s):

52

* NM Senate District(s):

31

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Project Name: High Valley Well Improvements

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Detailed Project Description: Describe the project in detail, including the requested scope (plan, design, construction, etc.), and:

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This well improvements project for High Valley would be in conjunction with a regionalization effort between High Valley and Vista del Rey. Vista del Rey is currently seeking CIB funding for an interconnection project that would enable either community to provide water to the other system during these emergency situations. Both Associations would benefit from the High Valley well improvements and the interconnection by alleviating their current lack of a redundant source of water. The improvements to the High Valley well would reduce maintenance and repair costs as well as increase production allowing High Valley to meet their current demand and provide water to Vista del Rey through the interconnection.

* Please attach a map of the Project Area

Current File:  CIF-ProjectAreaMap

2. Project Component Percentages:

Percentage of project related to Water (Required):

100.000000

Percentage of project related to Wastewater (required):

0.000000

3. Project Selection: Describe how the project area or alternative was selected. If this is a second or subsequent * phase of a project, describe the extent to which experience from the previous phases of the project altered the planning or implementation of the requested phase.

The recommended alternative was chosen by the evaluation of the total project cost, life cycle cost, non-monetary factors and the greatest benefit they provide to the community as outlined and described in the preliminary engineering report.

4. Project Continuation. Is this a phase of a previously funded CIF Project? If this is a phase of a larger project, has any previous phase(s) of the larger project been awarded by the Colonias Infrastructure Board?

No Yes

If yes, provide the CIF Project Number(s) and describe below whether previous phases met or is meeting the project goals and objectives.

High Valley Preliminary Engineering Report 3354-CIF; This design and construction project is the continuation of a previously CIB funded preliminary engineering report (PER). The PER has met the Association's objectives by evaluating the systems condition and providing recommendations for improvements. The well improvements project is a recommended alternative from the PER.

If funded, would this phase complete the larger project?

No Yes

5. Is this project listed on the community's current Infrastructure Capital Improvement Plan (ICIP)?

No Yes

If yes, please provide the Priority Number and date of Prioritization

2019 001

6. Regionalization: (Possible points 0-10)

- Describe the direct and indirect impacts of the project and benefits to the region.
- What is the percentage of the population served by the project?
- Does the project replace individual well-septic systems?
- * • Describe the extent to which the project increases efficiencies through collaboration. ?
- List all entities involved and attach, if applicable, regional/collaborative effort agreements (JPA, MOA, MOUs) that are currently in effect.
- If not a regional project, please explain in detail why and whether regionalization was considered.

The High Valley well improvements project will directly benefit the entire community within the High Valley service area as well as indirectly impact Vista del Rey MDWCA through the interconnection by providing all with a reliable source of safe, clean and potable water.

The existing single source wells of each community have a history of failures which have left the communities without access to water for several days. The improvements to the High Valley well would replace the existing pump that is beyond its useful life and will increasing system efficiency and resiliency.

With an upgraded water source, High Valley would be able to provide Vista with water at higher efficiency rate compared to what is capable of the existing well. The entire population of both communities would benefit from the proposed project. Although a regional effort agreement (MOU) is not currently in effect, the Associations are currently working through that process. A meeting between the Association's board members is schedule for January 10, 2018 in which they plan to discuss their collaborative efforts.

7. Community Support:

- List all of the partners involved in this project and outline the responsibilities for each partner.
- Describe how the surrounding communities are involved.
- * • Identify the regional collaboration, including how stakeholders participate both financially and programmatically.
- Attach any letters of support from stakeholders.



The well improvements project has been openly discussed at High Valley board meetings that are held on a regular basis and have received positive feedback for the project. The interconnection has also been discussed to identify a redundant source of water. Board members from both Associations have met to discuss the interconnection and how to implement the potential project. Vista del Rey fully supports High Valley's well improvements project because they understand importance of a reliable source of water which will also be used to provide Vista with water in emergency situations.

8. Project Urgency: (Possible points 0-30)

Describe how the project will address any public health threats, including:

- * • regulatory compliance
- emergency declarations
- waterborne disease outbreak
- wastewater treatment and inadequate water supply

This project will address the need of a reliable source of potable water for the community. The existing well has a history of failures since its construction and is incapable of meeting demands during summer months. The improvements would replace the deteriorated components that are at the end of their useful life as well as provide a reliable redundant source of water for Vista del Rey through a regional collaboration effort. The most recent Sanitary Survey conducted by NMED recommended an interconnection with Vista Del Rey for emergency purposes. While an interconnection would help provide a redundant source of water, it would not alleviate the primary issue of High Valley's current well's deteriorating condition.

