

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
MINUTES—SPECIAL BOARD OF DIRECTORS MEETING

9:00 a.m. Friday, February 1, 2013 at the Vado Office, 325 Holguin Road

{NOTE: Minutes are in DRAFT form until approved and signed by the Board of Directors}

- I. Sign-in sheet and Agenda are attached. Present were Board Chair Roberto Nieto, Vice-chair John Holguin, Director Mary Berry and Director Mike McMullen. Director Blanca Martinez participated in the meeting by telephone. With quorum established, Mr. Nieto called the meeting to order at 9:02 a.m. {1:30}
- II. Ms. Berry made a motion to approve the Agenda, Mr. Holguin seconded, and it carried on a vote of 5-0. {1:50}
- III. Ms. Berry noted two corrections in the last paragraph of Resolution FY2013-10 Issuing an Amended Election Proclamation, changing the word “regular” to “special” and changing the location from the La Mesa Office to the Vado Office. Mr. Holguin made a motion to approve Resolution FY2013-10 as corrected, Ms. Berry seconded, and it carried on a vote of 5-0. {2:45}
- IV. Mr. Holguin made a motion to adjourn, Ms. Berry seconded, and it carried unanimously. Mr. Nieto declared the meeting adjourned at 9:05 a.m.

Date Minutes approved: _____

Directors Present:

Roberto Nieto, Chair

John Holguin, Vice-chair

Absent

Santos Ruiz, Secretary

Absent

Rosaura Pargas

Blanca Martinez, Director

Mary Berry, Director

Absent

Furman Smith, Director

Mike McMullen, Director

Lower Rio Grande Public Waterworks Authority

Sign In Sheet

Date: FEB 1, 2013

Time: 9AM

Place: VADO

Meeting Type: Special BOD Meeting

Name, Title - Print	Company or Agency Represented	Mailing Address	Telephone	Email
<u>MARTIN LOPEZ</u>	<u>LRG PWWA</u>	<u>325 Holguin rd Largo, NM 87022</u>	<u>505 521-5128</u>	<u>martin.lopez@ lrgpwwa.com</u>
<u>Robert M. Mikes</u>	<u>LRG PWWA</u>	<u>325 Holguin rd Largo, NM 87022</u>	<u>505 636-3851</u>	
<u>Mikes, The Mullen</u>	<u>LRG PWWA</u>	<u>201 STONE DR. MESSIAH PARK</u>	<u>575 647-3909</u>	<u>MENL MULLEN @LRG.PWWA.COM</u>
<u>Mary Borty</u>	<u>LRG PWWA</u>	<u>9170 Borty Park Lame, N. M. 88011</u>	<u>382-5874</u>	<u>mborty@lrgpwwa.com</u>
<u>John Holguin</u>	<u>LRG PWWA</u>	<u>325 Holguin Rd. Vado, N.M.</u>	<u>635-9007</u>	<u>Jholguin@lrgpwwa.com</u>
<u>Karen Nicks</u>	<u>LRG PWWA</u>	<u>325 Holguin rd. Vado, NM 87022</u>	<u>915 20</u>	

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
MEETING NOTICE & AGENDA—SPECIAL BOARD OF DIRECTORS MEETING
9:00 a.m. Friday, February 1, 2013 at the Vado Office, 325 Holguin Road**

Agendas are final 24 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Sign in, Roll Call to Establish Quorum, Call to Order
- II. Approval of Agenda
- III. Resolution FY2013-10 Issuing an Amended Election Proclamation – for adoption
- IV. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRG PWWA office at 575-233-5742, 325 Holguin Rd, Vado NM 88072 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por senas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame ha la oficina LRG PWWA office at 575-233-5742, 325 Holguin Rd, Vado NM 88072 una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 571-3628

Resolution Number FY2013-10 Issuing an Amended Election Proclamation

WHEREAS, the Lower Rio Grande Public Water Works Authority is created by NMSA 1978 73-26-1 and has established its required Governance Document and;

WHEREAS, Section 2.01 of said Governance Document sets forth the requirements for elections and;
WHEREAS, the Board of Directors has adopted an Election Policy on July 19, 2012 and;

WHEREAS, the Board of Directors has established seven voting districts and must hold an election to provide an elected representative to the board from each of the districts and;

WHEREAS, Section 2.12 of said Governance Document requires that amendments to the Governance Document be submitted for membership vote;

NOW THEREFORE, the Board of Directors of the Lower Rio Grande Public Water Works Authority issues the attached Amended Election Proclamation dated this 1st day of February 2013.

