

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
LOWER RIO GRANDE MUTUAL DOMESTIC WATER ASSOCIATION**

**MINUTES: CONCURRENT MEETING** (NOTE: Minutes are a DRAFT until approved & signed by the Boards)  
**LRGPWWA REGULAR BOARD OF DIRECTORS MEETING**  
**LRGMDWA RESCHEDULED (from 4/1/11) REGULAR MEETING (action items underlined)**  
**4:00 p.m. Wednesday, April 6, 2011 at the Vado Office, 325 Holguin Road**

- I. **Sign in, establish quorum, call to order:** Sign-in sheet and Agenda are attached. Lower Rio Grande Public Water Works Authority Board members present were Chairman Roberto "Marty" Nieto, Vice-chairman John Holguin, Secretary Santos Ruiz, and Director Jim Pugh. Director Rosaura Pargas came in at 4:30pm

Lower Rio Grande Mutual Domestic Water Association Board Members present were Chairman Roberto "Marty" Nieto (Mesquite), Vice-chairman Gabriel Gutierrez (Berino), Director Santos Ruiz (At Large), Director John Holguin (Vado), and Secretary-Treasurer Mike Guillen (Desert Sands). Director Ismael Borunda (La Mesa) was absent.

Staff Present were General Manager Martin Lopez, Projects Manager Karen Nichols, Customer Service Specialist Angie Meza, Finance Manager Kathi Jackson, Human Resources/Payroll Specialist Connie Garcilazo. Also present were Olga M. Sanchez from RCAC, attorney Beverly Singleman, Espie Holguin from HUD, Karen Perez of CE&M; Hector Vasquez, Erick Chavez, Guillermo Orquiz, Johnny Garcia of Vencor; and Ermida Rodriguez. With quorum establish, Mr. Nieto call the meeting to order at 4:11 p.m.

- II. **Approval of agenda:** Mr. Holguin made a motion to approve the agenda with item VIII moved up after item III. Mr. Ruiz seconded, and it carried on a vote of 7-0. {Note: item V was also taken out of order after VIII) **1:11**
- III. **Approval of Minutes:**
- A. **LRGPWWA Minutes of 3/16/11:** Mr. Pugh made a motion to approve the minutes dated 03/16/11 (attached), Mr. Holguin seconded and it carried on a vote of 3-0. **3:09**
- B. **LRGMDWA minutes 1/7/11 (2/4/, 3/4/, 3/15/11) meetings canceled for lack of quorum:** Ms. Nichols noted that she made a correction to the minutes after the copies were made for the board packet to change the meeting location from Berino MDWC & MSWA to the Berino Office of the LRGPWWA. Mr. Guillen made a motion to approved minutes of 1/7/11 (attached) as corrected, Mr. Ruiz seconded, and it carried on a vote of 5-0. **3:34**
- VIII. **New Business:**
- A. **LRGPWWA Resolution re: NMFA PPRLF consolidation loan application (attached):**

Mr. Pugh made a motion to adopt Resolution 2011-10 to refinance four outstanding USDA loans with the New Mexico Finance Authority, Mr. Ruiz seconded, and it carried on a vote of 4-0. **4:40**

- B. **Resolution NMFA Project No. 2361-PG-Planning Grant for Berino/Del Cerro Water project (attached):** Mr. Lopez informed the Board that Berino Water paid \$49,920.83 to consultant Vencor Engineering, and there will be a reimbursement to the Authority with this grant. Mr. Ruiz made a motion to approve the resolution, Mr. Holguin seconded, and it carried on a vote of 4-0. **8:40**
- C. **Voting District Proposal (attached):** Mr. Vasquez made a presentation regarding the work Vencor Engineering has done to develop voting districts using streets or other easily recognizable geographic features as boundaries. He reviewed the base map (projected on a screen) with the Board, and diagrams of the proposed districts, one showing the boundary street names, the other showing number of eligible voters in each district. Mr. Pugh made a motion to adopt the voting district proposal, Mr. Ruiz seconded, and it carried on a vote of 4-0. **10:48**
- D. **Auditor RFP & Selection – authorize staff to proceed & make recommendation to the Board:** Mr. Lopez informed the Board that he and Ms. Jackson and Ms. Meza had attended an audit training at Ruidoso. He said that Ms. Jackson has developed a Request For Proposals seeking an auditor. Mr. Holguin made a motion to authorize staff to proceed with the RFP and bring rankings and recommendation back to the board. Mr. Ruiz seconded and it carried on a vote of 4-0. **46:44**

V. **Guest Presentations:**

A customer from the La Mesa area attended for information purposes only. **49:16**

IV. **General Manager’s action items & reports (Finance Report on 3<sup>rd</sup> Wed. Agenda)**

A. **Management Report:**

- i. **Written Report:** The report was provided in the Board packet (attached) and was not reviewed at the meeting due to the lengthy agenda.ii.
- ii. **LRGMDWA 12/31/10 Financial Statement & Quarterly RD Report for approval (attached):** Mr. Lopez noted that because of several meeting cancellations, he got approval from Mr. Guillen and Mr. Nieto and their signatures on the budget report in order to submit it to the NM-DFA on time. Mr. Holguin made a motion for retroactive approval of report, Mr. Gutierrez seconded, and it carried on a vote of 5-0. **50:48**

B. **Projects Report**

- i. **Written Report:** The report was provided in the Board packet (attached) and was not reviewed at the meeting due to the lengthy agenda.
- ii. **LRG PER – Final Document for acceptance by LRGMDWA:** Mr. Gutierrez made a motion to accept document as deliverable to the LRGMDWA

Board and designate Mr. Nieto to sign for it. The motion was seconded by Mr. Guillen and carried on a vote of 5-0. 55:59

C. **Operations Report-None**

VII. **Unfinished Business:**

A. **Joint Closed Session 01:09:33**

1. Mr. Holguin made a **motion to convene in closed session pursuant to NMSA 1978 10-15-1 (H)(7) regarding threatened or pending litigation**, Mr. Pugh seconded. **Mr. Nieto took a roll call for vote of the Mutual Board:** Mr. Gutierrez voted yes, Mr. Ruiz voted yes, Mr. Holguin voted yes, Mr. Guillen voted yes and Mr. Nieto voted yes. On a vote of 5-0, motion carried. **Mr. Nieto took a roll call for vote of the Authority Board:** Ms. Parga voted yes, Mr. Nieto voted yes, Mr. Ruiz voted yes, Mr. Holguin voted yes, and Mr. Pugh voted yes. On a vote of 5-0, motion carried. Mr. Nieto convened the closed session at 5:18 p.m. **1:11:38**

2. **Authority Board:** Mr. Holguin made a motion and Mr. Pugh seconded to resume the open meeting. On a vote of 5-0, motion carried.

**Mutual Board:** Mr. Guillen made a motion and Mr. Holguin seconded to resume the open meeting. The motion carried on a vote of 5-0. Mr. Nieto reconvened the open meeting at 6:47 p.m. and stated that the matters discussed in the closed meeting were limited to those stated in the motion to close. **1:10**

B. **Motion(s) to instruct the Authority's/LRGMDWA's attorney to take action as discussed in the closed session:** Mr. Holguin made a motion to appoint Mr. Lopez to look for an independent engineer on bridge issue and Mr. Ruiz seconded. There was some further discussion, Mr. Pugh continued with the discussion about other options and was advised against continuing the discussion outside of the closed session by the attorney. Mr. Holguin made a motion to end discussion and vote. Mr. Ruiz seconded, and the motion carried one a vote of 6-1 with Mr. Pugh opposed. Mr. Holguin amended his original motion, and moved to follow the Authority's attorney's recommendation to appoint Mr. Lopez to look for an independent engineer on bridge issue, Mr. Ruiz affirmed the second, and it carried on a vote of 7-0. **1:10**

VI. **Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action: NONE 49:16**

- IX. **Other discussion and agenda items for next meeting – Next meeting 4/20/11 at 10:00 a.m. is canceled due to 5/6/11 WTB presentation:** Mr. Lopez will have something for the next meeting regarding the process of assuming the BLM permits.

Mr. Lopez informed that Orlando Jimenez is trying to set a legislative recap April 12, 2011 at 6:00 p.m. at the Community Center in La Mesa and asked for a representative of the Authority, if possible Mr. Pugh. Mr. Lopez asked the directors to keep in touch with Ms. Jackson about attending this for a potential quorum notice to be posted if necessary.

Mr. Lopez informed the Mutual Board that last year's Audit Report was fine. The next Mutual Board meeting scheduled for May 6<sup>th</sup> will be canceled unless there are action items for the agenda.

Ms. Nichols noted that there will be a guest presentation at the next Authority Board meeting by Matt Dyer of Parkhill, Smith & Cooper.

- X. **Adjourn:** Mr. Holguin made a motion to adjourn the meeting at 7:03pm Mr. Guillen seconded, and it carried on a vote of 7-0. 8:00

Date Minutes Approved: \_\_\_\_\_

**LRGPWWA Directors Present:**

\_\_\_\_\_  
Chairman, Roberto M. Nieto

\_\_\_\_\_  
Vice- Chairman, John Holguin

\_\_\_\_\_  
Secretary, Santos Ruiz

\_\_\_\_\_  
Director, Rosaura Pargas

\_\_\_\_\_  
Director, Jim Pugh

**LRGMDWA Directors Present:**

\_\_\_\_\_  
Chairman, Roberto M. Nieto

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Vice- Chairman, Gabriel Gutierrez

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Secretary-Treasurer, Mike Guillen

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Director, Santos Ruiz

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Director, John Holguin

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
LOWER RIO GRANDE MUTUAL DOMESTIC WATER ASSOCIATION  
CONCURRENT MEETING NOTICE & AGENDA  
LRGPWWA REGULAR BOARD OF DIRECTORS MEETING  
LRGMDWA RESCHEDULED (from 4/1/11) REGULAR MEETING (action items underlined)  
4:00 p.m. Wednesday, April 6, 2011 at the Vado Office, 325 Holguin Road**