9. Long Term Community Benefit: (Possible points 0-10)

- * • Explain how the project will contribute to the quality of life for the benefiting Colonia residents.
- How will this positively influence the future development of the community?



The well improvements will allow High Valley to meet the entire system's current and future demands. The replacement of the well pump with a higher efficiency and higher production unit would enable the Association to reduce operational costs as well as alleviate some of the need for customers to limit their water usage due to the inability of the current well to keep up with the demand. By lowering operational costs, the Association would have the ability to use those savings for other needed improvements that would continuously improve the quality of life for the residents of the community. The ability to meet future demands would influence development because the infrastructure is in place to support growth.

10. Extent of Cost Benefit: (Possible points 0-10)

- * List below the estimated number of Colonia residents expected to be positively impacted by the project.

Number of Residents:

138

- * Number of Households:

HVMDWCA 24; VDRMDWCA 17

- * Source of Population Estimate:

2010 Census, HVMDWCA, VDRMDWCA

- * Cost Benefit Analysis (Provide the total cost of the project divided by the number of benefitting persons):

\$1057/person

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Reviewer Comments

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Project Name: High Valley Well Improvements

PART III: PROJECT SUSTAINABILITY

MANAGERIAL AND TECHNICAL CAPACITY *(Possible points 0-10)*

* 1. Long Term Sustainability, Maintenance and Operations.

Describe a long-term plan to maintain and operate the asset(s).

Operation and maintenance of the existing and new system components are handled by our current certified operator, Henry Torres Jr., as guided by the completed Asset Management Plan and the High Valley Board of Directors. Current O&M is accomplished through monthly checks and inspections of components for proper operation. Repairs are currently completed on an as needed basis as well as planned for through the evaluation of the assets by the AMP.

* 2. Evidence of operational and managerial capacity to manage the proposed project.

Please select that choice that applies best:

Completed an asset management plan that includes five core components of asset management

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	CIF Permits Details Spreadsheet-Water and Wastewater
	CIB Application Certification

General Information

High Valley Mutual Domestic Water Consumers Association

P O Box 386
La Mesa, NM 88044
(575) 233-2426

Project Name: High Valley Well Improvements

PART IV: PROJECT READINESS

Project Readiness *(Possible points 0-20)*

1. Was a Preliminary Engineering Report completed for the project?

No Yes

If yes, attach the planning document below and provide the name of the firm that prepared the planning document, the date it was complete.

Souder, Miller & Associates, June 2017

Upload Preliminary Engineering Report here:


Current File:  CIF-PER-Attach

2. If a Preliminary Engineering Report was not completed, were the project cost estimates certified by a resource specialist, engineer or architect?

No Yes

If yes, identify the certifying Company and the certification date:

3. Permits/Licenses and Authorizations

* Download the Permits Detail spreadsheet from above, provide the status of each required permit, certification, license or authorization required to complete the project and the timeframe for completion. Save the spreadsheet to your local drive, then upload it as a spreadsheet attachment below: 

Current File:  CIF-PermitsLicensesAuthorizations-2018

4. Have construction plans and specifications been completed?

No Yes

If yes, please provide the date of completion:

//

If not, please provide the **estimated** date of completion:

02/22/2019

* **5. Name of person or entity that owns the land on which the project will be constructed.** Please note that verification of land ownership will be required as a condition of closing.

High Valley MDWCA

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Applicant Comments

Comments on the AMP have been received from NMFA and are currently being addressed.
A draft CIF Application Resolution has been attached. High Valley MDWCA will execute a resolution at a scheduled board mtg. on 1/18/18.
The most current open meetings act resolution has been attached. A new resolution will be passed at a scheduled board mtg. on 1/18/18.

Reviewer Comments

* Required field




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Project Name: High Valley Well Improvements

PART V: TOTAL PROJECT COSTS AND SOURCES OF FUNDING

A. Project Budget (*Possible points 0-10*)

1. Please download the Project Funding spreadsheet from above, provide the total estimated project costs under the appropriate Funding Sources, save it to your local computer, and then upload it as a * spreadsheet attachment below. (*Note: Do not type in the shaded areas, and do not upload a pdf.*)



Please note that Applicants are required to provide at least a 10% match towards the Colonias Infrastructure Project award as a "hard" match (local, state, federal, or other funds) and/or "soft" (e.g., in-kind services, etc.).

