

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, April 15, 2015 at our East Mesa Office, 9774 Butterfield Park Blvd, Butterfield Park, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. **Call to Order, Roll Call to Establish Quorum:** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Director Cali Tellez (District 3) (left at 10:23), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Absent were Secretary Santos Ruiz (District 2) and Director Arturo Terrazas (District 1). Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols and Project Specialist Joan Ferguson. Finance Manager Kathi Jackson and Operations Manager, Mike Lopez were not present. Also present were Directors-elect Edmundo Sanchez (District #1)(arrived 9:34) and Alma Boothe (District #2) Additionally present were Matt Dyer (PSC), Kevin Fredley (PSC), Espy Holguin (HUD) and Ralph Gonzalez (Talavera MDWCA). With a quorum present, Mr. Nieto called the meeting to order at 9:30 am.
- II. **Pledge of Allegiance** {0:53}
- III. **Motion to approve the Agenda** Mr. Holguin requested that item X.A (election of officers) be moved to after Item V (oaths of office). The guest presentation (to be made by Ms. Nichols for Ms. Bloom) needed to be moved to after item IX (unfinished business) or until the projector arrived. With the aforementioned changes, Mr. Smith made a motion to approve the agenda. Mr. Holguin seconded the motion and it passed 5–0. {3:51}
- IV. **Motion to approve the Minutes of March 25, 2015 Regular Board Meeting** Mr. Holguin made a motion to approve the minutes of the March 25, 2015, regular board meeting. Mr. McMullen seconded the motion and carried 5–0. {3:51}
- V. **Oaths of Office** Mr. McMullen, Ms. Boothe and Mr. Sanchez were sworn in as directors of the Lower Rio Grande Public Water Works Authority. {6:30}
- VI. **Guest Presentations: Tiffany Bloom, SCCOG—ICIP Presentation** (Presented after Item IX, unfinished business) {48:44}
- VII. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person—none**
- VIII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez provided his written report and stood for questions.
 - Mr. Nieto asked about the wetlands decommission. The NM Environment Department has issued a permit outlining the decommission process. Staff is submitting a plan which is due May 9, 2015. The plan includes removing solids to a qualified facility and backfilling the (now dry) wetlands.
 - There was a short discussion concerning the possible annexation by the City of Anthony of an area that is part of the LRGPWWA service area. Because the City of Anthony offers neither water nor sewer, there is no real issue.
 - The USDA-RD Earth Day event that will recognize the Mesquite, Brazito and Del Cerro Water Project has been moved to noon on April 22 at the Mesquite office. Plans should be finalized shortly and will be sent to board members.
 - Mr. Smith asked why the Organ system EPA notice of violation was so old. Evidently, the EPA had been sending it to post office box set up for Organ S&W by a previous bookkeeping company. Additionally, there was a misspelling in the address. Organ residents have been notified and the notice has been posted in offices and on the website.

- USDA-RD is having an open house at their new location and Mr. Lopez passed around the invitation. {15:48}

Election of Officers occurred here.

- B. Operations** Mr. Mike Lopez provided a production report but was not available and Mr. Martin Lopez stood for questions.
- Mr. Smith asked about the water loss report. It is an ongoing project that has many moving parts. Additionally, Mr. Martin Lopez pointed out the upcoming BECC water audit in Ms. Nichols' report. {23:14}
- C. Finance** Ms. Kathi Jackson provided her written report. Because she was not available, Mr. Martin Lopez stood for questions.
- Mr. Lopez detailed the non-water revenue sources in the finance report for the new directors. {26:49}
- D. Projects** Ms. Karen Nichols provided her written report and stood for questions.
- Ms. Nichols also passed her final legislative report and discussed the attempt to gut the Colonias Infrastructure Fund and the Tribal Infrastructure Funds via changes in the severance bonds.
 - Mr. Holguin mentioned that in light of recent water issues, the brackish water treatment project was looking like a good idea. The planning report on that project is due at the end of April.
 - Mr. Nieto asked for an update on the Mesquite Wastewater Project. It has finally been closed out. There is \$114,000 left and it will be used for equipment. {33:50}

IX. Unfinished Business none

The SCCOG ICIP Presentation was given by Ms. Nichols here.

X. New Business

- A. Election of Officers** Mr. Nieto nominated Mr. Tellez for secretary. Mr. Holguin seconded the nomination. Mr. Tellez declined the nomination. He thinks he may not be on the board in a couple of months. Mr. Nieto nominated Ms. Boothe for secretary. Mr. Smith seconded the nomination. Ms. Boothe accepted the nomination. The board voted 7-0 to appoint Ms. Boothe as secretary of the LRGPWWA Board of Directors. Mr. Smith moved to retain Mr. Nieto as Chair and Mr. Holguin as Vice Chair. Ms. Boothe seconded the motion and it passed 7-0. (This item occurred between the General Manager's and the Operations Manager's reports.) {19:46}
- B. Motion to approve 3rd quarter financial reports** Mr. Holguin made a motion to approve 3rd quarter financial reports. Mr. McMullen seconded the motion and it passed 6-0. {52:11}
- C. Motion to adopt Resolution #FY2015-19 3rd Quarter Budget Report for Fiscal Year 2015** Mr. Holguin made a motion to adopt Resolution #FY2015-19 3rd Quarter Budget Report for Fiscal Year 2015. Mr. McMullen seconded the motion. The motion carried 6-0. {53:06}
- D. Motion to approve bid award on Brazito project** Documentation is attached: the low bidder was Western Building and Development. The only difference in the budget would be the County's ¾% increase of the gross receipts tax. Mr. Holguin made a motion to approve bid award on Brazito project contingent upon funding agency approval should they chose to exercise that authority. Mr. McMullen seconded the motion which carried 6-0. {56:46}
- E. Motion to approve Mesquite-Brazito Sewer RFP committee recommendation** The RFP committee tally sheet is attached. The RFP committee recommended Bohannan Huston out of the six proposals received.

Mr. Holguin made a motion to approve Mesquite-Brazito Sewer RFP committee recommendation. Mr. Smith seconded the motion and it passed 6–0. {58:40}

- F. Motion to approve new RFP for SCADA project** LRG has received \$130,000 capital outlay for SCADA (the computer/radio system that remotely accesses the water and sewer system components). The design needs are minimal and so the RFP will be for an engineering firm to create a qualities based bid packet and oversee the project. Mr. Holguin made a motion to approve new RFP for SCADA project. Mr. McMullen seconded the motion and it carried 6–0. {1:01:22}

XI. Other discussion and agenda items for next meeting, 9:30 a.m. May 20, 2015 at the Vado Office

- A.** The new board members introduced themselves
- Ms. Boothe has lived in the Vado area for two years and is looking forward to working on the board.
 - Mr. Sanchez has lived in the area for sixteen years, knows Mr. Nieto and looks forward to working on the board.
- B.** Mr. Martin Lopez introduced Mr. Ralph Gonzales with Talavera MDWCA. They are interested in merging with LRG.
- C.** Ms. Espy Holguin (HUD) introduced herself to the new board members.
- D.** Board training
- E.** ICIP draft to board in May, final draft to the board for approval in June
- F.** DAC Sewer Contract
- G.** Open Meeting Act Resolution and new fiscal year schedule
- H.** Interim FY16 Budget
- I.** Discussion of potential DAC sewer services in the area was had.
- J.** Mr. Smith offered a presentation on SCADA. {1:17:46}

- XII. Adjourn** Mr. Holguin made a motion to adjourn the meeting. Mr. McMullen seconded the motion and it passed 6–0. The meeting was adjourned at 10:51 am.

