



Lower Rio Grande Public Water Works Authority

Sign In Sheet Page ___ of ___

Date: 10/18/17

Time: 9:30

Places: EAST MESA OFFICE

Event: Regular Board Meeting

| Signature | Print Name, Title, Company or Agency Represented | Contact Information | Email Address |
|--------------------|--|-----------------------|--|
| <i>[Signature]</i> | MIKE DE MULLEN LRG PWWA | 970-312-7552 | |
| <i>[Signature]</i> | MARTIN G LOPEZ LRG PWWA | 575-571-3628 | martindelopez@lrgauthority.org |
| <i>[Signature]</i> | Jose R GUNO LRG PWWA | 575-618-0182 | |
| <i>[Signature]</i> | Patricia Charles LRG PWWA | 575-233-5742 EXT 1021 | patty.charles@lrgauthority.org |
| <i>[Signature]</i> | Karen Nichols, PM LRG PWWA | 915 203 2057 | karen.nichols@lrgauthority.org |
| <i>[Signature]</i> | KURMAN SMITH LRG PWWA | 382 5982 | SAME |
| <i>[Signature]</i> | Michael Lopez LRG PWWA | (575) 635-3921 | mike.lopez@lrgauthority.org |
| <i>[Signature]</i> | HECTOR VASQUEZ VENCOR FERT | 575/642-7955 | hvasquez@vencorllc.com |
| <i>[Signature]</i> | Sarah Jackson Finance Director | (575) 640-4330 | SAME |
| <i>[Signature]</i> | Espy + Diana Board Member | 575 644-9543 | Espy@Q.com |
| <i>[Signature]</i> | Henry H. ... Mariana Chaves US Congressman | 525 9603 | info@campuswaggy.com |
| <i>[Signature]</i> | Steve Pearce | (575) 517 5201 | Mariana Chaves mail.house.gov |

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, October 18, 2017 at our East Mesa Office, 9774 Butterfield Blvd, Butterfield Park, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPPWA Office—call 575-233-5742 for information

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:35 a.m. and called roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is Vacant, Mr. Joe Evaro representing District #3 was present, Mrs. Esperanza Holguin representing District #4 was present, Mr. Henry Magallanez representing District #5 was present, Mr. Michael McMullen representing District #6 was present, Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Finance Manager Kathi Jackson, Operations Manager, Michael Lopez, Projects Specialist Patricia Charles. Guests present were Hector Vasquez from Vencor Engineering and Mariana Chew, Congressman Pearce Field Representative.
- II. **Pledge of Allegiance** – Mr. McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** Amendments to the agenda are IXC was an amended motion and VIIIA will be postponed. Mr. Magallanez made the motion to approve the agenda, Mrs. Holguin seconded the motion. The motion passed with all in favor.
- IV. **Motion to approve the minutes of the September 20, 2017 Regular Board Meeting:** Mr. Smith made the motion to approve the September 20, 2017 minutes and Mrs. Holguin seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations:** Mariana Chew, Congressman Pearce Field Representative has a PHD on waste water management. She is trying to help Congressman Pierce in implementing alternative energy in his district. She came to the meeting to offer her help in any way she can. Congressman Pearce wanted her to attend because he would like to help Utilities Systems with infrastructure needs.
- VI. **Public Input:** none
- VII. **Managers' Reports**
 - A. **General Manager** – Mr. Lopez wanted to thank John Holguin for providing a Flag for the East Mesa Office. Brazito System Improvements (\$46K) Loan was paid off in August. Several staff and board secretary will be attending the NM Infrastructure Conference in Santa Fe next week. Ms. Jackson and two staff members will be attending a Budget Conference in Albuquerque on November 16 & 17, 2017. DAC is requesting Alto De Las Flores consider billing for sewer, Mr. Lopez said he would have to revisit the O&M Contract to see if there is a possibility of assuming any kind of liabilities. Customers could call with complaints or problems with the sewer when our contract is only for drinking water. He stood for questions. Ms. Nichols asked if he knew when DAC would be done repairing the lines on Berino Road. Mrs. Holguin mentioned that she spoke to some of the staff out in the field and was told a new contractor would have to be hired in order to finish the project.
 - B. **Projects-** Mesquite-Brazito Sewer Project 2, application is finally under review, Ms. Nichols has been providing Ms. Alarcon requested documents. We will have to see if there is any funding available. She had put together an application to the WTB for the South Valley Water Supply & Treatment Project and the Water Master Plan. She was informed that the application for the Water Master Plan had been rejected because it was ineligible. However, the same application was accepted and was authorized by the Legislature and was on the priority list for funding last year. She informed the Board that she was seeking clarification. The application for the Central Office Building is started but we are waiting on the determination on what the term of the loan will be. We know the interest rate would be 2% and think that the term might be 20 years. It is possible that the term might be 30 years because we are a severally disadvantaged community. Ms. Jackson indicated that securing a longer loan term would help keep the monthly payment more manageable. Mr. Lopez said that we were looking at maybe a metal building or a modular building to cut down on costs. Mr. Magallanez and Mr. Vasquez offered their services to mark the property to get a better idea of the square footage required to house the majority of the LRG staff. Mrs. Chew suggested building in stages to help spread the costs and suggested enlisting the help of the community. Ms. Nichols mentioned that we are working out of 6 different locations which takes a lot of staff time and gasoline.

