



Lower Rio Grande Public Water Works Authority  
 Sign In Sheet Page 1 of 1

Date: 4/19/17

Time: 9:00 AM

Places: LA Mesa Office

Event: Regular Board Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
<i>[Signature]</i>	MIKE MONTANA MANAGER	970-302-3852	
<i>[Signature]</i>	WYNNE COOPER	575-719-620	wmfor@pwwa.org
<i>[Signature]</i>	Robert White	575-658-3851	
<i>[Signature]</i>	JOSE GARCIA	575-618-0182	joegarcia@pwwa.org
<i>[Signature]</i>	FURMAN SMITH	h 782 5982	same
<i>[Signature]</i>	LISA V. LOPER	575-621-2193	lve.lopez@rgaauthority.org
<i>[Signature]</i>	Athony Lopez	528-0500	josh@waterworksllc.com
<i>[Signature]</i>	Maria Lopez	635-3921	mlopez@lrgaauthority.org
<i>[Signature]</i>	ESPI HOLGUIN	644-9543	ESPI@RGA.org
<i>[Signature]</i>	John Holguin	635-9007	J.Holguin@RGA.org
<i>[Signature]</i>	Wesley Holguin Emergency Manager	640-4330	Katie.jackson@lrgaauthority.org
<i>[Signature]</i>	Karen N. de la S REG. CLERK	715-203-2057	karen@waterworksllc.com
<i>[Signature]</i>	Tiffany Goolsby SCOG	575-240-2926	Tigoolsby@scog-pm.com

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, April 19, 2017 at our La Mesa Office, 521 St. Valentine St., La Mesa, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman John Holguin called the meeting to order at 9:00 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Ms. Virginia Gomez representing District #3 was absent, Mr. John Holguin representing District #4 was present, Mr. Roberto Nieto representing District #5 was present, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Operations Manager Mike Lopez, Finance Manager Kathi Jackson and Projects Specialist Liza Lopez. Also present were newly elected board members Esperanza Holguin and Joe Evaro, LRGPWWA attorney Josh Smith, and Tiffany Goolsby with the South-Central Council of Governments
- II. **Pledge of Allegiance:** Mr. John Holguin led the Pledge of Allegiance.
- III. **Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7-threatened or pending litigation, and NMSA 1978 10-15-1 H.8.-discussion of the purchase, acquisition or disposal of real property or water rights:**
  - A. Mr. Nieto made the motion to convene in closed session and Mr. McMullen seconded the motion. The motion passed with none opposed, and the Board convened in closed session at 9:01 a.m. Roll Call Vote: District #1 (Mr. Sanchez) was absent; #2 is vacant; #3 (Ms. Gomez) was absent; #4 (Mr. Holguin) voted yes; #5 (Mr. Nieto) voted yes; #6 (Mr. McMullen) voted yes; and #7 (Mr. Smith) voted yes.
  - B. **Motion to reconvene in open session:** Mr. Nieto made the motion to reconvene in open session at 9:25 a.m. and Mr. McMullen seconded the motion. The motion passed with none opposed.
  - C. **Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure:** Mr. Holguin made the statement that the matters discussed were limited only to those specified in the motion for closure.
  - D. **Action, if any, related to the matters discussed in closed session:** Mr. Nieto made the motion to authorize Josh Smith, LRGPWWA attorney, and LRGPWWA staff to pursue the acquisition of water rights and property. Mr. Smith seconded the motion and it passed with all in favor.
- IV. **Motion to approve the Agenda:** There were no changes to the Agenda. Mr. Nieto made the motion to approve the Agenda. Mr. McMullen seconded the motion and it passed with none opposed.
- V. **Motion to approve the minutes of the January 18, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the minutes and Mr. Nieto seconded the motion. The motion passed with all in favor.
- VI. **Swearing-in of new Board Members:** LRGPWWA General Manager Martin Lopez swore in Jose Evaro, board member from District 3, Esperanza Holguin, board member from District 4, and Furman Smith, board member from District 7

- VII. Election of LRGPWWA Board Officers- Vice-Chairperson to chair:**
- A. Chairperson:** Esperanza Holguin nominated Mike McMullen as Chairperson. There were no further nominations and she made the motion to cease the nominations and elect him by acclamation and Mr. Evaro seconded the motion. The board voted on the motion with all in favor.
  - B. Vice-Chairperson:** Esperanza Holguin nominated Furman Smith as Vice-Chairperson. There were no further nominations and she made the motion to cease the nominations and elect him by acclamation and Joe Evaro seconded the motion. The board voted on the motion with all in favor.
  - C. Secretary:** Furman Smith nominated Esperanza Holguin as Secretary. There were no further nominations and he made the motion to cease the nominations and elect her by acclamation and Joe Evaro seconded the motion. The board voted on the motion with all in favor.
  - D. Determine who will continue to chair the meeting:** It was determined that Mr. Mike McMullen would continue to chair the meeting.
- VIII. Guest Presentations (This Item followed X.D):** Tiffany Goolsby with the South-Central Council of Governments gave an overview of the ICIP process for LRGPWWA Board members and staff.
- IX. Public Input: None**
- X. Managers' Reports**
- A. General Manager:** Mr. Martin Lopez provided a written report and stood for questions. He told the Board that changes to the LRGPWWA Statute had been signed by the governor and the LRGPWWA would begin to combine and comingle water rights with Brazito and implement liens on delinquent accounts after July 1, 2017. He also advised the Board that the inspection of LRGPWWA's water tanks had been completed and a report was pending.
  - B. Projects:** Ms. Karen Nichols provided a written report and stood for questions. She discussed the Waterline Extension Project and advised the Board that one of the three remaining easements for this project had been obtained and the target date for the project bidding was May 5, 2017. Mr. McMullen asked her to update the Board about the RFP Evaluation Committee meeting for the central office building. Ms. Nichols spoke briefly about the meeting and the architectural firm that was ultimately recommended to the Board. She also went over the table of contents of the new Board of Directors handbooks, which were handed out to board members at today's meeting.
  - C. Operations:** Mr. Mike Lopez provided a written report and stood for questions. He told the Board that the Arroyo well has gone down again. An electrician has been contacted and repairs are pending.
  - D. Finance:** Ms. Kathi Jackson provided an Income Report and reviewed it with the Board. She advised the Board that LRGPWWA staff would be attending a DFA budget workshop, and attending training in San Antonio, Texas for the LRGPWWA's new billing software.
- XI. Unfinished Business**
- A. Appointment of Directors for Districts 2 and 5:** LRGPWWA Board and Staff discussed a potential director for District 5 and ongoing recruiting efforts for District 2.
- XII. New Business**
- A. Review and comment on draft ICIP:** Tiffany Goolsby and the LRGPWWA Board and staff reviewed the LRGPWWA's draft ICIP and agreed with the project rankings. Ms. Karen Nichols advised the Board that this was just a discussion item and that if anyone had any questions or comments they could contact her, and that the ICIP must be finalized and adopted at May's board meeting in order to meet the June deadline.

- B. **Motion to authorize a second signatory on the LRGPWWA bank accounts:** Mr. Smith made the motion to add Ms. Esperanza Holguin as a signatory on the bank accounts. Mr. Evaro seconded the motion and the motion passed with all in favor.
  - C. **Motion to adopt Resolution FY2017-17, Third Quarter Budget:** Mr. Smith made the motion to adopt Resolution FY2017-17 and Ms. Holguin seconded the motion. The motion passed with none opposed.
  - D. **IPA Recommendations: Postponed**
  - E. **Motion to approve amendment to the LRGPWWA's Schedule of Rates and Fees- Delinquency Fee:** Mr. Martin Lopez reminded the Board that the LRGPWWA has between 300-400 disconnects every month and that he hoped to address this problem by raising the delinquency fee from \$20.00 to \$50.00 effective July 1, 2017. Ms. Holguin made the motion to raise the delinquency fee to \$50.00 effective July 1, 2017 and Mr. Evaro seconded the motion. The motion passed with all in favor.
  - F. **Motion to authorize LRGPWWA staff travel and attendance- 2017 DFA Budget Workshop on Wednesday, April 26, 2017:** Ms. Holguin made the motion to authorize staff travel and attendance and Mr. Smith seconded the motion. The motion passed with none opposed.
  - G. **Motion to authorize sending a notice in May billing to Districts 2 and 5 regarding recruitment of Board Directors:** Mr. Smith made the motion to send a notice in the LRGPWWA May billing and Mr. Evaro seconded the motion. The motion passed with all in favor.
  - H. **Motion to authorize drafting a letter to Representative Pearce opposing the elimination of USDA RD funds:** Ms. Holguin made the motion to authorize drafting the letter in opposition of the elimination of USDA RD funds, amending it to include the entire New Mexico congressional delegation. Mr. Smith seconded the motion and it passed with all in favor.
  - I. **Motion to adopt the RFP Evaluation Committee recommendation regarding RFP#LRG-FY2017-01, architectural firm for Central Operations Office Building Project:** Ms. Karen Nichols went over the RFP Report, which was included in the Board Packet. Mr. Smith made the motion to adopt the RFP committee's recommendation and select Wilson and Company as the architectural firm for the Central Operations Office Building Project. Mr. Evaro seconded the motion. Ms. Holguin abstained from the vote due to a potential conflict of interest, and the motion passed with the remaining board members in favor.
- XIII. **Other discussion and agenda items for next meeting, 9:30 a.m. May 17, 2017 at the La Mesa Office:**
- A. **Have any Board members participated in training? If so, please give us copies of your certificates.**
  - B. **Adopt Open Meetings Act Resolution for FY2018**
  - C. **Approve Board of Directors' meeting schedule (included in OMA Resolution)**
  - D. **Adopt Interim (proposed) Budget with Resolution- due by June 1<sup>st</sup>**
  - E. **IPA contract- submitted electronically by June 15<sup>th</sup>**
  - F. **Amendment to LRGPWWA Bulk Water Policy- backflow fee**
- XIV. **Adjourn:** Mr. Smith made the motion to adjourn the meeting of the LRGPWWA Board of Directors. Ms. Holguin seconded the motion and it passed unanimously. Mr. McMullen declared the meeting adjourned at 10:43 a.m.

**Minutes approved May 17, 2017**

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Michael McMullen, Chairman (District 6)

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Furman Smith, Vice-Chairman (District 7)

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Esperanza Holguin, Secretary (District 4)

ABSENT  

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Raymundo Sanchez, Director (District 1)

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Joe Evaro, Director (District 3)

VACANT  

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Director (District 5)

VACANT  

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Director (District 2)

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, April 19, 2017 at our La Mesa Office, 521 St. Valentine, La Mesa, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) \_\_\_\_, #2 (Vacant) \_\_\_\_, #3 (Ms. Gomez) \_\_\_\_, #4 (Mr. Holguin) \_\_\_\_, # 5 (Mr. Nieto) \_\_\_\_, #6 (Mr. McMullen) \_\_\_\_, #7 (Mr. Smith) \_\_\_\_
- II. Pledge of Allegiance
- III. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7-threatened or pending litigation, and NMSA 1978 10-15-1 H.8 regarding the acquisition of real property or water rights
  - A. Roll Call Vote: District #1 (Mr. Sanchez) \_\_\_\_, #2 (Vacant) \_\_\_\_, #3 (Ms. Gomez) \_\_\_\_, #4 (Mr. Holguin) \_\_\_\_, #5 (Mr. Nieto) \_\_\_\_, #6 (Mr. McMullen) \_\_\_\_, #7(Mr. Smith) \_\_\_\_
  - B. Motion to reconvene in open session.
  - C. Statement by the Chair that the matters discussed in the meeting were limited only to those specified in the motion for closure.
  - D. Action, if any, related to the matters discussed in closed session
- IV. Motion to approve the Agenda (consider moving Item XII.A to follow Item VIII.A and postponing XI.A)
- V. Motion to approve the minutes of the March 15, 2017 Regular Board Meeting.
- VI. Swearing-in of new Board members
  - A. Jose R. "Joe" Evaro, District 3
  - B. Esperanza "Espy" Holguin, District 4
  - C. Furman Smith, District 7
- VII. Election of LRGPWWA Board Officers -- Vice-chairperson to chair
  - A. Chairperson
  - B. Vice-Chairperson
  - C. Secretary
  - D. Determine who will continue to chair the meeting
- VIII. Guest Presentations
  - A. Tiffany Goolsby with the South-Central Council of Governments will give an overview of the ICIP process
- IX. Public Input—15 minutes are allotted for this item, 3 minutes per person
- X. Managers' Reports
  - A. General Manager
  - B. Projects
  - C. Operations
  - D. Finance
- XI. Unfinished Business
  - A. Appointment of Directors for Districts 2 and 5 (may be postponed)
- XII. New Business
  - A. Review and comment on draft ICIP
  - B. Motion to authorize a second signatory on the LRGPWWA bank accounts
  - C. Motion to adopt Resolution FY2017-17, Third Quarter Budget
  - D. IPA Recommendations
  - E. Motion to approve amendment to the LRGPWWA's Schedule of Rates and Fees- Delinquency Fee
  - F. Motion to authorize LRGPWWA staff travel and attendance- 2017 DFA Budget Workshop on Wednesday April 26<sup>th</sup>
  - G. Motion to authorize sending a notice in May billing to Districts 2 and 5 regarding recruitment of Board Directors
  - H. Motion to authorize drafting a letter to Representative Pearce opposing the elimination of USDA RD funds
  - I. Motion to adopt the RFP Evaluation Committee recommendation regarding RFP #LRG-FY2017-01, architectural firm for Central Operations Office Building Project

- XIII.** Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, May 17, 2017 at the La Mesa Office:
- A.** Have any Board Members participated in training? If so, please give us a copy of your certificate.
  - B.** See below for upcoming Board Training, let Projects staff know if you plan to attend
  - C.** Adopt Open Meetings Act Resolution for FY2018
  - D.** Approve Board of Directors' meeting schedule (included in OMA Resolution)
  - E.** Adopt Interim (proposed) Budget with Resolution- due by June 1<sup>st</sup>
  - F.** IPA contract- submitted electronically by June 15<sup>th</sup>
  - G.** Amendment to LRGPWWA Bulk Water Policy- backflow fee
- XIV.** Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

## UPCOMING TRAINING OPPORTUNITIES

### Basic Board Duties and Responsibilities

4/27/2017 9:00 AM - 4/27/2017 4:00 PM

#### Location:

#### Las Cruces, New Mexico

For questions on registration, please contact Mark [mw@rcac.org](mailto:mw@rcac.org)

or Christie [cmarks@rcac.org](mailto:cmarks@rcac.org) OR Training Dept. at 916-447-9832 x 1429.