Minutes signed May 20, 2015

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

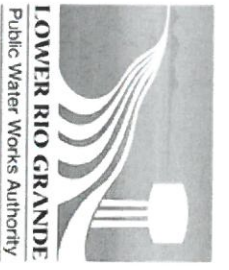
Alma Boothe, Secretary (District 2)

Raymundo Sanchez, Director (District 1)

Carlos Tellez, Director (District 3)

Michael McMullen, Director (District 6)

Furman Smith, Director (District 7)



Lower Rio Grande Public Water Works Authority
 Sign In Sheet Page 1 of ___

Date: May 15, 2015 Time: 9:30 Places: East Mesa ofc Event: Regular Board Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
Joan Ferguson	Joan Ferguson PRRMWA	233-5948, 123	joan.ferguson@lrgwa.org
MARTIN G LOPEZ	MARTIN G LOPEZ ALDAMEN	575-571 3628	martin.lopez@lrgwa.org
Robert M. Diest	Roberto M Diest	255-636-3555	
Al B. A.	Alma Botheru	(915) 309-7678	Alma Botheru@lrgwa.org
German Smith	GERMAN SMITH	382 5982	SAME
Mike McMiller	MIKE MCMILLAN LRBQWA	970-312-7552	
Al B.	Alma Botheru	575-233-4140	
3 Matt Flynn	Math Dyar PSC	575-644-6854	mdyars@team-psc
Kevin D. Frydley	Kevin Frydley PSC	915-533-6817	KFrydley@team-psc.com
Ralph Gonzalez	RALPH GONZALEZ	575-312-4458	archeangold@gmail.com
Randy Boy	Randy Boy Smecker	575-636-9968	
Espy Holger	Espy Holger	575 635 1289	Espanza, A. Holger@Herd, Gov

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LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, April 15, 2015 at our East Mesa Office, 9774 Butterfield Park Blvd, Butterfield Park, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Terrazas)___, #2 (Mr. Ruiz)___, #3 (Mr. Tellez)___, #4 (Mr. Holguin)___, #5 (Mr. Nieto)___, #6 (Mr. McMullen)___, #7 (Mr. Smith)___, District #1 Director-elect (Mr. Sanchez) ___, District #2, Director-elect (Alma Boothe)___.
- II. Pledge of Allegiance
- III. Motion to approve the Agenda
- IV. Motion to approve the Minutes of March 25, 2015 Regular Board Meeting
- V. Oaths of Office
- VI. Guest Presentations: Tiffany Bloom, SCCOG—ICIP Presentation
- VII. Public Input—15 minutes total allotted for this item, 3 minutes time limit per person
- VIII. Managers' Reports
 - A. General Manager
 - B. Operations
 - C. Finance
 - D. Projects
- IX. Unfinished Business
- X. New Business
 - A. Election of Officers
 - B. Motion to approve 3rd quarter financial reports
 - C. Motion to adopt Resolution #FY2015-19 3rd Quarter Budget Report for Fiscal Year 2015
 - D. Motion to approve bid award on Brazito project
 - E. Motion to approve Mesquite-Brazito Sewer RFP committee recommendation
 - F. Motion to approve new RFP for SCADA project
- XI. Other discussion and agenda items for next meeting, 9:30 a.m. May 20, 2015 at the Vado Office
 - A. Board training
- XII. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRGPWWA, 575-233-5742, PO Box 2646, Anthony NM 88021 O 215 Bryant St., Mesquite NM una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

DRAFT Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, March 25, 2015 at our East Mesa Office, 9774 Butterfield Park Blvd, Butterfield Park, NM

NOTE: Minutes are in DRAFT form until approved by the Board

- I. **Call to Order, Roll Call to Establish Quorum:** Sign-in sheet and agenda are attached. Directors present were Director Arturo Terrazas (District 1), Vice-Chairman John Holguin (District 4), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Absent were Secretary Santos Ruiz (District 2), Chairman Robert “Marty” Nieto (District 5), Director Cali Tellez (District 3). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols and Project Specialist Joan Ferguson. Also present were Matt Dyer (PSC), Espy Holguin (HUD) and Representative Bill Gomez who arrived around 10am. With a quorum established the meeting was called to order by Mr. Holguin at 9:30 am.
- II. **Pledge of Allegiance** {1:02}
- III. **Motion to approve the Agenda** Mr. Smith made a motion to approve the agenda. Mr. McMullen seconded it and it passed 4–0. {1:20}
- IV. **Motion to approve the Minutes of February 18, 2015 Regular Board Meeting** Mr. Smith made a motion to approve the minutes of the February 18, 2015 regular board meeting. Mr. McMullen seconded the motion and it passed 4–0. {1:55}
- V. **Guest Presentations: None** {2:10}
- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person—none** {2:30}
- VII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez presented his report and stood for questions.
 - LRG elections will be April 7. The canvass will be within three days of the election. Oaths of office will be administered at the April meeting. Officers will be selected at the April meeting as well.
 - Mr. Holguin recognized Mr. Terrazas and because he is not running in the elections and thanked him for his service. {6:57}
 - B. **Projects** Ms. Karen Nichols presented her report and stood for questions.
 - Pending the last check and the warranty inspection, the Mesquite Wastewater Project will be closed.
 - Ms. Nichols passed around her legislative report. The Authority’s legislation did not make it to the House floor and did not pass.
 - The draft agreement for the water system purchase discussed last month is pending. {9:24}
 - C. **Operations** Mr. Mike Lopez presented his report and stood for questions.
 - Mr. Smith asked about the new SCADA. Mr. Mike Lopez said that, aside from some minor issues, it is working well.
 - Mr. Smith asked if there had been any new connections and worried that LRG couldn’t be competitive with Moongate Water Company. Mr. Mike Lopez said that there have new connections and he has been getting requests for estimates for new connections. {11:11}
 - D. **Finance** Ms. Jackson presented her report and stood for questions.
 - Ms. Jackson commended Mr. Martin Lopez on his efforts at the legislature with the Authority’s bill.

- Mr. Holguin complimented Ms. Jackson on her new report format: it is much easier to read. {14:00}

VIII. Unfinished Business {14:07}

IX. New Business

- A. Chair appointment of a Director to RFP Committee for Mesquite Brazito Sewer Project** The deadline for the RFPs is March 30. Mr. Holguin volunteered to sit on the RFP (for engineering service) Committee for the Mesquite-Brazito Sewer Project. {15:08}
- B. Motion to authorize changing the regular meeting of the board of directors from June 17 to June 10, 2015, to comply with ICIP due date.** Mr. McMullen made a motion to authorize changing the regular meeting of the board of directors from June 17 to June 10, 2015 to comply with the ICIP due date. Mr. Terrazas seconded the motion and it passed 4-0. {16:40}
- C. Motion to authorize ICIP Public meetings: East Mesa, April 21 and Vado April 22, 6:30** Mr. McMullen made a motion to authorize ICIP public meetings: East Mesa office, April 21 and the Vado office April 22, 6:30. Mr. Smith seconded the motion and it passed 4-0 with no discussion. {17:30}
- D. Motion to authorize RFP for Water Line Extension Project** This project is for the Veterans'/Bosque Roads water line extension. Design should be completed this summer and go out to bid in late summer for construction. To speed up the process, (which was originally requested at the June 2013 board meeting) any property owner who will not grant an easement will be skipped. Mr. McMullen made a motion to authorize an RFP for the Water Line Extension Project. Mr. Smith seconded the motion and it passed 4-0. {20:20}
- E. Motion to authorize update/replacement of existing phone system** There are issues with the current phone system and the manufacturer has gone out of business. The alternatives are to either update or replace the system. The annual cell phone tower rental income will be used to cover the cost. Mr. McMullen made a motion to authorize an update or replacement of the existing phone system. Mr. Smith seconded the motion and it passed 4-0. {22:38}
- F. Motion to approve hiring two new operations employees** A long-time La Mesa employee resigned because of family issues and a recent hire did not fit in during their probationary period. Management is asking for approval to hire two new replacement operations employees. Mr. McMullen made a motion to approve hiring two new operations employees. Mr. Smith seconded the motion and it passed 4-0. {23:58}

Representative Gomez arrived here

- G. Motion to authorize purchase of three trucks** These will not be full-service trucks but rather half-ton trucks equipped only with a tool box and used for shut-offs, etc. Finance options are still being considered. Mr. Smith made a motion to authorize purchase of three trucks. Mr. McMullen seconded the motion and it passed 4-0. {26:20}

X. Other discussion and agenda items for next meeting, 9:30 a.m. April 15 at the East Mesa Office

- A. LOCs for transfer and assumptions** Ms. Nichols and Ms. Ferguson are working on the letters of conditions notebooks for the transfers and assumptions for the Organ, Butterfield Park and Brazito mergers.
- B. ICIP Presentation by Tiffany Bloom, SCCOG for April meeting**

- C. **Representative Bill Gomez gave an overview of the recent legislative session** Ms. Nichols asked that he talk to the governor about LRG's legislation. Mr. Holguin asked Mr. Martin Lopez to brief Rep. Gomez on the Veterans' Rd project.
 - D. **Ms. Espy Holguin** asked Rep. Gomez if he would coordinate state funding with her with federal funding on funding issues for smaller communities and commended LRGPWVA on their ability to coordinate their funding.
- XI. **Adjourn** Mr. Smith made a motion to adjourn. It was seconded by Mr. McMullen. The motion passed 4-0 and the meeting was adjourned at 10:50 am. {1:19:33}

Minutes signed April 15, 2015

Absent

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

Absent

Santos Ruiz, Secretary (District 2)

Arturo Terrazas, Director (District 1)

Absent

Carlos Tellez, Director (District 3)

Michael McMullen, Director (District 6)

Furman Smith, Director (District 7)



LOWER RIO GRANDE
Public Water Works Authority

Oath of Office

I, Michael McMullen, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 6 term ends April 2019

Appointee's Signature

Subscribed and sworn to be this 15th day of April, 2015

Signature

Title

My commission/term expires



LOWER RIO GRANDE
Public Water Works Authority

Oath of Office

I, Raymundo Sanchez, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 1 term ends April 2019

Appointee's Signature

Subscribed and sworn to be this 15th day of April, 2015

Signature

Title

My commission/term expires



LOWER RIO GRANDE
Public Water Works Authority

Oath of Office

I, Alma Boothe, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 2 term ends April 2019

Appointee's Signature

Subscribed and sworn to be this 15th day of April, 2015

Signature

Title

My commission/term expires

DOÑA ANA COUNTY BUREAU OF ELECTIONS

Democracy starts
with us!



