

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## DRAFT Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 11, 2013 at our Butterfield Park Office, 9774 Butterfield Park Blvd

Please note that minutes are in DRAFT form until approved by the Board

**Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Director Cali Tellez (District 3) and Director Furman Smith (District 7). Absent were Secretary Santos Ruiz (District 2), Director Arturo Terrazas (District 1) and Director Mike McMullen (District 6). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager Mike Lopez, Projects Manager Karen Nichols and Administrative Assistant Joan Ferguson. With a quorum established the meeting was called to order by Mr. Nieto at 9:49 am. {:28}

I. **Pledge of Allegiance** {:53}

II. **Approval of Agenda** Mr. Smith moved to approve the agenda. Mr. Tellez seconded the motion and it passed 4-0. {1:03}

III. **Approval of Minutes of 11/13/2013 Regular Meeting** There was not a quorum from the 11/13/2013 regular meeting present to approve the minutes. {1:50}

IV. **Guest Presentation—None** {1:54}

V. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person** {1:58}

VI. **Managers’ Reports**

A. **General Manager** Mr. Martin Lopez submitted a written report and discussed it with the Board. In addition to the items on the report:

- CPR training has been set up. There is a discount for courses taken before June. The certification is for two years and is recognized by the insurance company.
- Driving School has been arranged. The certification is for two years and is recognized by the insurance company.
- There is a FEMA seminar for governmental agencies this morning dealing with the recent floods. A member of the finance staff is attending to see if LRG is eligible.
- Mr. Tellez asked about the tankers he was seeing in the Mesquite area filling up at hydrants. Mr. Martin Lopez explained that those tankers belonged to construction contractors and they are paying a bulk rate for the water. Additionally, they are charged a flat fee and a meter deposit. The rates they pay are on the website in the forms column (bulk water) on the documents page. The OM explained that there is an average of 4-5 contractors at any one time using bulk water. Mr. Tellez asked if it were possible to put those revenues in a separate fund for special projects for community projects. Mr. Holguin pointed out that that mechanism would cause disagreements about how the monies would be spent. The OM also pointed out that those monies would be going into reserve fund. {15:15}

B. **Projects** Ms. Karen Nichols submitted a written report and discussed it with the Board.

- Mr. Holguin asked about the Colonias monies. Ms. Nichols replied that a letter from NM-DFA Local Government Division Director Wayne Sowell had been returned to them by the post office, and she has confirmed our address for them and it is being resent.
- Mr. Holguin asked about the Veteran’s Rd. wells.
- Mr. Smith asked about the booster station and the secondary transducer on the low side. Ms. Nichols said she would follow-up with the engineer. SCADA system is still pending installation. {19:56}

- C. **Finance** Ms. Kathi Jackson had no report because she is still reconciling the accounts after the audit however, the Authority got an unqualified audit with no findings. {21:45}
- D. **Operations** Mr. Mike Lopez submitted a written report and discussed it with the Board.
  - o Mr. Mike Lopez is following up on the broken hydrant caused by the drunken driver.
  - o Mr. Smith asked if the contractor had insulated the new meter boxes. The OM said they hadn't but he had purchased \$600 worth of hot water heater blanket insulation to insulate the new meters. Mr. Tellez asked if the foil would interfere with automated readings. Mr. Martin Lopez pointed out that the meters in corrugated buildings are readable. {26:45}

## VII. Unfinished Business

- A. **Dates/times/locations for Public Rate Hearings—for approval** Mr. Holguin moved to accept the dates and times for public rate increase hearings: January 8, 2013 at 6:30 at the Vado Elementary School and January 9, 2013 at 6:30 at the church on 2<sup>nd</sup> and B in Organ. Mr. Smith seconded the motion and it passed 4-0. {29:10}
- B. **Addendum to “Rates and Fees Schedule”—for approval** The administrative fees for the Pre-Industrial Treatment Policy and a meter testing fee (to cover administrative costs) were added to the schedule of rates and fees. Mr. Holguin moved to approve the addendum to “Rates and Fees Schedule.” Mr. Tellez seconded the motion and it passed 4-0. {31:55}

## VIII. New Business

- A. **Authorization to seek amendment to statute** Management wants authorization from the Board for staff to work with Senator Cervantes to amend House Bill 185 to omit the combine and comingle requirement. Mr. Smith moved to authorize staff to work with legislators to amend House Bill 185. Mr. Tellez seconded the motion and it passed 4-0. {37:29}
- B. **Authorization to apply for 2014 funding applications** The new application cycle for 2014 has started and management is about to ask for authorization to apply for funding. Recognizing the priorities laid out in the ICIP at the beginning of the fiscal year, the following projects were discussed:
  - o The top priority identified by Ms. Nichols would be the Mesquite-Brazito sewer project. The planning phase for this project is complete and is now in the design phase. This project would make the Mesquite waste water project more sustainable. She would be applying for Colonias Infrastructure funds which would include a 10% loan component plus a match;
  - o A request for capital outlay funds could go toward a needed SCADA study and integration;
  - o Energy and water audits will need to be funded as they will soon be required by USDA-Rural Development in their funding applications;
  - o Extensions to unserved areas where citizens are having difficulties with their wells due to the drought, including Veteran's Rd.;
  - o Additional radio read meters.Mr. Holguin moved to authorize management to apply for 2014 funding applications. Mr. Smith seconded the motion and it passed 4-0. {59:05}
- C. **Brazito Water Project RFP Committee recommendation for selection of engineering firm—for approval** Mr. Holguin made a motion to accept the RFP Committee recommendation to select Souder Miller & Associates for the Brazito Water Project. Mr. Smith seconded the motion and it passed 4-0. {1:03:30}
- D. **Staff pay increase/bonuses—for approval** Mr. Martin Lopez and Ms. Jackson had done further research on the subject of bonuses and discovered that the opinion that Ms. Jackson had found earlier had prohibited “bonuses” in the form of left over project funds being distributed to contractors. The OM asked for a cost of living increase of 3%. The OM declined to take either a bonus or a cost of living increase for himself. Mr. Nieto moved that bonuses of \$100 be awarded but pay increases be tabled until January's meeting. Mr. Smith seconded the motion and it passed 4-0. {1:21:30}