- I. Sign in, establish quorum, call to order
- II. Approval of agenda
- III. Approval of Minutes:
  - A. LRGPWWA Minutes of 3/16/11
  - B. LRGMDWA minutes 1/7/11 (2/4/, 3/4/, 3/15/11 meetings canceled for lack of quorum)
- IV. General Manager's action items & reports (Finance Report on 3<sup>rd</sup> Wed. Agenda)
  - A. Management Report
    - i. LRGPWWA Written Report
    - ii. LRGMDWA 12/31/10 Financial Statement & Quarterly RD Report for approval
  - B. Projects Report
    - i. Written Report
    - ii. LRG PER – Final Document for acceptance by LRGMDWA
  - C. Operations Report
- V. Guest Presentations – NONE
- VI. Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:
- VII. Unfinished Business:
  - A. Joint Closed Session
    1. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 (H)(7) regarding threatened or pending litigation – Roll Call Vote
    2. Motion to resume the open meeting and statement by the Chair that affirming that the matters discussed in the closed meeting were limited to those stated in the motion to close.
  - C. Motion(s) to instruct the Authority's/LRGMDWA's attorney to take action as discussed in the closed session
- VIII. New Business:
  - A. Resolution re: NMFA PPRLF consolidation loan application – for adoption
  - B. Resolution NMFA Project No. 2361-PG – Planning Grant for Berino/Del Cerro – for adoption
  - C. Voting District Proposal – for adoption
  - D. Auditor RFP & Selection – authorize staff to proceed & make recommendation to the Board
- IX. Other discussion and agenda items for next meeting – Next meeting 4/20/11 at 10:00 a.m. – reschedule due to WTB presentation
- X. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

*Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario*

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
MINUTES**

{NOTE: Minutes are in DRAFT form until approved and signed by the Board}

**REGULAR BOARD OF DIRECTORS MEETING**

**10:00 a.m. Wednesday, March 16, 2011 at the Vado Office, 325 Holguin Road**

- I. **Sign in, establish quorum, call to order:** Sign-in sheet and Agenda are attached. Board members present were Chairman Roberto "Marty" Nieto, Vice-chairman John Holguin, Secretary Santos Ruiz, Director Rosaura Pargas, and Director Jim Pugh. Staff present: General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager Mike Lopez, Projects Manager Karen Nichols and Payroll/HR Specialist Connie Garcilazo. Also present were Tiffany Bloom from South Central Council of Governments and Matt Dyer of Parkhill, Smith & Cooper. Mr. Nieto called the meeting to order at 10:05 a.m.
- II. **Approval of agenda:** Mr. Holguin made a motion to approve the Agenda, Mr. Ruiz seconded, and it carried on a vote of 4-0. :40
- III. **Approval of Minutes of 3/2/11:** Mr. Pugh made a motion to to approve the minutes dated 3/2/11 (attached), Mr. Holguin seconded and it carried on a vote of 4-0. 1:12
- IV. **General Manager's action items & reports (Projects & Operations Reports on 1<sup>st</sup> Wed. Agenda)**
  - A. **Management Report:** The General Manager's Martin Lopez written report was in the board packet (attached), and Mr. Lopez reviewed it with the board. Mr. Lopez informed the Board that Desert Sands Loan was paid-off. He noted that he will meet with NMFA to discuss refinancing USDA Rural Development loans and with New Mexico Environment Department about changing the name to Lower Rio Grande Public Water Works Authority on existing RIP loans.

Mr. Lopez reported that Mr. Mike Lopez, Ms. Jackson and Mr. J. Gutierrez attended an asset management training to develop a program and keep track of items in good condition. Proposal was submitted to CDBG for direct funding to the Authority.

He also noted that the Variance for the La Mesa Building was approved by Dona Ana County Planning & Zoning Board. Mr. Lopez asked the Board their opinion on an inquiry from Dona Ana County parks and recreation staff if LRGPWWA interested in having the Mesquite Community Center and Park transferred to the authority. Mr. Lopez will check the pros and cons of this and a presentation to the Board by county staff will be requested. 2:02
  - B. **Finance Report:** Ms. Jackson reviewed (attached) written report with the board. Ms. Jackson informed the Board that Reserve Account was broken into two



different accounts. She stated that she is in process of preparing the Financial Presentation for the Board of Directors. Ms. Jackson noted that office supplies line item was over budget due to computer maintenance expenses. Ms. Jackson informed that Vado billing program is up and running on the Continental Utility Billing system and staff is in the process of entering information from Desert Sands and La Mesa Water as well. Ms. Jackson requested a full time position employee to cover the clerk position at the Vado Office and cover some of the other offices as needed. This employee will be hired through a temporary agency. 21:29

**V. Guest Presentations: NONE**

**VI. Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:**

Mr. Dyer passed out an invitation (attached) to participate in a short course sponsored by his firm, "The Art of Water Supply" April 29, 2011. 46:39

**VII. Unfinished Business:**

**A. Credit Card Policy – for adoption:** A motion was made by Mr. Pugh and seconded by Ms. Pargas to adopt the Credit Card Policy (attached), motion carried on a vote of 4-0. 52:26

**B. Closed Session**

**1.** Mr. Holguin made a motion at 11:02 a.m. to convene in closed session pursuant to NMSA 1978 10-15-1 (H)(7) regarding threatened or pending litigation, Mr. Ruiz seconded. Mr. Nieto took a roll call for vote, Mr. Holguin voted yes, Mr. Ruiz voted yes, Mr. Pugh voted yes and Ms. Pargas voted yes. On a vote of 4-0, motion carried. 56:44

**2.** Mr. Pugh made a motion and Ms. Pargas seconded to resume the open meeting and Mr. Nieto stated that the matters discussed in the closed meeting were limited to those stated in the motion to close. 57:14

**C. Motion to instruct the Authority's attorney to take action as discussed in the closed session:** No action was taken.

**VIII. New Business:**

**A. Board direction to GM regarding project report format:** After a discussion on what kind of report was needed, Mr. Holguin made a motion to table this item, Ms. Pargas seconded the motion and it carried with a vote of 4-0. 57:53

- B. **La Union MDS&WA O&M contract – for approval:** Mr. Holguin made a motion to approve the La Union MDS& WA Operation and Maintenance Contract (attached), Mr. Ruiz seconded motion and it carried on a vote of 4-0. 1:07:51
- C. **Letter of support (funding) for housing programs on behalf of Tierra Del Sol – for approval:** Mr. Pugh made a motion to approve letter of support, Ms. Pargas seconded motion and it carried with a vote of 4-0. 1:19:32
- IX. **Other discussion and agenda items for next meeting:** The next meeting will be 4/6/11 at 4:00 p.m. Mr. Lopez formal resolution to apply NMFA to refinance authority debt. 1:24:41
- X. **Adjourn** Motion was made by Mr. Holguin to adjourn the meeting at 12:01pm, Mr. Ruiz seconded, and it carried with a vote of 4-0. 1:40:09

Date Minutes Approved: \_\_\_\_\_

**Directors Present:**

\_\_\_\_\_  
Chairman Roberto M. Nieto

\_\_\_\_\_  
Vice- Chairman John Holguin

\_\_\_\_\_  
Secretary Santos Ruiz

\_\_\_\_\_  
Director Rosaura Pargas

\_\_\_\_\_  
Director Jim Pugh

**Lower Rio Grande Mutual Domestic Water Association  
Minutes  
Board Meeting 10:00a.m. Friday, January 7, 2011  
At LRGPWWA Berino Office**

**1. Sign-in, determine quorum, call to order and approval of agenda**

Proof of quorum established with board of directors present as follows: Gabriel Gutierrez(Berino), Mike Guillen(Desert Sands), Tiffany Romero-Vega(La Mesa alternate for Ismael Borunda) and Santos Ruiz(At-Large). Martin G. Lopez Lower Rio Grande PWWA, Karen Nichols Lower Rio Grande PWWA and Karen Perez CE&M. Mike Guillen(Desert Sands) call meeting to order at 10:38a.m. Santos Ruiz motions to approve agenda as is Gabriel Gutierrez seconds, motion carried, none opposed 4-0. Absent: Roberto M. Nieto(Mesquite), John Holguin(Vado)

**2. Approval of minutes 11/5/10 & 12/7/10(12/3/10 meeting canceled for lack of quorum)**

Gabriel Gutierrez (Berino) motions to approve 11/5/10 minutes as is Santos Ruiz (At-Large) seconds, motion carried, none opposed 3-0. Tiffany Romero-Vega (La Mesa) motions to approve 12/7/10 minutes as is Santos Ruiz seconds, motion carried, none opposed 4-0.

**3. Treasurer's Report & action items**

Martin G. Lopez reported the Treasurer's Report, please see attachment.

**4. Guests: None**

**5. Unfinished Business**

**A. Report on current projects**

**.Interconnect Project II (La Mesa)**

Karen Perez passed out a sketch in reference to the correct size of hangers and hinges that will be put together for the Interconnect project covering along the bridge (Castillo Rd.). It will take about 10 working days to get all the correct pieces and put together as the instructional engineer designed it.

**.LRG PER**

Karen Perez reported PER Budget, please see attachment.

**.Berino Road Project**

Martin, GM, reported that two of the hot taps are still needed one outside the office and the other at Bluestem St. The hot taps haven't been done because they added an additional paving lane but as soon as they start tearing it apart detour will be eliminated and the crew will come back to set up tab. Though, Bluestem St. is already tied into the 8".

The Stern to Vargas is fully engineered but at this time the funds are not available. Senator Papen and Senator Jennings suggested to apply for the funding it might be available a legislative request will be submitted.

**B. CDBG Planning Grant project**

Has been closed. FY-09; FY-10; FY-11 will be reported to audit.

**C. LRGPWWA/merger issues if any**

The Lower Rio Grande PWWA has a website. Karen N., Projects Manager, set it up with all the documents (translation of documents will soon be posted) available including an employee section. Employees were given the password and individual e-mail addresses were also assigned.

**D. CE&M remaining deliverables**

Karen P. reported that it's very close to the deliverables the PER and environmental assessment draft is the last piece of it.

**E. Return Flow Credits-Offsets Plan**

Gabriel Gutierrez motions to amend the budget have CE&M to continue and expand 40yr return credit & offset plans completion by 3/30/11 not to exceed the money in SAP 07-4445-GF to include GRT Santo Ruiz seconds, motion carried, none opposed 4-0.

**6. New Business-None**

Mr. Gutierrez asked about meter setters at Berino and locates. He believes there are no records for these meters and they should be removed. Martin cautioned that even though there are no records available customers will remember that they had a meter and they don't want to pay a second time.

**7. Other discussion, Next Agenda Items-None**

**8. Adjourn**

Motion to adjourn made by Gabriel Gutierrez and second Mike Guillen at 12:10p.m. Minutes of January 7<sup>th</sup> 2011 to be approved by Board of Directors, February, 2011.