This workshop presents the many responsibilities attached to serving on a water authority board. Many board members are unaware of the scope and breadth of these responsibilities, which range from fiscal responsibility to environmental compliance, ethics, avoiding conflict of interest and familiarity with state and federal laws.

Topics include:

- Responsibilities of a water system board
- Understanding the laws and regulations applicable to your water system
- How to run a board meeting
- How to conduct an election
- Safe Drinking Water Act – an overview for board members
- Introduction to water rights for water systems

[Register](#)

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, March 15, 2017 at our Vado Office, 325 Holguin Road, Vado, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman John Holguin called the meeting to order at 9:31 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Ms. Virginia Gomez representing District #3 was present, Mr. John Holguin representing District #4 was present, Mr. Roberto Nieto representing District #5 was present, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Finance Manager Kathi Jackson and Projects Specialist Liza Lopez. Also present was Esperanza Holguin.
- II. **Pledge of Allegiance:** Mr. John Holguin led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** There were no changes to the Agenda. Mr. McMullen made the motion to approve the Agenda. Mr. Nieto seconded the motion and it passed with none opposed.
- IV. **Motion to approve the minutes of the February 15, 2017 Regular Board Meeting:** Mr. McMullen made the motion to approve the minutes and Mr. Smith seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations: None**
- VI. **Public Input:** Mr. Gilbert Martinez, a LRGPWWA member who wanted to discuss his water bill with the Board, did not attend today's meeting, and there was no other public input.
- VII. **Managers' Reports**
  - A. **General Manager:** Mr. Martin Lopez presented a written report and stood for questions. He reviewed the proposed increase in the LRGPWWA's delinquency fees with the Board, stating that LRGPWWA Operations staff has between 300-400 disconnects every month and in order to try to cut back on disconnects he proposed that the fee be raised from \$20.00 to \$50.00. He also told the Board that a pre-hearing has been scheduled with the New Mexico State Engineer's Office on March 15, 2017 in connection to EBID's protest of the LRGPWWA's emergency well in Berino.
  - B. **Projects:** Ms. Karen Nichols provided a written report and stood for questions. She updated the Board on the South Valley Water Supply and Treatment Project, advising that it was quite possible that Water Trust Board Funding would be available. She discussed the RFP Evaluation Committee's recommendations for the LRGPWWA's central office building, telling the Board that the committee had recommended three firms be interviewed on April 11, 2017. She also provided a timeline for the Waterline Extension Project, which includes Veterans Road. Mr. Holguin thanked her for this information, telling the Board that this timeline makes it much easier to address any questions LRGPWWA members in this area may have for him. Both Mr. Martin Lopez and Ms. Karen Nichols reminded the Board about the upcoming LRGPWWA Board elections. Mr. John Holguin and Mr. Roberto Nieto thanked the Board and the staff of the LRGPWWA and advised them that they both would not be running for re-election again.
  - C. **Operations:** Mr. Mike Lopez was not present at the meeting, but he provided a written report for the Board. Mr. John Holguin asked Mr. Martin Lopez if there had been any issues with the Valle del Rio system. Mr. Martin Lopez advised him that there had been a line break last week and they had also been working on the booster pump for the system. Ms. Karen Nichols told him that the



final plans for the system upgrades had been submitted to NMED-DWB and NMED-CPB and the DAC permit was also in progress in preparation for this project.

- D. **Finance:** Ms. Kathi Jackson provided an Income Statement and reviewed it with the Board. She told the Board that the LRGPWWA was ahead of schedule in taking in revenue and under-budget on spending. She explained that some of the surplus monies would be used to fund the LRGPWWA's 401k contribution, purchasing needed operations equipment, and funding LRGPWWA projects.

**VIII. Unfinished Business- NONE**

**IX. New Business**

- A. **Motion to authorize Public Meetings for ICIP, request SCCOG assistance with the ICIP, and authorize the SCCOG to access the ICIP database on behalf of the LRGPWWA:** Mr. Martin Lopez told the Board that two meetings have been scheduled in April to seek public input for Capital Improvement Projects, and Ms. Karen Nichols told the Board that Tiffany Goolsby from the SCCOG will be present at the LRGPWWA's April Board meeting to provide training on the ICIP to Board members. Mr. Smith made the motion to authorize the public meetings, request SCCOG assistance, and authorize the SCCOG to access the ICIP database on the LRGPWWA's behalf. Mr. McMullen seconded the motion and it passed with all in favor.
- B. **Motion to authorize renewal of Alto de Las Flores O&M Contract:** Mr. Martin Lopez explained that the operations and maintenance contract between the LRGPWWA and Alto de Las Flores Mutual Domestic has reached the 4-year mark and Alto de Las Flores has asked the LRGPWWA for continued O&M assistance. After reviewing the proposed agreement, Mr. Nieto made the motion to authorize the renewal of the contract and Mr. McMullen seconded the motion. The motion passed with none opposed.
- C. **Motion to authorize a Director from District #1 or #6 as a signatory on the LRGPWWA bank accounts:** Mr. Martin Lopez explained to the Board that two signatures were needed on the LRGPWWA's bank accounts. Mr. Nieto made the motion to appoint Mr. McMullen, from District #6, as a signatory on the LRGPWWA accounts and Ms. Gomez seconded the motion. The motion passed with none opposed.
- D. **Motion to authorize a pay increase within the currently authorized budget for regular employees effective March 29, 2017:** Mr. Martin Lopez told the Board that the last pay increase was in February of 2015. He said the proposed increase would be 5% and the amount had already been budgeted. Ms. Gomez asked Mr. Martin Lopez what a "regular" employee was and Mr. Martin Lopez explained that "regular" employees were full and part-time LRGPWWA employees who were not probationary or co-op employees. Mr. Nieto made the motion to authorize a pay increase and Mr. McMullen seconded the motion. The motion passed with none opposed.

**X. Other discussion and agenda items for next meeting at 9:30 am on April 19, 2017 at the La Mesa Office:**

- A. **Have any Board Members participated in training? If so, please give us a copy of your certificate. An upcoming Board training opportunity in Las Cruces was provided on the back of today's agenda, and Board members were encouraged to attend.**
- B. **Authorize a second Director as signatory on the LRGPWWA bank accounts**
- C. **Approve 3<sup>rd</sup> Quarter Budget Report with Resolution**
- D. **IPA recommendations due by May 15<sup>th</sup>**
- E. **Potential increase to LRGPWWA's delinquency fees/amendment to LRGPWWA's Schedule of Rates and Fees**
- F. **Closed Session regarding water rights**

**G. ICIP training**

- XI. Adjourn:** Mr. McMullen made the motion to adjourn the meeting of the LRGPWWA Board of Directors. Mr. Smith seconded the motion and it passed unanimously. Mr. Holguin declared the meeting adjourned at 10:16 a.m.

**Minutes approved April 19, 2017**

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John Holguin, Chairman (District 4)

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Michael McMullen, Vice-Chairman (District 6)

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Vacant (District 2)

ABSENT

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Raymundo Sanchez, Director (District 1)

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Virginia Gomez, Director (District 3)

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Roberto Nieto, Director (District 5)

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Furman Smith, Director (District 7)



[www.LRGauthority.org](http://www.LRGauthority.org)

# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

### Oath of Office

I, Joe Evaro, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority, on which I am about to enter, to the best of my abilities, so help me God.

District 3 term ends April 2021

\_\_\_\_\_  
Signature

Subscribed and Sworn to me on this  
19th day of April, 2017

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

My commission/term  
expires \_\_\_\_\_



[www.LRGauthority.org](http://www.LRGauthority.org)

# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

### Oath of Office

I, Esperanza Holguin, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority, on which I am about to enter, to the best of my abilities, so help me God.

District 4 term ends April 2021

\_\_\_\_\_  
Signature

Subscribed and Sworn to me on this  
19th day of April, 2017

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

My commission/term  
expires \_\_\_\_\_



www.LRGauthority.org

# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

### Oath of Office

I, Furman Smith, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority, on which I am about to enter, to the best of my abilities, so help me God.

District 7 term ends April 2021

\_\_\_\_\_  
Signature

Subscribed and Sworn to me on this  
19th day of April, 2017

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

My commission/term  
expires \_\_\_\_\_

**LRGPWWA**  
**Manager's Report**  
**April 19, 2017**

- ) Changes to LRGPWWA statute signed by Governor-will begin to combine and commingle water rights with Brazito and implement liens on delinquent accounts after July 1, 2017
- ) Dona Ana County Bureau of Elections certified the canvass of the April 4, 2017 LRGPWWA Elections
- ) LRGPWWA has withdrawn Organ Water protest of Moongate Water in exchange for not protesting emergency wells for the 4 East Mesa wells
- ) EBID has withdrawn protest of LRGPWWA Berino emergency well
- ) Logos on vehicles are being replaced (faded)
- ) UDSA RD indicated their approval of the LRGPWWA-Alto De Flores MDWCA is not required: New contract will commence on April 20, 2017
- ) Finalized LRGPWWA water and wastewater design standards
- ) GIS mapping to continue into the Berino area- the Desert Sands area has been completed
- ) NMED Sanitary Survey for the LRGPWWA Southern system to be conducted April 27, 2017
- ) NMED Sanitary Survey for LRGPWWA Valle Del Rio system completed March 27, 2017: One significant deficiency: Records maintenance. Will implement a new filing system and requested guidance for documents prior to purchase of system
- ) LRGPWWA Organ Lagoon discharge permit application has been submitted to NMED
- ) Inspection of all LRGPWWA storage tanks completed-report is pending

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
PROJECTS REPORT – 04/19/17**

**Authority Construction Projects:**

**LRG-11-02.2 – Mesquite-Brazito Sewer Project – Bohannon Huston, Inc. – LOC-Design Stage – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407** Four lift station land tracts are in various stages of acquisition with one tract likely to require condemnation. Critical easements necessary for specific pipeline routes have been all been acquired except one property that is still negotiating but may require condemnation. NMDOT, EBID and DAC permits have been submitted and are in process. 95% Preliminary Design to be submitted after permit comments have been received, anticipated to be end of May.

**LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER**

**LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match:** Final approval and authorization granted by NMED Drinking Water Bureau. OSE well permit was protested by EBID and a hearing process initiated. We were notified by our attorney on 4/12/17 that he heard from the EBID attorney and the protest will be withdrawn. The authorization bill was passed in the legislature and was not vetoed. The WTB will make funding recommendations to the NMFA board on 5/10/17, and they act on final approval of WTB awards on 5/25/17.

**LRG-17-01 – Water Master Plan:** Readiness to Proceed Application is complete. Authorization bill passed, and WTB recommends awards to the NMFA board on 5/10/17 for final approval on 5/25/17. Current funding will cover some of the critical components of this plan, well siting study and water modeling work, and BHI is preparing a contract amendment for that.

**LRG-17-02 – Central Office Building:** RFP Evaluation Committee met 3/14/17 and selected three of the six proposals for the interview phase. Interviews were held on 4/11/17, and the Committee's recommendation for selection of an architectural firm is on today's agenda.

**Forty-Year Water Plan – CE&M – complete – needs update for new mergers:** pending NM-OSE comments/approval.

**LRG-15-01 – System-wide Information Technology Standardization - SCADA - \$130,000 NM SAP & \$90,000 NM SAP – Molzen Corbin Associates:** Work is underway in-house at I&C Solutions, construction to begin on-site in May. I&C Solutions has provided a project schedule and has provided several submittals for the project. Molzen Corbin is in the process of reviewing submittals for compliance with the contract documents.