- E. **Motion to convene in Closed Session pursuant to NMSA 1978 Section 10-15-1(H)(7) threatened or pending litigation—ROLL CALL VOTE** Mr. Tellez made a motion to convene in closed session pursuant to NMSA 1978 Section 10-15-1(H)(7) threatened or pending litigation. Mr. Smith seconded the motion. The roll call was as follows: Mr. Nieto aye, Mr. Holguin aye, Mr. Tellez aye, Mr. Smith aye. The meeting was closed at 11:14 am. {1:25:10}
  - F. **Motion to resume the Open Meeting** Mr. Tellez made a motion to resume the open meeting. Mr. Smith seconded the motion and it carried 4–0. The open meeting resumed at 11:32 am. {1:25:36}
  - G. **Action, if any, with regard to the matters discussed in Closed Session** No action was taken and no other issues were discussed besides threatened or pending litigation.
- IX. Other discussion and agenda items for next meeting, 9:30 a.m. 1/15/2014 at the Berino Office**
- A. Minutes of 11/13/13 for approval
  - B. Pay increases
  - C. Report on Public Hearing
  - D. Rate proposal
- X. Adjourn** Mr. Tellez mad a motion to adjourn, Mr. Smith seconded the motion and it carried 4–0. The meeting was adjourned at 11:32 am.



Lower Rio Grande Public Water Works Authority  
Sign In Sheet Page 1 of    

Date: Dec 11, 2013

Time: 9:30

Places: Butterfield Park

Event: Regular Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	LRG Board	575-233-4140	-
	"	" 382 5082	Same
	LRG BOD	915 636-3851	
	LRG BOD	(575) 635-3921	mike.lopez@lrgauthority.org
	Kathi Jackson Finance Manager - LRG PWWA	640-4330	
	Karen Nichols, Projects LRG PWWA	915 203 2057	Karen.nichols@lrgauthority.org
	MARTIN G LOPEZ, GM, LRG PWWA	575 571-3628	
	LRG PWWA	405-74472	joan.ferguson@lrgauthority.org

## LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

### Meeting Notice & DRAFT Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 11, 2013 at our Butterfield Park Office, 9774 Butterfield Park Blvd

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Approval of Minutes of 11/13/2013 Regular Meeting
- V. Guest Presentation—None
- VI. Public Input—15 minutes total allotted for this item, 3 minutes time limit per person
- VII. Managers' Reports
  - A. General Manager
  - B. Projects
  - C. Finance
  - D. Operations
- VIII. Unfinished Business
  - A. Dates/times/locations for Public Rate Hearings—for approval
  - B. Addendum to "Rates and Fees Schedule"—for approval
- IX. New Business
  - A. Authorization to seek amendment to statute
  - B. Authorization to apply for 2014 funding applications
  - C. Brazito Water Project RFP Committee recommendation for selection of engineering firm—for approval
  - D. Staff pay increase/bonuses—for approval
  - E. Motion to convene in Closed Session pursuant to NMSA 1978 Section 10-15-1(H)(7) threatened or pending litigation—ROLL CALL VOTE
  - F. Motion to resume the Open Meeting
  - G. Action, if any, with regard to the matters discussed in Closed Session
- X. Other discussion and agenda items for next meeting, 9:30 a.m. 1/15/2014 at the Berino Office
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

*Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRGPWWA, 575-233-5742, PO Box 2646, Anthony NM 88021 O 215 Bryant St., Mesquite NM una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.*

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## MINUTES—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, November 13, 2013 at our Vado Office, 325 Holguin Rd, Vado NM

NOTE: Minutes are in DRAFT form until approved by the Board

- I. **Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Secretary Santos Ruiz (District 2), Director Arturo Terrazas (District 1), Director Cali Telles (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Absent was Vice-Chairman John Holguin (District 4). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. With a quorum established the meeting was called to order by Mr. Nieto at 9:30 am.
- II. **Pledge of Allegiance** {0:50}
- III. **Approval of Agenda** Mr. Smith moved to approve the agenda. Mr. Telles seconded the motion and it carried 6–0. {1:08}
- IV. **Approval of Minutes, 10/16/2013 Regular Meeting** Mr. Martin Lopez noted that in X.F he had asked if the Board would approve an end-of-the-year potluck and pay for the entrée. Mr. Furman moved that the minutes of 10/16/2013 be approved with the addition of “and pay for the entrée” in X.F. Mr. Smith seconded the motion and it carried 6–0. {6:05}
- V. **Guest Presentation—None** {6:20}
- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person** None {6:25}
- VII. **Managers’ Reports**
  - A. **General Manager** Mr. Martin Lopez submitted a written report and discussed it with the Board.
    - Mr. Telles asked about the NMDOT Vado Interchange construction project. Mr. Martin Lopez explained that the project closes on Nov 15 and will be an MNDOT project exclusively. The Authority will find out on Friday how much it will cost to relocate its water lines. The biggest problem will be issues with traffic and traffic flow to businesses while the bridges and interchanges are rebuilt. Additionally, the dairies will be without water when the Authority’s water lines are being relocated.
    - Mr. Nieto asked about the loss of the Vado water rights. The Office of the State Engineer finally recognized that the five original systems had been permitted 1,907.602 acre feet. Eighty-seven (87.88) acre feet were taken away from the Vado system because they did not pay the \$25 administrative fee. The result was a net gain of 78 acre feet, leaving the Authority having to purchase 22 acre feet of water rather than 300. Currently an acre foot of water is \$4,800.00. Page two of the General Manager’s report shows the Authority’s permitted consumptive use at 1,684.153 acre feet per year but historically has only used 1,662.063 (beneficial use) acre feet per year which leaves the Authority buying 22 acre feet. The third column is what the Authority is permitted to pump which is 1,907.602 acre feet per year. If the Authority can document the amount of water it discharges into the Doña Ana County wastewater treatment facility it will receive a flow credit that will allow it to pump more.
    - Mr. Telles asked about the Snow Road Estates transfer. What is being transferred to LRG is a fire flow system that is designed for 55 homes. If the development grows beyond the current design of 55 homes, LRG will be responsible for the upgrades. Mr. McMullen asked about fees to be paid per home per a lawsuit to offset the impact on the Brazito system. The GM explained that the Authority’s lawyer had been through all the paperwork and LRG is recovering what is stipulated. Mr. McMullen said he would check the legal decision.