CERTIFICATE OF CANVASS

We, the undersigned, representing the Lower Rio Grande Public Water Works Authority, acting as a Board of Canvassers to canvass the returns of the Lower Rio Grande Public Water Works Authority Board Member election on April 7, 2015, hereby certify that the Canvass Results sent to the Lower Rio Grande Public Water Works Authority are a correct canvass of the returns of the said election.

**WITNESS, the Representatives of the Lower Rio Grande Public Water Works Authority,
on this 8th day of April, 2015.**

Clerk

Authority Member

Canvasser

Canvasser

Witness



COUNTY OF DONA ANA) ELECTION RESULTS
STATE OF NEW MEXICO) ss PAGES: 2

I Hereby Certify That This Instrument Was Filed for
Record On APR 8, 2015 10:27:42 AM
And Was Duly Recorded as Instrument # 1507134
Of The Records Of Dona Ana County



Witness My Hand And Seal Of Office,
Lynn J. Ellins, County Clerk, Dona Ana, NM

Deputy

Renee Torres

**LOWER RIO GRANDE WATER WORKS AUTHORITY
2015 ELECTION
OFFICIAL RESULTS**

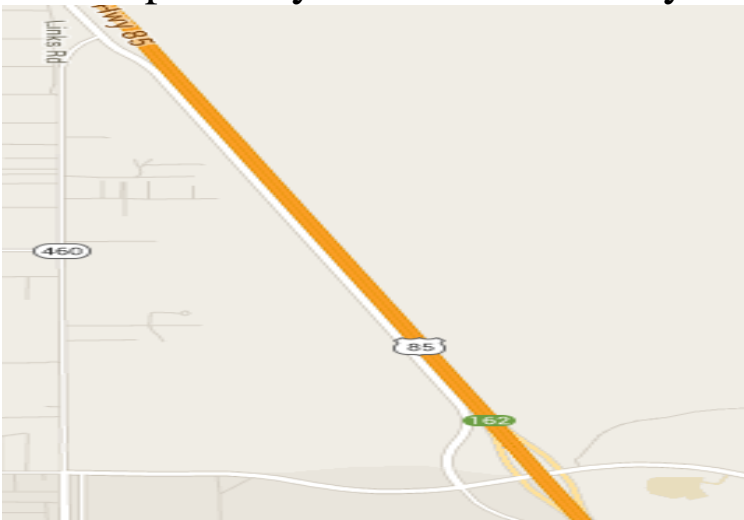
DISTRICT 1	
RAYMUNDO SANCHEZ	
<i>TOTAL VOTES FOR RAYMUNDO SANCHEZ</i>	2
DISTRICT 2	
SANTO RUIZ	
<i>TOTAL VOTES FOR SANTO RUIZ</i>	0
ALMA BOOTHE	
<i>TOTAL VOTES FOR ALMA BOOTHE</i>	17
DISTRICT 6	
MIKE MCMULLEN	
<i>TOTAL VOTES FOR MIKE MCMULLEN</i>	3
STACI MICHELLE DURHAM	
<i>TOTAL VOTES FOR STACI MICHELLE DURHAM</i>	2

ELECTION DAY: ABSENTEE = 0 PROVISIONAL = 0

EARLY VOTING: ABSENTEE = 0 PROVISIONAL = 1 qualified for Dist. 6

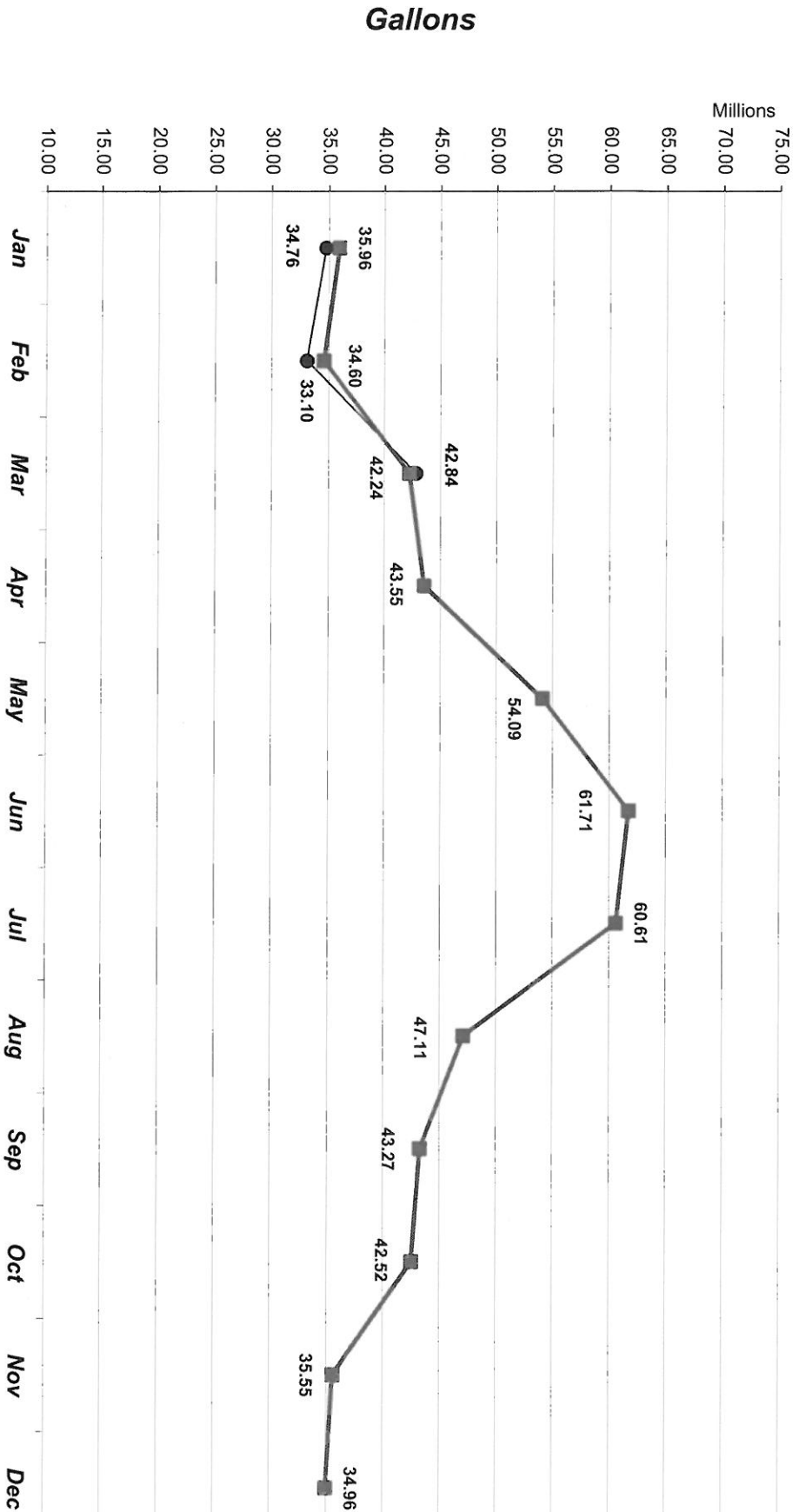
LRGPWWA
Manager's Report
April 15, 2015

- Mesquite Wetlands Permit has been issued, staff are working on Closure to be submitted to NMED GWQB-sludge/solids disposal and/or treatment
- Organ Total Coliform monitoring and reporting from December 2009 had to be addressed to avoid fines from US EPA and NMED DWB-Notification sent to Organ customers and posted at Website, Offices and Organ Post Office
- Discussion with City of Anthony, NM Mayor, Arnie Castneda pertaining to annex of property North of O'Hara Road (Hwy 404) between Hwy 460 (Anthony Drive) and the Frontage Road towards Berino probably within the next 2 years



- Discussion with Anthony Water & Sanitation District Superintendent, Jose Terrones pertaining to a billing/collections agreement for LRGPWWA water customers receiving AWSD sewer service
- Meeting on April 14th with Talavera MDWCA to discuss possible request for consideration to merge into LRGPWWA
- DAC-LRGPWWA Sewer Agreement finalized requires USDA RD concurrence prior to LRGPWWA and DAC Commission approval
- USDA RD has request Earth Day Event on April 22 @ 10am @ Mesquite Office (BMDC Water Project to be recognized).