**LRG-15-01 – System-wide Information Technology Standardization – Equipment Purchase - \$37,500 NM SAP – In-House/Gamwell Tech:** Computer equipment has been ordered thru the Dell statewide agreement; all of the components have been received except one laptop. Some of the truck mounting equipment needs to be returned because the wrong item was sent. All of the invoices and the credit

memo for the missing laptop are in, and that laptop needs to be re-ordered and invoiced. The approximately \$3k remaining has been allocated to purchase meters.

**LRG-13-03 – Valle Del Rio Water System Project – RFP/Planning/Design Stage - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates:** SMA has submitted the preliminary design plans, contract documents and technical specifications to NMED-CPB, NMED-DWB and DAC for review and approval. Approval for the preliminary design has been received from NMED-DWB. SMA has met with DAC to discuss their concerns and has received comments from NMED-CPB. SMA is continuing to work on finalizing the design and contract documents and will respond to NMED-CPB comments and submit the right-of-way permit application to DAC once completed.

**LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan – Parkhill, Smith & Cooper - Monthly Project Update:** PSC did not provide a project update in time for inclusion in this report. They did receive comments on the plans & specifications from NMED-CPB on 2/27/17 and are working on addressing those. Martin was able to obtain one of the three remaining easements, another has his attorney working with ours to resolve, and we have been unable to make contact with the third. We have executed an engagement letter with an appraisal firm as part of addressing the two remaining easements. Wage decision for the project was about to expire and has been updated. Target date for bidding is still 5/4/17.

#### **Other projects:**

**Infrastructure Capital Improvements Plan 2019-2023:** ICIP deadline is June 16, so the board needs to adopt the plan at its May 17<sup>th</sup> meeting. Today's agenda includes an ICIP Presentation by Tiffany Goalsby. Public Input Meetings were held 4/11/17 in La Mesa and 4/12/17 at the East Mesa office.

**Documents Retention & Destruction** – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGWWA documents. Delivery of documents from the East Mesa Office for sorting and storage or shredding is still pending. Bin has not been sent out for shredding in the past month.

**Website and Email** – Notices and Board Minutes pages are current. Other updates are ongoing.

**Training** – Liza filmed a training session on Gas Mask Fitting for Operations on 3/20/17. Online training for the GPS fleet tracking system was conducted 4/5/17.

**Lower Rio Grande Water Users Organization** – nothing new to report

**EBID Surface Water Plant:** - nothing new to report.

**2017 Legislature:** Final 2017 Legislative Report is available on the Directors Only Page. Our bill is SB 110, and it is also available on the Directors page. The bill passed and was signed by the governor on 4/6/17.

**As Needed Engineering Services:** Currently we have 4 active Task Orders: 1. Huit Zollars prepared bid documents for tank inspections, project was awarded to Riley Industrial and work began 3/20/17; 2. Vencor Engineering for developing design standards was just issued on 2/6/17 and this is complete and



pending final payment; 3. Vencor Engineering for establishing GPS coordinates and mapping for all of our system components was issued on 2/6/17 and completed, Phase 2 was issued 3/7/17 and is complete, Phase 3 is pending; and 4. Bohannon Huston, Inc. for work on renewal of the Organ discharge permit is complete and pending payment. A task order is pending with Bohannon Huston, Inc. for development of construction cost estimates for replacing the pipeline in the Hwy. 70 crossing in Organ. Vencor completed a Task Order to adjust the outer boundaries of our voting districts to include new customers and another to map the LRGPWWA and Moongate Service Area Boundaries on the East Mesa. Another task order will be developed to adjust boundaries between districts once we determine if boundaries between districts need to shift to maintain equal representation.

**Data Gathering for Water Audit:** Water audits are now a requirement, and after working with BECC & DB Stephens on our first audit and working with our staff on the second, I'm working on a revision of our tracking spreadsheet for water usage and sales and other data necessary for a water audit. Will be meeting with other departments to finalize this revision and determine procedures in preparation for the 2016 water audit.

**2017 Board Election:** 2017 election results and Certificate of Canvass are posted on the website. Angie, Liza and Yessenia are continuing to work on inputting district numbers into customer records in Tyler software. I will be setting up a training session with Tyler Technologies to learn how to use the Incode software to extract voter data.

**Board of Directors Handbooks:** Liza and I have put together new handbooks for Directors with the most current versions of our statute, Governance Document and policies, NM AGO compliance guides and the Water Board Bible. These will be handed out at today's meeting.

## Lower Rio Grande PWWA

### Operators Report

April 19, 2017

#### System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- The wetland demolition continues.
- Well#3 has been working well after a new pump and motor was installed.
- We had 6 new Water service installs at the South Valley, one included a new sewer service.
- For the month of February we were issued 439 work and service orders.
- For the month of March we were issued 493 work and service orders.
- The distribution crew has installed a 6" water service for the Anthony Port of Entry along with backflow and Air Relief valve.
- We are having a problem at well #6 in Mesquite with it not shutting off after a scheduled run, I have call Mark Parmeter to check out the electrical side, however he could not find anything wrong.

- The Arroyo well has gone down again, I called Mark Parmeter to confirm, He tells us that there is a problem down in the well.
- We had all of our Water Tanks inspected and cleaned by underwater divers.

**NMED:** All of our Monthly Bac-T-Samples were taken for the month of March and all samples were negative.

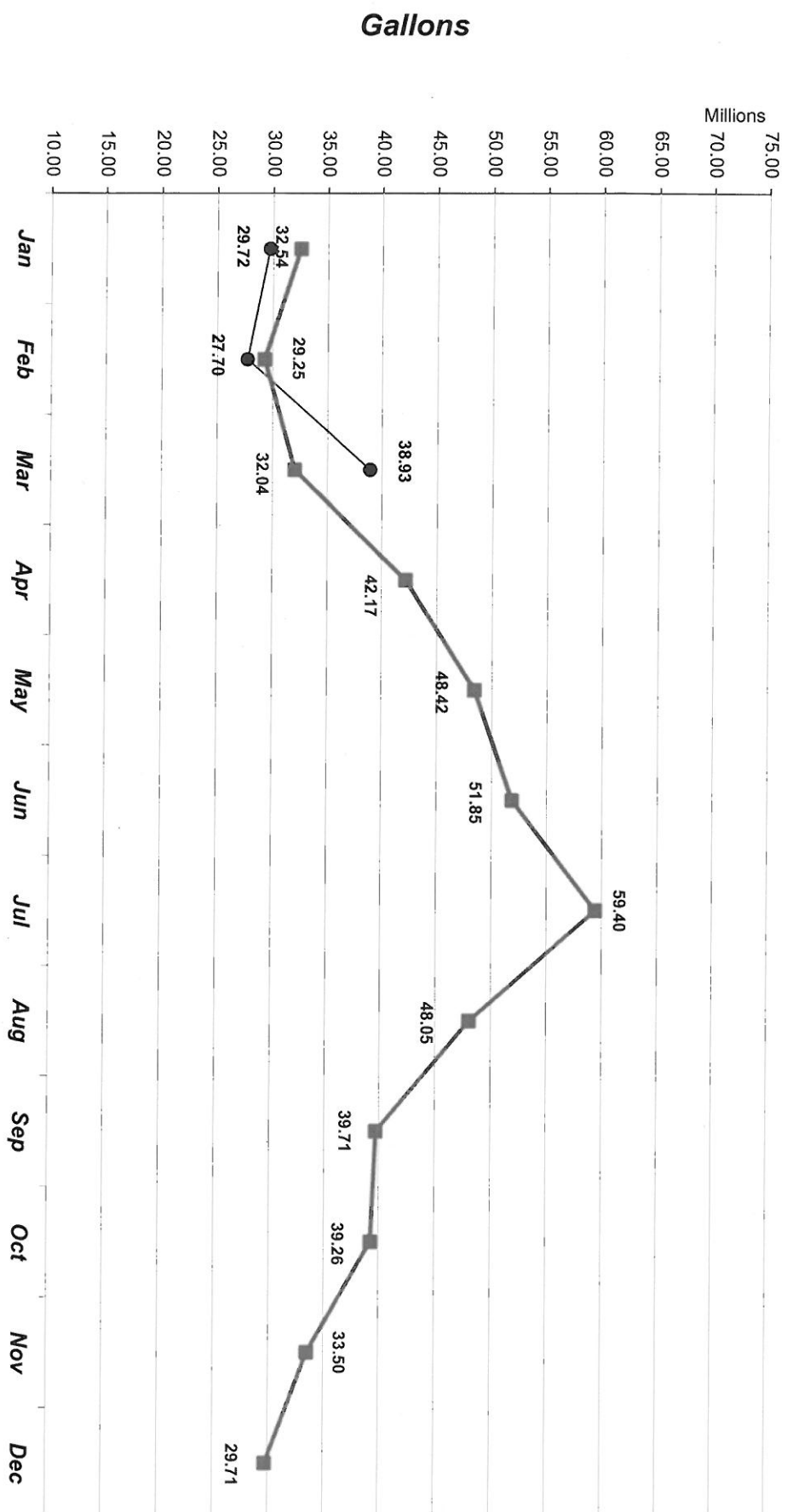
**Mesquite district Wetlands:** Demo continues.

**Mesquite Sewer Report.** Due May 1, 2017.

**Chlorine:** No problems.

**Reports:** NMED, State Engineers, and the water conservation reports have been sent.

# Lower Rio Grande PWWA Water Production Report



2017 Production
  2016 Production

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# Infrastructure Capital Improvement Plan FY 2019-2023

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## ICIP for Lower Rio Grande Public Water Works Authority

**Contact:** Martin G. Lopez  
325 Holguin Road Box C  
Vado, NM 88072

**Telephone No.:** 575-571-3628

**County:** Dona Ana

**COG District:** 7

**Fax:** 575-233-3961

**Entity Type:** SD

**Email Address:** martin.lopez@lrgauthority.org

**Is your entity compliant with Executive Order 2013-006? [http://www.nmdfa.state.nm.us/Capital\\_Outlay\\_Bureau.aspx](http://www.nmdfa.state.nm.us/Capital_Outlay_Bureau.aspx)** Yes

**Does entity have an asset management plan and/or inventory listing of capital assets?:** Yes

### Plan and Priority Process

The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County. The five original mutual domestics that joined together in this effort are the Berino MDWC & MSWA, Desert Sands MDWCA, La Mesa MDWCA, Mesquite MDWC & MSWA, and Vado MDWCA. The Butterfield Park, Organ, and Brazito mutual domestics merged with the Authority in 2012, and the Valle Del Rio Water System was purchased by the Authority in 2016. This regional effort currently serves a combined total of more than 500 wastewater and 5,000 residential water connections plus four schools, several dairies, and various small commercial enterprises in fourteen federally-designated Colonias, including Las Palmeras, Montana Vista, the Joy Drive Subdivision, Vado, Del Cerro, La Mesa, Berino, Mesquite, Brazito, Organ, Butterfield Park, Moongate, Cattleland, Mountainview, and Brazito. The Authority has established an emergency back-up water interconnect with the Alto de las Flores MDWCA in San Miguel and provides contract O&M for the system.

The Authority holds public meetings for public input regarding capital improvements. Capital improvements are also discussed at monthly meetings of the Board of Directors. Staff and management provide input. The Board of Directors chooses projects based on critical needs of the system.

The Authority has submitted funding applications for projects but will not know about funding decisions prior to the ICIP adoption date.

### Capital Improvement Goals

The goals of the Lower Rio Grande Public Water Works Authority include:

- \*Developing a regional solution to water quality and availability issues by interconnecting and upgrading existing infrastructure.
- \*Developing additional water supplies and treatment options for short-term and long-term sustainability.
- \*Developing public and private partnerships to extend water and sewer service to unserved areas.
- \*Developing partnerships in support of neighboring community water and sewer systems.
- \*Continuing to develop partnerships to make high speed internet available.
- \*Continuing to support economic development efforts, quality of life improvements, and energy efficiency upgrades.

### Factors/Trends Considered

Residential, commercial, and industrial development of the communities served by the Lower Rio Grande Public Water Works Authority have been impeded by water quality and availability issues, including arsenic, nitrate, and fluoride contamination and poor fire flow. Additionally, there are 16 facilities, primarily dairies, in the process of submitting and implementing a plan to abate pollution of subsurface water in accordance with the requirements and provisions of 20.6.2.4000 through 20.6.2.4115 NMAC. It is the goal of the Lower Rio Grande PWWA to address these and other issues as much as possible to provide for the sustainable development of the communities served by the Authority. The Authority is also going into new areas with unknown environmental issues and concerns.