- Mr. Telles asked about the FEMA funds for the flood in Berino. Governor Martinez submitted the request to the Federal government who did not approve the request for funds. It is unclear why Doña Ana County did not receive federal emergency funds even though there was significant flooding in the area.
- The Colonias Board Meeting discussed issues of project oversight. For other sources of state funding, the NM Environment Dept. has had the responsibility of oversight. They make sure that the engineer is certified, the project is adequate for the community and that the procurement code has been followed. Because of budgetary issues, now the NMED is charging a fee for oversight. There are some Board members on the Colonias Board who believe that having the project engineer certify a project is adequate. The GM perceives a conflict of interest in paying a professional to oversee the project that they developed.
- There was also a short explanation about the new audit rules concerning the difference between a “significant” and a “material” finding and the increased responsibility in the fiscal agent role. {33:40}

**B. Operations** Mr. Mike Lopez submitted a written report and discussed it with the Board.

- Mr. Smith asked when the Organ booster would be brought online. Still waiting on telemetry. Mr. Mike Lopez is hoping before December.
- Mr. Telles asked about the line breaks in the past month. The OM believes that they are due to temperature changes. Mr. Smith agreed that that was his experience.
- Mr. Telles asked OM to follow-up on the case of the drunken driver who destroyed a LRG fire hydrant as there is a possibility of restitution. {39:01}

**C. Projects** Ms. Karen Nichols submitted a written report and discussed it with the Board.

- Mr. Nieto asked if the Berino/Mesquite project would have to be rebid. At this point the Authority’s lawyer is speaking to the Environment Department’s lawyer about the engineer’s interpretation of the procurement code. Mr. Nieto also asked what the deadline on the Water Trust Board Funds was. There are three years to expend the funds and the possibility of a one-year extension. Mr. Martin Lopez said that if it was necessary they would re-bid the project and plan to have the project up and running by early spring.
- Mr. Terrazas asked against whom LRG is competing for CDBG funding. The Authority has to apply for CDBG funds through the County of Doña Ana. If the County has projects, they would have precedence but, if the county doesn’t qualify, the entities that are required to apply through them cannot apply. There has been some discussion about allowing LRG PWWA the ability to apply for funding independent of the County. Mr. Terrazas pointed out that the Authority’s statute makes it politically equivalent to the County.
- Mr. Smith asked about the final walk-through for the Organ system. It will be November 20 at 2:00 pm.
- Ms. Nichols reported to the Board her discussions with various political entities at the Infrastructure Finance Conference. There was also a short discussion about the new audit rules and how they are being refined concerning findings as well as limiting the departments that are able to contest projects because of findings. {54:52}

**D. Finance** Ms. Kathi Jackson submitted a written report and discussed it with the Board.

- Ms. Jackson noted that there had been a savings of \$28,000 in liability insurance. She noted that because LRG has a track record and because of new insurance options, insurance costs are coming down.
- During the last quarter, \$25,000 in repairs to Authority trucks had been completed. Mr. Smith asked about the repair of the Organ truck. It had been in good condition but needed \$3,300 in repairs.
- Mr. Nieto asked about the trash coupons. The Authority has bought \$6,000 worth of trash coupons. {1:03:00}

**VIII. Unfinished Business**

- A. Hiring Policy—for approval** Mr. Martin Lopez met with Mr. Telles and discussed his concerns and developed the current policy for approval. The most significant change was the last item stating that any deviation from the policy would require approval from the Board. Mr. Telles moved to approve the hiring policy. Mr. McMullen seconded the motion and it passed 6-0 with no further discussion. {1:05:00}
- B. End-of-Year Potluck** Mr. Telles asked if there was any incentive to attend the dinner or way to thank staff for a job well done. He suggested award certificates or gift certificates and asked if the line item in the budget (\$1,000) for Board uniforms could be used for the Christmas dinner instead. Ms. Jackson said she had found a statute in the State regulations that might prohibit giving a gift certificate or even bonuses. Mr. Martin Lopez asked the Board for \$500 to pay for the entrée. The Board decided to use the \$1,000 line item for catering for the party. Mr. Telles moved to allow \$1,000 for catering for the end-of-the-year party. Mr. McMullen seconded the motion and it carried 6-0. Mr. Terrazas asked if that dollar amount would be enough. Mr. Martin Lopez said that if there were any further developments, it could be revisited in December's meeting. {1:18:06}

**IX. New Business**

- A. Resolution No. FY2014-07 for CITF Loan/Grant 2766-CIF-Brazito Water Project—for adoption** This project is to upgrade water lines in Brazito. The original funding was only for construction. The scope has been changed to include design. The loan amount is \$58,150; the grant amount is \$523,354. Mr. McMullen moved to adopt Resolution No. FY2014-07 for CITF Loan/Grant 2766-CIF-Brazito Water Project. Mr. Smith seconded the motion and it passed 6-0 with no further discussion. {1:19:36}
- B. Industrial Pre-Treatment Policy—for approval** Mr. Mike Lopez explained that this policy stipulates what cannot be dumped into the Authority's sewer system and allows for a schedule of rates and fees. Ms. Nichols went on to explain that the Authority owns the collection system but discharges into the County treatment facility. The policy up for approval has the County's regulations attached because the Authority is responsible for what is being discharged into the treatment facility. Mr. Terrazas asked whether a business owner would get a permit from the County or from the Authority. Mr. Martin Lopez explained that there was a Memorandum of Understanding with the County and the Authority would be issuing permits. Also, he mentioned that the policy would apply to the East Mesa as well as the Lower Valley. Mr. Smith moved to approve the Industrial Pre-Treatment Policy. Mr. McMullen seconded the motion and it passed 6-0 with no further discussion. {1:25:40}
- C. Addendum to "Rates and Fees Schedule"—for approval** Because the rates and fees hadn't been added, Mr. Telles moved to postpone the addendum until next month. Mr. Smith seconded the motion and it passed 6-0. {1:27:58}
- D. Set dates/times/locations for Public Rate Hearings** Public hearings for the rate increase were proposed for January 8, 2014 at 6:30 pm at the Vado Elementary School and January 9, 2014 at 6:30 at the Church on 2<sup>nd</sup> and B St in Organ. Olga Morales from RCAC will be presenting her rate study. Ms. Nichols mentioned that the last public rate hearings were posted, translated, moderated and documented by a third party. She asked if the Board would like to conduct these hearings in a similar manner. Mr. Terrazas moved to use a contractor to facilitate the presentation. Additionally they asked that the contract not exceed \$2,000. Mr. McMullen seconded the motion and it carried 6-0. {1:53:00}
- E. First aid course proposal** Mr. Telles would like first aid courses for LRGPWVA staff. Options discussed were for the Red Cross or the New Mexico Wastewater Association. Mr. Martin Lopez said that currently, Operations is verifying that there are first aid kits in the vehicles and that all the eye wash stations are operational and equipped. Mr. Smith asked if FEMA was still distributing first aid kits for vehicles. Mr. Tellez moved to have the GM arrange first aid courses. Mr. Smith seconded the motion and it passed 6-0. {1:59:55}



**F. Other discussion and agenda items for next meeting, 9:30 a.m. 12/11/2013 at the Butterfield Park Office**

- There is an RFP due November 14 for the Brazito project. Putting together selection committee
- There is an RFP due November for the water system purchase.
- End-of-the-Year party/dinner
- Addendum to rates and fees
- Tierra Driving School {2:05:28}

**X. Adjourn** Mr. Telles moved to adjourn the meeting, Mr. Smith seconded the motion. Mr. Ruiz was out of the room. The motion passed 5-0. The meeting was adjourned at 11:36 am.