Lower Rio Grande PWMA Water Production Report



2015 Production
 2014 Production

April 15, 2015 Board Meeting

Finance Manager's Report

For the period ending March 31, 2015

Noteworthy Items

Balance Sheet

Increase in cash- due to items in transit and funds from USDA reimbursements, HIDTA, Alto de Las Flores, Tower Rent, El Paso Electric refunds, and misc.

Construction in Progress-Several projects finished and transferred to fixed assets.

Liabilities-Increased due to new loan components from grants received.

We plan to use some of the funds in reserve to pay off some of the loans.

Profit & Loss/Budget

3rd Quarter of the fiscal year

We finished the quarter with revenue in excess of expenses. Revenue has exceeded our estimate by about 4%

Depreciation-has been adjusted for items that were disposed and for new additions. I will need to request a budget adjustment in June before the final budget for FYE 2015 is submitted.

Expenses-there were no unusual expenses in the 3rd quarter.

Billing System Project

The new server is installed and we are in the process of sending our first data transfer.

Training is under way on the accounting system. The accounting system should be live and fully functional in November. The billing system is scheduled to be live in February.

LRGPWWA
Profit & Loss
 January through March 2015

	Jan - Mar 15	Jan - Mar 14
Ordinary Income/Expense		
Income		
Credit Card Fees	3,171.82	2,111.64
Interest	147.69	63.75
Non-Operating Revenue		
Copy/Fax	191.05	242.60
Other Income	15,393.95	1,842.96
Tower Rent	850.00	500.00
Total Non-Operating Revenue	16,435.00	2,585.56
Operating Revenue		
Activation & Connection Fees	7,775.67	9,275.00
Backflow Testing	100.00	0.00
Contract Services	5,447.30	4,500.00
Impact Fees	12,780.00	7,400.00
Installation Fees	332.46	7,634.89
Membership Fees	770.00	2,655.00
Monthly Services	443,656.63	389,121.57
Monthly Services-Sewer	34,442.03	27,160.93
Other Income	110.00	11,242.60
Penalties-Sewer	1,032.69	813.31
Penalties-Water	11,764.04	10,401.91
Returned Check Fees	175.00	515.00
Tampering Fee/Line Breaks	178.40	500.00
Total Operating Revenue	518,564.22	471,220.21
Other Types of Income		
Miscellaneous Revenue	505.00	0.00
Total Other Types of Income	505.00	0.00
Professional Fees-Other	12,147.81	9,880.02
Total Income	550,971.54	485,861.18
Cost of Goods Sold		
Cost of Goods Sold	-197.38	-4,129.66
Total COGS	-197.38	-4,129.66
Gross Profit	551,168.92	489,990.84
Expense		
Accounting, Auditing, Legal		
Accounting Fees	0.00	0.00
Advertising	632.25	0.00
Bad Debts	0.00	90,697.29
Bank Service Charges	2,525.77	1,992.79
Cash Short/Over	90.62	132.58
Engineering Fees	0.00	576.54
Legal Fees	2,089.74	919.66
Legal Notices	78.79	158.50
Licenses & Fees	1,326.75	0.00
Meals	596.64	0.00
Permit Fees	1,901.81	0.00
Postage	4,924.37	7,220.13
Reconciliation Discrepancies	721.43	0.00
Retirement Account Fees	250.00	375.00
Tank Site Lease	0.00	302.58
Training	3,184.90	1,410.00
Travel		
Lodging Per Diem	695.32	230.36
Meals Per Diem	20.26	164.78
Mileage/Parking Per Diem	28.45	0.00
Total Travel	744.03	395.14
Total Accounting, Auditing, Legal	19,067.10	104,180.21

LRGPWWA
Profit & Loss
January through March 2015

	Jan - Mar 15	Jan - Mar 14
Debit Service		
Interest paid to NMED	0.00	0.00
Interest paid to NMFA	3,901.79	3,959.36
Interest paid to USDA	32,770.86	14,430.88
Total Debit Service	36,672.65	18,390.24
Depreciation Expense		
Sewer	66,444.00	17,089.92
Water	207,080.59	172,797.93
Total Depreciation Expense	273,524.59	189,887.85
Salaries		
401K 10% Company Contribution	0.00	0.00
401K Employee Contribution	0.00	0.06
Accrued Leave	9,862.81	6,643.86
Administrative Labor	57,966.39	58,090.76
Clerical Labor	48,114.96	39,372.48
Employee Benefits-401K Contrib	6,690.37	5,717.91
HISC-Blue Medicare Rx.	261.00	254.80
Insurance-Dental	2,561.66	2,598.66
Insurance-Health	33,628.15	30,950.90
Insurance-Life,Disability	1,386.00	-1.52
Insurance-Work Comp	5,282.00	7,853.00
Merit	226.77	0.00
Operations Labor	84,215.98	82,839.95
Payroll Taxes-Medicare	2,682.31	2,428.64
Payroll Taxes-Social Security	11,469.18	11,234.87
Payroll Taxes-State Unemploymen	0.00	0.00
Payroll Taxes-Worker's Comp Fee	0.00	-2.00
Total Salaries	264,347.58	247,982.37
Sewer		
DAC Waste Water Flow Charge	10,285.64	4,390.20
Electricity-Sewer	2,636.76	4,265.88
Lab & Chemicals-Sewer	2,418.79	2,540.08
Supplies & Materials	0.00	5,378.00
Total Sewer	15,341.19	16,574.16
Supplies		
Automobile Repairs & Maint.		
LRG-02	42.00	0.00
LRG-03	220.69	0.00
LRG-04	496.38	0.00
LRG-06	81.98	0.00
LRG-09	42.55	0.00
LRG-10	107.92	0.00
LRG-11	42.00	0.00
LRG-14	348.54	0.00
LRG-15	348.89	0.00
LRG-17	398.91	0.00
LRG-20	221.79	0.00
LRG-21	1,067.33	0.00
LRG-22	40.00	0.00
LRG-23	175.51	0.00
Automobile Repairs & Maint. - Other	6,707.05	7,188.85
Total Automobile Repairs & Maint.	10,341.54	7,188.85
Computer Maintenance	10,197.15	9,964.55
Equipment Rental	326.89	26.00
Fuel	15,969.26	18,484.27
Lab, Chemicals-Water		
Chemicals	2,486.64	5,367.45
Laboratory Fees	615.00	402.82
Total Lab, Chemicals-Water	3,101.64	5,770.27

LRGPWWA
Profit & Loss
 January through March 2015

	Jan - Mar 15	Jan - Mar 14
Locates	730.12	600.00
Maint. & Repairs-Infrastructure	1,325.00	0.00
Maint. & Repairs-Office	7,114.79	0.00
Maintenance & Repairs-Other	1,344.52	18,130.30
Materials & Supplies	20,588.62	22,722.23
Office Supplies	1,336.26	1,482.80
Printing and Copying	3,700.70	3,974.01
Tool, Furniture	836.54	0.00
Uniforms-Employee	1,994.46	1,523.16
Total Supplies	78,907.49	89,866.44
Taxes, Liability, Insurance		
Cobra Fee	15.30	45.90
Government Penalties & Interest	0.00	1,732.24
Insurance-General Liability	0.00	13,287.00
Insurance-Vehicles	58.00	0.00
Insurance-Vision	220.55	0.00
Water Conservation Fee	3,179.91	3,151.30
Total Taxes, Liability, Insurance	3,473.76	18,216.44
Utilities		
Cell Phone	3,462.48	4,170.21
Electricity-Lighting	6,947.60	1,447.78
Electricity-Offices	3,146.22	2,768.57
Electricity-Wells	42,790.26	55,757.41
Garbage Service	414.00	622.00
Natural Gas	778.81	1,063.80
Security/Alarm	0.00	187.51
Telephone	3,337.11	3,164.08
Wastewater	274.60	1,096.10
Total Utilities	61,151.08	70,277.46
Total Expense	752,485.44	755,375.17
Net Ordinary Income	-201,316.52	-265,384.33
Other Income/Expense		
Other Expense		
Ask My Accountant	99.35	0.00
Total Other Expense	99.35	0.00
Net Other Income	-99.35	0.00
Net Income	-201,415.87	-265,384.33

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 4/15/15 BOARD OF DIRECTORS MEETING**

Authority Construction Projects:

LRG: 11-02.1 -Mesquite Wastewater Project – Gannett Fleming– CONSTRUCTION Stage – Layne Southwest - RD \$7,262,081, CITF \$1,670,257: We have completed the construction closeout and held the warranty inspection. There are a few remaining items from the warranty inspection that need to be addressed and the engineer is in regular contact with Layne for that and is working with LRG staff to procure additional equipment and improvements to expend the remaining contingency funds.