# Infrastructure Capital Improvement Plan FY 2019-2023

## Lower Rio Grande Public Water Works Authority Project Summary

ID	Year	Rank	Project Title	Category	Funded					Total Project Cost	Amount Not Yet Funded	Phases?	
					to date	2019	2020	2021	2022				2023
22905	2019	001	Water System Rehabilitation & Improvements	Water Supply	1,185,606	2,101,573	2,179,347	3,275,671	0	0	8,742,197	7,556,591	Yes
30435	2019	002	Central Office & Warehouse Facility	Adm/Service Facilities (local)	0	180,000	3,020,000	0	0	0	3,200,000	3,200,000	Yes
21300	2019	003	Water Supply and Treatment Plant	Water Supply	961,684	5,000,000	0	0	0	0	5,961,684	5,000,000	No
29104	2019	004	PER and Environmental Documents for East Mesa	Water Supply	0	150,000	0	0	0	0	150,000	150,000	No
21301	2019	005	Authority Brazito Sewer Project	Wastewater	8,774,860	826,000	0	0	0	0	9,600,860	826,000	No
24026	2019	006	System-Wide Information Technology Standardization	Other	1,027,500	680,000	150,000	100,000	250,000	0	2,207,500	1,180,000	Yes
19248	2019	007	Authority Interconnect Looping Project	Water Supply	112,563	2,040,000	1,000,000	1,000,000	1,000,000	0	5,152,563	5,040,000	Yes
30447	2019	008	Water Master Plan	Water Supply	63,000	137,000	0	0	0	0	200,000	137,000	Yes
25096	2019	009	Heavy Equipment Purchase	Water Supply	104,115	571,000	100,000	100,000	100,000	100,000	1,075,115	971,000	Yes
30449	2019	010	Iron & Manganese Removal	Water Supply	0	600,000	600,000	600,000	0	0	1,800,000	1,800,000	Yes
25937	2020	001	40 Year Water Plan Update	Water Rights	0	0	75,000	0	0	0	75,000	75,000	No
22906	2020	002	Light Equipment Purchase	Water Supply	160,145	0	140,000	105,000	105,000	0	510,145	350,000	Yes
22911	2020	003	Vado Area Water System Improvements	Water Supply	0	0	100,000	1,480,000	0	0	1,580,000	1,580,000	Yes
25097	2021	001	Sewer Service Extension to Unserved Areas	Wastewater	0	0	0	100,000	600,000	1,500,000	2,200,000	2,200,000	Yes

## Infrastructure Capital Improvement Plan FY 2019-2023

27612	2023	001	Green Projects	Clean Energy	0	0	0	0	0	100,000	100,000	100,000	No
25920	2023	002	Water Rights Purchase	Water Rights	0	0	0	0	0	1,800,000	1,800,000	1,800,000	Yes

<b>Number of projects:</b>	16												
	<b>Funded to date:</b>	<b>Year 1:</b>	<b>Year 2:</b>	<b>Year 3:</b>	<b>Year 4:</b>	<b>Year 5:</b>	<b>Total Project Cost:</b>	<b>Total Not Yet Funded:</b>					
<b>Grand Totals</b>	12,389,473	12,285,573	7,364,347	6,760,671	2,055,000	3,500,000	44,355,064	31,965,592					

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2019 001

**ID:**22905

**Project Title:** Water System Rehabilitation & Improvements

**Project Type:** Renovate/Repair

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To plan, design, construct, purchase and equip water system rehabilitation and improvements for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will plan, design, and construct water system rehabilitation and system-wide improvements including rehab or replacement of aging and inadequate water system components including wells, booster pumping stations, tanks and other facilities, pipeline connections, looping, line extensions, replacing and upgrading existing water line inside Hwy 70 Interconnection Bore, and improvements at the neighborhood level, purchasing and installing valves, hydrants, equipment, and appurtenances. Phase I incl permit acquisition, PER amendment to include the Brazito water system and extending service to unserved areas, design, and construction for water line extensions to unserved areas, drying beds to the arsenic treatment facilities, and pump control valves. Phase II incl removing old tank and booster pump, rehab and improvement of wells, well houses, booster stations, power and control system upgrades and distribution line upgrades. Phase III incl tank rehab, valve and control optimization, well and well house rehab, distribution line upgrades, and more power and control system upgrades. Phase IV incl consolidating water rights for specific wells and relocating them, tank rehab, power and control system upgrades, and distribution line upgrades. A PER was completed by an engineer for some elements including some well and tank rehab. The PER will need to be amended to include all project elements. Archaeological and environmental studies, design, permit acquisition, and construction are still necessary. Funding has been received for some project elements as evidenced in project budget but hose elements have not been completed yet.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CDBG	50,000	Yes	50,000	50,000	2012	
NMFA	1,034,580	Yes	1,034,580	101,680	2014	
NMFA	37,500	Yes	37,500	37,500	2012	
OTHER	63,526	Yes	63,526	63,526	2012	
CDBG	500,000	No	0	0		
NMFA	2,101,573	No	0	0		
FGRANT	2,101,573	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>5,888,752</b>		<b>1,185,606</b>	<b>252,706</b>		



## Infrastructure Capital Improvement Plan FY 2019-2023

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.								
	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	32,258	10,756	26,891	0	0	69,905
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	Yes	10,000	0	0	0	0	0	10,000
Environmental Studies	Yes	10,000	0	0	0	0	0	10,000
Planning	No	131,026	0	0	0	0	0	131,026
Design (Engr./Arch.)	No	184,000	198,304	297,834	433,780	0	0	1,113,918
Construction	No	850,580	1,871,011	1,870,757	2,815,000	0	0	7,407,348
Furnishing/Equipment	No	0	0	0	0	0	0	0
<b>TOTALS</b>		1,185,606	2,101,573	2,179,347	3,275,671	0	0	8,742,197
<b>Amount Not Yet Funded</b>		7,556,591						

Can this project be phased? <input checked="" type="checkbox"/> Yes							
Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.							
Project phases: Unfunded amounts broken down by phase and category.							
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	2,101,573	No	Yes	Yes	No	Yes	12
2	2,179,347	No	Yes	Yes	No	Yes	12
3	3,275,671	No	Yes	Yes	No	Yes	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	7,556,591						

## Infrastructure Capital Improvement Plan FY 2019-2023

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	3,000	3,000	3,000	3,000	3,000	15,000
Annual Operating Revenues	3,000	3,000	3,000	3,000	3,000	15,000

Does the project lower operating costs? Yes

If yes, please explain and provide estimates of operating savings System upgrades will reduce future operation and maintenance costs.

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes

2. Has the project had public input and buy-in? Yes

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain. The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. The project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in

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## Infrastructure Capital Improvement Plan FY 2019-2023

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the region.

**9. Does the project benefit all citizens within a recognized region, district or political subdivision?**

Yes

**If yes, please explain and provide the number of people that will benefit from the project.**

Improvements will be made throughout the water distribution system. Approximately 4,000 households will benefit from this project.

**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.**

No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2019 002

ID:30435

**Project Title:** Central Office & Warehouse Facility

**Project Type:** New

**Category:** Adm/Service Facilities (local)

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Rd. Vado NM 88072

**Latitude:** 320721.87N

**Longitude:** 1063931.32W

**Legislative Language:** To conduct environmental and archaeological studies, plan, design, construct, furnish, and equip a central office and warehouse facility for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** To conduct environmental and archaeological studies, plan, design, construct, furnish, and equip a central office and warehouse facility. This facility will be located at the site of the Authority's future water treatment plant. The Authority has issued an RFP for architectural services to determine the exact cost of the facility.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	32,000,000	No	0	0		
NMFA	32,000,000	No	0	0		
FGRANT	32,000,000	No	0	0		
FLOAN	32,000,000	No	0	0		
NMFAL	32,000,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>160,000,000</b>		<b>0</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2019	2020	2021	2022	
Water Rights	N/A	0	0	0	0	0	0
	N/A						

## Infrastructure Capital Improvement Plan FY 2019-2023

Easements and Rights of Way		0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	15,000	0	0	0	0	15,000
Environmental Studies	No	0	15,000	0	0	0	0	15,000
Planning	No	0	50,000	0	0	0	0	50,000
Design (Engr./Arch.)	No	0	100,000	0	0	0	0	100,000
Construction	No	0	0	2,920,000	0	0	0	2,920,000
Furnishing/Equipment	No	0	0	100,000	0	0	0	100,000
<b>TOTALS</b>		0	180,000	3,020,000	0	0	0	3,200,000
<b>Amount Not Yet Funded</b>		3,200,000						

Can this project be phased?  Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	180,000	Yes	Yes	No	No	Yes	12
2	3,020,000	No	No	Yes	Yes	No	9
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	3,200,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed?  No

If no, please explain why: Expenses will be budgeted upon design completion.

<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>
Annual Operating Expenses plus Debt Service	0	0	0	0	20,000	20,000

## Infrastructure Capital Improvement Plan FY 2019-2023

Annual Operating Revenues 0                      0                      0                      0                      20,000                      20,000

Does the project lower operating costs? Yes

If yes, please explain and provide estimates of operating savings Administrative and warehouse functions will be consolidations of other small facilities.

Entities who will assume the following responsibilities for this project:      **Own:**                      **Operate:**                      **Fiscal Agent:**                      **Own Land:**                      **Own Asset:**                      **Maintain:**

	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes

2. Has the project had public input and buy-in? Yes

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain. The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. Project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. Reduced operating costs will be passed on to residents.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

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## Infrastructure Capital Improvement Plan FY 2019-2023

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If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2019 003

ID:21300

**Project Title:** Water Supply and Treatment Plant

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320721.87N

**Longitude:** 1063931.32W

**Legislative Language:** To plan, design, construct, purchase, install, furnish and equip a water treatment plant for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will plan, design, and construct a water treatment plant, including arsenic treatment, and a well. A water treatment plant and well will provide an additional source of water for many uses to the communities served by the Lower Rio Grande Public Water Works Authority. The PER is amended and will be submitted for review.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
SGRANT	125,000	Yes	125,000	125,000	2009	
CAP	149,684	Yes	149,684	149,684	2009	
SGRANT	687,000	Yes	687,000	269,955	2012	
FGRANT	5,000,000	No	0	0		
CDBG	500,000	No	0	0		
NMFA	5,000,000	No	0	0		
CAP	5,000,000	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>16,461,684</b>		<b>961,684</b>	<b>544,639</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0



## Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	Yes	125,000	0	0	0	0	0	125,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	203,016	0	0	0	0	0	203,016
Design (Engr./Arch.)	No	633,668	0	0	0	0	0	633,668
Construction	No	0	5,000,000	0	0	0	0	5,000,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		961,684	5,000,000	0	0	0	0	5,961,684
<b>Amount Not Yet Funded</b>		5,000,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	10,000	10,000	10,000	10,000	10,000	50,000
Annual Operating Revenues	10,000	10,000	10,000	10,000	10,000	50,000

Does the project lower operating costs? No

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    No
4. Has the land for the project been acquired?    Yes
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes  
**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes  
**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes  
**If yes, please explain.**    The requested funds will complete the construction of this project.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes  
**If yes, please explain.**    The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.
9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes  
**If yes, please explain and provide the number of people that will benefit from the project.**    An additional water source will benefit residents.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?    No  
**Emergencies must be documented by a Subject Matter Expert.**  
**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2019 004

ID:29104

**Project Title:** PER and Environmental Documents for East Mesa

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 9774 Butterfield Blvd Butterfield Park NM 88011

**Latitude:** 322429.48N

**Longitude:** 1063828.22W

**Legislative Language:** To conduct environmental and archaeological review and plan for water system improvements for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project consists of a PER and environmental documents for water system improvements on the East Mesa. The PER will identify easements and rights of way that must be acquired for projects to be constructed in the future.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
NMFA	50,000	No	0	0		
CDBG	50,000	No	0	0		
CAP	150,000	No	0	0		
FGRANT	150,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>400,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

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Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	30,000	0	0	0	0	30,000
Environmental Studies	No	0	30,000	0	0	0	0	30,000
Planning	No	0	90,000	0	0	0	0	90,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		0	150,000	0	0	0	0	150,000
<b>Amount Not Yet Funded</b>		150,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: Not applicable because this is a planning project.