**Minutes approved December 11, 2013**

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Roberto Nieto, Chairman (District 5)

*Absent*

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John Holguin, Vice-Chairman (District 4)

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Santos Ruiz, Secretary (District 2)

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Arturo Terrazas, Director (District 1)

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Carlos Tellez, Director (District 3)

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Michael McMullen, Director (District 6)

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Furman Smith, Director (District 7)

**LRGPWWA**  
**Manager's Report**  
**December 11, 2013**

- Transfer of Assets from Associations
  - Berino: BLM permit assignment offered
  - Organ 2012 Audit complete-Unqualified opinion
  - Brazito items 2012 Audit complete-Unqualified opinion
- NMDOT Vado Interchange water line relocation project bids due date was November 15, 2013; Wait on NMDOT for acceptance of bids to see LRGPWWA cost
- Snow Road Estate
  - Transfer/ownership pending

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY  
PROJECTS REPORT – 12/11/13 BOARD OF DIRECTORS MEETING**

**Authority Construction Projects:**

**LRG: 11-02.1 -Mesquite Wastewater Project – Gannett Fleming– CONSTRUCTION Stage – Layne Southwest - RD \$7,262,081, CIFT \$1,670,257:** The contractor continues to work on service connections and septic tank abandonment. We are working with the funding agency on a change order to have the contractor pay for the additional engineering required after October 14 for the construction delay, and hope to complete the Change Order before the new year. We are continuing to complete acceptance inspections on the sewer mains and appurtenances.

**LRG-11-02.2 - Authority/Brazito Sewer Project – Vencor – Pre-Design/Funding Application Stage – NMFA/SAP funded Planning, CIFT/RD Applications pending:** PER & EID are complete and approved, NMFA Planning Grant funds have been received. Authorization to reapply to CIFT for design funds is on today's agenda.

**LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER**

**LRG-11-04 – Berino/ Mesquite-Del Cerro Water System Project WTB #223 – Vencor – Bid Stage – RD - \$5,420,147/WTB - \$4,371,630:** Additional permit time extensions have been requested from NM-DOT. Extension request for RCAC bridge loan has been sent to USDA-RD for approval along with a new funding analysis. Our attorney is communicating with the attorneys and staff at NMFA regarding Mr. Deal's recommendation that we re-bid the project, and we cannot move forward with the project until this is resolved because one of the conditions of closing on our USDA-RD funds is that we meet state requirements.

**LRG-11-05 – Surface Water Treatment Plant WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match –** Engineering firm is working on the PER update. We have had some good discussion by email concerning the sizing and justification for the proposed treatment facility, and consensus is to begin with a .5 mgd plant designed to be expandable. Need for the plant is based on reducing impacts on the existing aquifer and to meeting future projected demands. The Hydrogeologic Study they are doing will contain historical data on the water levels in the aquifer. One of the things that will be discussed in the PER as part of our justification is the fact that many irrigators have submitted permit applications and completed wells in the last few years. This additional pumping will cause further decline in the shallow groundwater system. If the drought continues, or the new norm is less precipitation, there will be more competition for the shallower groundwater resources because they are the easiest and cheapest to develop. Given that we are junior water rights holders, this is why our approach to sustainability and aquifer protection using alternate water sources is so important.

**LRG-12-03 – Authority-Alto de Las Flores Interconnect– Vencor – Complete - \$86,400 Old Colonias Initiative/DFA + G F & Alto contributions –** Had an email from Wayne Sowell at NM-DFA-LGD on 11/25/13 indicating that he we would look at our request for using the remaining funds for design work to extend service to those having domestic well issues due to the drought (Veterans Road) and make a decision that week. Have not heard anything further as yet.

**Authority PERs/EAs/40 Yr. Water Plan, Equipment:**

**LRG-12-01 – Authority PER – Vencor – Planning Stage - CDBG Planning Grant \$50,000, NMFA Planning Grant \$37,500 & \$12,500 Local Match:** CDBG quarterly report has been submitted. We received the grant agreement extension, have had the Board Chair sign and submitted back to NM-DFA for final execution. LRGPWVA & the engineer receive "final" comments on the PER and instructions to send it to DFA for approval from NMED-CPB on 11/25/13, but engineer did not indicate in the submission that NMFA Planning Grant funding was involved. When that was clarified, Mr. Deal indicated that there will now be additional comments on the revised PER and it will require his approval in order to close the NMFA Planning Grant.

**Forty-Year Water Plan – CE&M – complete – needs update for new mergers:** pending NM-OSE comments/approval.

**LRG-12-02 - Radio Read Meters – in-house/Rio Grande Pump & Supply – Installation Ongoing - 600,950 DWSRLF:** : \$595,000 was approved at 50% subsidized + 25% grant = 75% grant, 25% loan at 0% plus fees approved by NMFA Board 4/27/12. All (7½ pallets) of the meters have been received, 7 funds requisitions have been submitted and 7 paid. 5% of the funding is withheld by NMFA until project completion. As of the report send to NMFA & NMED-CPB on 11/15/13, 1620 of the 3204 meters had been installed. Mr. Deal will be out to inspect the project probably this week.

**LRG-13-02 – System-wide Information Technology Standardization - \$175,000 NM STB:** Grant agreement is fully executed, funds are available, first monthly report has been submitted. Finance Manager has attended a presentation by Tyler Technologies at Dona Ana MDWCA on their billing/accounting software package, and we have set one up for LRGPWVA staff on 11/13/13. I forwarded information to her on the software that Anthony WSD is using and she indicated that there is a third software system she may investigate.