Current File:  CIF-ProjectFundingSpreadsheet-2018

2. If "Soft" or "In-Kind" contributions will be used for the local match, please describe the basis for the value of the services.

3. Source and Status of Matching Funds:

Identify the sources, terms and status of all Federal, State and Local Funds identified for this project, and attach documentation substantiating the match:

Source (Name of Federal Funding Agency):

Amount:

0.00

Type:

(None)

Term (# of years):

Status:

(None)

Attach evidence of Federal Funds here:

Source (Name of State Funding Agency):

NMFA - Local Government Planning Fund, 3663-PG

Amount:

21,394.97

Type:

Grant

Term (# of years):

1.5

Status:

Secured

Attach evidence of State Funds here:

Current File:  CIF-SourceOfMatchingFundsState-Attach

Source (Local):

Amount:

0.00

Type:

(None)

Term (# of years):

Status:

(None)

Attach evidence of Local Funds here:

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Project Name: High Valley Well Improvements

* B. FINANCIAL DISCLOSURE

* 1. Applicant Budget Information

Total Budgeted Expenditures for 2018:

24,970.42

* Fiscal Year End Date:

06/30/2018

* Total Actual Expenditures in FY 2017:

15,194.28

Is the Applicant current on its quarterly budget submissions to the Department of Finance and Administration?

No Yes

If yes, please attach a copy of the DFA Acceptance Letter:

Current File: CIF-FinancialDisclosureBudgetSubmission-Yes

Did the Applicant receive approval from the Department of Finance and Administration for its FY 2018 Budget?

No Yes

If no, explain why one was not provided:

The Association's 2018 fiscal year does not begin until July 2018. The Association's 2018 budget has not been prepared nor is it due to be submitted at this point in time.

2. Applicant Audit Information and Executive Order Compliance

* Please provide the date on which the Applicant submitted or expects to submit its FY 2017 audit or Agreed Upon Procedures Report to the State Auditor's Office:

07/31/2018

Has the Applicant previously been determined to be compliant with the Uniform funding Criteria and Grant Management Oversight Criteria established under Executive Order 2013-006?

No Yes

If yes, please list below the state funding received, the year received, and which agency(ies) determined EO compliance:

NMFA - Local Government Planning Fund - 3663-PG, December 2016

If no, does the Applicant intend to enter into an MOU with a Fiscal Administrator for the project?

No Yes

Name of Fiscal Administrator, if applicable

Attach the Fiscal Administrator MOU or resolution:

As applicable, attach Applicant's Audited Financial Statements for FY 2015, FY 2016 and FY 2017, **if not already located on State Auditor website**. For Applicants not required to complete audits under the Audit Rule, attach financial statements with evidence that the requisite forms were filed with State Auditor's Office.

Upload **FY 2015** Audits or Agreed Upon Procedures, as applicable:

Current File:  CIF-FinancialDisclosureFinancialStatement2015

Upload **FY 2016** Audits or Agreed Upon Procedures, as applicable

Current File:  CIF-FinancialDisclosureFinancialStatement2016

Upload **FY 2017** Audits or Agreed Upon Procedures, as applicable:

Current File:  CIF-FinancialDisclosureFinancialStatement2017

3. Financing

The funding package for each successful applicant will contain a loan component equal to 10% of the awarded amount at zero percent interest rate. Please specify the revenue to be pledged as security, and indicate whether that revenue stream is currently pledged to another loan.

Net System Revenue. If net system revenue, please indicate name of enterprise fund and attach the current ordinance or other document that sets for the rates, rules and regulations:

General Fund

Current File:  CIF-FinancialDisclosureNetSystemRevenue-Attach

Gross Receipts Tax (GRT). If GRT, please specify type of GRT and identify specific increment(s) to be pledged:

Mil Levy. If Mil Levy, please identify the enactment date and the expiration date of the Mil Levy:

Other (please specify):

Please attach a copy of the ordinance that ordinance or resolution that created the utility system or enacted the GRT or Mil Levy identified above the revenue to be pledged as security:


Is any debt being repaid from the revenue source identified?

No Yes

If yes, list below the lender, the date of the loan, the original amount of the loan, the maturity date and the current outstanding balance.