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?	No					

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	N/A	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    No
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes

**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes

**If yes, please explain.**    Requested funds will complete the PER and environmental documents.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes

**If yes, please explain.**    Improvements to water infrastructure promotes economic development.

9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes

**If yes, please explain and provide the number of people that will benefit from the project.**    All residents benefit from economies of scale provided by LRGPWWA projects. Approximately 1,000 households will benefit from this project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.    No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2019 005

**ID:**21301

**Project Title:** Authority Brazito Sewer Project

**Project Type:** New

**Category:** Wastewater

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 885 Three Hawks Rd Mesilla Park NM 88047

**Latitude:** 321141.92N

**Longitude:** 1064205.59W

**Legislative Language:** To acquire land, easements, and rights of way, and plan, design, construct, purchase and equip a sewer collection system extension for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will acquire land, easements, and rights of way, plan, design, and construct a sewer collection system extension. This project will extend the sewer collection system from Mesquite to Brazito. This is a regional effort that began with a partnership between the Mesquite MDWCA, Brazito MDWCA, and Dona Ana County to extend sewer service from Mesquite to Brazito. The Colonia Community of Brazito has over 500 dwellings, all of which are on individual septic tanks and leach fields. This project will also extend sewer service to two neighborhoods in Mesquite that do not currently have sewer service. A PER and environmental documents are under review by Rural Development and may need to be amended. Phase 1 - easement, row, and permit acquisition, plan and design. Phases 2-4 - design and construct. The PER, environmental studies, and archaeological studies were completed by an engineering firm. The PER may need to be amended by an engineering firm. Funding has been acquired for easements, acquisition, design, and construction. Additional funding is needed for design and surveying.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

<b>Funding Source(s)</b>	<b>Funding Amount</b>	<b>Applied For? Yes or No</b>	<b>Amount Secured</b>	<b>Amt Expended to Date</b>	<b>Date(s) Received</b>	<b>Comment</b>
<b>CAP</b>	169,257	Yes	169,257	169,257	<b>07 08 14</b>	
<b>FLOAN</b>	8,027,134	Yes	8,027,134	0	<b>2014</b>	
<b>NMFA</b>	578,108	Yes	578,108	42,817	<b>2013 2014</b>	
<b>LFUNDS</b>	361	Yes	361	361	<b>2013</b>	
<b>CAP</b>	826,000	No	0	0		
<b>CDBG</b>	500,000	No	0	0		
<b>FGRANT</b>	826,000	No	0	0		
<b>NMFA</b>	826,000	No	0	0		
<b>TOTALS</b>	<b>11,752,860</b>		<b>8,774,860</b>	<b>212,435</b>		

## Infrastructure Capital Improvement Plan FY 2019-2023

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.								
	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	No	150,000	0	0	0	0	0	150,000
Acquisition	No	11,000	0	0	0	0	0	11,000
Archaeological Studies	Yes	21,513	0	0	0	0	0	21,513
Environmental Studies	Yes	21,513	0	0	0	0	0	21,513
Planning	No	85,453	0	0	0	0	0	85,453
Design (Engr./Arch.)	No	933,660	826,000	0	0	0	0	1,759,660
Construction	No	7,551,721	0	0	0	0	0	7,551,721
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		8,774,860	826,000	0	0	0	0	9,600,860
<b>Amount Not Yet Funded</b>		826,000						

Can this project be phased?    No							
Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.							
Project phases: Unfunded amounts broken down by phase and category.							
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

## Infrastructure Capital Improvement Plan FY 2019-2023

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	17,000	18,000	18,000	21,000	74,000
Annual Operating Revenues	0	20,000	22,000	22,000	25,000	89,000

Does the project lower operating costs? Yes

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes

2. Has the project had public input and buy-in? Yes

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain. The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. The requested funds will complete the construction of this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in



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## Infrastructure Capital Improvement Plan FY 2019-2023

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the region.

**9. Does the project benefit all citizens within a recognized region, district or political subdivision?**

Yes

**If yes, please explain and provide the number of people that will benefit from the project.**

Residents benefit from economies of scale. Approximately 1,000 households will benefit from this project.

**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.**

No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2019 006

**ID:**24026

**Project Title:** System-Wide Information Technology Standardization

**Project Type:** New

**Category:** Other

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To plan, design, purchase, install, construct, furnish and equip system-wide information technology for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will plan, design, purchase, construct/install system-wide standardized information technology to include computer hardware and software, GPS tracking for vehicles, SCADA system (for well/pump/tank control/lift stations), security fences and cameras, radio-read water meters, and associated technology, equipment, licenses, GIS, GPS, computers, printers, office equipment, and fixtures. This project will install SCADA in Butterfield Park to integrate with the Organ SCADA system. Funds have been expended on radio read meters, a portion of the SCADA system, and billing and financial management software and associated hardware.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
FLOAN	595,000	Yes	595,000	595,000	2012	
CAP	175,000	Yes	175,000	161,619	2013	
CAP	130,000	Yes	130,000	16,600	2014	
CAP	127,500	Yes	127,500	0	2016	
FGRANT	680,000	No	0	0		
CAP	680,000	No	0	0		
NMFA	680,000	No	0	0		
CDBG	680,000	No	0	0		
<b>TOTALS</b>	<b>3,747,500</b>		<b>1,027,500</b>	<b>773,219</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights		N/A						

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		0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	60,000	0	0	0	0	0	60,000
Design (Engr./Arch.)	No	50,000	0	0	0	0	0	50,000
Construction	No	20,000	480,000	0	0	0	0	500,000
Furnishing/Equipment	No	897,500	200,000	150,000	100,000	250,000	0	1,597,500
<b>TOTALS</b>		1,027,500	680,000	150,000	100,000	250,000	0	2,207,500
<b>Amount Not Yet Funded</b>		1,180,000						

Can this project be phased?  Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	680,000	No	No	Yes	Yes	No	12
2	150,000	No	No	No	Yes	No	6
3	100,000	No	No	No	Yes	No	6
4	250,000	No	No	No	Yes	No	6
5	0	No	No	No	No	No	0
<b>TOTAL</b>	1,180,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed?  Yes

If no, please explain why:

<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>
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## Infrastructure Capital Improvement Plan FY 2019-2023

Annual Operating Expenses plus Debt Service	500	500	500	500	500	2,500
Annual Operating Revenues	500	500	500	500	500	2,500
Does the project lower operating costs?	Yes					
If yes, please explain and provide estimates of operating savings	The information technology upgrades will allow the system to function more efficiently.					

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    Yes
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes  
 If yes, please explain.    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes  
 What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes  
 If yes, please explain.    The project phasing budget has been completed for this project.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes  
 If yes, please explain.    The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.
9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes  
 If yes, please explain and provide the number of people that will benefit from the project.    Information technology upgrades will be system-wide. Approximately 5,000 households will benefit from this project.

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## Infrastructure Capital Improvement Plan FY 2019-2023

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**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.**

No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2019 007

**ID:**19248

**Project Title:** Authority Interconnect Looping Project

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To acquire easements and rights of way, plan, design, construct, purchase, and equip water system improvements for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will acquire easements and rights of way, conduct arch and enviro studies, and plan, design, and construct large-diameter piping interconnections to loop the entire regional system. There are four sections involved: The first extends from Berino Rd, continuing south on Stern Dr, west on Ohara Rd, looping north up Hwy 460 to Stern Dr. The section extends from 460 west on Lipps, down Venadito, south to Ohara Rd, west to Hwy 478, and north to Joy Rd. The third extends from the East Side Canal in Berino west on Berino Rd to Hwy 28, north on Hwy 28 into La Mesa, along Castillo Rd to Archer Farms Rd. The fourth extends from Smokey Rd on Hwy 192 to Well #6 at John Grisham in Mesquite. This project will be constructed in phases. Large-diameter pipeline will be installed in sections and sub-sections as funding permits. This project is referenced in the Distribution System Rehabilitation & Improvements PER on which funds have been expended. Additional planning is needed to better define this project.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CDBG	50,000	Yes	50,000	50,000	2012	Planning
NMFA	37,500	Yes	37,500	37,500	2012	Planning
LFUNDS	25,063	Yes	25,063	25,063	2012	Planning
CAP	2,040,000	No	0	0		
CDBG	500,000	No	0	0		
NMFA	2,040,000	No	0	0		
FGRANT	2,040,000	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>6,732,563</b>		<b>112,563</b>	<b>112,563</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

\_\_\_\_\_ **Estimated Costs Not Yet Funded** \_\_\_\_\_

## Infrastructure Capital Improvement Plan FY 2019-2023

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	100,000	0	0	0	0	100,000
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	10,000	20,000	0	0	0	0	30,000
Environmental Studies	No	10,000	20,000	0	0	0	0	30,000
Planning	No	92,563	50,000	0	0	0	0	142,563
Design (Engr./Arch.)	No	0	177,000	90,000	90,000	90,000	0	447,000
Construction	No	0	1,673,000	910,000	910,000	910,000	0	4,403,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		112,563	2,040,000	1,000,000	1,000,000	1,000,000	0	5,152,563
<b>Amount Not Yet Funded</b>		5,040,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	2,040,000	Yes	Yes	Yes	No	Yes	24
2	1,000,000	No	Yes	Yes	No	No	24
3	1,000,000	No	Yes	Yes	No	No	24
4	1,000,000	No	Yes	Yes	No	No	24
5	0	No	No	No	No	No	0
<b>TOTAL</b>	5,040,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

## Infrastructure Capital Improvement Plan FY 2019-2023

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	5,000	5,000	5,000	5,000	20,000
Annual Operating Revenues	0	5,000	5,000	5,000	5,000	20,000

Does the project lower operating costs? No  
 If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain. The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. Project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Large-diameter water lines will enable additional residential and commercial growth.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. Looping of the water system has the potential to lower water treatment costs. These costs will be passed on to residents. Approximately 5,000 households will benefit from this project.



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## Infrastructure Capital Improvement Plan FY 2019-2023

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**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.**

No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2019 008

ID:30447

**Project Title:** Water Master Plan

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Rd. Vado NM 88072

**Latitude:** 320721.87N

**Longitude:** 1063931.32W

**Legislative Language:** To create a Water Master Plan for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** To create a Water Master Plan for the south valley and east mesa zones to include water modeling.

<b>Secured and Potential Funding Budget:</b>						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
NMFA	63,000	Yes	63,000	0		
NMEDD	137,000	No	0	0		
LFUNDS	137,000	No	0	0		
CAP	137,000	No	0	0		
CDBG	50,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>524,000</b>		<b>63,000</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.								
	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	63,000	137,000	0	0	0	0	200,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		<b>63,000</b>	<b>137,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>Amount Not Yet Funded</b>		<b>137,000</b>						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	No	12
2	100,000	Yes	No	No	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>200,000</b>						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: N/A for a planning project.

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

## Infrastructure Capital Improvement Plan FY 2019-2023

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	N/A	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    No
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes  
 If yes, please explain.    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes  
 What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes  
 If yes, please explain.    The project phasing budget has been completed for this project.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes  
 If yes, please explain.    This project will look at the entire water system and create two zones which can provide high quality water service to attract increased investment.
9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes  
 If yes, please explain and provide the number of people that will benefit from the project.    This project will benefit all residents within the LRGPWWA service area.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.    No  
 If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2019 009

ID:25096

**Project Title:** Heavy Equipment Purchase

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To purchase equipment for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will involve the purchase of heavy equipment including a dually dump truck, a vactor truck, a front end loader, one 3 ton truck with a crane, a grader, a water truck, a mini excavator and trailer, and a large backhoe with a trailer.

### Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	571,000	No	0	0		
NMFAL	571,000	No	0	0		
NMFA	571,000	No	0	0		
LFUNDS	571,000	No	0	0		
FGRANT	104,115	Yes	104,115	104,115	2016	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>2,388,115</b>		<b>104,115</b>	<b>104,115</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	No	104,115	571,000	100,000	100,000	100,000	100,000	1,075,115
<b>TOTALS</b>		104,115	571,000	100,000	100,000	100,000	100,000	1,075,115
<b>Amount Not Yet Funded</b>		971,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	571,000	No	No	No	Yes	No	2
2	100,000	No	No	No	Yes	No	2
3	100,000	No	No	No	Yes	No	2
4	100,000	No	No	No	Yes	No	2
5	100,000	No	No	No	Yes	No	2
<b>TOTAL</b>	971,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	14,000	15,000	16,000	17,000	18,000	80,000
Annual Operating Revenues	14,000	15,000	16,000	17,000	18,000	80,000

Does the project lower operating costs? No

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	N/A	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    No
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes

**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes

**If yes, please explain.**    The project phasing budget for this project has been completed.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes

**If yes, please explain.**    The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.

9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes

**If yes, please explain and provide the number of people that will benefit from the project.**    This equipment will be used throughout the system.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?    No

**Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2019 010

**ID:**30449

**Project Title:** Iron & Manganese Removal

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Rd. Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To plan, design, construct, purchase, and equip additional and repurposed treatment at existing wells located in Brazito and Mesquite for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** To plan, design, construct, purchase and equip additional and treatment for iron and manganese removal at existing wells located in Brazito and Mesquite and repurpose some existing arsenic treatment plants.

<b>Secured and Potential Funding Budget:</b>						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	600,000	No	0	0		
NMFA	600,000	No	0	0		
NMFAL	600,000	No	0	0		
FGRANT	600,000	No	0	0		
CDBG	600,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>3,000,000</b>		<b>0</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2019	2020	2021	2022	
Water Rights	N/A	0	0	0	0	0	0
	N/A						



## Infrastructure Capital Improvement Plan FY 2019-2023

Easements and Rights of Way		0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	60,000	60,000	60,000	0	0	180,000
Design (Engr./Arch.)	No	0	68,000	68,000	68,000	0	0	204,000
Construction	No	0	332,000	332,000	332,000	0	0	996,000
Furnishing/Equipment	No	0	140,000	140,000	140,000	0	0	420,000
<b>TOTALS</b>		0	600,000	600,000	600,000	0	0	1,800,000
<b>Amount Not Yet Funded</b>		1,800,000						

Can this project be phased?  Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	600,000	Yes	Yes	Yes	Yes	No	12
2	600,000	Yes	Yes	Yes	Yes	No	12
3	600,000	Yes	Yes	Yes	Yes	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	1,800,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed?  Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	30,000	60,000	90,000	90,000	90,000	360,000

## Infrastructure Capital Improvement Plan FY 2019-2023

**Annual Operating Revenues** **30,000**      **60,000**      **90,000**      **90,000**      **90,000**      **360,000**

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilities for this project:**

	<b>Own:</b>	<b>Operate:</b>	<b>Fiscal Agent:</b>	<b>Own Land:</b>	<b>Own Asset:</b>	<b>Maintain:</b>
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	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
<b>Lease/operating agreement in place?</b>	No	No		No	No	No

**1. Does the project have life expectancy of 10 or more years?** Yes

**2. Has the project had public input and buy-in?** Yes

**3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**4. Has the land for the project been acquired?** Yes

**5. Is this project a regional priority? For example, is it supported by more than one local government entity?** Yes

**If yes, please explain.** The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

**6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).** The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

**7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?** Yes

**If yes, please explain.** The project phasing budget for this project has been completed.

**8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.

**9. Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Water treatment will benefit the residents.

**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

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## Infrastructure Capital Improvement Plan FY 2019-2023

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If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2020 001

ID:25937

**Project Title:** 40 Year Water Plan Update

**Project Type:** New

**Category:** Water Rights

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To update the 40 Year Water Plan for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will update the 40 Year Water Plan in light of the new merger with the Organ Water & Sewer Association, the Butterfield Park MDWCA, and the Brazito MDWCA. This is a planning project.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	75,000	No	0	0		
CDBG	50,000	No	0	0		
NMFA	75,000	No	0	0		
OTHER	75,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>275,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	0	75,000	0	0	0	75,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>
<b>Amount Not Yet Funded</b>		75,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>0</b>						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: There are no operating expenses for this plan.