**LRG-13-03 – Water System Purchase Project – for RFP – Planning Stage - \$37,500 NMFA Planning Grant – on DWSRLF Priority List:** PTAB has reviewed the RFP and it will be advertised this month or next, once we can get some project expense reimbursements in either from the Berino/Mesquite-Del Cerro Project or the PER Planning Grant.

**Individual MDWCA Projects:**

**LRG-12-04 - Organ Water & Sewer Project – Bohannon Huston – Construction Phase – Morrow - \$2,990,382 RD Colonias Grant, \$101,000 RD Loan:** Substantial Completion was issued 11/20/13. Contractor has completed all main pipeline & services. Final roadway grading, gravel or pavement replacement is in process. We are currently working on additional work items to change order into the project. We did receive a cost quote from Timberline Electric to make the adjustments and changes to the SCADA system and have returned to Timberline for further clarification on the work items. We have also request Timberline to provide cost for adding an RTU at well #2 and the Southside tank site (Butterfield). We did receive the additional clarifications from Timberline Electric, but not the additional cost as of Dec. 5th. Dona Ana County was conducting their final walk through independently and will send their project punch list. Engineer is working on the final pay request over runs and under runs and requesting pricing on additional work items for the project to include adding the check valves and meters at the new booster pump station & Tierra Alta tank site, changes to the pump logic to accept control from the Tierra Alta Tank SCADA system and additional pavement replacement in Organ to meet DAC requirements. Contractor will schedule final start up for the new booster station and work on final

punch list items this period. With the additional work items the project construction will extend into January.

**LRG-13-01 – Brazito Water System Improvements – Engineers Inc. – Design Phase - \$523,354 NM CITF Grant, \$58,150 Loan, \$58,150 Match Requirement:** New closing date after scope change is 12/20/13, and closing is with LRGPWWA this time. 8 proposals in response to our RFP for Professional Services were received and reviewed by the RFP Committee, and their recommendation is on today's agenda.

### **Other projects:**

**USDA-RD Transfer & Assumption Application Packages:** Application packages for Butterfield Park, Organ & Brazito were submitted 1/7/13 and are still under review at RD at national level.

**Infrastructure Capital Improvements Plan 2015-2019:** Authorization to proceed with priority project funding applications is on today's agenda.

**Documents Retention & Destruction** – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents.

**Website and Email** – Notices and Board Minutes pages are current. Revised & new policies have been posted on the Documents page. Updates to our site are ongoing. Network Solutions provided a new log-in address to deal with email upgrade issues and retain the Board's file storage site. Will be moving forward with migrating website & email hosting to Gamwell. Met with their Customer Service Manager on 12/5/13.

**La Mesa Well Project USDA-RD Dedication Ceremony** – Coordinated this with Ernie Watson at USDA-RD. Photos are posted on our website. Ceremony was followed by a community chat session with State Director Terry Brunner at our La Mesa office.

### **Funding Applications Pending:**

- A **Project Interest Form** and supplemental documents were submitted to NMED for CWSRLF funding to decommission the wetlands in Mesquite on 5/7/13. This is a regulatory requirement/condition of the permit and must be done.
- **USDA-RD Water Rights Purchase Project:** \$1.8 million Application and PER were submitted to USDA-RD on 6/26/13, local office completed their review, state office reviewed and sent to DC. We were verbally informed that the project needs a construction component in order for them to fund it. This will probably mean an update to the PER and perhaps an Environmental Report.

### **Training**

Attended 2-day Energy Management Workshop sponsored by BECC & EPA Region 6 in El Paso December 3-4. Registered for training on accessing and using Census data in mid-January.

## LRGPWWA Web Site Report

### Page Views for Entire Site [?](#)

Dec 01, 2012 - Nov 30, 2013



### 12,109 Page Views [?](#)

Date	Page Views
December, 2012	417 (3%)
January, 2013	772 (6%)
February, 2013	874 (7%)
March, 2013	797 (7%)
April, 2013	1,047 (9%)
May, 2013	1,137 (9%)
June, 2013	926 (8%)
July, 2013	1,068 (9%)
August, 2013	1,254 (10%)
September, 2013	1,036 (9%)
October, 2013	1,649 (14%)
November, 2013	1,132 (9%)

## Lower Rio Grande PWWA

### Operators Report

December 11, 2013

#### System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- Sewer tank inspections are current.(Mesquite District)
- My operators have finished installing meters in Berino and will be starting on route one in Mesquite.
- We extended a two inch water main on Montana Azul in order to provide service to a customer.
- We had a four inch main line break on Plaza and Lomas.
- We had an old injector blow off at the booster station at well #6 it made a mess.
- Onnies Acers booster station in complete.
- We had a couple of two inch line breaks which were broken by the sewer contractor that were repaired.
- The East Mesa operators had two small line breaks.
- Vessel C at well #2 has a broken under drain lateral, which caused us to lose media, my staff will have it back in service before the end of the week.
- The new booster station in Organ is tied in.

**NMED:** All of our Monthly Bac-T-Samples were taken and all samples were negative.

**Mesquite district Wetlands:** wetlands have been working fine.

**Mesquite Sewer Report.** Due December 10th

**Chlorine:** No problems.

**Reports:** NMED, State Engineers, and the water conservation reports have been sent.





# LOWER RIO GRANDE

## Public Water Works Authority

325 Holguin Road

Vado, New Mexico 88072

(575) 571-3628

## SCHEDULE OF RATES & FEES

### Water Rates

Adopted March 21, 2012

Implementation Date April 1, 2012

#### Residential Water Rates

Minimum Bill		\$ 10.00	for				0	gallons
Tier 1	0-10,000	gallons	for	\$ 1.75	per	1,000	gallons	
Tier 2	10,001-20,000	gallons	for	\$ 2.00	per	1,000	gallons	
Tier 3	20,001-30,000	gallons	for	\$ 2.25	per	1,000	gallons	
Tier 4	30,000-50,000	gallons	for	\$ 2.50	per	1,000	gallons	
Tier 5	Over 50,001	gallons	for	\$ 2.75	per	1,000	gallons	

#### Commercial Water Rates

Minimum Bill		\$ 30.00	for				0	gallons
Tier 1	0-20,000	gallons	for	\$ 2.50	per	1,000	gallons	
Tier 2	20,001-50,000	gallons	for	\$ 3.00	per	1,000	gallons	
All over	All over 50,001	gallons	for	\$ 4.00	per	1,000	gallons	