Date Minutes Approved: \_\_\_\_\_

<b>LRGMDWA BOARD: Sign ABOVE your printed name Name, Title/ Association Represented</b>
<b>Robert Nieto, President/Mesquite MDWC &amp; MSWA</b>
<b>La Mesa MDWCA</b>
<b>John Holguin, Director/Vado MDWCA</b>
<b>Gabriel Gutierrez, Director/Berino MDWC &amp; MSWA</b>
<b>Mike Guillen, Secretary-Treasurer/Desert Sands MDWCA</b>
<b>Santos Ruiz, Director/At Large</b>

**LRG PWWA  
Manager's Report  
April 6, 2011**

Tasks

- Transfer long and short term debt
  - Paid-off Berino RIP Loan (90-08) April
- Project Funding Applications
  - Berino Road water line-No Capital Outlay funding for first, possibility of Special Session
  - Berino-Del Cerro Application submitted to USDA in March
  - Berino-Del Cerro Application presentation to WTB in April
  - Meeting with NADBank to discuss their funding program for existing debt and new projects.
  - NMFA
    - Drinking Water Revolving Loan Fund Project Funding with subsidies: Project Interest Form (radio read meters) submitted-no response
  - LRGMDWA
    - Old La Mesa Building demolished-too expensive to move and no guarantee it could be savaged
    - Safety concerns with temporary office and job site prompted decision to close temporarily close
    - Drop box is checked daily and late fees were waived for last billing cycle

- Water Rights
  - Return flow credits-Pending delivery of strapped-on meter
  - OSE Combine/commingle-Protested
  - OSE Brazito-Authority Interconnection: Not Protested
- Standardize Billing Program
  - CUSI entered La Mesa data into program and will begin entering Berino and Vado in April rather than merge information due to expense from program
- Budget Reports and Audits
  - FY11 3<sup>rd</sup> Quarter Report due
  - FY12 Proposed Budget due in May
    - Management Staff will meet at end of April to develop
- Dona Ana County Staff Proposal
  - Possible transfer of Mesquite Community Center and Park transferred to the Authority-No response from County Staff

# Lower Rio Grande Mutual Domestic Water Association

**March 21, 2011**

**Member Associations:**

**BERINO  
MUTUAL DOMESTIC WATER  
& MUTUAL SEWAGE  
WORKS ASSOCIATION**  
P.O. Box 1628, Anthony NM 88021  
1150 Berino Road, Berino NM  
88024  
575-882-5672 • Fax: 575-882-  
4813  
Email:  
berinomdw@zianet.com

**DESERT SANDS  
MUTUAL DOMESTIC WATER  
CONSUMERS ASSOCIATION**  
P.O. Box 1864, Anthony NM 88021  
59 Links Road, Berino NM 88024  
575-882-0313 • Fax: 575-882-  
0314  
Email: dsmdwca@zianet.com

**LA MESA  
MUTUAL DOMESTIC WATER  
CONSUMERS ASSOCIATION**  
P.O. Box 98, La Mesa NM 88044  
(575) 233-4751

**MESQUITE  
MUTUAL DOMESTIC WATER  
CONSUMERS & MUTUAL  
SEWAGE WORKS  
ASSOCIATION**  
215 Bryant • P.O. Box 349  
Mesquite, NM 88048  
575-233-3947 • Fax 575- 233-3961  
E-mail: msqtwrt@zianet.com

**VADO  
MUTUAL DOMESTIC WATER  
CONSUMERS ASSOCIATION**  
325 Holguin Road, Vado NM  
88072  
575-233-4161

<b>Funding</b>	<b>Amount</b>	<b>Paid</b>	<b>Outstanding</b>	<b>Balance</b>
07-L-G-5572	\$300,000	\$300,000	\$0	\$0
<b>08-L-G-3949</b>	<b>\$223,952.76</b>	<b>\$223,952.76</b>	<b>\$0</b>	<b>\$0</b>
08-3844-GF	\$160,000	\$160,000.00	\$0	\$0
<b>CDBG</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>
07-4445-GF	\$660,000.00	\$629,368.97	\$0	\$30,631.03
<b>09-3820 #11</b>	<b>\$312,047.24</b>	<b>\$312,047.24</b>	<b>\$0</b>	<b>\$0</b>
CDBG (Plan)	\$100,000.00	\$100,000.00	\$0	\$0
<b>09-3118(5)</b>	<b>\$462,293.00</b>	<b>\$453,030.11</b>	<b>\$0</b>	<b>\$9,262.89</b>
09-3118 (12)	\$400,000.00	\$0	\$0	\$400,000.00
<b>10-1283 (10)</b>	<b>\$80,000.00</b>	<b>\$80,000.00</b>	<b>\$0</b>	<b>\$0</b>

**Bank Balances**

Operating: \$47,054.49  
Project \$6,438.27



2990 N. Main St., Suite 2D, Las Cruces, NM 88001 ▪ (575) 521-7700 ▪ Fax: (575) 521-7702

## Accountant's Compilation Report

January 21, 2011

To the Board of Directors  
Lower Rio Grande Mutual Domestic Water Association

We have compiled the accompanying statement of net assets of the Lower Rio Grande Mutual Domestic Water Association (a political subdivision) of December 31, 2010, and the related statement of revenue and expenses for the current quarter and the period from July 1, 2010 through December 31, 2010. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

We are not independent with respect to the Lower Rio Grande Mutual Domestic Water Association and management has elected to omit substantially all of the disclosures ordinarily included in financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, net assets, support, revenues, expenses and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Respectfully Submitted,  
*Mesilla Valley Accounting, P.C.*



# Lower Rio Grande MDWA

## Statement of Net Assets

Dec 31, 10

<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Washington Federal - Operating	48,313.49
Washington Federal - Project	-54,175.50
Total Checking/Savings	-5,862.01
Accounts Receivable	
Member Fees	25.00
Total Accounts Receivable	25.00
Other Current Assets	
Construction in Progress	
Interconnection - Phase II	585,029.01
Total Construction in Progress	585,029.01
Total Other Current Assets	585,029.01
Total Current Assets	579,192.00
Fixed Assets	
Infrastructure	1,523,408.07
Land	135,168.25
Accumulated Depreciation	-44,432.76
Total Fixed Assets	1,614,143.56
Other Assets	
Amortized Merger Costs	100,000.00
Accumulated Amortization	-1,666.67
Total Other Assets	98,333.33
<b>TOTAL ASSETS</b>	<b>2,291,668.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Operating	914.72
Total Accounts Payable	914.72
Total Current Liabilities	914.72
Total Liabilities	914.72
Equity	
Unrestricted Net Assets	1,665,704.42
Net Income	625,049.75
Total Equity	2,290,754.17
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,291,668.89</b>

## Lower Rio Grande MDWA Statement of Revenue and Expenses

	Oct - Dec 10	Jul - Dec 10
Ordinary Income/Expense		
Expense		
Advertising	0.00	1,605.38
Amortization Expense	1,666.67	1,666.67
Bank Service Charges	0.00	0.00
Depreciation Expense	9,521.30	19,042.60
Dues and Subscriptions	4,500.00	5,000.00
Furniture & Equip. (Non-Asset)	0.00	1,770.93
Licenses and Permits	26.00	91.00
Office Expense		
Office Supplies	0.00	504.65
Postage and Delivery	102.00	102.00
Software	0.00	222.49
Total Office Expense	102.00	829.14
Printing and Reproduction	0.00	422.10
Professional Fees		
Accounting	3,932.76	4,268.89
Legal Fees	0.00	9,775.14
Total Professional Fees	3,932.76	14,044.03
Repairs and Maintenance	362.25	362.25
Total Expense	20,110.98	44,834.10
Net Ordinary Income	-20,110.98	-44,834.10
Other Income/Expense		
Other Income		
Grant Income	611,471.40	669,883.85
Total Other Income	611,471.40	669,883.85
Net Other Income	611,471.40	669,883.85
Net Income	591,360.42	625,049.75

UNITED STATES DEPARTMENT OF AGRICULTURE  
**STATEMENT OF BUDGET, INCOME AND EQUITY**

Schedule I

Name Lower Rio Grande MDWA	Address PO Box 349 Mesquite, NM 88048
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(I) OPERATING INCOME	PRIOR YEAR <u>Actual</u> (2)	ANNUAL BUDGET	For the 09-01-2010 Months Ended 12-31-2010		
		BEG 07-01-2010 END 06-30-2011 (3)	CURRENT YEAR		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
		Actual Data		Year To Date (5)	
			Current Quarter (4)		
1. Water Revenue					0
2. Contributions		5,800			5,800
3. _____					0
4. _____					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	0	5,800	0	0	5,800
<b>OPERATING EXPENSES</b>					
8. Salaries, Labor					0
9. Accounting, Legal		2,000	3,933	14,044	-12,044
10. Taxes, Insurance		3,800	6,657	11,747	-7,947
11. Utilities					0
12. Supplies					0
13. Lab, Chemicals					0
14. _____					0
15. Interest					0
16. Depreciation		12,694	9,521	19,043	-6,349
17. Total Operating Expense (Add Lines 8 through 16)	0	18,494	20,111	44,834	-26,340
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	0	-12,694	-20,111	-44,834	32,140
<b>NONOPERATING INCOME</b>					
19. Grants			611,471	669,884	-669,884
20. passthru fundin					0
21. Total Nonoperating Income (Add 19 and 20)	0	0	611,471	669,884	-669,884
22. NET INCOME (LOSS) (Add lines 18 and 21)	0	-12,694	591,361	625,050	-637,744
23. Equity Beginning of Period					0
24. _____					0
25. _____					0
26. Equity End of Period (Add lines 22 through 25)	0	-12,694	591,361	625,050	-637,744

Budget and Annual Report Approved by Governing Body	Quarterly Reports Certified Correct
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Secretary	Date	Appropriate Official	Date
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

SUPPLEMENTAL DATA  
The Following Data Should Be Supplied Where Applicable

Circle One

1. ALL BORROWERS

Yes No  
Yes No  
Yes No  
Yes No

- a. Are deposited funds in institutions insured by the Federal Government?
- b. Are you exempt from Federal Income Tax?
- c. Are Local, State and Federal Taxes paid current?
- d. Is corporate status in good standing with State?
- e. List kinds and amounts of insurance and fidelity bond: Complete Only when submitting annual budget information:

<u>Insurance Coverage and Policy Number</u>	<u>Insurance Company and Address</u>	<u>Amount of Coverage</u>	<u>Expiration Date of Policy</u>
Property Insurance			
Policy # _____	_____	_____	_____
Liability			
Policy # _____	_____	_____	_____
Fidelity			
Policy # _____	_____	_____	_____

2. RECREATION AND GRAZING ASSOCIATION BORROWERS ONLY

Current Quarter                      Year to Date

a. Number of Members                      \_\_\_\_\_

3. WATER AND/OR SEWER UTILITY BORROWERS ONLY

a. Water purchased or produced (CU FT - GAL)	_____ gal.	_____ gal.
b. Water sold (CU FT - GAL)	_____ gal.	_____ gal.
c. Treated waste (CU FT - GAL)	_____ gal.	_____ gal.
d. Number of users - water	_____	_____
e. Number of users - sewer	_____	_____

4. OTHER UTILITIES

a. Number of users	_____	_____
b. Product purchased	_____	_____
c. Product sold	_____	_____

5. HEALTH CARE BORROWERS ONLY

a. Number of beds	_____	_____
b. Patient days of care	_____	_____
c. Percentage of occupancy	-2147483648 %	-2147483648 %
d. Number of outpatient visits	_____	_____

6. DISTRIBUTION OF ALL CASH AND INVESTMENTS\*

Indicate balances in the following accounts:

	<u>Construction</u>	<u>Revenue</u>	<u>Debt Service</u>	<u>Operation &amp; Maintenance</u>	<u>Reserve</u>	<u>All Others</u>	<u>Grand Total</u>
Cash	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0
Savings	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0
and Investments	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

7. AGE ACCOUNTS RECEIVABLE AS FOLLOWS:

	<u>Days</u>				<u>*Total</u>
	<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91 and Older</u>	
Dollar Values	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0
Number of Accounts	_____	_____	_____	_____	0

\*Totals must agree with those on Balance Sheet.