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?	No					

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	N/A	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    No
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes

**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes

**If yes, please explain.**    The requested funds will complete the 40 Year Water Plan.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes

**If yes, please explain.**    Ensuring that the LRGPWWA can provide water to accommodate future residential and commercial growth will maintain and advance the region's economy.

9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes

**If yes, please explain and provide the number of people that will benefit from the project.**    All citizens will benefit from the LRGPWWA's ability to ensure that it can provide water in the future.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.    No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2020 002

ID:22906

**Project Title:** Light Equipment Purchase

**Project Type:** New

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To purchase and equip vehicles for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will involve replacing old pickup trucks with new ones.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
FGRANT	160,145	Yes	160,145	0	2016	Vehicles on order
NMFAL	140,000	No	0	0		
CAP	140,000	No	0	0		
LFUNDS	140,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>580,145</b>		<b>160,145</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	No	160,145	0	140,000	105,000	105,000	0	510,145
<b>TOTALS</b>		160,145	0	140,000	105,000	105,000	0	510,145
<b>Amount Not Yet Funded</b>		350,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	140,000	No	No	No	Yes	No	2
2	105,000	No	No	No	Yes	No	2
3	105,000	No	No	No	Yes	No	2
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	350,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	15,000	16,000	16,000	16,000	63,000
Annual Operating Revenues	0	15,000	16,000	16,000	16,000	63,000

Does the project lower operating costs? Yes

If yes, please explain and provide estimates of operating savings      These vehicles will replace high mileage vehicles.



## Infrastructure Capital Improvement Plan FY 2019-2023

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	N/A	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes

2. Has the project had public input and buy-in?    Yes

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    No

4. Has the land for the project been acquired?    No

5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes

**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes

**If yes, please explain.**    The project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes

**If yes, please explain.**    An efficient water utility will promote economic development in its service area.

9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes

**If yes, please explain and provide the number of people that will benefit from the project.**    These vehicles will be used throughout the system.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?    Emergencies must be documented by a Subject Matter Expert.    No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2020 003

ID:22911

**Project Title:** Vado Area Water System Improvements

**Project Type:** Replace Existing

**Category:** Water Supply

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To conduct archaeological and environmental studies, plan, design, construct, purchase and equip water system improvements in the community of Vado for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will conduct archaeological and environmental studies, plan, design, and construct water system improvements in the community of Vado. Current substandard water distribution and service lines will be replaced. This project also involves the purchase and installation of appurtenances and equipment including hydrants and valves.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	100,000	No	0	0		
NMFA	100,000	No	0	0		
FGRANT	100,000	No	0	0		
FLOAN	100,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>400,000</b>		<b>0</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.								
	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	
	N/A							

## Infrastructure Capital Improvement Plan FY 2019-2023

Easements and Rights of Way		0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	0	20,000	0	0	0	20,000
Environmental Studies	No	0	0	30,000	0	0	0	30,000
Planning	No	0	0	50,000	0	0	0	50,000
Design (Engr./Arch.)	No	0	0	0	180,000	0	0	180,000
Construction	No	0	0	0	1,300,000	0	0	1,300,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>1,480,000</b>	<b>0</b>	<b>0</b>	<b>1,580,000</b>
<b>Amount Not Yet Funded</b>		<b>1,580,000</b>						

Can this project be phased?  Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	Yes	12
2	1,480,000	No	Yes	Yes	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>1,580,000</b>						

Has your local government/agency budgeted for operating expenses for the project when it is completed?  Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	1,000	1,000	2,000

## Infrastructure Capital Improvement Plan FY 2019-2023

**Annual Operating Revenues** 0                      0                      0                      1,000                      1,000                      2,000

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Older components will be replaced and operating costs will be reduced.

**Entities who will assume the following responsibilities for this project:**

	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
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	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
<b>Lease/operating agreement in place?</b>	No	No		No	No	No

**1. Does the project have life expectancy of 10 or more years?** Yes

**2. Has the project had public input and buy-in?** Yes

**3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**4. Has the land for the project been acquired?** Yes

**5. Is this project a regional priority? For example, is it supported by more than one local government entity?** Yes

**If yes, please explain.** The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

**6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).** The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

**7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?** Yes

**If yes, please explain.** The project phasing budget has been completed for this project.

**8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.

**9. Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** All citizens will benefit from economies of scale.

**10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** Yes

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## Infrastructure Capital Improvement Plan FY 2019-2023

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If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2021 001

ID:25097

**Project Title:** Sewer Service Extension to Unserved Areas

**Project Type:** New

**Category:** Wastewater

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To conduct archaeological and environmental studies, acquire easements and rights of way, plan, design, construct, purchase, and equip sewer line extensions to currently unserved areas for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** This project will conduct archaeological and environmental studies, acquire easements and rights of way, plan, design, and construct sewer line extensions to currently unserved areas in partnership with Dona Ana County. Design memorandums will be completed for sewer line extensions.

<b>Secured and Potential Funding Budget:</b>						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	100,000	No	0	0		
FGRANT	100,000	No	0	0		
NMFA	100,000	No	0	0		
FLOAN	100,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>400,000</b>		<b>0</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2019	2020	2021	2022	
Water Rights	N/A	0	0	0	0	0	0
	No						

## Infrastructure Capital Improvement Plan FY 2019-2023

Easements and Rights of Way		0	0	0	0	200,000	0	200,000
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	0	0	20,000	0	0	20,000
Environmental Studies	No	0	0	0	30,000	0	0	30,000
Planning	No	0	0	0	50,000	0	0	50,000
Design (Engr./Arch.)	No	0	0	0	0	400,000	0	400,000
Construction	No	0	0	0	0	0	1,500,000	1,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>600,000</b>	<b>1,500,000</b>	<b>2,200,000</b>
<b>Amount Not Yet Funded</b>		<b>2,200,000</b>						

Can this project be phased?  Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	Yes	12
2	600,000	No	Yes	No	No	Yes	12
3	1,500,000	No	No	Yes	No	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>2,200,000</b>						

Has your local government/agency budgeted for operating expenses for the project when it is completed?  No

If no, please explain why:  Will be budgeted upon design completion.

<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>
Annual Operating Expenses plus Debt Service	0	0	0	0	9,000	9,000

## Infrastructure Capital Improvement Plan FY 2019-2023

Annual Operating Revenues 0                      0                      0                      0                      9,000                      9,000

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:      **Own:**                      **Operate:**                      **Fiscal Agent:**                      **Own Land:**                      **Own Asset:**                      **Maintain:**

	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes

2. Has the project had public input and buy-in? Yes

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain.      The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).      The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWVA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain.      The project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain.      The extension of sewer lines will open up areas for commercial and residential growth.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project.      Residents will benefit from economies of scale.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? No  
Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)



# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

**Year/Rank** 2023 001

**ID:**27612

**Project Title:** Green Projects

**Project Type:** New

**Category:** Clean Energy

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To conduct planning/feasibility studies for green projects including solar installations, wind power, and water reclamation for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** To conduct planning/feasibility studies for green projects including solar installations, wind power, and water reclamation.

<b>Secured and Potential Funding Budget:</b>						
<b>State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.</b>						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
FGRANT	100,000	No	0	0		
FLOAN	100,000	No	0	0		
CAP	100,000	No	0	0		
NMFA	100,000	No	0	0		
CDBG	50,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>450,000</b>		<b>0</b>	<b>0</b>		

<b>Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.</b>								
	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	0	0	0	0	100,000	100,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0	100,000	100,000
<b>Amount Not Yet Funded</b>		100,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: This is a planning study.

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?	No					

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    No
4. Has the land for the project been acquired?    Yes
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes  
**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes  
**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes  
**If yes, please explain.**    The requested funds will complete the green projects.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes  
**If yes, please explain.**    The LRGPWWA works with other utility providers, such as high-speed internet providers, to co-locate on LRGPWWA facilities in order to improve business opportunities in the region.
9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes  
**If yes, please explain and provide the number of people that will benefit from the project.**    All residents will benefit from the incorporation of green projects.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?    Yes  
**Emergencies must be documented by a Subject Matter Expert.**  
**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**

# Infrastructure Capital Improvement Plan FY 2019-2023

## ICIP Capital Project Description

Year/Rank 2023 002

ID:25920

**Project Title:** Water Rights Purchase

**Project Type:** New

**Category:** Water Rights

**Contact Name:** Karen Nichols

**Contact Phone:** 915-203-2057

**Contact E-mail:** karen.nichols@lrgauthority.org

**Project Location:** 325 Holguin Road Vado NM 88072

**Latitude:** 320705.25N

**Longitude:** 1063946.02W

**Legislative Language:** To purchase water rights for the Lower Rio Grande Public Water Works Authority in Dona Ana County.

**Description/Scope of Work:** To purchase water rights for the Lower Rio Grande Public Water Works Authority water system. The Authority will look at the list of people who have water rights they would like to sell. When they have located the water rights they will check with the Office of the State Engineer to make sure they are permitted and to see if they can transfer them to a different site.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	1,800,000	No	0	0		
FGRANT	1,800,000	No	0	0		
LFUNDS	1,800,000	No	0	0		
NMFA	1,800,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>7,200,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	No	0	0	0	0	0	1,800,000	1,800,000
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

## Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	N/A	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,800,000</b>	<b>1,800,000</b>
<b>Amount Not Yet Funded</b>		<b>1,800,000</b>							

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	300,000	No	No	No	No	Yes	18
2	300,000	No	No	No	No	Yes	18
3	300,000	No	No	No	No	Yes	18
4	300,000	No	No	No	No	Yes	18
5	600,000	No	No	No	No	Yes	18
<b>TOTAL</b>	<b>1,800,000</b>						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: There are no operating costs for water rights.

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

# Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA	LRGPWWA
Lease/operating agreement in place?	No	No		No	No	No

1. Does the project have life expectancy of 10 or more years?    Yes
2. Has the project had public input and buy-in?    Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?    Yes
4. Has the land for the project been acquired?    No
  
5. Is this project a regional priority? For example, is it supported by more than one local government entity?    Yes

**If yes, please explain.**    The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?    Yes

**What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).**    The project manager will be in charge of oversight for the project. Kathi Jackson is the procurement officer for the LRGPWWA.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation?    Yes

**If yes, please explain.**    The project phasing budget has been completed for this project.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?    Yes

**If yes, please explain.**    The LRGPWWA's ability to provide water to accommodate projected residential and commercial growth will maintain and advance the region's economy.

9. Does the project benefit all citizens within a recognized region, district or political subdivision?    Yes

**If yes, please explain and provide the number of people that will benefit from the project.**    Water rights to ensure future water use will benefit all residents.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?    No

**Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)**



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# LOWER RIO GRANDE

## Public Water Works Authority

### **Resolution #FY2017-17**

### **Third Quarter Budget for Fiscal Year 2017**

**Whereas**, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2017 Third Quarter Budget on April 19, 2017.

**Therefore**, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2017 Third Quarter Budget officially approved on April 19, 2017.

PASSED, APPROVED, AND ADOPTED: April 19, 2017.