This Resolution was duly adopted by the Board of Directors at its regular meeting on February 1, 2013 at the LRGPWWA La Mesa Office, 521 St. Valentine, La Mesa NM by a vote of _____ in favor, _____ opposed and _____ abstaining.

Seal:

Attest:

Santos Ruiz, Secretary

Roberto Nieto, Board Chair



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LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 571-3628

AMENDED PROCLAMATION FOR ELECTION FOR MEMBERS OF THE BOARD OF DIRECTORS Election Date: Tuesday, April 2, 2013

On Tuesday, April 2, 2013, there shall be a regular election of the Lower Rio Grande Public Water Works Authority (Authority).

The purpose of the election is to elect seven (7) members to the board of directors of the Authority, and to submit a question to the voters regarding a proposed amendment to Section 2.02 H. of the Authority's Governance Document.

The positions on the board to be filled are for seven (7) members to the board of directors, one to represent each of the seven (7) Authority voting districts.

The question to be submitted to the voters reads as follows (proposed changes are in *italics*, strike-thru indicates deletion, underline indicates new language):

"SECTION 2.02. Governing Body, Paragraph H

H. Members of the Board of Directors shall receive neither stipend nor any other compensation for their services. Directors may be reimbursed for expenses incurred by activities or functions performed as part of their service as members of the Board of Directors, as pre-approved by the Board of Directors or as set forth in the Authority's Policies and Procedures. Travel to scheduled meetings of the Board of Directors is ~~not~~ considered a reimbursable expense for mileage."

Declarations of candidacy for the positions may be filed in the La Mesa Office of the Authority, 521 St. Valentine, La Mesa, New Mexico no later than 5:00 p.m. on Tuesday, February 19, 2013. Potential candidates may contact the Authority Election Official, General Manager Martin Lopez to verify or establish their eligibility prior to that date and time.

This is the initial election for members of the board of directors of the Authority, and all seven (7) positions are to be filled. Two consolidated polling places for Authority districts 1,2,3,4,5,6 and 7 will be located at the Authority's East Mesa Office, 9774 Butterfield Boulevard, Butterfield Park, New Mexico and the Del Cerro Community Center, 180 La Fe, Mesquite, New Mexico.

Each polling place will be open 7:00 a.m. to 7:00 p.m. on Tuesday, April 2, 2013.

The voter registration list of the Authority shall be closed at 5:00 p.m. on Monday, March 4, 2013. Authority members may contact the Authority Election Official, General Manager Martin Lopez to verify or establish their status as an eligible voter prior to that date and time.

In order to register with the Authority as an eligible voter, a person must:

- (1)** Own real property within the Authority's recorded designated service area;
- (2)** Receive services provided by the Authority to that property; and
- (3)** Be a member as defined in the Governance Document of the Authority

Absentee and Early Voting: Applications for absentee ballots may be made only on a form available from the Doña Ana County Clerk. Applications may be requested by mail or telephone message directed to the Doña Ana County Clerk's business office at the County Complex of Doña Ana County, 845 N. Motel Blvd., Las Cruces, New Mexico, telephone 575-647-7428. Applications for absentee ballots may also be obtained in person at the Clerk's office beginning Friday, March 8, 2013 during normal business hours until 5:00 p.m. on Friday, March 29, 2013. Absentee ballots will be mailed commencing March 8, 2013. Completed absentee ballots must be received no later than 7:00 p.m. on Tuesday, April 2, 2013. Completed absentee ballots may be delivered by mail or courier, or may be delivered in person to the Clerk's office during regular business hours from March 8 through April 2, 2013. Early voting will be held in the Doña Ana County Clerk's office from March 8 through March 29, 2013 during regular business hours. The office of the County Clerk will tabulate all early and in-person absentee ballots, and all ballots cast on April 2nd at the two polling locations.

This amended proclamation is made and published by order of the Board of Directors of the Lower Rio Grande Public Water Works Authority this 1st day of February, 2013.