LRG-11-02.2 – Mesquite-Brazito Sewer Project – Vencor – LOC Stage – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407: RFP Selection Committee recommendation is on today's agenda.

LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER

LRG-11-04 – Berino/ Mesquite-Del Cerro Water System Project WTB #223 – Vencor – Construction Stage - Smithco – RD - \$5,420,147/WTB - \$4,371,630: 8" PVC water line installation completed on Mesquite Drain (Line M1) at Station 63+10. For Swannack I-beam crossing, Structural Engineer provided review comments on 3/31/15. Final crossing installation is pending pressure tests and Bac-T's. 6" PVC water line installations completed at Cebolla, Ward Road, Tarin Road, Tarin South, Myers and Coleman. 10,729 LF installed of 6" PVC C900 pending pressure tests and Bac-T's. Service Bores completed on Aceitunas, Emerson and Hawthorne. 2' potholes made when locating gas main as requested and approved by DAC. Installed 200 LF 1" Poly connection to the Mesquite Water office. All components in place and connection fully operational. Mesquite Park and Mesquite Elementary School are connected to Line B. All pressure tests and Bac-T's performed and passed. With the exception of a portion of Line B (i.e., Edward's dogleg and NM 478), all Mesquite Service Area water lines have passed pressure tests with Bac-T's pending. Bac-T tests at 2 hydrants on East Plaza failed and need to be retested. All water customers from Lost Dutchman, White Oaks, Sierra Madre, Homestake Road, Aceitunas Road, Firehouse Road, Tres Caballos Road, Three Sons Road and a portion of Mesquite Drive (NM 228) have been connected to new waterlines recently installed with all Pressure Tests and Bac-T's passing. SmithCo has 2 crews: one line crew and a second crew making connections, pressure testing and taking Bac T samples. Line crew is currently working on 8" transmission line on Tapir Road and 6" distribution line on Fuentes Lane. Due to construction improvements, three new customers (four meters) have been added to the LRGPWVA Service Area at 135 Myers Road, 41 Myers Road, 48 Myers Road and 25 Coleman Road. SmithCo is missing two services between Cebolla Lane and Tarin Road. Customers are in a small alley-way that was not identified in the plan set. SmithCo to run 1" poly from nearest 6" waterline to connect to existing meter.

LRG-11-05 – Surface Water Treatment Plant WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match – Team member John Shomaker and Associates (JSAI) final groundwater computer model and report has been submitted to BHI/CDM team. CDM is integrating those JSAI report recommendations into the PER amendment update/justification for NMED's inquiries, as well as the other items regarding brine disposal and alternative cost comparisons. A final draft of this amendment is expected to be completed by April 30, 2015. The PER has been delayed for two weeks beyond the

projected original April 15 draft submittal due to staffing schedules and the request for JSAI to refine their report and output recommendations to be easier to interpret.

LRG-12-01 – Authority Water System Improvements PER 2013 – Vencor – Planning Stage - CDBG Planning Grant \$50,000, NMFA Planning Grant \$37,500 & \$12,500 Local Match: PER is a complete, planning grants have both closed.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers: pending NM-OSE comments/approval.

LRG-13-02 – System-wide Information Technology Standardization - \$175,000 NM STB: Telephone conferences are scheduled with Tyler every two weeks. 4/22/15 conference is cancelled; 5/6/15 conference will be an hour-long web presentation. Two new servers have been received and set up. One requisition has been submitted to NMED-CPB and paid for the initial payment on software license fees. A second will be submitted for the server invoice when it arrives. Finance Department is submitting information to Tyler for the implementation.

LRG-15-01 – System-wide Information Technology Standardization - \$130,000 NM STB: Authorization to issue RFP is on today's agenda.

LRG-13-03 – Water System Purchase Project – for RFP – Planning Stage - \$37,500 NMFA Planning Grant – on DWSRLF Priority List: Draft Purchase Agreement is pending, and our attorney is doing some more research on water rights issues.

LRG-13-01 – Brazito Water System Improvements – Souder, Miller & Associates. – Design Phase - \$523,354 NM CITF Grant, \$58,150 Loan, \$58,150 Match Requirement, 2014 CITF \$157,986 (10% loan): Construction bids were opened on March 16, 2015 at 2:00 p.m. The low bidder was Western Building and Development with a base bid of \$406,462.16 and the additive alternative of \$8,738.31 for a total bid of \$415,200.47. The recommendation regarding award of construction contract to Western Building and Development was submitted on March 30, 2015. Construction commencement anticipated the middle of May 2015. Award of contract is on today's agenda.

LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan: CITF Closing was finalized on 2/6/15. Authorization for RFP for engineering firm is on today's agenda

Other projects:

Water Audit – BECC: Reviewed, edited and concurred with BECC's Scope of Work on 3/3/15. They will proceed to select an engineering firm for the project – nothing further to date.

2015 Legislature: The legislative report is final through the Pocket Veto Date

2015 Water Fair: We will be participating in the Water Fair at Young Park again this year on April 16th.

USDA-RD Transfer & Assumption Application Packages: Letters of Conditions have been received from USDA-RD, and we will be assembling the required documentation for submittal back to them.

Infrastructure Capital Improvements Plan 2017-2021: Ms. Bloom is attending an ICIP training today, but sent over her presentation for today's meeting.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. Two more containers are ready to be sent out for shredding. Procedure for transfer of files to storage is still pending management approval.

Website and Email – Notices and Board Minutes pages are current. Other updates are ongoing.

2015 Board Election – Canvas results are in today's Board Packet, oath of office for newly elected directors is on today's agenda. Joan has completed the update of the Board Resource Packets, and those will be provided at today's meeting.

Training – I postponed a 3-day RFP training by the State Purchasing Division in Santa Fe the first week of April to June to due personal leave for family matters. Will attend a day-long Procurement Code Overview the first week of May. Tyler online training is now available to staff.

Lower Rio Grande Water Users Organization – Regional Water Plan Update is in process, we are participating.

US-EPA Regionalization Case Study – I received a draft and submitted edits on 2/2/15. Case study has not yet been published.

EBID Surface Water Plant: - Met with EBID and Bohannon Huston/CDM pm 4/14/15 to discuss EBID's response to NMED-DWB comments as they pertain to the LRGPWWA and to our Surface Water/Brackish Water Treatment Facility Project.

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule I

Name LowerRioGrandePublicWaterWorksAuthority

Address PO Box 2646
Anthony, NM 88021

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG 07-01-2014 END 06-30-2015 (3)	For the 01-01-2015 Months Ended 03-31-2015		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			CURRENT YEAR		
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
1. Water Revenue	1,956,922	1,962,958	443,657	1,541,711	421,247
2. Sewer Revenue	116,227	301,387	34,442	111,472	189,915
3. Interest	300	300	148	419	-119
4.					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	2,073,449	2,264,645	478,247	1,653,602	611,043
OPERATING EXPENSES					
8. Salaries, Labor	1,080,217	1,224,949	264,568	878,529	346,420
9. Accounting, Legal	143,283	95,925	19,067	63,986	31,939
10. Taxes, Insurance	249,117	93,500	3,253	56,016	37,484
11. Utilities	301,958	258,400	61,151	197,417	60,983
12. Supplies	373,814	437,500	79,007	245,421	192,079
13. Lab, Chem, Sewer	42,470	115,387	15,341	57,876	57,511
14. Debt Service	81,583	356,942	36,673	117,745	239,197
15. Interest					0
16. Depreciation	759,837	760,000	273,525	823,210	-63,210
17. Total Operating Expense (Add Lines 8 through 16)	3,032,279	3,342,603	752,585	2,440,200	902,403
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	-958,830	-1,077,958	-274,338	-786,598	-291,360
NONOPERATING INCOME					
19. Water	195,496	312,958	71,890	198,287	114,671
20. Sewer	3,334	5,000	1,033	3,551	1,449
21. Total Nonoperating Income (Add 19 and 20)	198,830	317,958	72,923	201,838	116,120
22. NET INCOME (LOSS) (Add lines 18 and 21)	-760,000	-760,000	-201,415	-584,760	-175,240
23. Equity Beginning of Period					0
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)	-760,000	-760,000	-201,415	-584,760	-175,240

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Secretary

Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Form RD 442-3
(Rev. 3-97)