**For Bulk Water Rate & Fees – SEE BULK WATER AGREEMENT FORM**



# LOWER RIO GRANDE

## Public Water Works Authority

325 Holguin Road Vado, New Mexico 88072 (575) 571-3628

### Sewer Rates

Adopted September 1, 2010  
Implementation Date December 1, 2010

#### Residential Sewer Rates (If Sewer Service is from LRGPWWA)

Minimum Bill	\$ 8.45		for			0	gallons
Tier 1	0-20,000	gallons	for	\$ 1.25	per	1,000	gallons
Tier 2	All over 20,001	gallons	for	\$33.45	per	1,000	gallons

#### Commercial Sewer Rates (If Sewer Service is from LRGPWWA)

Minimum Bill		\$10.45	for			0	gallons
Tier 1	0-10,000	gallons	for	\$ 1.25	per	1,000	gallons
Tier 2	10,001-20,000	gallons	for	\$ 1.50	per	1,000	gallons
Tier 3	20,001-50,000	gallons	for	\$ 2.00	per	1,000	gallons
All over	All over 50,001	gallons	for	\$70.45	per	1,000	gallons

**These sewer rates only apply to people who receive sewer service from the LRGPWWA.**



# **LOWER RIO GRANDE**

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## **Public Water Works Authority**

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325 Holguin Road

Vado, New Mexico 88072

(575) 571-3628

### **Residential Connection Fees**

Membership fee:	\$50.00
Water Connection fee (Residential):	\$500.00
Water Rights Acquisition fee (Residential):	\$1,600.00 (see Water Rights Acquisition Policy)
Sewer Connection fee:	\$2,500.00
Other applicable fees:	(As determined by Board or Designee)

Please note that the above fees are for a simple installation only. Costs for permits, paving, boring, etc. will be estimated and charged in advance. If installation cost exceeds the amount specified above, the Member shall pay the balance due within 30 days of connecting.

### **Commercial and Industrial Connection Fees**

Commercial and Industrial Connection Fees and Water Rights Acquisition Fees shall be approved by the Board on a case by case basis.

### **Penalty & Other Fees**

Disconnection fee:	\$20.00
Open or Close water service (When requested after normal business hours & in addition to Disconnection fee)	\$20.00
Service Activation fee:	\$50.00
Service Deactivation fee:	\$50.00
Renters Deposit (mandatory)	\$100.00



# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road

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Insufficient Funds (Bounced Check): (after 3 times, customer is put on cash-only basis)	\$35.00
Late penalty on overdue accounts	15% of the overdue bill
Dona Ana County Service Letter	\$5.00
Copies per page	\$0.10
IPR Request Copies/per page (see Inspection of Public Records Policy)	\$1.00
Faxes (Local/Toll free) per page	\$1.00
Faxes (Long Distance) per page	\$2.00
Convenience Fee for Payment by Credit Card	\$3.00 minimum or 3% of transaction
Cross Connection Policy Waiver Re-inspection Fee:	\$25.00
Backflow Prevention Assembly Annual Testing Fee:	\$75.00
Backflow Prevention Assembly Installation/Repair/Replacement Fee:	Cost of Labor + Materials
Water/Sewer facility Tampering fee: (in addition to repair/replacement costs)	\$500.00
<b>Meter Testing Fee:</b> <b>(includes lab fee and costs of delivery to the test facility)</b>	<b>\$50.00</b>



# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road

Vado, New Mexico 88072

(575) 571-3628

## ADMINISTRATIVE ASSESSMENTS FOR WASTEWATER DISCHARGE VIOLATIONS

Actual expenses incurred by the LRGPWWA as a result of discharge violations will be billed to the User. In addition, Administrative Assessments may be imposed for violations in proportion to the magnitude and duration of the violations as listed here:

### Fats, Oils & Grease Violations

Reporting Violation: \$50/month after second NOV until a compliance schedule is submitted  
Not meeting Compliance date until in compliance: \$100.00/month Administrative Assessment  
Not pumping within 15 days \$50.00/month until the GRS is pumped

### Permitted Users Violations

#### Discharge Violations for Permitted Users

100% < Result ≤ 120% of Limit: NOV, \$50.00 Administrative Assessment  
121% < Result ≤ 150% of Limit: NOV, \$75.00 Administrative Assessment  
151% < Result ≤ 200% of Limit: NOV, \$100.00 Administrative Assessment  
201% < Result ≤ 500% of Limit: NOV, \$500.00 Administrative Assessment  
> 501% of Limit NOV, \$500.00 Administrative Assessment

After the first return-to-compliance monitoring, if continued non-compliance occurs, Administrative Assessments will be doubled. As noted earlier, exceeding the limits for multiple pollutants in a single sample will result in multiple violations and multiple Assessments.

### Permitted User Administrative Violations

Report late, greater than five (5) days  
1<sup>st</sup> occurrence in years: \$200.00  
2<sup>nd</sup> occurrence in year: \$400.00

### Dental Violations

Reporting Violation \$50/month after second NOV until a compliance schedule is submitted  
Not disposing of Amalgam \$50.00/month until the amalgam waste is removed.



# LOWER RIO GRANDE

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## Public Water Works Authority

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325 Holguin Road

Vado, New Mexico 88072

(575) 571-3628

## **BILLING, DUE DATES, DISCONNECTION SUMMARY**

Billing Cycle #1 – Brazito, Butterfield, Organ La Mesa & Mesquite areas

Billing date – 1<sup>st</sup> of the month

Due date – 25<sup>th</sup> of the month

Late Penalty – 26<sup>th</sup> of the month – 15% of overdue amount

Disconnection – 16<sup>th</sup> of the next month

Billing Cycle #2 – Vado, Berino & Desert Sands areas

Billing date – 15<sup>th</sup> of the month

Due date – 10<sup>th</sup> of the next month

Late Penalty – 11<sup>th</sup> of the next month – 15% of overdue amount

Disconnection – 26<sup>th</sup> of the next month

Water service will be disconnected when accounts become delinquent with a 15 day grace period.

Service will be reconnected upon payment of the delinquent amount and applicable reconnection fee.

Three (3) returned checks (Insufficient Funds or Closed Account) will result in the customer being placed on a cash-only basis.

The Authority will cancel the Membership of a Member whose delinquent account remains unpaid for twelve (12) months after the service is disconnected. The property owner will then be required to re-apply for membership and pay the current Membership Fee and Connection Fee.

Multiple connections to a single meter are prohibited by the Authority and will result in disconnection and potential loss of membership.

Connections between the Authority's water distribution and a Member's private system/well or between the Authority's wastewater collection system and a Member's private system are prohibited and will result in immediate disconnection of service until the situation is corrected.