Roberto Nieto, Board Chair

Publish:

Once each week for three (3) consecutive weeks

Publication Dates:

February 27, 2013

March 3, 2013

March 10, 2013

Proclamación Enmendado Para Elegir al Consejo de Directores

Fecha de la elección: el martes, 2 de abril de 2013

El martes, 2 de abril de 2013 tendrá lugar una elección regular de la Autoridad de Agua Pública del Río Grande Más Bajo (la Autoridad).

El propósito de esta elección será: (1) elegir a siete (7) miembros del Consejo de Directores, uno para representar cada uno de los siete (7) distritos de la Autoridad. También, (2) los miembros de la Autoridad que votan van a decidir si se cambie o no la Sección 2.02 H del documento de gobierno de la Autoridad así [el propósito del cambio está en *letras bastardillas*; las palabras nuevas del documento están subrayadas]:

“SECCIÓN 2.02. Cuerpo de Gobierno, Párrafo H

H. Miembros del Consejo de Directores no recibirán ni salario ni otro dinero por su servicio. La Autoridad puede reembolsar a directores por gastos que se les incurren mientras estén cumpliendo servicios de parte de la Autoridad si aprovecha esto antes el Consejo, según **Política y Procedimientos de la Autoridad. Se puede reembolsar a un director por las millas que viaja para asistir a una reunión planeada del Consejo.”**

Una persona puede establecer una declaración de candidato para servir como director por dejar esa declaración escrita en la oficina de la Autoridad situada en 521 Calle de Valentine, La Mesa, NM para las 5:00 de la tarde el martes, 19 de febrero de 2013. Los que quieren ser candidatos pueden verificar su elegibilidad, o establecer su elegibilidad, por hablar con Martín López, el oficial de elección/gerente general de la Autoridad.

Ésta es la primera elección para elegir a directores del Consejo; por eso, se necesita seleccionar a un director de cada uno de los siete (7) distritos de la Autoridad. Se puede votar en dos lugares:

1. La oficina de la Mesa del Este, 9774 Butterfield Blvd., en la comunidad de Butterfield Park, Las Cruces, NM; o
2. El Centro de la Comunidad de El Cerro, 180 La Fe, Mesquite, NM.

Cada lugar estará abierta el día de la elección, el martes, 2 de abril de 2013, desde las 7:00 de la mañana hasta las 7:00 de la tarde,

Se terminará la registración para votar a las 5:00 de la tarde, el lunes, 4 de marzo de 2013. Los miembros de la Autoridad pueden verificar o establecer su elegibilidad de votar por hablar con Martín López, el oficial de elección/gerente general de la Autoridad, para esa fecha e hora.

Para registrarse para votar, uno necesita:

1. Ser dueño de una parcela que está situada en el área nombrada oficialmente de la Autoridad;
2. Recibir o servicio de agua o de albañal de la Autoridad; y
3. Ser miembro de la Autoridad según las reglas de la **Política y Procedimientos de la Autoridad.**

Para Votar Temprano (balota avanzada): Hay que presentarse en la oficina del Oficinista del Contado de Doña Ana, NM [County Complex of Doña Ana, 845 N. Motel Blvd., Las Cruces, NM] entre el 8 de marzo - 29 de marzo de 2013, durante las horas regulares de operación.

Para Votar en Ausencia: Es necesario conseguir una forma oficial de balota de ausencia del Oficinista del Contado de Doña Ana, NM, o por correo o por mensaje telefónico [575-647-7428]. También se puede pasar por la oficina del Oficinista durante las horas regulares de operación desde el viernes, 8 de marzo hasta las 5:00 de la tarde el viernes, 29 de marzo de 2013 para recoger una balota de ausencia. Comenzando el 8 de marzo se mandara la balota de ausencia por correo.

El Oficinista del Contado de Doña Ana, NM tiene que recibir todas las balotas de ausencia llenadas competa para el 2 de abril de 2013 durante las horas regulares de operación. Se puede enviar la balota por correo o dejarla personalmente en la oficina del Oficinista del Contado de Doña Ana, NM.

La oficina del Oficinista del Contado de Doña Ana, NM contará todas las balotas avanzadas y de ausencia; y también todas las balotas echadas el día de la elección el 2 de abril de 2013. Balota de ausencia llenadas competa tiene que recibir para las 7:00 de las tarde.

Esta proclamación enmendado publicada por orden del Consejo de Directores de la Autoridad de Agua Pública del Río Grande Más Bajo este 1 de febrero de 2013.