Name LowerRioGrandePublicWaterWorksAuthority

BALANCE SHEET

Address PO Box 2646
Anthony, NM 88021

	03-31-2015			03-31-2014		
	Month	Day	Year	Month	Day	Year
ASSETS						
<u>CURRENT ASSETS</u>						
1. Cash on hand in Banks	\$1,435,304.00			\$359,202.00		
2. Time deposits and short-term investments				\$0.00		
3. Accounts receivable	\$78,854.00			\$65,848.00		
4. Less: Allowance for doubtful accounts	(\$0.00)			(\$0.00)		
5. Inventories						
6. Prepayments	\$7,262.00			\$6,152.00		
7. Reimbursable Expenses	\$2,300.00			\$154,733.00		
8. Other	\$47,692.00			\$3,376.00		
9. Total Current Assets (Add 1 through 8)	\$1,571,412.00			\$589,311.00		
<u>FIXED ASSETS</u>						
10. Land	\$388,318.00			\$388,318.00		
11. Buildings	\$1,823,811.00			\$1,723,341.00		
12. Furniture and equipment	\$1,368,949.00			\$1,380,761.00		
13. Water & Sewer System	\$38,058,551.00			\$25,000,760.00		
14. Less: Accumulated depreciation	(\$12,046,547.00)			(\$10,820,187.00)		
15. Net Total Fixed Assets (Add 10 through 14)	\$29,593,082.00			\$17,672,993.00		
<u>OTHER ASSETS</u>						
16. Water Rights	\$10,927,171.00			\$10,927,171.00		
17. Construction In Progress	\$7,594,419.00			\$14,263,833.00		
18. Total Assets (Add 9, 15, 16 and 17)	\$49,686,084.00			\$43,453,308.00		
LIABILITIES AND EQUITIES						
<u>CURRENT LIABILITIES</u>						
19. Accounts payable	\$48,015.00			\$6,149.00		
20. Notes payable	\$16,255.00			\$62,984.00		
21. Current portion of USDA note	\$14,832.00			\$31,500.00		
22. Customer deposits	\$59,184.00			\$53,794.00		
23. Taxes payable	\$9,584.00			\$9,372.00		
24. Interest payable	\$33,123.00			\$23,802.00		
25. Payroll Liabilities	\$-8,075.00			\$46,314.00		
26.						
27. Total Current Liabilities (Add 19 through 26)	\$172,918.00			\$233,915.00		
<u>LONG-TERM LIABILITIES</u>						
28. Notes payable USDA	\$4,114,680.00			\$1,904,956.00		
29. Notes Payable NMFA	\$1,679,496.00			\$1,549,042.00		
30. Notes Payable NMED	\$0.00			\$70,994.00		
31. Total Long-Term Liabilities (Add 28 through 30)	\$5,794,176.00			\$3,524,992.00		
32. Total Liabilities (Add 27 and 31)	\$5,967,094.00			\$3,758,907.00		
<u>EQUITY</u>						
33. Retained earnings	\$43,718,990.00			\$39,694,401.00		
34. Memberships						
35. Total Equity (Add lines 33 and 34)	\$43,718,990.00			\$39,694,401.00		
36. Total Liabilities and Equity (Add lines 32 and 35)	\$49,686,084.00			\$43,453,308.00		

CERTIFIED CORRECT

Date

Appropriate Official (Signature)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0015 and 0572-0137. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

Resolution #FY2015-19

3rd Quarter Budget Report for Fiscal Year 2015

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2015 3rd Quarter Budget Report on April 15, 2015.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2015 3rd Quarter Budget Report officially approve April 15, 2015.

PASSED, APPROVED, AND ADOPTED: April 15, 2015.

Roberto Nieto, Chairman

Seal:

, Secretary



March 30, 2015

#6322783

Ms. Karen Nichols, Projects Manager
Lower Rio Grande Public Water Works Authority
P.O. Box 2646
Anthony, NM 88021
Phone: (575) 233-5742 ext. 122
Email: karen.nichols@lrgauthority.org

**RE: RECOMMENDATION REGARDING AWARD OF CONSTRUCTION CONTRACT FOR THE
WATER SYSTEM IMPROVEMENT PROJECT IN BRAZITO, NEW MEXICO**

Dear Ms. Nichols:

Bids were opened for the Lower Rio Grande Public Water Works Authority (PWWA) Water System Improvement Project in Brazito on March 16, 2015 at 521 St. Valentine La Mesa, NM 88044. Eight bids were received for the project and all bid packages were determined to be complete at the time of bid opening. The apparent low bidder was *Western Building and Development*. The **total** of the **Base Bid** ranged from four hundred six thousand four hundred sixty-two dollars and sixteen cents (\$406,462.16) to six hundred two thousand five hundred thirty six and zero cents (\$602,536.00). The **total** with the **Meter Additive Alternative #1** ranged from four hundred fifteen thousand two hundred and forty seven cents (\$415,200.47) to six hundred seven thousand nine hundred thirty six and zero cents (\$607,936.00). Based on a review of the bids the low bidder has been identified responsive, thus the low bidder *Western Building and Development* with a **Base bid** amount of **\$406,462.16** and a total amount with the bid alternative of **\$415,200.47** is recommended as the responsive low bidder. Please refer to the attached bid tabulation spreadsheets for a detailed breakdown of the bids received.

Souder, Miller and Associates (SMA) investigated *Western Building and Development's* past experience by virtue of the references provided by *Western Building and Development*. The references contacted by SMA illustrated limited experience with comparable waterline projects and also noted that mobilization issues had occurred on a prior project of similar value. Please refer to the References Contacted sheet included.

Considering the Base Bid presented by the low bidder, as well as the verification of qualifications of the company to perform the work associated with the project, SMA recommends award in the amount of \$415,200.47 to *Western Building and Development*.

If it is the board's position, an agreement should be reached to "tentatively" award the construction contract to *Western Building and Development* pending funding agency concurrence. SMA will then need a copy of the corresponding minutes to submit to the funding

Ms. Karen Nichols
March 30, 2015
Page 2 of 2

and review agency, along with the Contractor's bid proposal, bid bond, qualification statement and compliance statement, to request concurrence from the funding agency in the award of the bid to *Western Building and Development*.

If the funding agency concurs with the decision of the board, the attached Notice of Award will be submitted to the contractor. The contractor will then have 15 days to deliver insurance, performance and payment bonds. Then the Notice to Proceed and Agreement between Owner and Contractor will be signed by Lower Rio Grande PWWA and sent to the Contractor.

Please feel free to contact either of the undersigned if you have any questions or concerns related to this recommendation of award.

Sincerely,
MILLER ENGINEERING, INC. D/B/A
SOUDER, MILLER & ASSOCIATES



Adrian Renteria, P.E.
Project Engineer
adrian.renteria@soudermiller.com
Extension: 1316



Lilla J. Reid, P.E.
Senior Engineer II
lilla.reid@soudermiller.com
Extension: 1305

Enclosures: Bid Tab
References Contacted
Notice of Award
Western Building and Development Bid package

BID TAB
Lower Rio Grande PWA
Water System Improvement Project in Brazito
March 17, 2015