**Lower Rio Grande PWWA Brazito Water Project RFP Ratings**

<b>Offerors</b>	<b>Date Submitted</b>	<b>Time Submitted</b>	<b>10 Copies</b>	<b>8.5x11" bound left side</b>	<b>* 15 Pg. Max.</b>	<b>** Format &amp; Sequence</b>	<b>Campaign Disclosure</b>	<b>Non-Disclosure Request?</b>	<b>Sub-Cons. List</b>	<b>Res. Bus. Cert.</b>	<b>Res. Vet. Bus. Cert.</b>	<b>Grand Total Score</b>
Souder Miller	11/14/2013	12:40 PM	yes	yes	yes	yes	yes	no	no	yes	no	1095
Vencor Engineering	11/14/2013	11:52 AM	yes	yes	yes	yes	no	no	no	no	no	999
Wilson & Company	11/14/2013	11:41 AM	yes	yes	yes	yes	yes	no	no	yes	no	988
Zia Engineering	11/14/2013	11:28 AM	yes	yes	yes	yes	yes	no	no	yes	no	974
Bohannan Huston, Inc.	11/14/2013	9:27 AM	yes	yes	yes	yes	yes	no	no	yes	no	1048
Parkhill, Smith & Cooper	11/14/2013	8:07 AM	yes	yes	yes	yes	yes	no	no	yes	no	1025
Engineers Inc.	11/14/2013	11:50 AM	yes	yes	yes	yes	yes	no	no	yes	no	1035
NCS Engineers	11/14/2013	FedEx AM	yes	yes	yes	yes	yes	no	no	yes	no	936

1  
5  
6  
7  
2  
4  
3  
8

\* 15 Pg. Max. does not incl. Covers, Cover Letter, Table of Contents, Preference Certifications or Campaign Disclosure Forms

\*\*Format & Sequence:

1. Cover Letter
2. Response to Evaluation Criteris
3. Other supporting or resource material

Lower Rio Grande PWWA Brazito Water Project RFP Ratings									
Consultant	Planning & Design Services						Construction Services		
Souder Miller	Item 1/pts.30	Item 2/pts.25	Item 3/pts.25	Item 4/pts.10	Item 5/pts.5	Item 6/pts.5	Subtotal/100	Item 1/Pts.20	Item 2/Pts.15
Reviewer 1	28	24	24	10	5	5	96	16	15
Reviewer 2	29	25	24	9	5	5	97	20	14
Reviewer 3	25	20	20	10	5	5	85	20	12
Reviewer 4	25	20	20	8	5	5	83	20	15
Reviewer 5	22	17	22	9	5	4	79	16	13
Reviewer 6	28	20	15	7	5	5	80	15	10
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>157</b>	<b>126</b>	<b>125</b>	<b>53</b>	<b>30</b>	<b>29</b>	<b>520</b>	<b>107</b>	<b>79</b>
Consultant	Planning & Design Services						Construction Services		
Vencor Engineering	Item 1/pts.30	Item 2/pts.25	Item 3/pts.25	Item 4/pts.10	Item 5/pts.5	Item 6/pts.5	Subtotal/100	Item 1/Pts.20	Item 2/Pts.15
Reviewer 1	24	23	22	10	5	5	89	15	14
Reviewer 2	27	23	23	10	5	5	93	17	13
Reviewer 3	20	15	15	10	5	5	70	18	10
Reviewer 4	24	20	20	8	5	4	81	19	14
Reviewer 5	25	19	20	9	5	5	83	15	12
Reviewer 6	28	25	25	10	5	2	95	20	15
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>148</b>	<b>125</b>	<b>125</b>	<b>57</b>	<b>30</b>	<b>26</b>	<b>511</b>	<b>104</b>	<b>78</b>
Consultant	Planning & Design Services						Construction Services		
Wilson & Company	Item 1/pts.30	Item 2/pts.25	Item 3/pts.25	Item 4/pts.10	Item 5/pts.5	Item 6/pts.5	Subtotal/100	Item 1/Pts.20	Item 2/Pts.15
Reviewer 1	14	15	20	10	5	5	69	15	10
Reviewer 2	28	22	23	9	5	5	92	18	14
Reviewer 3	15	10	10	8	5	5	53	18	12
Reviewer 4	24	20	20	7	5	5	81	19	14
Reviewer 5	22	17	22	9	5	3	78	14	12



				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
24	19	18	92	188	XXX	XXX	XXX
24	20	18	96	193	XXX	XXX	XXX
20	18	20	90	175	XXX	XXX	XXX
25	20	20	100	183	XXX	XXX	XXX
15	15	15	74	153	XXX	XXX	XXX
20	16	10	71	151	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
128	108	101	523	1043	52.15	0	1095
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
20	15	15	79	168	XXX	XXX	XXX
23	17	18	88	181	XXX	XXX	XXX
20	15	10	73	143	XXX	XXX	XXX
24	18	18	93	174	XXX	XXX	XXX
10	14	14	65	148	XXX	XXX	XXX
25	20	10	90	185	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
122	99	85	488	999	0	0	999
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
15	18	15	73	142	XXX	XXX	XXX
23	18	19	92	184	XXX	XXX	XXX
20	15	15	80	133	XXX	XXX	XXX
23	17	17	90	171	XXX	XXX	XXX
10	10	10	56	134	XXX	XXX	XXX