USDA Loan; NMED Loan#RIP 96-07 Maturity date December 15, 2019; Original amount of loan \$40,642.24; Balance \$5910.08 (payments annually in December 2017, 2018 & 2019 of \$2955.04)

Colonias Loan; NMFA Loan#3354-CIF Maturity date June 01, 2035; Original amount of loan \$5000.00; Balance \$4678.00 (\$260.00 due each June 1st until 2035)

Attach bond or loan documents and accompanying payment schedule(s) for any existing debt service being paid from the identified revenue pledge(s). Do not attach NMFA bond or loan documents. 

Current File:  CIF-FinancialDisclosureNon-NMFADocuments-2018

Is there an alternative revenue source available to pledge to pay debt service in the event that the primary pledged revenue is unavailable or insufficient?

No Yes

If yes, please specify which revenue pledge:

Does the Applicant expect to secure in calendar year 2018 any other loans that will utilize the revenue pledged for the proposed CIF loan?

No Yes

4. Pending Litigation

Is there litigation pending that would have a bearing on this project or the Applicant?

No Yes

If yes, please attach a complete summary of all circumstances relating to such litigation:

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PART VI: REQUIRED ATTACHMENTS

*** Attach below the Resolution by the governing body authorizing the submission of an application to the Colonias Infrastructure Board and compliance with CIF policy:**

Current File:  CIF-RequiredAttachmentsResolution

*** Attach Copy of Articles of Incorporation:**

Current File:  CIF-RequiredAttachmentsArticlesOfIncorporation

*** Attach Copy of By-Laws (if applicable):**


Current File:  CIF-RequiredAttachmentsByLaws

Attach Copy of Current Open Meetings Act Resolution:

Current File:  CIF-RequiredAttachmentsOpenMeetingsAct

Miscellaneous Uploads

Attach below any additional information you believe would be helpful to understanding your project. Please name the document as appropriate (Letter of Support, Resolution, Waiver Request, etc.).

Description of any additional information. 

High Valley Tier II Certification

Current File:  CIF-RequiredAttachmentsMiscellaneous1-Attach

Description of additional information:

High Valley NMFA Loan Statement

Current File:  CIF-RequiredAttachmentsMiscellaneous1-Attach

Description of additional information:

High Valley Draft AMP

Current File:  CIF-RequiredAttachmentsMiscellaneous2-Attach

Description of additional information:

Description of additional information:

Description of additional information:

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Reviewer Comments

* Required field

Project Number:

Status Date:

Comment:

Project Funding Source:

Status:

Status Date:

Type:

Amount:

\$145,860

\$5,000

\$66,395

\$0

Description:

CIB Funds

Local Funds

State Funds

Federal Funds

Total

Feasibility/PERs		\$5,000	\$66,395		\$71,395
Design & Specifications	\$10,512				\$10,512
Construction Inspection					\$0
Environmental Surveys					\$0
Archaeological Surveys					\$0
Construction	\$87,591				\$87,591
Land Acquisition					\$0
Easements & ROW	\$10,831				\$10,831
Project Management	\$35,149				\$35,149
Legal Costs	\$1,777				\$1,777
Total	\$145,860	\$5,000	\$66,395	\$0	\$217,255

DO NOT TYPE IN SHADED SECTIONS

PROJECT READINESS

Provide the timeline for the following, as applicable:

Project Requirements	Source	Proposed Start Date	Estimated Completion Date	Comments
License				
Environmental Clearance				
Right of Way				
Easement				
Landowner Agreement(s)				
Agency Agreements(s)				
Joint Powers Agreement (JPA)				
Memorandum of Agreement (MOA)				
Memorandum of Understanding (MOU)	Vista Del Rey MDWCA	January-18	April-18	Discussions have begun between Associations
Water Rights				
Utility Easements				
CPB Approval of Plans and Specs	NMED-CPB	December-18	February-19	Completed Plans will be submitted for approval
NMED Drinking Water Bureau Approval of Plans and Specs	NMED-DWB	December-18	February-19	Completed Plans will be submitted for approval
Other agency approvals				
NMDOT Easement				
Construction Permit				
Other Permits (please specify)	NMOSE	August-18	October-19	Well Rehabilitation Permit
Other (please specify)				

Colonias Infrastructure Board 2018 Application Certification

SECTION VI. CERTIFICATION

I certify that:

We have the authority to request the funds described in this application. To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature:  President
(Authorized Signatory/Highest Elected official) Title

Print Name: Larz Oberle Date: 1/11/18

Jurisdiction: _____