ITEM NO.	Base Bid		Engineer's OPCC		Western Building & Development		A Mountain Prof Const		DuCross Const		Sierra Valley		Timberland		Smithco		Morrow, Inc		Highland		
	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,803.89	\$ 5,803.89	\$ 5,000.00	\$ 5,000.00	\$ 35,575.00	\$ 35,575.00	\$ 25,000.00	\$ 25,000.00	\$ 10,705.00	\$ 10,705.00	\$ 25,000.00	\$ 25,000.00	\$ 15,176.00	\$ 15,176.00	\$ 14,500.00	\$ 14,500.00
2	Doña Ana County Stormwater Pollution Prevention Plan (SWPPP) (incl. BMP and all related appurtenances not otherwise included on Bid Form)	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,495.52	\$ 2,495.52	\$ 1,600.00	\$ 1,600.00	\$ 2,034.38	\$ 2,034.38	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ 3,500.00	\$ 10,000.00	\$ 10,000.00	\$ 1,320.00	\$ 1,320.00	\$ 3,000.00	\$ 3,000.00
3	Testing allowance (compaction, waterline disinfection)	Allow	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
4	Preconstruction and post-construction Video Documentation	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,811.17	\$ 1,811.17	\$ 100.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 494.00	\$ 494.00	\$ 700.00	\$ 700.00
5	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,901.49	\$ 3,901.49	\$ 8,000.00	\$ 8,000.00	\$ 19,830.00	\$ 19,830.00	\$ 12,000.00	\$ 12,000.00	\$ 4,550.00	\$ 4,550.00	\$ 15,000.00	\$ 15,000.00	\$ 23,332.00	\$ 23,332.00	\$ 23,000.00	\$ 23,000.00
6	Furnish and Install 8-inch C-900 PVC DR18 Pipe (incl. all required fittings, bell restraints, horizontal and vertical angles, thrust blocking, tracing wire, tracing tape and all related appurtenances not otherwise included on Bid Form), Complete in-Place (CIP)	LF	7,068	\$ 30.00	\$ 212,040.00	\$ 18.15	\$ 128,265.12	\$ 19.71	\$ 139,310.28	\$ 23.52	\$ 166,239.36	\$ 23.32	\$ 164,825.76	\$ 24.00	\$ 169,632.00	\$ 25.00	\$ 176,700.00	\$ 29.00	\$ 204,972.00	\$ 32.00	\$ 226,176.00
7	Furnish & Install 8-inch Gate Valve w/ Valve Box and Extension (incl. Test Station, Concrete collar and all related appurtenances not otherwise included on Bid Form), CIP	EA	11	\$ 2,500.00	\$ 27,500.00	\$ 2,005.70	\$ 22,062.73	\$ 2,200.00	\$ 24,200.00	\$ 1,910.16	\$ 21,011.98	\$ 3,000.00	\$ 33,000.00	\$ 2,600.00	\$ 28,600.00	\$ 1,800.00	\$ 19,800.00	\$ 1,847.00	\$ 20,317.00	\$ 2,000.00	\$ 22,000.00
8	Contractor to Tie Into Existing 8-inch Waterline (incl. removal of thrust block, installation of required fittings, solid sleeves and all related appurtenances not otherwise included on the Bid Form), CIP	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 2,632.41	\$ 5,264.82	\$ 3,000.00	\$ 6,000.00	\$ 953.66	\$ 1,907.32	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00	\$ 3,500.00	\$ 7,000.00	\$ 1,647.00	\$ 3,294.00	\$ 1,400.00	\$ 2,800.00
9	Furnish and Install 6-inch Pressure Sustaining Valve (incl. all required fittings, Reducers and all related appurtenances not otherwise included on Bid Form), CIP	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 6,436.17	\$ 6,436.17	\$ 10,500.00	\$ 10,500.00	\$ 7,236.80	\$ 7,236.80	\$ 13,000.00	\$ 13,000.00	\$ 8,500.00	\$ 8,500.00	\$ 12,000.00	\$ 12,000.00	\$ 8,111.00	\$ 8,111.00	\$ 9,500.00	\$ 9,500.00
10	Furnish and Install 6-inch C-900 PVC DR18 Pipe (incl. all required fittings, bell restraints, horizontal and vertical angles, solid sleeves, thrust blocking, tracing wire, tracing tape and all related appurtenances not otherwise included on Bid Form), CIP	LF	40	\$ 25.00	\$ 1,000.00	\$ 74.80	\$ 2,992.07	\$ 17.00	\$ 680.00	\$ 20.77	\$ 830.80	\$ 43.60	\$ 1,744.00	\$ 62.50	\$ 2,500.00	\$ 30.00	\$ 1,200.00	\$ 58.00	\$ 2,320.00	\$ 44.00	\$ 1,760.00
11	Furnish & Install 6-inch Gate Valve w/ Valve Box and Extension (incl. Test Station, Concrete collar and all related appurtenances not otherwise included on Bid Form), CIP	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 1,713.94	\$ 1,713.94	\$ 1,400.00	\$ 1,400.00	\$ 1,318.00	\$ 1,318.00	\$ 1,800.00	\$ 1,800.00	\$ 1,700.00	\$ 1,700.00	\$ 1,500.00	\$ 1,500.00	\$ 1,485.00	\$ 1,485.00	\$ 1,450.00	\$ 1,450.00
12	Contractor to Tie Into Existing 6-inch Waterline (incl. removal of thrust block, installation of required fittings, solid sleeves and all related appurtenances not otherwise included on the Bid Form), CIP	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 3,220.03	\$ 6,440.05	\$ 1,400.00	\$ 2,800.00	\$ 1,797.12	\$ 3,594.24	\$ 1,000.00	\$ 2,000.00	\$ 875.00	\$ 1,750.00	\$ 3,500.00	\$ 7,000.00	\$ 1,629.00	\$ 3,258.00	\$ 1,700.00	\$ 3,400.00
13	Furnish & Install 4-inch Gate Valve w/ Valve Box and Extension (incl. Test Station, concrete collar and all related appurtenances not otherwise included on Bid Form), CIP	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 2,195.78	\$ 2,195.78	\$ 900.00	\$ 900.00	\$ 1,199.32	\$ 1,199.32	\$ 1,875.00	\$ 1,875.00	\$ 2,300.00	\$ 2,300.00	\$ 1,200.00	\$ 1,200.00	\$ 1,760.00	\$ 1,760.00	\$ 1,200.00	\$ 1,200.00
14	Contractor to Tie Into Existing 3-inch Waterline (incl. removal of thrust block, installation of required fittings, solid sleeves and all related appurtenances not otherwise included on the Bid Form), CIP	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,123.89	\$ 2,247.79	\$ 1,200.00	\$ 2,400.00	\$ 1,004.95	\$ 2,009.90	\$ 995.00	\$ 1,990.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00	\$ 1,307.00	\$ 2,614.00	\$ 650.00	\$ 1,300.00
15	Furnish & Install 2-inch Gate Valve w/ Valve Box and Extension (incl. Test Station, concrete collar and all related appurtenances not otherwise included on Bid Form), CIP	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,307.72	\$ 2,615.44	\$ 600.00	\$ 1,200.00	\$ 1,008.50	\$ 2,017.00	\$ 1,435.00	\$ 2,870.00	\$ 1,200.00	\$ 2,400.00	\$ 750.00	\$ 1,500.00	\$ 773.00	\$ 1,546.00	\$ 1,000.00	\$ 2,000.00
16	Connect existing water meter to new waterline (open cut) (incl. pot-holing, trenching, waste excavation, import backfill, polyline, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP	EA	7	\$ 500.00	\$ 3,500.00	\$ 1,103.58	\$ 7,725.08	\$ 2,600.00	\$ 18,200.00	\$ 649.18	\$ 4,544.26	\$ 860.00	\$ 6,020.00	\$ 800.00	\$ 5,600.00	\$ 1,000.00	\$ 7,000.00	\$ 1,956.00	\$ 13,692.00	\$ 680.00	\$ 4,760.00
17	Connect existing water meter to new waterline (trenchless) (incl. horizontal directional drilling, waste excavation, import backfill, polyline, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP	EA	7	\$ 800.00	\$ 5,600.00	\$ 1,335.58	\$ 9,349.08	\$ 2,600.00	\$ 18,200.00	\$ 806.32	\$ 5,644.24	\$ 3,450.00	\$ 24,150.00	\$ 2,000.00	\$ 14,000.00	\$ 1,000.00	\$ 7,000.00	\$ 1,973.00	\$ 13,811.00	\$ 1,450.00	\$ 10,150.00



Engineering • Environmental • Surveying

BID TAB
Lower Rio Grande PWWA
 Water System Improvement Project in Brazito
 March 17, 2015