Reviewer 6	25	22	23	10	5	5	90	17	10
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>128</b>	<b>106</b>	<b>118</b>	<b>53</b>	<b>30</b>	<b>28</b>	<b>463</b>	<b>101</b>	<b>72</b>
<b>Consultant</b>	<b>Planning &amp; Design Services</b>						<b>Construction Services</b>		
<b>Zia Engineering</b>	<b>Item 1/pts.30</b>	<b>Item 2/pts.25</b>	<b>Item 3/pts.25</b>	<b>Item 4/pts.10</b>	<b>Item 5/pts.5</b>	<b>Item 6/pts.5</b>	<b>Subtotal/100</b>	<b>Item 1/Pts.20</b>	<b>Item 2/Pts.15</b>
Reviewer 1	27	24	24	10	5	5	95	18	14
Reviewer 2	27	22	22	10	5	5	91	18	13
Reviewer 3	15	10	15	9	5	5	59	15	10
Reviewer 4	24	20	19	8	4	5	80	19	13
Reviewer 5	22	15	19	7	3	3	69	14	12
Reviewer 6	20	21	21	8	5	5	80	14	11
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>135</b>	<b>112</b>	<b>120</b>	<b>52</b>	<b>27</b>	<b>28</b>	<b>474</b>	<b>98</b>	<b>73</b>
<b>Consultant</b>	<b>Planning &amp; Design Services</b>						<b>Construction Services</b>		
<b>Bohannon Huston, Inc.</b>	<b>Item 1/pts.30</b>	<b>Item 2/pts.25</b>	<b>Item 3/pts.25</b>	<b>Item 4/pts.10</b>	<b>Item 5/pts.5</b>	<b>Item 6/pts.5</b>	<b>Subtotal/100</b>	<b>Item 1/Pts.20</b>	<b>Item 2/Pts.15</b>
Reviewer 1	29	24	24	10	5	5	97	19	13
Reviewer 2	30	25	25	9	5	3	97	19	15
Reviewer 3	20	15	20	9	5	0	69	20	12
Reviewer 4	24	20	20	8	5	0	77	19	13
Reviewer 5	22	14	20	9	4	0	69	15	12
Reviewer 6	22	22	22	7	5		78	20	12
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>147</b>	<b>120</b>	<b>131</b>	<b>52</b>	<b>29</b>	<b>8</b>	<b>487</b>	<b>112</b>	<b>77</b>
<b>Consultant</b>	<b>Planning &amp; Design Services</b>						<b>Construction Services</b>		
<b>Parkhill, Smith &amp; Cooper</b>	<b>Item 1/pts.30</b>	<b>Item 2/pts.25</b>	<b>Item 3/pts.25</b>	<b>Item 4/pts.10</b>	<b>Item 5/pts.5</b>	<b>Item 6/pts.5</b>	<b>Subtotal/100</b>	<b>Item 1/Pts.20</b>	<b>Item 2/Pts.15</b>
Reviewer 1	27	24	24	10	5	5	95	18	14
Reviewer 2	30	23	23	9	4	5	94	19	14

25	20	15	87	177	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
116	98	91	478	941	47.05	0	988
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
20	18	18	88	183	XXX	XXX	XXX
23	16	16	86	177	XXX	XXX	XXX
10	10	10	55	114	XXX	XXX	XXX
23	17	17	89	169	XXX	XXX	XXX
10	12	10	58	127	XXX	XXX	XXX
22	15	16	78	158	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
108	88	87	454	928	46.4	0	974
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
20	18	18	88	185	XXX	XXX	XXX
25	18	20	97	194	XXX	XXX	XXX
20	20	18	90	159	XXX	XXX	XXX
24	17	18	91	168	XXX	XXX	XXX
10	10	10	57	126	XXX	XXX	XXX
23	18	15	88	166	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
122	101	99	511	998	49.9	0	1048
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
24	20	20	96	191	XXX	XXX	XXX
23	17	18	91	185	XXX	XXX	XXX

Reviewer 3	20	20	15	7	3	5	70	15	10
Reviewer 4	23	19	20	8	3	5	78	18	14
Reviewer 5	20	14	19	7	3	3	66	12	9
Reviewer 6	30	24	23	10	4	5	96	20	12
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>150</b>	<b>124</b>	<b>124</b>	<b>51</b>	<b>22</b>	<b>28</b>	<b>499</b>	<b>102</b>	<b>73</b>

Consultant	Planning & Design Services						Construction Services		
Engineers Inc.	Item 1/pts.30	Item 2/pts.25	Item 3/pts.25	Item 4/pts.10	Item 5/pts.5	Item 6/pts.5	Subtotal/100	Item 1/Pts.20	Item 2/Pts.15
Reviewer 1	29	25	25	10	5	5	99	20	14
Reviewer 2	29	23	22	8	5	5	92	18	15
Reviewer 3	15	20	20	10	5	5	75	20	15
Reviewer 4	24	19	20	7	5	5	80	17	13
Reviewer 5	20	14	19	8	4	3	68	12	10
Reviewer 6	28	15	20	7	5	3	78	12	10
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>145</b>	<b>116</b>	<b>126</b>	<b>50</b>	<b>29</b>	<b>26</b>	<b>492</b>	<b>99</b>	<b>77</b>

Consultant	Planning & Design Services						Construction Services		
NCS Engineers	Item 1/pts.30	Item 2/pts.25	Item 3/pts.25	Item 4/pts.10	Item 5/pts.5	Item 6/pts.5	Subtotal/100	Item 1/Pts.20	Item 2/Pts.15
Reviewer 1	25	22	20	8	5	5	85	18	15
Reviewer 2	27	22	23	8	5	5	90	18	13
Reviewer 3	15	10	15	7	5	5	57	15	10
Reviewer 4	22	18	18	7	5	5	75	18	13
Reviewer 5	21	17	17	7	4	3	69	14	12
Reviewer 6	15	20	15	0	5	5	60	10	10
Reviewer 7 - Absent							0		
<b>Totals</b>	<b>125</b>	<b>109</b>	<b>108</b>	<b>37</b>	<b>29</b>	<b>28</b>	<b>436</b>	<b>93</b>	<b>73</b>

15	15	10	65	135	XXX	XXX	XXX
22	18	17	89	167	XXX	XXX	XXX
9	9	9	48	114	XXX	XXX	XXX
23	15	18	88	184	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
116	94	92	477	976	48.8	0	1025
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
25	20	20	99	198	XXX	XXX	XXX
24	18	19	94	186	XXX	XXX	XXX
20	18	18	91	166	XXX	XXX	XXX
23	18	18	89	169	XXX	XXX	XXX
10	10	10	52	120	XXX	XXX	XXX
22	15	10	69	147	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
124	99	95	494	986	49.3	0	1035
				<b>TOTAL</b>	<b>Res. Bus.</b>	<b>Vet. Bus.</b>	<b>Grand</b>
<b>Item 3/Pts.25</b>	<b>Item 4/Pts.20</b>	<b>Item 5/Pts.20</b>	<b>Subtotal/100</b>	<b>200 Possible</b>	<b>Pref. 5%</b>	<b>Pref.</b>	<b>TOTAL</b>
19	15	18	85	170	XXX	XXX	XXX
23	17	18	89	179	XXX	XXX	XXX
10	15	15	65	122	XXX	XXX	XXX
22	15	15	83	158	XXX	XXX	XXX
10	10	10	56	125	XXX	XXX	XXX
25	12	20	77	137	XXX	XXX	XXX
			0	0	XXX	XXX	XXX
109	84	96	455	891	44.55	0	936