## PROJECTED CASH FLOW

For the Year BEG. 07-01-2010 END. 06-30-2011  
*(same as schedule 1 column 3)*

A. Line 22 from Schedule 1, Column 3 NET INCOME (LOSS) ..... \$ -12,694

AddB. Items in Operations not Requiring Cash:

1. Depreciation (line 16 schedule 1) ..... -6,349

2. Others: ..... \_\_\_\_\_

C. Cash Provided From:

1. Proceeds from Agency loan/grant ..... \_\_\_\_\_

2. Proceeds from others State Funds, CDBG Planning Funds ..... \$863,277

3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities ..... \_\_\_\_\_

4. Decrease (Increase) in Accounts Receivable, Inventories and

Other Current Assets (Exclude cash) ..... \_\_\_\_\_

5. Other: ..... \_\_\_\_\_

6. ..... \_\_\_\_\_

D. Total all A, B and C Items ..... \$844,234

E. Less: Cash Extended for:

1. All Construction, Equipment and New Capital Items (loan & grant funds) ..... \_\_\_\_\_

2. Replacement and Additions to Existing Property, Plant and Equipment ..... \_\_\_\_\_

3. Principal Payment Agency Loan ..... \_\_\_\_\_

4. Principal Payment Other Loans ..... \_\_\_\_\_

5. Other: Water Project, Regionalization ..... \$863,277

6. Total E 1 through 5 ..... \$863,277

Add

F. Beginning Cash Balances ..... \$310

G. Ending Cash Balances (Total of D Minus E 6 Plus F) ..... \$ 310

Item G Cash Balances Composed of:

Construction Account ..... \$ 210

Revenue Account ..... \$100

Debt Payment Account ..... \_\_\_\_\_

O&M Account ..... \_\_\_\_\_

Reserve Account ..... \_\_\_\_\_

Funded Depreciation Account ..... \_\_\_\_\_

Others: ..... \_\_\_\_\_

..... \_\_\_\_\_

Total - Agrees with Item G ..... \$ 310

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
3/2/11 BOARD OF DIRECTORS MEETING  
PROJECTS REPORT**

**Authority Construction Projects:**

**Mesquite Wastewater Project – Gannet Fleming – final design/closing:** County agreed to permit for Aceitunas Rd., permit was issued. Attorney's ROW Certificate is pending. Plans & Specs at 95%. Engineer finally provided a preliminary project budget showing a funding shortfall of \$1.1 million which he advises is due to county paving & permit requirements.

**La Mesa Water System Improvements – Molzen Corbin – final design:** Engineer addressed NMED-DWB comments on Plans & Specs, they approved 3/31/11. Plans & Specs are at 75% completion, ROW & easements are at 100%. Local RD office will forward to regional office when that is done, ETA four months. Engineer reviewed gas chlorination requirements with staff, Operations Manager met w/County Fire Marshal and got waivers for some of them, design is being finalized based on that.

**Mesquite/Brazito Sewer Project – Vencor – planning:** USDA-RD engineering services agreement in place, NMED one was submitted to NMED-CPB on 2/1/11, met with Mr. Deal to review, revised agreement was executed & approved by Mr. Deal on 4/4/11.

**Mesquite/Brazito Water Emergency Water Interconnect & Supplemental Wells – prelim. planning** Vencor has a preliminary map, GM may have an update

**Authority PERs/EAs/40 Yr. Water Plan:**

**Authority Interconnect & Looping Ph. I PER – prelim. planning:** CDBG Planning Grant Application submitted thru SCCOG 3/16/11, Engineering Services Agreement pending authorization from DFA.

**Berino & Mesquite/Del Cerro combined Project – funding app./design:** PER/EA – RD approval obtained, NMED approval received 2/16/11. PER/EA & geotech report have been submitted to us electronically. USDA-RD WEP Application documents for project funding application submitted 2/18/11, Olga Morales hand-delivered to Albuquerque office 3/24/11, response from Ms. Alarcon @ RD on 3/22:

The Authority has submitted an application for \$5,434,952 in Federal Assistance for the above subject project. The Authority has secured \$569,027 in various State grants as part of the project, for a total project cost of \$6,003,979.

Based on the underwriting, the Authority will need to average a monthly user cost of at least \$46.50 to generate sufficient revenue for O&M expenses, debt service plus required reserves. As a result, the proposed RD funding will be in a form of a \$2,105,000 loan at 3.375% over 40 years (\$7,999 monthly payments) along with a \$3,329,952 Colonias grant.

Design for Del Cerro is 90% completion of plans & specs, Design for Berino is at 80%, est. completion for 4/30/11. Submittals to NMED, DAC, EBID & NMDOT anticipated by 4/30/11. 98% completion of pipeline easements, remainder under negotiation w/property owners.

Final Design of 12" Waterline from Stern Drive to Vargas Road is approved by NMED-CPB & NMED-DWB, was submitted to DAC 12/8/10 w/review & approval pending. Capital Outlay Request \$226,522.39 has been submitted by Sen. Papen, Sen. Nava, Rep. Cervantes & Rep. MH Garcia, Legislature failed to pass the bill.

**Forty-Year Water Plan – CE&M – complete:** pending NM-OSE comments/approval. Followed up w/Cheryl Thacker, NM-OSE, she is following up w/Santa Fe.

**Return Flow Credit Plan – CE&M – work in progress:** Final NMED-CPB approval of Engineering Services Agreement Amendment on 3/11/11. Molzen turned over work to date on La Mesa plan to CE&M. Strap-on meter is on order to meter flows in county sewer system. Ms. Perez discovered that AW&SD is metering Chamberino flows, and that data will be helpful to us.

#### Individual MDWCA Projects under construction:

**Desert Sands Phase II-III Water System Improvements – Construction in progress:** Project is complete, except for DS Well #3 Arsenic Plant conversion. Preliminary approval from NMED-DWB was received; final approval is pending a submittal from the manufacturer. Michael Alvidrez, GM of the Santa Ana Pueblo utility, Mark Nasi of Indian Health Service visited the DS Well #4 arsenic treatment plant on 3/29 along with two La Union board members.

**Mesquite Water Project – Gannett Fleming – Construction complete, pending close-out:** Final disbursement request & invoices have been submitted to NMFA.

#### LRG MDWA Projects:

**Castillo Rd - La Mesa/Mesquite Interconnect – CE&M – construction incomplete:** All lines are complete and pressure-tested. All services are installed that could be included in the original budget. The bridge segment did not pass pressure test and will require repair/replacement. This issue is under negotiation with the contractor. Bridge section was not complete before water was released in the river.

**CE&M PER – draft complete, pending revisions:** PER was submitted to NMED-CPB for review on 1/21/11, 2/28/11 review letter from NMED – NOT approved, engineer is addressing comments, met with Mr. Deal on 3/31/11 to clarify his expectations.

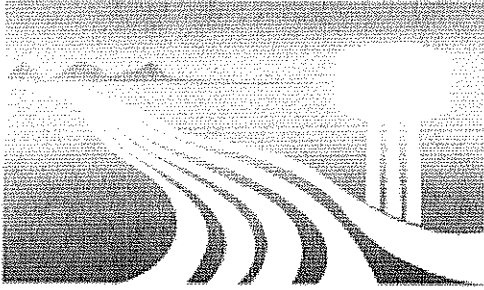
**La Mesa Building (jointly funded by La Mesa & LGRMDWA) – Molzin Corbin – under construction:** Bid was awarded to Duran Construction for \$443,570 on 1/17/11. County permit

is in, variance for parking issue was approved on 3/10/11 at DAC P&Z. Pre-construction conference 3/17/11, Notice to Proceed was issued, decision was made to omit temporary office at La Mesa, move clerk to Mesquite during construction to train on billing software and help cover Vado office. Office & Operations staff vacated the old building in one day. Contractor excavated around the foundation of the building and determined that it is not feasible to relocate due, field order issued to demolish in place, demo is done, Contract Change Order is pending. Project meeting on 4/8 and 4/29/11.

**Other projects**

**EBID Surface Water Treatment Plant – no update**





# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road Vado, New Mexico 88072 (575) 571-3628

### RESOLUTION NO. 2011-10

#### AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY

WHEREAS, the Lower Rio Grande Public Water Works Authority ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the Lower Rio Grande Public Water Works Authority ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Governmental Unit; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to refinance Existing Debt ("Project") for the benefit of the Governmental Unit and its citizens; and

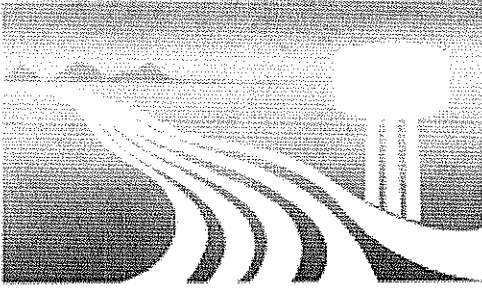
WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

#### NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY:

Section 1. That all actions previously taken by the Governing Body and the Governmental Unit and their respective officers and employees in connection with the Application and the Project are hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority, and are further authorized to take such other action as may be requested by the Authority in connection with the Application and to proceed with arrangements for financing the Project.



# **LOWER RIO GRANDE**

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## **Public Water Works Authority**

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Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this 6<sup>th</sup> day of April, 2011.