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Chairman

Seal:

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Secretary



# Income Statement

## Group Summary

For Fiscal: FYE 2017 Quarter Ending: 03/31/2017

AcctNumber	Current Total Budget	MTD Activity	QTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
40000 - Operating Revenue	2,506,898.00	188,594.44	565,977.40	2,151,261.92	355,636.08
40001 - Activation & Connection Fees-Sewer	5,000.00	0.00	0.00	0.00	5,000.00
40002 - Installation Fees	37,500.00	2,166.68	10,699.99	33,883.13	3,616.87
40003 - Activation & Connection Fees-Water	30,000.00	600.00	1,250.00	3,150.00	26,850.00
40004 - Meter Relocation	0.00	0.00	200.00	1,428.19	-1,428.19
40005 - Backflow Testing	2,500.00	0.00	0.00	1,128.88	1,371.12
40006 - Tampering Fee/Line Breaks	1,500.00	3,523.99	3,523.99	4,743.57	-3,243.57
40007 - Delinquency Fee	30,000.00	4,100.00	10,980.00	40,340.00	-10,340.00
40008 - Penalties-Water	37,000.00	5,682.66	18,153.75	69,824.52	-32,824.52
40009 - Membership Fees	5,500.00	700.00	1,550.00	4,900.00	600.00
40010 - Impact Fees	30,000.00	3,349.97	20,785.82	79,033.83	-49,033.83
40011 - Returned Check Fees	1,500.00	0.00	140.00	1,400.00	100.00
40012 - Credit Card Fees	16,250.00	840.00	2,385.71	6,775.43	9,474.57
40013 - Miscellaneous Revenue	5,000.00	135.00	195.00	457.00	4,543.00
40015 - Penalties-Sewer	4,000.00	437.79	1,266.84	4,797.53	-797.53
40017 - Hydrant Meter Rental Fee	0.00	0.00	500.00	1,500.00	-1,500.00
40019 - DAC Trash Coupons	1,000.00	86.00	190.00	638.00	362.00
40020 - Miscellaneous Revenue-Sewer	2,500.00	767.87	767.87	2,484.95	15.05
45000 - Tower Rent	3,500.00	250.00	750.00	2,250.00	1,250.00
45001 - Billing Adjustments-Water	3,000.00	-3,084.52	-5,648.48	-21,524.00	24,524.00
45005 - Fiscal Agent Fees	30,000.00	3,673.75	13,405.66	39,412.03	-9,412.03
45010 - Interest	500.00	50.63	148.16	494.94	5.06
45015 - Copy/Fax	500.00	44.25	102.75	294.25	205.75
45020 - Other Income	30,000.00	106.70	1,855.12	2,989.01	27,010.99
45025 - Contract Services	30,000.00	2,027.26	6,878.69	20,286.90	9,713.10
<b>Revenue Total:</b>	<b>2,813,648.00</b>	<b>214,052.47</b>	<b>656,058.27</b>	<b>2,451,950.08</b>	<b>361,697.92</b>
<b>Expense</b>					
60005 - Accounting Fees	20,000.00	0.00	0.00	406.25	19,593.75
60010 - Audit	14,000.00	16,396.42	16,396.42	16,396.42	-2,396.42
60016 - Inventory Adjustments	0.00	513.44	-18,500.69	-15,277.35	15,277.35
60020 - Bank Service Charges	12,000.00	1,010.49	3,305.46	9,858.99	2,141.01
60025 - Cash Short/Over	200.00	10.00	-167.96	-1.36	201.36
60030 - Dues and Subscriptions	3,000.00	775.96	775.96	2,628.15	371.85
60035 - Engineering Fees	40,000.00	785.27	13,126.21	35,125.38	4,874.62
60045 - Late Fees	6,000.00	0.00	912.07	-11,963.74	17,963.74
60050 - Legal Fees	7,000.00	0.00	1,592.19	5,520.15	1,479.85
60055 - Legal Notices	3,000.00	0.00	116.63	168.45	2,831.55
60060 - Licenses & Fees	5,500.00	166.00	2,486.92	4,577.92	922.08
60065 - Meals	2,000.00	63.86	394.12	982.07	1,017.93
60070 - Organizational Cost	6,000.00	0.00	0.00	0.00	6,000.00
60075 - Permit Fees	500.00	0.00	700.00	700.00	-200.00
60080 - Postage	50,000.00	2,338.51	7,959.50	24,360.97	25,639.03
60120 - Retirement Account Fees	2,500.00	0.00	406.25	793.75	1,706.25
60125 - Easements & Leases	0.00	0.00	0.00	561.87	-561.87
60130 - Training	10,000.00	0.00	0.00	2,596.27	7,403.73
60140 - Travel:Airfare Per Diem	0.00	0.00	606.89	606.89	-606.89
60150 - Travel:Lodging Per Diem	5,000.00	272.12	824.96	3,774.45	1,225.55
60155 - Travel:Meals Per Diem	2,500.00	177.57	223.55	696.37	1,803.63
60160 - Travel:Mileage/Parking Per Diem	300.00	0.00	27.00	153.55	146.45
60165 - Travel:Vehicle Rental Per Diem	500.00	0.00	0.00	0.00	500.00
60600 - Debit Service	121,000.00	0.00	0.00	0.00	121,000.00
60650 - Interest paid to NMFA	23,500.00	3,818.36	5,741.33	15,478.32	8,021.68



Income Statement

For Fiscal: FYE 2017Quarter Ending: 03/31/2017

AcctNumber	Current Total Budget	MTD Activity	QTD Activity	YTD Activity	Budget Remaining
60675 - Interest paid to USDA	98,000.00	21,258.72	42,625.26	109,488.53	-11,488.53
63000 - Regular Pay	800,000.00	92,618.24	203,801.08	577,707.03	222,292.97
63001 - Overtime	14,000.00	1,360.69	3,744.53	9,148.34	4,851.66
63006 - Holiday Pay	50,000.00	3,483.68	14,208.36	35,011.22	14,988.78
63007 - Sick Pay	60,000.00	4,991.28	12,160.35	35,318.72	24,681.28
63008 - Annual Leave Pay	60,000.00	2,061.50	13,894.43	37,894.86	22,105.14
63010 - 401K 10% Company Contribution	91,500.00	0.00	0.00	0.00	91,500.00
63060 - Contract Labor	2,000.00	0.00	0.00	113.22	1,886.78
63070 - Employee Benefits-401K Contrib	30,000.00	3,374.27	7,846.89	21,325.78	8,674.22
63090 - HISC-Blue Medicare Rx.	1,500.00	44.90	141.80	590.00	910.00
63100 - Insurance-Dental	13,000.00	1,178.93	2,852.73	8,113.04	4,886.96
63110 - Insurance-Health	155,000.00	20,421.02	51,878.17	130,857.58	24,142.42
63115 - Salaries: Insurance - Work Comp	12,000.00	2,136.00	6,408.00	14,660.00	-2,660.00
63130 - Mileage	500.00	100.80	100.80	343.80	156.20
63135 - Drug Testing	500.00	30.00	90.00	420.00	80.00
63160 - Payroll Taxes-Medicare	16,000.00	1,515.46	3,593.23	10,509.56	5,490.44
63170 - Payroll Taxes-Social Security	67,000.00	6,479.94	15,364.12	44,937.26	22,062.74
63180 - Payroll Taxes-State Unemployem	8,500.00	0.00	0.00	0.00	8,500.00
63195 - Taxes, Liability, Insurance: Cobra Fee	1,000.00	75.00	75.00	75.00	925.00
63200 - Vision Insurance	3,500.00	312.85	1,172.93	2,710.54	789.46
64100 - Sewer:DAC Waste Water Flow Charge	42,000.00	3,379.96	10,105.48	30,371.86	11,628.14
64200 - Sewer:Electricity-Sewer	9,000.00	703.76	2,204.11	6,978.77	2,021.23
64300 - Sewer:Lab & Chemicals-Sewer	7,000.00	0.00	0.00	1,238.02	5,761.98
64500 - Sewer:Supplies & Materials	1,000.00	0.00	0.00	0.00	1,000.00
65010 - Automobile Repairs & Maint.	6,000.00	1,002.40	1,238.11	2,039.12	3,960.88
65020 - Automobile Repairs & Maint.:LRG-02	2,000.00	0.00	86.65	808.85	1,191.15
65030 - Automobile Repairs & Maint.:LRG-03	1,000.00	992.74	1,207.01	1,837.68	-837.68
65040 - Automobile Repairs & Maint.:LRG-04	7,500.00	192.15	625.17	5,710.01	1,789.99
65050 - Automobile Repairs & Maint.:LRG-05	1,000.00	0.00	0.00	0.00	1,000.00
65060 - Automobile Repairs & Maint.:LRG-06	3,500.00	51.88	302.26	2,461.30	1,038.70
65070 - Automobile Repairs & Maint.:LRG-08	2,500.00	213.50	419.11	2,105.79	394.21
65080 - Automobile Repairs & Maint.:LRG-09	1,000.00	0.00	0.00	780.00	220.00
65090 - Automobile Repairs & Maint.:LRG-10	2,000.00	52.79	100.44	440.32	1,559.68
65100 - Automobile Repairs & Maint.:LRG-11	7,500.00	0.00	4,777.92	5,564.00	1,936.00
65110 - Automobile Repairs & Maint.:LRG-12	1,000.00	0.00	0.00	0.00	1,000.00
65120 - Automobile Repairs & Maint.:LRG-14	5,000.00	45.90	774.85	4,247.24	752.76
65130 - Automobile Repairs & Maint.:LRG-15	1,000.00	0.00	3,254.07	3,254.07	-2,254.07
65140 - Automobile Repairs & Maint.:LRG-17	1,000.00	0.00	0.00	0.00	1,000.00
65150 - Automobile Repairs & Maint.:LRG-18	1,000.00	0.00	0.00	467.11	532.89
65160 - Automobile Repairs & Maint.:LRG-19	1,000.00	0.00	181.11	181.11	818.89
65170 - Automobile Repairs & Maint.:LRG-20	2,000.00	1,305.22	1,785.86	2,816.74	-816.74
65180 - Automobile Repairs & Maint.:LRG-21	4,000.00	3,455.78	3,514.14	4,491.67	-491.67
65190 - Automobile Repairs & Maint.:LRG-22	1,000.00	0.00	0.00	0.00	1,000.00
65200 - Automobile Repairs & Maint.:LRG-23	5,000.00	33.80	482.14	5,563.03	-563.03
65210 - Automobile Repairs & Maint.:LRG-24	1,000.00	0.00	0.00	0.00	1,000.00
65220 - Automobile Repairs & Maint.:LRG-26	1,500.00	0.00	711.12	1,074.21	425.79
65221 - Automobile Repairs & Maintenance LRG 2016-27	5,000.00	33.80	33.80	2,730.93	2,269.07
65222 - Automobile Repairs & Maintenance LRG2016-28	5,000.00	0.00	70.67	2,811.74	2,188.26
65223 - Automobile Repairs & Maintenance LRG 2016-29	5,000.00	461.63	818.40	3,532.14	1,467.86
65224 - Automobile Repairs & Maintenance LRG 2016-30	5,000.00	33.80	172.13	1,153.06	3,846.94
65225 - Automobile Repairs & Maintenance LRG 2016-31	5,000.00	115.65	165.65	434.93	4,565.07
65230 - Computer Maintenance	44,000.00	4,886.40	10,418.59	48,504.39	-4,504.39
65240 - Equipment Rental	2,500.00	0.00	0.00	0.00	2,500.00
65250 - Fuel	55,000.00	3,789.27	12,428.63	37,752.83	17,247.17
65270 - Lab Chemicals-Water	15,000.00	48.74	382.11	1,362.70	13,637.30
65280 - Lab Chemicals-Water:Chemicals	40,000.00	1,101.34	4,894.90	22,710.46	17,289.54
65300 - Locates	2,000.00	0.00	0.00	0.00	2,000.00
65310 - Maint. & Repairs-Infrastructure	37,398.00	2,305.24	6,368.60	38,979.02	-1,581.02
65320 - Maint. & Repairs-Office	10,000.00	118.18	1,191.36	2,040.94	7,959.06

**Income Statement**

For Fiscal: FYE 2017 Quarter Ending: 03/31/2017

AcctNumber	Current Total Budget	MTD Activity	QTD Activity	YTD Activity	Budget Remaining
65330 - Maintenance & Repairs-Other	26,000.00	396.82	1,023.41	6,291.07	19,708.93
65340 - Materials & Supplies	150,000.00	25,144.82	32,486.27	48,414.91	101,585.09
65350 - Office Supplies	10,000.00	832.32	2,445.56	6,459.74	3,540.26
65360 - Printing and Copying	15,000.00	1,081.00	3,275.10	10,855.04	4,144.96
65370 - Tool Furniture	10,000.00	18,246.20	27,286.28	31,894.75	-21,894.75
65390 - Uniforms-Employee	15,000.00	509.70	2,152.36	10,217.90	4,782.10
65490 - Cell Phone	25,000.00	1,680.94	3,833.22	10,388.74	14,611.26
65500 - Electricity-Lighting	15,000.00	471.25	2,264.90	6,327.05	8,672.95
65510 - Electricity-Offices	15,000.00	1,010.38	3,299.36	11,732.90	3,267.10
65520 - Electricity-Wells	250,000.00	16,990.45	47,839.89	161,453.74	88,546.26
65530 - Garbage Service	2,000.00	230.29	602.87	1,528.61	471.39
65540 - Natural Gas	2,500.00	222.49	914.93	1,628.07	871.93
65550 - Security/Alarm	10,500.00	5,849.17	12,557.53	18,005.67	-7,505.67
65560 - Telephone	14,000.00	5,624.72	7,912.91	14,820.70	-820.70
65570 - Wastewater	1,500.00	88.20	364.91	894.11	605.89
66100 - Government Penalties & Interest	500.00	0.00	0.00	0.00	500.00
66200 - Insurance-General Liability	57,000.00	0.00	15,547.00	48,668.00	8,332.00
66300 - Insurance-Vehicles	4,000.00	0.00	0.00	0.00	4,000.00
66400 - Property Insurance	4,500.00	0.00	0.00	0.00	4,500.00
66600 - State Taxes	250.00	0.00	0.00	0.00	250.00
66700 - Water Conservation Fee	19,000.00	831.14	2,614.13	10,767.74	8,232.26
<b>Expense Total:</b>	<b>2,813,648.00</b>	<b>291,305.10</b>	<b>652,019.51</b>	<b>1,782,161.03</b>	<b>1,031,486.97</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>-77,252.63</b>	<b>4,038.76</b>	<b>669,789.05</b>	<b>-669,789.05</b>