18	Furnish & Install 1-inch Automatic Flushing Device Assembly (incl. saddle, curb stop, polyline, meter, meter box, enclosure base, enclosure and all related appurtenances not included separately on Bid Form), CIP	EA	2	\$ 1,200.00	\$ 2,400.00	\$ 4,521.52	\$ 9,043.05	\$ 4,180.00	\$ 8,360.00	\$ 3,921.02	\$ 7,842.04	\$ 4,950.00	\$ 9,900.00	\$ 5,500.00	\$ 11,000.00	\$ 3,000.00	\$ 6,000.00	\$ 4,760.00	\$ 9,520.00	\$ 4,450.00	\$ 8,900.00
19	Contractor to Tie Existing Fire Hydrant to New Waterline (incl. removal of thrust block and tee, installation of required fittings, PVC, valves, tees, solid sleeves and all related appurtenances not otherwise included on the Bid Form), CIP	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 2,389.52	\$ 4,779.04	\$ 1,900.00	\$ 3,800.00	\$ 2,086.59	\$ 4,173.18	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 5,000.00	\$ 3,000.00	\$ 6,000.00	\$ 2,813.00	\$ 5,626.00	\$ 3,100.00	\$ 6,200.00
20	Furnish & Install 1-inch Combination Air/Vacuum Valve (incl. fittings, saddle, corporation stops, brass pipe, vaulk and all appurtenances not otherwise included on the Bid Form), CIP	EA	7	\$ 3,000.00	\$ 21,000.00	\$ 2,781.43	\$ 19,470.01	\$ 3,800.00	\$ 26,600.00	\$ 2,876.62	\$ 20,136.34	\$ 2,500.00	\$ 20,300.00	\$ 3,600.00	\$ 25,200.00	\$ 3,000.00	\$ 21,000.00	\$ 4,238.00	\$ 29,666.00	\$ 5,400.00	\$ 37,800.00
21	Asphalt Pavement Removal and Replacement of approximately 11-foot wide driving lane (incl. subgrade preparation, 8-inches of base course, 3 inches of HDMAC, hauling of existing asphalt, restoration of pavement markings to preconstruction configuration and all related appurtenances not included on the Bid Form), CIP	SY	1,840	\$ 21.00	\$ 38,640.00	\$ 30.69	\$ 56,465.50	\$ 23.20	\$ 42,651.00	\$ 33.17	\$ 61,032.80	\$ 19.00	\$ 34,560.00	\$ 44.50	\$ 81,880.00	\$ 45.00	\$ 82,500.00	\$ 26.00	\$ 47,840.00	\$ 38.50	\$ 70,840.00
22	Trenchless Installation (incl. 16-inch steel carrier pipe, joint restraints, spacers and all related appurtenances not included on the Bid Form), CIP	LJ	100	\$ 300.00	\$ 30,000.00	\$ 245.26	\$ 24,526.37	\$ 295.00	\$ 29,500.00	\$ 164.35	\$ 16,435.00	\$ 320.00	\$ 32,000.00	\$ 250.00	\$ 25,000.00	\$ 250.00	\$ 25,000.00	\$ 200.00	\$ 20,000.00	\$ 550.00	\$ 55,000.00
23	Furnish 3/4-inch meter (Master Meter Multi Jet meter, including RF Exact Encoder Register), Owner Installation	EA	100	\$ 350.00	\$ 35,000.00	\$ 235.89	\$ 23,589.99	\$ 185.00	\$ 18,500.00	\$ 200.00	\$ 20,000.00	\$ 214.00	\$ 21,400.00	\$ 235.00	\$ 23,500.00	\$ 290.00	\$ 29,000.00	\$ 228.00	\$ 22,800.00	\$ 270.00	\$ 27,000.00
24	Furnish 1-inch meter (Master Meter Multi Jet meter, including RF Exact Encoder Register), Owner Installation	EA	20	\$ 500.00	\$ 10,000.00	\$ 329.99	\$ 6,599.80	\$ 275.00	\$ 5,500.00	\$ 260.00	\$ 5,200.00	\$ 300.00	\$ 6,000.00	\$ 328.00	\$ 6,560.00	\$ 390.00	\$ 7,800.00	\$ 320.00	\$ 6,400.00	\$ 280.00	\$ 5,600.00
25	Furnish 2-inch meter (Master Meter Octave Ultrasonic meter, including RF Exact Encoder Register), Owner Installation	EA	20	\$ 1,000.00	\$ 20,000.00	\$ 1,776.10	\$ 35,522.08	\$ 1,400.00	\$ 28,000.00	\$ 1,450.00	\$ 29,000.00	\$ 1,605.00	\$ 32,100.00	\$ 1,750.00	\$ 35,000.00	\$ 1,500.00	\$ 30,000.00	\$ 1,742.00	\$ 34,840.00	\$ 2,000.00	\$ 40,000.00
26	Furnish and Install Fire Hydrant Assembly (includes complete installation as shown on drawings, excavation, tee on mainline, wasteline between tee and gate valve and between gate valve and hydrant, hydrant, gate valve, valve riser and collar, fittings, restraints, backfill, compaction, and all other appurtenances required for a complete working installation), CIP	EA	3	\$ 5,000.00	\$ 15,000.00	\$ 3,702.88	\$ 11,108.63	\$ 4,000.00	\$ 12,000.00	\$ 4,473.20	\$ 13,419.60	\$ 3,400.00	\$ 10,200.00	\$ 4,500.00	\$ 13,500.00	\$ 6,000.00	\$ 18,000.00	\$ 4,639.00	\$ 13,917.00	\$ 5,500.00	\$ 16,500.00
Total				\$ 470,180.00	\$ 470,180.00	\$ 406,462.16	\$ 406,462.16	\$ 420,438.28	\$ 420,438.28	\$ 459,738.00	\$ 459,738.00	\$ 479,134.76	\$ 479,134.76	\$ 490,017.00	\$ 490,017.00	\$ 514,200.00	\$ 514,200.00	\$ 517,113.00	\$ 517,113.00	\$ 602,536.00	\$ 602,536.00
Meter Additive Alternative #1				Engineer's OPCC		Western Building & Development		A Mountain Prof Const		DuCross Const		Sierra Valley		Timberland		Smitheo		Morrow, Inc.		Highland	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Furnish and Install 3/4-inch meter (Furnish Master Meter Multi Jet meter and RF Exact Encoder register to the owner, include excavation, backfill, compaction, double-strap saddle, corporation stop, fittings, polyethylene pipe, riser and all related appurtenances not otherwise included on the Bid Form), CIP	EA	3	\$ 1,500.00	\$ 4,500.00	\$ 2,512.77	\$ 7,538.31	\$ 1,100.00	\$ 3,300.00	\$ 1,416.61	\$ 4,249.89	\$ 2,495.00	\$ 7,485.00	\$ 1,500.00	\$ 4,500.00	\$ 3,000.00	\$ 9,000.00	\$ 1,856.00	\$ 5,568.00	\$ 1,800.00	\$ 5,400.00
Total				\$ 4,500.00	\$ 4,500.00	\$ 7,538.31	\$ 7,538.31	\$ 3,300.00	\$ 3,300.00	\$ 4,249.89	\$ 4,249.89	\$ 7,485.00	\$ 7,485.00	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	\$ 9,000.00	\$ 5,568.00	\$ 5,568.00	\$ 5,400.00	\$ 5,400.00
Grand Total				\$ 474,680.00	\$ 474,680.00	\$ 415,290.48	\$ 415,290.48	\$ 423,738.28	\$ 423,738.28	\$ 463,987.89	\$ 463,987.89	\$ 486,619.76	\$ 486,619.76	\$ 494,517.00	\$ 494,517.00	\$ 523,700.00	\$ 523,700.00	\$ 522,681.00	\$ 522,681.00	\$ 607,936.00	\$ 607,936.00
Bid Submitted				\$ 474,680.00	\$ 474,680.00	\$ 415,290.47	\$ 415,290.47	\$ 423,738.28	\$ 423,738.28	\$ 463,987.89	\$ 463,987.89	\$ 486,619.76	\$ 486,619.76	\$ 494,517.00	\$ 494,517.00	\$ 523,700.00	\$ 523,700.00	\$ 522,681.00	\$ 522,681.00	\$ 607,936.00	\$ 607,936.00
Bid Form Difference from				\$ -	\$ -	\$ 0.01	\$ 0.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Items shown in red text illustrate a discrepancy between calculated amounts based on unit bid price and total price shown on Total bid price.

CERTIFICATION:

I certify that the above figures are the evaluated bid prices from those submitted in the Bid Form.

Adrian Renteria, P.E., Project Engineer
 Souder, Miller & Associates

17-Mar-15
 Date

Consultant	Planning & Design Services							Construction Services					TOTAL	
Zia Engineering	Item 1/p	Item 2/p	Item 3/p	Item 4/p	Item 5/p	Item 6/p	Subtotal/100	Item 1/P	Item 2/P	Item 3/P	Item 4/P	Item 5/P	Subtotal/70	170 Possible
Reviewer 1	25	23	24	14	0	5	91	19	14	14	9	9	65	156
Reviewer 2	25	20	20	10	0	4	79	18	13	14	8	8	61	140
Reviewer 3	23	18	20	15	0	5	81	17	13	12	5	5	52	133
Reviewer 4	20	20	15	15	0	5	75	14	10	8	4	4	40	115
Reviewer 5	25	20	25	15	0	5	90	15	10	10	7	8	50	140
Totals	118	101	104	69	0	24	416	83	60	58	33	34	268	684
Consultant	Planning & Design Services							Construction Services					TOTAL	
Smith Engineering	Item 1/p	Item 2/p	Item 3/p	Item 4/p	Item 5/p	Item 6/p	Subtotal/100	Item 1/P	Item 2/P	Item 3/P	Item 4/P	Item 5/P	Subtotal/70	170 Possible
Reviewer 1	25	23	23	14	0	5	90	19	14	14	10	10	67	157
Reviewer 2	20	20	15	10	0	4	69	15	13	13	8	8	57	126
Reviewer 3	25	20	20	7	0	5	77	18	13	12	7	7	57	134
Reviewer 4	20	15	15	8	0	5	63	13	8	8	4	4	37	100
Reviewer 5	25	20	25	8	0	5	83	15	10	10	8	8	51	134
Totals	115	98	98	47	0	24	382	80	58	57	37	37	269	651
Consultant	Planning & Design Services							Construction Services					TOTAL	
Nine Degrees	Item 1/p	Item 2/p	Item 3/p	Item 4/p	Item 5/p	Item 6/p	Subtotal/100	Item 1/P	Item 2/P	Item 3/P	Item 4/P	Item 5/P	Subtotal/70	170 Possible
Reviewer 1	26	23	23	14	0	5	91	19	14	14	10	9	66	157
Reviewer 2	20	15	15	5	0	4	59	15	12	12	5	5	49	108
Reviewer 3	20	15	15	5	0	5	60	15	5	2	2	2	26	86
Reviewer 4	20	15	15	8	0	5	63	13	8	8	4	4	37	100
Reviewer 5	20	15	5	5	0	5	50	10	5	10	0	5	30	80
Totals	106	83	73	37	0	24	323	72	44	46	21	25	208	531