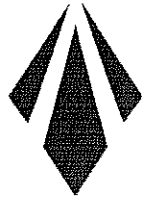
GOVERNING BODY

By \_\_\_\_\_  
Roberto M. Nieto, Chairman

(Seal)

ATTEST:

\_\_\_\_\_  
Santo Ruiz, Secretary



NMFA Use Only:	
App. #:	-PP
FA assigned:	
Legislative Authorization	

**PUBLIC PROJECT REVOLVING FUND  
INFRASTRUCTURE APPLICATION**

**I. GENERAL INFORMATION**

**A. APPLICANT/ENTITY**

**Application Date:** 04/06/11

<b>Applicant/Entity:</b>	Lower Rio Grande Public Water Works Authority		
<b>Address:</b>	PO Box 2646, Anthony NM 88021		
<b>County</b>	Dona Ana	<b>Census Tract:</b>	Mesquite CDP, Vado CDP, 18.01, 18.02, 16.00, 17.02
<b>Federal Employer Identification Number (EIN) as issued by the IRS:</b>		27-2142627	
<b>Legislative District:</b>	<b>Senate:</b>	31 & 38	<b>House:</b> 34 & 52
<b>Phone:</b> 575-233-3947	<b>Fax:</b> 575-233-3961	<b>Email Address:</b> martin.lopez@LRGauthority.org	
<b>Individual Completing Application:</b>		Martin Lopez, General Manager	
<b>Address:</b>	PO Box 2646, Anthony NM 88021		
<b>Phone:</b> 575-571-3628	<b>Fax:</b> 575-233-3961	<b>Email Address:</b> martin.lopez@LRGauthority.org	

**B. CONSULTING PROFESSIONALS (Bond/Legal Counsel, Architect, Engineer, etc.), if available:**

<b>Firm:</b>	Law Office of Beverly Singleman		
<b>Contact:</b>	Beverly Singleman		
<b>Address:</b>	PO Box 471, Mesilla Park NM 88047		
<b>Phone:</b> 575-680-1159	<b>Fax:</b>	<b>Email Address:</b> bjsin@spinn.net	

**C. PRIMARY CONTACT PERSON:**

<b>Name:</b>	Kathi Jackson, Finance Manager		
<b>Contact:</b>	Lower Rio Grande Public Water Works Authority		
<b>Address:</b>	PO Box 2646, Anthony NM 88021		
<b>Phone:</b>	575-233-3947	<b>Fax:</b>	575-233-3961
		<b>Email Address:</b>	kathi.jackson@LRGauthority.org

**II. PROJECT SUMMARY**

**A. Project Description.** Complete the following information, using additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Description of the project: **The founding entities of the Lower Rio Grande Public Water Works Authority have merged their assets and liabilities/encumbrances under the terms of its establishing legislation, NMSA 1978 73-26-1. Section C of the statute states that "All functions, appropriations, money, records and equipment and all personal property and real property, including water rights, easements, permits and infrastructure, as well as all encumbrances, debts and liabilities pertaining to or owned by the founding entities shall be transferred to the authority." The purpose of this loan is to refinance and consolidate the founding entities' existing USDA Rural Development loans under the merged entity, the LRGPWWA.**

2. Proposed Project Start Date: Immediately Proposed Project Completion Date: Loan closing  
 When do you need NMFA funds available? Immediately after closing

3. How will the ongoing maintenance, operation, and replacement of this project be funded? **This is a refinance of existing debt, no addition maintenance, operation or replacement costs are associated.**

4. Provide a detailed drawdown schedule for project payments. The schedule may reflect monthly or quarterly payments. **One payment immediately after closing**

**B. Total Project Cost & Sources of Funds Detail.**

Construction Activities	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
-------------------------	----------------------	---------------------	---------------	-------

Planning and Design	\$	\$	\$	\$ 0.00
Construction	\$	\$	\$	\$ 0.00
Equipment	\$	\$	\$	\$ 0.00
<b>Infrastructure Activities</b>				
Facility Acquisition	\$	\$	\$	\$ 0.00
Land Acquisition	\$	\$	\$	\$ 0.00
Utilities (Electric, Gas, Water, etc.)	\$	\$	\$	\$ 0.00
Engineering and Architectural	\$	\$	\$	\$ 0.00
Contingencies	\$	\$	\$	\$ 0.00
Project Administration/Legal Fees	\$	\$	\$	\$ 0.00
Other: Refinance Existing Debt	\$736,000.00	\$	\$	\$ 736,000.00
<b>Total Cost:</b>	\$ 736,000.00	\$ 0.00	\$ 0.00	\$ 736,000.00

\*Specify any other public funds, and amounts and terms of these funds, i.e. FmHA, CDBG, EPA, etc.

Source	Amount	Terms / # of Years
	\$	
	\$	
	\$	
<b>Total:</b>	\$ 0.00	

Attach a letter verifying that each non-NMFA funding source has been approved, or is in the process of being approved for this project. Explain any exceptions. **NO OTHER FUNDING SOURCES**

C. Will this project require right-of-way acquisition? Yes  No

If yes, specify any right-of-way needs, and whether acquisition may or may not delay beginning of project.

D. Who will hold title to the land where the project is to be located? **N/A Refinance of existing debt.**

If this is land owned by the Bureau of Land Management, State Land Office, or Tribal Land, please attach lease agreements.(If there is no clear title, attach an explanation of ownership arrangements.

E. Does this project require a Joint Powers Agreement (JPA)? Yes  No

If yes, provide a copy of (attach) the JPA, which should include a list of the current membership

**III. FINANCING**

A. 1. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: \_\_\_\_\_
- County Option GRT – please specify: \_\_\_\_\_
- Other Tax-Based Revenue: \_\_\_\_\_
- State-Shared GRT
- Law Enforcement Funds
- Fire Protection Funds
- Net System Revenues: Water & Sewer Utility
- Other Revenue: \_\_\_\_\_

2. Is there an alternative revenue source available to pledge to pay debt service in the event that the primary pledged revenue is unavailable or insufficient? Yes  No   
If yes, specify:

3. Preferred financing term: 20 years.

B. Is any debt being repaid from the revenue source(s) referenced in A (1)? Yes   
No

**If yes, provide bond or loan documents and payment schedule for any existing debt service being paid from the same revenues that would be used to repay a NMFA loan.**

**IV. READINESS TO PROCEED ITEMS**

A. **The following items must accompany this application in order for this application to be considered complete:**

- Equipment cost breakdown (if applicable) **N/A**
- Three most recently completed fiscal year audit reports **N/A – new Regional Entity**
- Current unaudited financials
- Current fiscal year budget
- Verification of ownership of land where project will be located **N/A – Refinance of existing debt**

- Documentation that each non-NMFA project funding source has been approved, or is in the process of being approved (if applicable) **N/A – no other funding sources**
- Joint Powers Agreement (if applicable) **N/A**

B. In addition, complete the following information, using additional paper as necessary. **These items will be required prior to disbursement of NMFA proceeds:**

- Provide a detailed drawdown schedule for project payments – **LUMP SUM AT CLOSING**
  - Final technical information for the project, stamped and approved by a registered engineer – **N/A**
  - Cost breakdown of the project, certifiable by either an engineer or architect – **Detail of existing debt being refinance is attached, Engineer/Architect certification N/A**
  - Area map, site map, and floor map (if applicable) – **N/A**
  - Verification of ownership of land where project will be located – **N/A**
  - Documentation that each Non-NMFA project funding source has been approved, or is in the process of being approved (if applicable) – **N/A**
  - Documentation showing status of right-of-way acquisition (if applicable) – **N/A**
  - Explanation of land ownership arrangements (if applicable) – **N/A**
  - List all required permits and licenses necessary to complete this project. Detail the status of each item, a plan of action, and time frame for completing incomplete permits and licenses. Also provide a copy of all permits and licenses. **NONE**
  - Is there litigation pending which would have a bearing on this project or applicant? Yes
  - No
- If yes, provide a complete summary of all circumstances relating to such litigation.

Indicate the regular meeting dates for your authorizing body: **monthly 1<sup>st</sup> Wednesday 4:00 p.m., 3<sup>rd</sup> Wednesday 10:00 a.m.**

### V. CERTIFICATION

I certify that:

**We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.**

**We will comply with all applicable state and federal regulations and requirements.**

**To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.**

Signature:

Title: **Chairman of the Board**

\_\_\_\_\_



\_\_\_\_\_  
(highest elected official)

**Jurisdiction:**

**Lower Rio Grande Public Water Works  
Authority**  
\_\_\_\_\_

**Print Name:**  
{Seal}

**Roberto Nieto**  
\_\_\_\_\_

**Date:** April 6, 2011

**Attest:**

**Signature:**

**Date:** April 6, 2011

**Secretary/Director:**

**Santos Ruiz**

**RECORD OF PROCEEDINGS RELATING TO THE ADOPTION  
OF RESOLUTION NO. 2011-11 OF THE BOARD OF DIRECTORS  
OF THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY,  
DOÑA ANA COUNTY, NEW MEXICO, APRIL 6, 2011**

STATE OF NEW MEXICO            )  
  ) ss.  
COUNTY OF DOÑA ANA          )

The Board of Directors (the “Governing Body”) of the Lower Rio Grande Public Water Works Authority, Doña Ana County, New Mexico (the “Grantee”) met in a regular session in full conformity with the laws and the rules and regulations of the Governing Body at the Authority’s Vado Office, 325 Holguin Road, Vado, Doña Ana County, New Mexico, being the meeting place of the Governing Body for the meeting held on the 6th day of April, 2011, at the hour of 4:00 p.m. Upon roll call, the following members were found to be present:

Present: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_

Also Present: \_\_\_\_\_

\_\_\_\_\_

Thereupon, there was officially filed with the Secretary a copy of a proposed Resolution in final form, as follows:

**BOARD OF DIRECTORS OF THE  
LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY,  
DOÑA ANA COUNTY, NEW MEXICO**

**RESOLUTION NO. 2011-11**

A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A GRANT AGREEMENT BY AND BETWEEN THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY, DOÑA ANA COUNTY, NEW MEXICO (THE "GRANTEE") AND THE NEW MEXICO FINANCE AUTHORITY, IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000), EVIDENCING AN OBLIGATION OF THE GRANTEE TO UTILIZE THE GRANT AMOUNT SOLELY FOR THE PURPOSE OF FINANCING THE PREPARATION OF A PLANNING DOCUMENT, SPECIFICALLY, A PRELIMINARY ENGINEERING REPORT, AND SOLELY IN THE MANNER DESCRIBED IN THE GRANT AGREEMENT; CERTIFYING THAT THE GRANT AMOUNT, TOGETHER WITH OTHER FUNDS AVAILABLE TO THE GRANTEE, IS SUFFICIENT TO COMPLETE THE PLANNING DOCUMENT; APPROVING THE FORM OF AND OTHER DETAILS CONCERNING THE GRANT AGREEMENT; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTIONS INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE GRANT AGREEMENT.