<b>March</b>	
Revenue	\$214,052
Expenses	<u>291,305</u>
	-77,252
<b>3<sup>rd</sup> Quarter</b>	
Revenue	\$656,058
Expenses	<u>652,020</u>
	4,038
<b>Year to Date</b>	
Revenue	\$2,451,950
Expenses	<u>1,782,161</u>
	669,789

<b>Notable Expenditures for March</b>	
Audit	\$16,396
Truck Repairs	\$ 5,754
Tools	\$18,246
2" Meters	\$25,144
3 <sup>rd</sup> Payroll	<u>\$25,000</u>
<b>Total</b>	<b>\$90,540</b>
<b>Pending Expenditures</b>	
401K Contribution	\$ 90,000
Project Expenses	\$400,000
Tank Inspections	\$ 35,000
Meter Testing	\$ 5,000
Arroyo Well Repairs	\$ 30,000
Reserves	<u>\$120,000</u>
<b>Total</b>	<b>\$680,000</b>



# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road

Vado, New Mexico 88072

(575) 571-3628

### Residential Connection Fees

Membership fee:	\$50.00
Water Connection fee (Residential):	\$500.00
Water Rights Acquisition fee (Residential):	\$1,600.00 (see Water Rights Acquisition Policy)
Sewer Connection fee:	\$2,500.00
Other applicable fees:	(As determined by Board or Designee)

Please note that the above fees are for a simple installation only. Costs for permits, paving, boring, etc. will be estimated and charged in advance. If installation cost exceeds the amount specified above, the Member shall pay the balance due within 30 days of connecting.

### Commercial and Industrial Connection Fees

Commercial and Industrial Connection Fees and Water Rights Acquisition Fees shall be approved by the Board on a case by case basis.

### Penalty & Other Fees

Delinquency fee:	<del>\$2050.00</del>
Delinquency deposit:	\$100.00
Open or Close water service (When requested after normal business hours & in addition to Delinquency fee)	\$20.00
Meter Test Fee (Includes removal & reinstallation, transportation to & from test lab, and lab test fee)	\$50.00
Service Activation fee:	\$50.00



NATIONAL  
RURAL WATER  
ASSOCIATION

NRWA *America's Largest Utility Membership*

2915 S. 13th Street, Duncan, OK 73533  
580.252.0629 | nrwa.org

March 16, 2017

## **NRWA statement on the President's elimination of USDA drinking water and wastewater infrastructure funding**

The President's budget eliminates the USDA water and waste loan and grant program, which has been the lifeline for rural water and small communities across Rural America. Instead, the Administration is placing its confidence with the EPA State Revolving Loan Funds. This demonstrates how blind the Administration is to its rural constituency and the lack of knowledge of what is most effective in funding the majority of the nation's water and wastewater infrastructure.

There are approximately 52,000 community water supplies in the nation, of which 92% serve less than 10,000 population. In 2016, USDA Rural Utilities Service dedicated their funding exclusively to Rural America - 85% of projects were for small communities, with populations of 5,000 or less. The USDA Water and Environmental Program is a vital life line for rural residents funding the water infrastructure we rely on today.

We support the President's call for increased investments to address aging and dilapidated infrastructure. However, this proposal guts the USDA infrastructure budget which has funded rural infrastructure for the past 70 years. USDA has the only water infrastructure programs specifically targeted to rural populations.

Private financing is not the solution and does not provide affordable terms for rural communities. Rural areas include lower-income, working class families with higher populations of retired residents and veterans on fixed incomes. This budget will not work for these rural Americans.

Shifting the federal portion of available financing to the EPA is unworkable, when data documents approximately 75% of SRF funding goes to systems serving over 10,000 population.

If the President is serious about assisting small and rural communities with infrastructure funding, he should utilize the USDA water programs that have a proven record in effectively and efficiently serving Rural America.

*The National Rural Water Association is the largest water utility organization in the nation, with over 31,000 members. NRWA members provide safe and affordable water and wastewater services to over 34 million Americans in rural areas.*

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**Central Operations Office Project RFP Committee Report**  
**Tuesday, April 11, 2017 10:00 am at La Mesa Office**

Sign-in sheet is attached. Committee members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager Mike Lopez, Projects Specialist Liza Lopez, and Board Vice-Chair Mike McMullen. Also present were Projects Manager Karen Nichols, Projects Specialist Angie Meza, JJ Gutierrez, Production Specialist. Agendas, Notice to Owner Regarding Evaluation Criteria and scoring sheets were handed out. Three firms were selected for interviews out of the six proposals received. The firms were asked to prepare a presentation for the committee based on the Interview Evaluation Criteria and answer follow-up questions related to their presentation.

1. Interview schedule:
  - a. 1:00 p.m. - ASA Architects
  - b. 2:00 p.m. – Molzen Corbin Architecture
  - c. 3:00 p.m. – Wilson & Company
2. The RFP Committee members individually evaluated and scored each proposal.
3. The Procurement Manager, Projects Manager Karen Nichols, tallied and averaged the scores for each proposal, and the RFP Committee collectively discussed and decided upon the Committee score for each criteria.

Lower Rio Grande Public Water Works Authority

RFP #FY2017-01 Central Operations Building Design Services Project

	Criteria	1	2	3	4	5	6	Total	Rank
P&D	ASA Architects	26.60	22.60	23.00	5.00	0.00	5.00	82.20	
Constr.		3.40	3.60	3.80	4.00	3.80	0.00	18.60	
Interview		6.80	6.60	9.40	9.60	11.60	10.60	69.40	
<b>Combined Total Score</b>								<b>170.20</b>	<b>3.00</b>

	Criteria	1	2	3	4	5	6	Total	Rank
P&D	Molzen Corbin Architecture	25.60	23.80	21.80	15.00	0.00	4.00	90.20	
Constr.		5.00	4.60	4.60	3.80	4.20	0.00	22.20	
Interview		7.80	7.60	11.60	11.20	11.00	10.60	75.40	
<b>Combined Total Score</b>								<b>187.80</b>	<b>2.00</b>

	Criteria	1	2	3	4	5	6	Total	Rank
P&D	Wilson & Company	23.40	19.60	20.40	11.80	0.00	5.00	80.20	
Constr.		3.80	4.20	4.00	3.80	3.40	0.00	19.20	
Interview		9.00	9.20	13.60	13.40	14.00	13.20	89.00	
<b>Combined Total Score</b>								<b>188.40</b>	<b>1.00</b>


- a. Project manager’s and project team’s experience specifically relevant to this project: Wilson & Company and Molzen noted that they only do mostly public buildings and showed examples that combine form and function.
- b. Project team’s unique experience that can be applied to the successful completion of this project: Wilson & Company is partnering with an engineering firm who has worked with the LRGPWWA extensively.

- c. Project team's approach to successfully complete this project:  
Wilson & Company brought more options to the table for alternate sites, building types, internet access and spoke more effectively to design factors.
  - d. Critical project issues, and how project team's approach and address them:  
Wilson & Company looked at the economic impact of the border wall project on building materials and construction costs.
  - e. Project challenges and how project team will address and overcome them:  
Both Molzen and Wilson identified potential impacts of the DAC UDC and discuss how they would handle it.
  - f. Innovative ideas or concepts project team will apply to this project:  
Wilson & Company provided a 3D presentation on how they consider environmental factors such as sunlight, wind, flooding, etc. in design and talked about how to bring in community education and involvement. ASA and Molzen also presented good examples of green projects.
  - g. Strengths and weaknesses of project team:  
Molzen and Wilson both identified their perceived weaknesses as geographical distance, ASA mentioned not requiring full compensation for their overhead.
  - h. Experience and expected issues working in a rural setting:  
Wilson discussed the issue of community identity, all three firms were quite familiar with rural settings.
4. The RFP Evaluation Committee elected to recommend to the Board of Directors that they select and enter into contract negotiation with Wilson & Company.

Procurement Manager, Karen Nichols



RFP Selection Committee:



Martin G. Lopez, General Manager



Kathi Jackson, Finance Manager



Liza Lopez, Projects Specialist



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Mike Lopez, Operations Manager



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Mike McMullen, Board Vice-Chair

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**Central Operations Office Project RFP Committee Agenda**  
**Interviews**  
**Tuesday, April 11, 2017 10:00 am at La Mesa Office**

1. Interview with the three top ranked firms. Format will be a 30 minute presentation addressing the interview criteria, 15 minutes allotted for follow-up Q&A, 15 minute break between presentations.
  - a. 1:00 p.m. - ASA Architects
  - b. 2:00 p.m. – Molzen Corbin Associates
  - c. 3:00 p.m. – Wilson & Company
2. The RFP Committee members will individually evaluate and score each proposal.
3. The Procurement Manager will tally and average the scores for each proposal, and the RFP Committee will elect to either accept the averaged scores as the Committee score or collectively decide upon a Committee score for each criteria, and will discuss and state reasons for the scores for each criteria.
4. The RFP Committee will review the scoring tally and make a recommendation to the Board of Directors to select the top scoring firm.

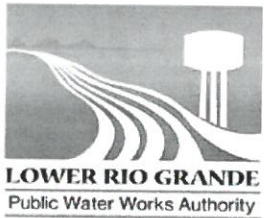
**NOTE:** Resident & Resident Veteran Preferences do not apply because we are targeting federal funding. Zero points will be awarded for work to be done in New Mexico.



	Criteria	1	2	3	4	5	6	Total	Rank
P&D	ASA Architects	26.60	22.60	23.00	5.00	0.00	5.00	82.20	
Constr.		3.40	3.60	3.80	4.00	3.80	0.00	18.60	
Interview		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Combined Total Score</b>								<b>100.80</b>	

	Criteria	1	2	3	4	5	6	Total	Rank
P&D	Molzen Corbin Architecture	25.60	23.80	21.80	15.00	0.00	4.00	90.20	
Constr.		5.00	4.60	4.60	3.80	4.20	0.00	22.20	
Interview		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Combined Total Score</b>								<b>112.40</b>	

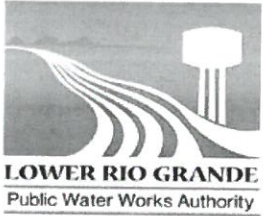
	Criteria	1	2	3	4	5	6	Total	Rank
P&D	Wilson & Company	23.40	19.60	20.40	11.80	0.00	5.00	80.20	
Constr.		3.80	4.20	4.00	3.80	3.40	0.00	19.20	
Interview		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Combined Total Score</b>								<b>99.40</b>	



Lower Rio Grande Public Water Works Authority  
Sign In Sheet Page 1 of 2

Date: April 11, 2017 Time: 1:00 p.m. Place: La Mesa Office Event: Evaluation Committee – Interviews for Central Office Project

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	ROBERT A. WILLIAMS	ASA ARCHITECTS 575-526-3111	robert@asa-architects.com
	Brenda Quintana	575-526-3111	brenda@asa-architects.com
	Robert Berube	RDH ENGINEERING 575-647-1554	rberube@rdh.cc
	J. Gutierrez LRG PWWA	575 9932102	J.gutierrez@LRGAUTHORITY.ORG
	MIKE McMULLEN LRG PWWA	970-302-3765	
	Angie Meza LRG PWWA	575-233-5742 x1008	angie.meza@lrgauthority.org
	Ramon Morales LRG PWWA	(915) 892-8029	Ramon.Morales@LRG AUTHORITY.ORG
	MARTIN G LOPEZ LRG PWWA	(575) 571-3626	Martin.Lopez@lrgauthority.org
	LRG PWWA / Liza Lopez	(575) 233-5742	liza.lopez@lrgauthority.org
	Kelli Jackson Finance Manager LRG PWWA	(575) 640-4330	Kelli.Jackson@lrgauthority.org
	Karen Nichols Proj. mgr. LRG PWWA	915 203 2057	Karen.nichols@lrgauthority.org



Lower Rio Grande Public Water Works Authority  
Sign In Sheet Page 2 of 2

Date: April 11, 2017 Time: 1:00 p.m. Place: La Mesa Office Event: Evaluation Committee – Interviews for Central Office Project

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	John Pate	505 242 5700	jpate@matzenorbin.com
	Daniel Gonzalez, Elec VP, Molzen	505-506-7631	dgonzales@molzenorbin.com
	Wyatt Karchner VP Molzenorbin	575 522 0049	wkarchner@molzenorbin.com
	WILSON & COMPANY	505-999-8996	MICHAEL.WRIGHT@WILSONCO.COM
	WILSON & COMPANY	505-348-4071	larry.mabon@wilsonco.com
	VENCOR ENGR	575/642-7755	hvasquez@vencorllc.com
	VENCOR ENGR	575 / 405 1437	g.villanueva@vencorllc.com