Capitalized terms used in the following preambles have the same meaning as defined in Section 1 of this Resolution unless the context requires otherwise.

WHEREAS, the Grantee is a legally and regularly created, established, organized and existing regional public water works authority under Section 73-26-1 NMSA 1978, and the general laws of the State of New Mexico and is successor to the Berino Mutual Domestic Water Consumers Association, the original applicant for the Planning Grant described herein; and

WHEREAS, the Grantee is qualified to receive the Planning Grant pursuant to the NMFA's Rules Governing the Local Government Planning Fund and Section 6-21-6.4, NMSA 1978; and

WHEREAS, the Governing Body hereby determines that the Project may be financed with amounts granted pursuant to the Grant Agreement, that the Grant Amount, together with other moneys available to the Grantee, is sufficient to complete the Project, and that it is in the best interest of the Grantee and its residents that the Grant Agreement be executed and delivered and that the funding of the Project take place by executing and delivering the Grant Agreement; and

WHEREAS, the Governing Body has determined that it may lawfully enter into the Grant Agreement, accept the Grant Amount and be bound to the obligations and by the restrictions thereunder; and

WHEREAS, the Grantee acknowledges and understands that the Planning Grant must be expended within one (1) year from the Closing Date, or the Grantee will forfeit the ability to draw Grant funds from the Local Government Planning Fund; and

WHEREAS, the Grantee shall reimburse to the NMFA for the Local Government Planning Fund the full amount of the Planning Grant when the Grantee receives properly authorized financing for the project identified in the Planning Document, regardless of whether the financing covers the costs of preparation of the Planning Document, unless the project funding is provided through the NMFA or the Planning Document does not contemplate or require a project that requires additional funding; and

WHEREAS, the Grant Agreement shall not constitute a general obligation of the Grantee or a debt of pledge of the faith and credit of the Grantee or the State; and

WHEREAS, there have been presented to the Governing Body and there presently are on file with the Secretary this Resolution and the form of the Grant Agreement which is incorporated by reference and made a part hereof; and

WHEREAS, all required authorizations, consents and approvals in connection with (i) the use of the Grant Amount for the purposes described and according to the restrictions set forth in the Grant Agreement; and (ii) the authorization, execution and delivery of the Grant Agreement which are required to have been obtained by the date of this Resolution, have been obtained or are reasonably expected to be obtained.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY, DOÑA ANA COUNTY, NEW MEXICO:

**Section 1. Definitions.** As used in this Resolution, the following terms shall, for all purposes, have the meanings herein specified, unless the context clearly requires otherwise (such meanings to be equally applicable to both the singular and the plural forms of the terms defined):

“Act” means the general laws of the State, including the New Mexico Finance Authority Act, Section 6-21-1 et seq., and specifically Section 6-21-6.4, NMSA 1978, as amended, and enactments of the Governing Body relating to the Grant Agreement, including this Resolution.

“Authorized Officers” means the Chairman and the Secretary of the Board of Directors and the General Manager of the Grantee.

“Closing Date” means the date of execution, delivery and funding of the Grant Agreement.

“Completion Date” means the date of final payment of the cost of the Project.

“Governing Body” means the Board of Directors of the Grantee, or any future successor governing body of the Grantee.

“Grant Account” means the account in the name of the Grantee established pursuant to this Resolution and held by the NMFA for deposit of the Grant Amount for disbursement to or at the request of the Grantee for payment of the costs of the Project.

“Grant Agreement” means the grant agreement dated April 22, 2011, entered into by and between the Grantee and the NMFA, as authorized by this Resolution.

“Grant Amount” means the sum of fifty thousand dollars (\$50,000).

“Grantee” means the Lower Rio Grande Public Works Authority, Doña Ana County, New Mexico.

“Herein,” “hereby,” “hereunder,” “hereof,” “hereinabove,” “hereafter” and similar words refer to this entire Resolution and not solely to the particular section or paragraph of this Resolution in which such word is used.

“NMFA” means the New Mexico Finance Authority.

“NMSA 1978” means the New Mexico Statutes Annotated, 1978 Compilation, as amended and supplemented.

“Planning Document” means a written document in the form of a preliminary engineering report, feasibility study, master plan, economic development plan, or similar document, created for the purpose of evaluating and estimating the costs of implementing the most feasible alternatives to meet the water and wastewater public project needs of the Grantee.

“Planning Grant” or “Grant” means the amount provided to the Grantee pursuant to the Grant Agreement for the purpose of funding the Project, and is equal to the Grant Amount.

“Project” means the preparation of a Planning Document consisting of a preliminary engineering report, as more particularly described in Exhibit “A” attached to the Grant Agreement.

“Resolution” means this Resolution as supplemented from time to time.

“State” means the State of New Mexico.

**Section 2.** Ratification. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the Grantee and officers of the Grantee, directed toward the Project and the execution and delivery of the Grant Agreement, shall be and the same hereby is ratified, approved and confirmed.

**Section 3.** Authorization of the Project and the Grant Agreement. The Project and the method of funding the Project through execution and delivery of the Grant Agreement are hereby authorized and ordered. The Project is for the benefit and use of the Grantee and its residents.

**Section 4.** Findings. The Governing Body on behalf of the Grantee hereby declares that it has considered all relevant information and data and hereby makes the following findings:

A. The Project is needed for the purpose of evaluating and estimating the costs of implementing the most feasible alternatives to meet the water and wastewater public project needs of the Grantee.

B. The costs of the Project exceed the Grantee’s ability to fully fund the Project from available financial resources.

C. Upon obtaining properly authorized financing for the water and wastewater public project identified in the Planning Document, the Grantee shall promptly reimburse to the NMFA the Grant Amount, regardless of whether the financing covers the costs of preparation of the Planning Document, unless the project funding is provided through the NMFA or the Planning Document does not contemplate or require a subsequent project that requires additional funding.

D. The Project and the execution and delivery of the Grant Agreement pursuant to the Act to provide funds for the financing of the Project are in the interest of the public health, safety and welfare of the residents of the Grantee.

E. The Grantee will acquire the Project with the proceeds of the Planning Grant, and will utilize the Project for the purposes set forth in the Grant Agreement.

F. The Grantee will forfeit the Planning Grant if the Grantee fails to utilize the Grant Amount within one (1) year following the Closing Date.

**Section 5. Grant Agreement—Authorization and Detail.**

A. Authorization. This Resolution has been adopted by the affirmative vote of at least a majority of a quorum of the members of the Governing Body. For the purpose of protecting the public health, conserving the property, and protecting the general welfare and prosperity of the residents of the Grantee and acquiring the Project, it is hereby declared necessary that the Grantee execute and deliver the Grant Agreement evidencing the Grantee's acceptance of the Grant Amount of fifty thousand dollars (\$50,000) to be utilized solely for the Project and solely in the manner and according to the restrictions set forth in the Grant Agreement, the execution and delivery of which are hereby authorized. The Grantee shall use the proceeds of the Grant to finance the acquisition of the Project. The Project will be owned by the Grantee and will be utilized by the Grantee as set forth in the Grant Agreement.

B. Detail. The Grant Agreement shall be in substantially the form of the Grant Agreement presented at the meeting of the Governing Body at which this Resolution was adopted. The Grant shall be in the amount of fifty thousand dollars (\$50,000).

**Section 6. Approval of Grant Agreement.** The form of the Grant Agreement as presented at the meeting of the Governing Body at which this Resolution was adopted is hereby approved. Authorized Officers are hereby individually authorized to execute, acknowledge and deliver the Grant Agreement with such changes, insertions, and deletions as may be approved by such individual Authorized Officers, and the Secretary is hereby authorized to affix the seal of the Grantee on the Grant Agreement and attest the same. The execution of the Grant Agreement shall be conclusive evidence of such approval.

**Section 7. Disposition of Proceeds; Completion of Acquisition of the Project.**

A. Grant Account. The Grantee hereby consents to creation of the Grant Account by the NMFA and approves of the deposit of the Grant Amount into the Grant Account. Until the Completion Date, the money in the Grant Account shall be used and paid out solely for the purpose of the Project in compliance with applicable law and the provisions of the Grant Agreement. The Grantee shall proceed to acquire and complete the Project with all due diligence.

B. Completion of Acquisition of the Project. Upon the Completion Date, the Grantee shall execute a certificate substantially in the form attached as Exhibit "C" to the Grant Agreement stating that acquisition of and payment for the Project have been completed. As soon as practicable and, in any event, not more than sixty (60) days after the Completion Date, any balance remaining in the Grant Account shall be transferred and returned to the NMFA.

C. NMFA Not Responsible. The NMFA shall in no manner be responsible for the application or disposal by the Grantee or by the officers of the Grantee of the funds derived from the Grant Agreement or of Grantee's use of the Project.

**Section 8.** Authorized Officers. Authorized Officers are hereby individually authorized and directed to execute and deliver any and all papers, instruments, opinions, affidavits and other documents and to do and cause to be done any and all acts and things necessary or proper for carrying out this Resolution, the Grant Agreement, and all other transactions contemplated hereby and thereby. Authorized Officers are hereby individually authorized to do all acts and things required of them by this Resolution and the Grant Agreement for the full, punctual and complete performance of all the terms, covenants and agreements contained in this Resolution and the Grant Agreement, including, but not limited to, the execution and delivery of closing documents in connection with the execution and delivery of the Grant Agreement.

**Section 9.** Amendment of Resolution. This Resolution may be amended without receipt by the Grantee of any additional consideration, but only with the prior written consent of the NMFA.

**Section 10.** Resolution Irrepealable. After the Grant Agreement has been executed and delivered, this Resolution shall be and remain irrepealable until all obligations of the Grantee under the Grant Agreement shall be fully discharged.

**Section 11.** Severability Clause. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

**Section 12.** Repealer Clause. All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

**Section 13.** Effective Date. Upon due adoption of this Resolution, it shall be recorded in the book of the Grantee kept for that purpose, authenticated by the signatures of the Chairman and Secretary of the Grantee, and this Resolution shall be in full force and effect thereafter, in accordance with law.

*[Remainder of page intentionally left blank.]*



PASSED, APPROVED AND ADOPTED THIS 6TH DAY OF APRIL, 2011.

LOWER RIO GRANDE PUBLIC WATER  
WORKS AUTHORITY

By: \_\_\_\_\_  
Roberto Nieto,  
Chairman

[SEAL]

Attest:

\_\_\_\_\_  
Santos Ruiz,  
Secretary

*[End of form of Resolution.]*

*[Remainder of page intentionally left blank.]*

Governing Body Member \_\_\_\_\_ then moved adoption of the foregoing Resolution, which motion was duly seconded by Governing Body Member \_\_\_\_\_.

The motion to adopt said Resolution, upon being put to a vote was passed and adopted on the following recorded vote:

Those Voting Aye: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Those Voting Nay: \_\_\_\_\_  
\_\_\_\_\_

Those Absent: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ ( ) members of the Governing Body having voted in favor of said motion, the Chairman declared said motion carried and said Resolution adopted, whereupon the Chairman and the Secretary signed the Resolution upon the records of the minutes of the Governing Body.

After consideration of matters not relating to the Resolution, the meeting on motion duly made, seconded and carried, was adjourned.

LOWER RIO GRANDE PUBLIC WATER  
WORKS AUTHORITY

By: \_\_\_\_\_  
Roberto Nieto, Chairman

[SEAL]

Attest:

\_\_\_\_\_  
Santos Ruiz, Secretary

STATE OF NEW MEXICO            )  
  ) ss.  
COUNTY OF DOÑA ANA         )

I, Santos Ruiz, the duly qualified and acting Secretary of the Lower Rio Grande Public Water Works Authority, Doña Ana County, New Mexico, do hereby certify:

1. The foregoing pages are a true, perfect, and complete copy of the record of the proceedings of the Board of Directors of the Grantee constituting the Governing Body of the Grantee, had and taken at a duly called regular meeting held at the Grantee's Vado Office, 325 Holguin Road, Vado, Doña Ana County, New Mexico, on the 6th day of April, 2011 at the hour of 4:00 p.m., insofar as the same relate to the adoption of the foregoing Resolution No. 2011-11 and the execution and delivery of the proposed Grant Agreement, a copy of which is set forth in the official records of the proceedings of the Governing Body kept in the offices of the Grantee. None of the action taken in the said proceedings has been rescinded, repealed or modified.

2. Said proceedings were duly had and taken as therein shown, the meeting therein was duly held, and the persons therein named were present at said meeting, as therein shown.

3. Notice of said meeting was given in compliance with the permitted methods of giving notice of regular meetings of the Governing Body as required by the Grantee's open meetings standards presently in effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April, 2011.

LOWER RIO GRANDE PUBLIC WATER  
WORKS AUTHORITY

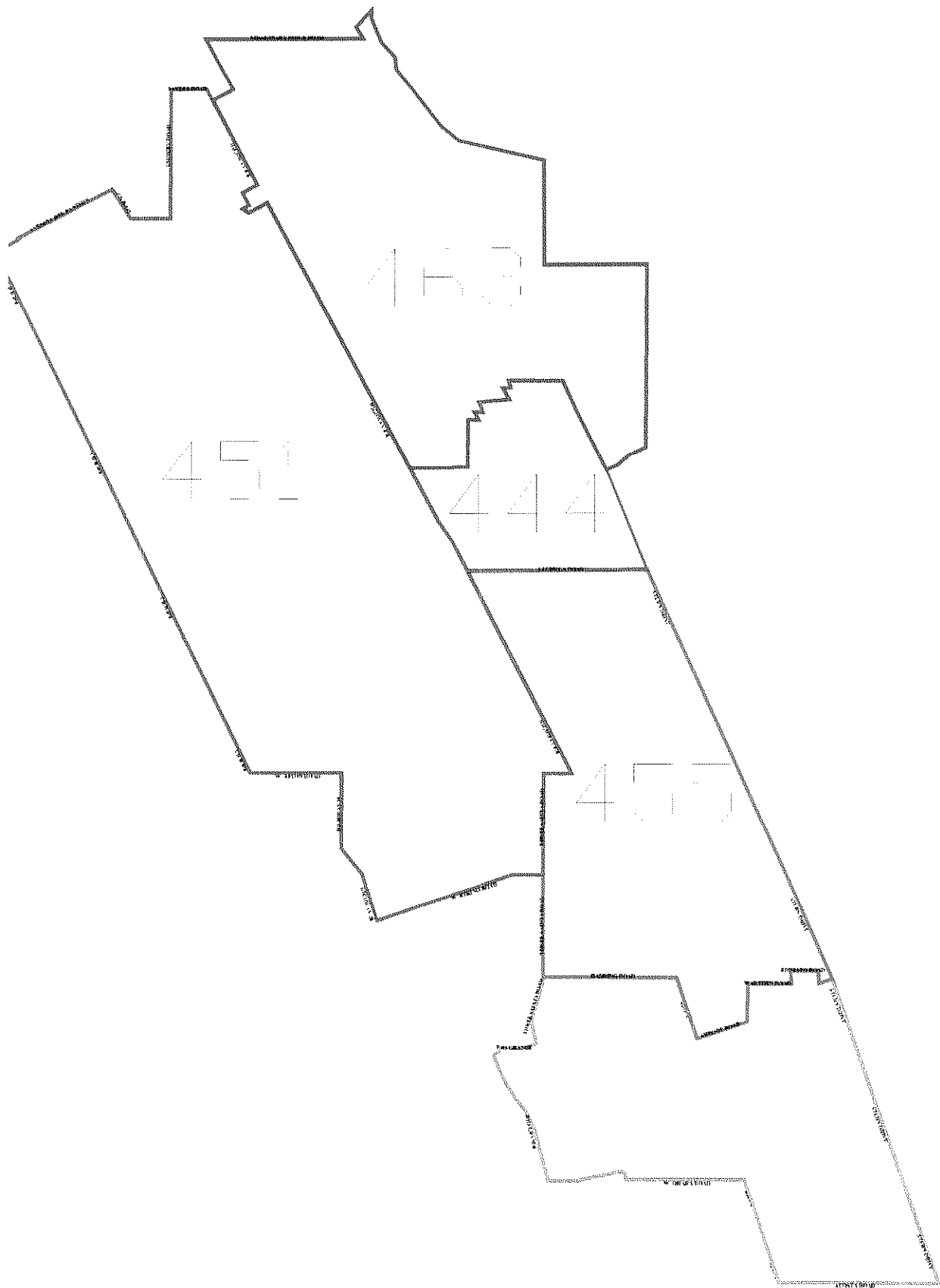
By: \_\_\_\_\_  
Santos Ruiz,  
Secretary

[SEAL]

**EXHIBIT "A"**

**Notice of Meeting**

**Attached**



**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**

PO BOX 2646 ANTHONY, NM 88021  
215 BRYANT STREET MESQUITE, NM 88048  
(575)233-3947/Fax (575)233-3961

**NOTICE OF REQUEST FOR WRITTEN QUOTES FOR AUDITING SERVICES**

**RFP NO: 2010-1**

**PURPOSE:** To select an approved audit firm which can provide auditing services for the Lower Rio Grande Public Water Works Authority (LRGPWWA). The LRGPWWA is seeking a multi-year contract, not to exceed a term of three years including all extensions and renewals. The term of the contract shall be two-years with the option to extend for one successive one-year term at the same price, terms and conditions for professional auditing services.

The services will include (a) Financial Statement Audit; (b) Federal Single Audit; (c) Financial Statement Preparation; and any other accounting services requested by LRGPWWA.

**GENERAL INFORMATION:** The terms and conditions of the proposal will be in accordance with Audit Rules 2011 2.2.2 NMAC Requirements for Contracting and Conducting Audits for Agencies, including OMB Circular A-133 requirements. All submitted proposals must be accompanied with a copy of the most recently completed Quality Review Report (Peer Review).

Written quotes (proposals) will be evaluated on applicable criteria listed in the New Mexico Auditor's Office Audit Contract Proposal Evaluation Form (Part One Part Two)

- a. Capability of Firm
- b. Work Requirements & Audit Approach
- c. Technical Experience
- d. Firms Strengths and Weaknesses
- e. Evaluation of Audit Fees

The LRGPWWA reserves the right to reject any and/or all proposals when in the best interest of the LRGPWWA.

Upon selection of an approved audit firm, LRGPWWA will enter into a written audit agreement with the selected auditor. The audit agreement will include terms and conditions that LRGPWWA and the auditor deem appropriate; however the agreement shall also include the following:

1. A statement that the auditor will perform and document the audit work in accordance with Generally Accepted Government Auditing Standards (GAGAS), as outlined in "Government Auditing Standards (Revised 1994) and the professional standards of the AICPA;
2. A statement that the auditor will submit the completed audit and accompanying letters to the Lower Rio Grande Public Water Works Authority 30 days prior to the date the audit is due to United States Department of Agriculture-Rural Development (USDA-RD);
3. A statement that the auditor will make all audit-related documents, including work papers, available to USDA-RD or its representative, upon request; and
4. A statement that the auditor will immediately report, in writing, all irregularities and illegal acts to your governing body and the Agency.

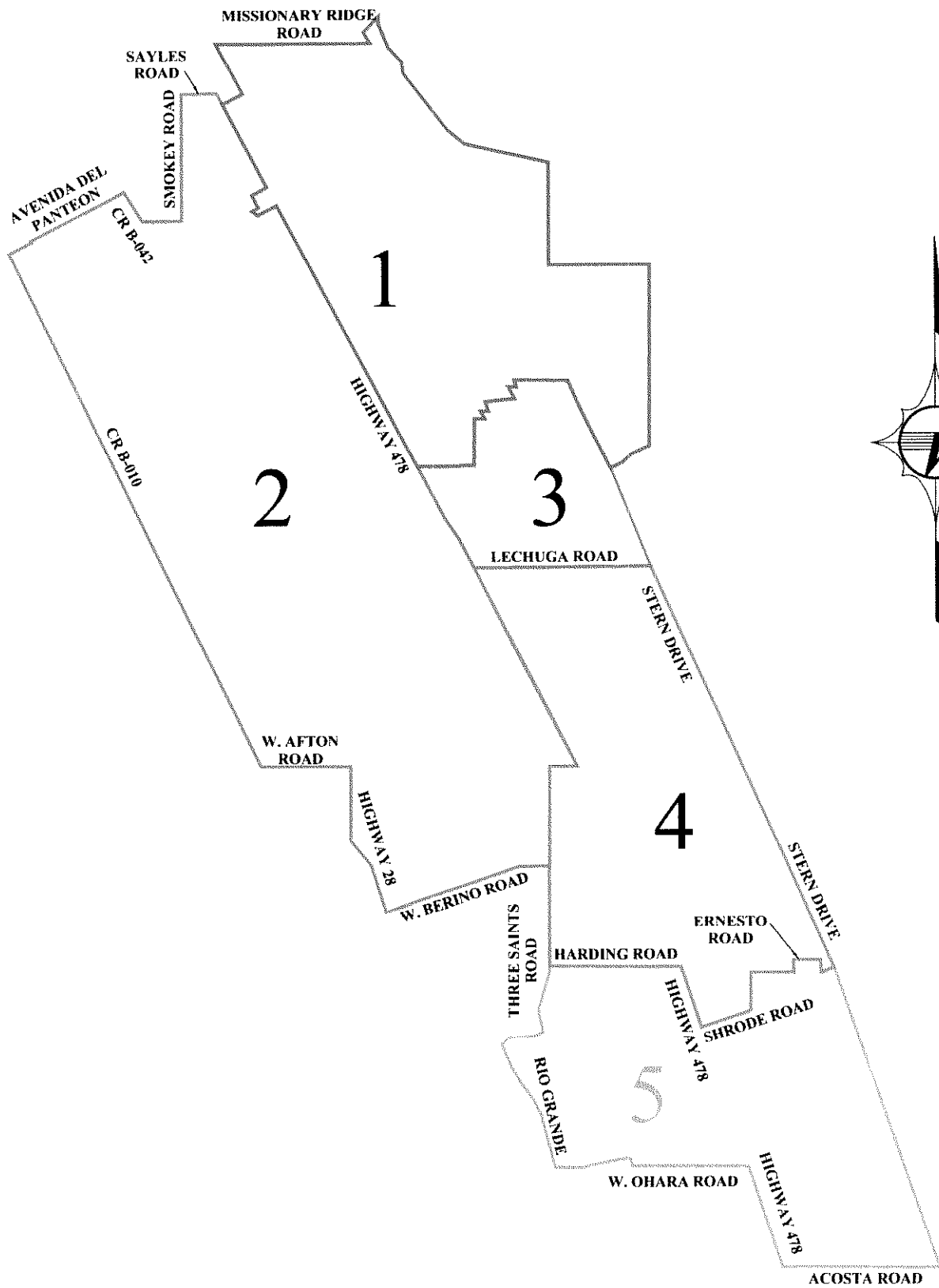
Copies of the Authority's current financial statements may be obtained by contacting:

Kathi Jackson, Finance Manager  
Lower Rio Grande Public Water Works Authority  
PO Box 2646 Anthony, NM 88021  
Phone: 575-233-3947; Fax 575-233-3961  
e-mail: [kathi.jackson@lrgauthority.org](mailto:kathi.jackson@lrgauthority.org)

**WRITTEN QUOTES (PROPOSALS) DUE DATE AND TIME:**

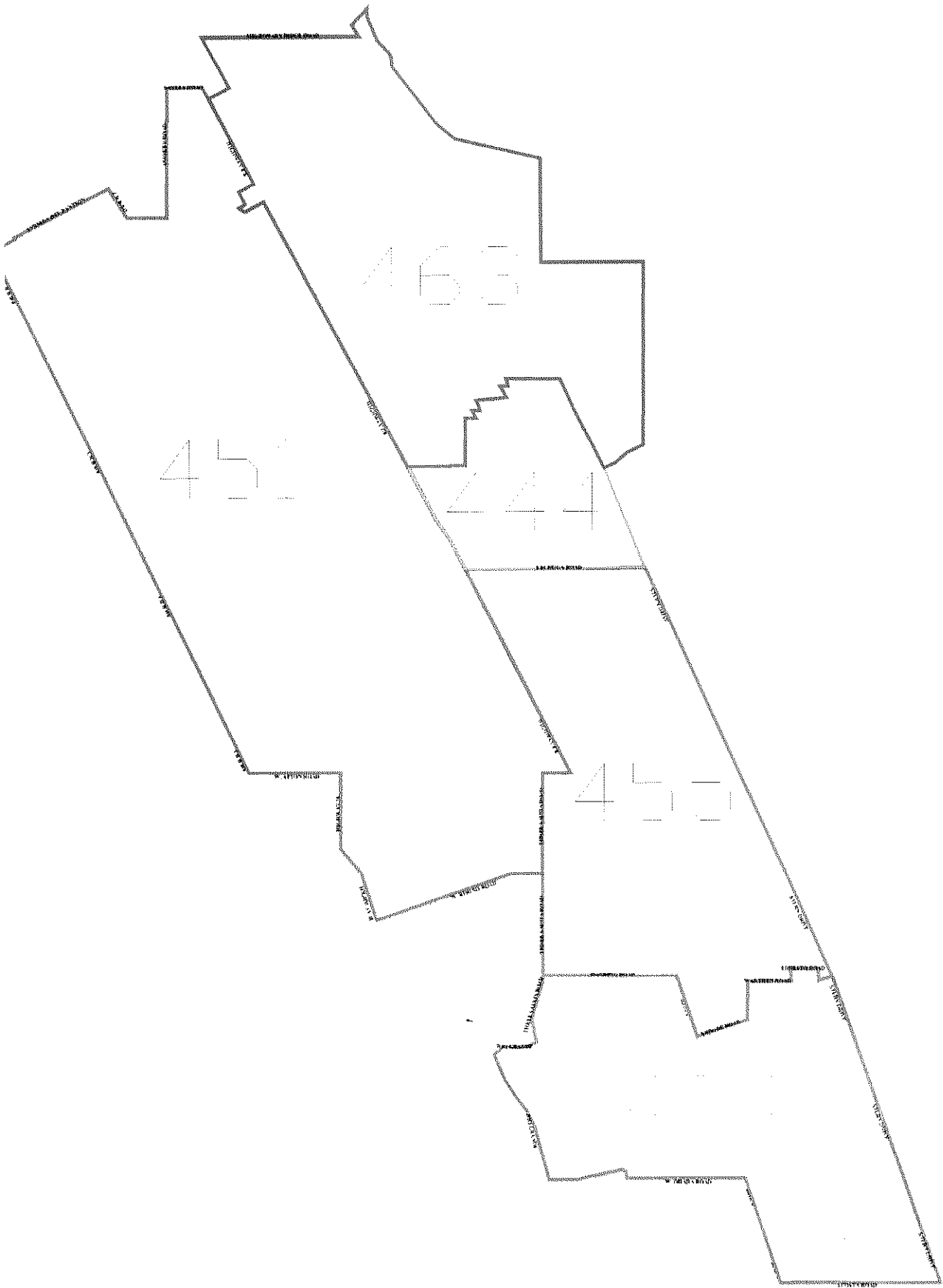
Proposals shall be addressed to Mr. Martin G. Lopez, General Manager, Lower Rio Grande Public Water Works Authority, PO Box 2646 Anthony, NM 88021, and submitted no later than **3:00 p.m. on May 5, 2011.**

Proposals received after the deadline will not be accepted.



# LRGPWWA ELECTION DISTRICTS

*handed out at meeting*



handed out at meeting



# Lower Rio Grande Public Waterworks Authority / LRGMDWA

## Sign In Sheet

Date: 7/6/11

Time: 4 pm

Place: Vado

Meeting Type: Regular / Regular-Rescheduled

Name, Title - Print	Company or Agency Represented	Mailing Address	Telephone	Email
<u>Beverly Singelman</u> <u>Beverly Singelman</u> <u>Mike Quillan Sr.</u>	<u>Attn: Attn</u> <u>Desert Sands</u>	<u>P.O. Box 471</u> <u>Mesilla Park WA</u> <u>88697</u>	<u>(575) 686-1159</u>	<u>bj.sing@spinnaker.net</u>
<u>John Holguin</u>	<u>LRGMDWA</u>	<u>925 Holguin Rd</u> <u>Urb, AZ</u>	<u>915</u> <u>433-7025</u> <u>625-9007</u>	<u>Jholguin@cp7</u>
<u>Robert Nisk</u>	<u>LRGMDWA</u>	<u>925 Holguin</u>	<u>525</u> <u>621-9692</u>	
<u>William Lopez</u>	<u>Venoco Engineering</u>		<u>915-740-5767</u>	<u>william@venoco.com</u>
<u>Eric Chavez</u>	<u>Venoco Engineering</u>		<u>642-7295</u>	<u>venoco@venoco.com</u>
<u>Tommy Garcia</u>	<u>Venoco Engineering</u>		<u>621-2384</u>	<u>orgchar@venoco.com</u>
<u>Karen Nizuls</u>	<u>LRGMDWA</u>		<u>915</u> <u>203 2057</u>	<u>Karen.Nizuls@LRGMDWA.org</u>
<u>Tommy Garcia</u>	<u>LRGMDWA</u>			<u>tommy@LRGMDWA.org</u>
<u>ESM Holguin</u>	<u>LRGMDWA</u>	<u>45 Holguin Rd</u> <u>Vado NM 88072</u>	<u>635-1289</u>	<u>ESM@LRGMDWA.org</u>

# Lower Rio Grande Public Waterworks Authority

## Sign In Sheet

Date: 4/6/2011

Time: 4:00

Place: 225 Hobson  
Van Horn

Meeting Type: \_\_\_\_\_

Name, Title - Print Sign	Company or Agency Represented	Mailing Address	Telephone	Email
<u>Dora Medaris - Environmental Sr</u>	<u>RCHE</u>		<u>382-6892</u>	
<u>Kathie <del>Wesson</del></u> <u>LEGRAND Finance Manager</u>		<u>P.O. Box 2646</u> <u>Anthony NM</u>	<u>640-4330</u>	
<u>Angela <del>Wess</del></u> <u>LRG PUBLIC STATE</u>		<u>P.O. Box 2646</u> <u>Anthony NM</u>	<u>233-3947</u>	
<u>Conie Carrillo</u>	<u>LRG PWA</u>	<u>P.O. Box 2646</u>	<u>882-51072</u>	
<u>Karen Perez</u>	<u>CEM</u>	<u>P.O. Box 3130</u>	<u>312-2298</u>	
<u><del>Paula Sullivan</del></u>	<u>LRGMWA</u>	<u>P.O. 1142</u> <u>Anthony New Mex</u>		
<u>Sandra Ruiz</u>	<u>LRGMWA</u>	<u>P.O. Box 166</u> <u>Beaver Creek</u>	<u>882-5937</u>	
<u>John Holguin</u>	<u>LRCPWA</u>	<u>225 Hobson Rd</u> <u>Van Horn, NM</u>	<u>605-907</u>	
<u><del>Theresa Rodriguez</del></u>		<u>1499 Formosa</u>	<del>644-4108</del>	
<u><del>Theresa Rodriguez</del></u>		<u>1199 Formosa</u>	<u>644-4108</u>	
<u>Homilia Rodriguez</u>		<u>1199 Formosa</u>	<u>644-4108</u>	

Rosauro Pargas  
Rosauro Pargas

Desert Sands  
P.O. Box 3343  
Anthony

575 882-3126