Regarding the Valle Del Rio Water System Project bids were higher than initially thought and the tank rehabilitation was considerably higher because that tank has only one manway and are now required to have two. Because of the recent Natural disasters material costs will be higher for the project. Waterline Extension Project (Veterans Road) The contractor is back on site working on the project. They had been delayed because EBID was still delivering water in the area. The project is substantially completed should be finished by mid November 2017, the dead line for finishing is February 15, 2018. Mike, JJ and Angie will be taking a Water Audit Training next week.

- C. **Operations-** Mr. Lopez provided his report and stood for questions. He is working on getting estimates on the rental of an 850 Bull Dozer. Mr. Smith asked what the cost was on the Arroyo well, Mr. Lopez said the estimate was close to \$100,000.00. He also wanted to let everyone know that water usage has increased again.
- D. **Finance:** In the package are the Consolidated Balance Sheet and the Income Statement for FYE 2018 1st Quarter. Ms. Jackson mentioned that LRG has 58 million in assets, 5 million in liabilities and 6-7 million in construction projects. Mr. Lopez mentioned that he had been notified that the Medical Insurance company will not provide the same policy for next year. We will have to start looking for another insurance policy.

VIII. Unfinished Business

- A. **Appointment of Director for District 2** – this item was postponed

IX. New Business

- A. **Motion to Adopt Resolution FY2018-08 Approving FY2018 1st Quarter Budget Report:** Ms. Jackson indicated that there were no major expenses and YTD income was a little over a million dollars and expenses were a little over \$771,000.00. Mrs. Holguin made the motion to adopt Resolution FY2018-08 1st Quarter Budget Report, Mr. Evaro seconded the motion. The motion passed with all in favor.
- B. **Motion to approve use of LRGWWA funds to cover any shortfalls for Water Line Extension Project (Veterans Road/Berino Bosque Area):** Mr. Lopez mentioned that the initial request was because we were not sure how much we would need because we added a few additional connections. Martin estimated that what would be needed initially would be between 5 – 6 thousand dollars. Mr. Magallanez wanted to know if there was an amount that they could approve with a not to exceed amount. Mr. Lopez said he would be comfortable with an amount not to exceed \$10,000.00 dollars. Mr. Magallanez made the motion to approve the use of LRGWWA funds to cover any shortfalls for the Water Line Extension Project (Veterans Road/Berino Bosque Area) not to exceed \$10,000.00, Mr. Evaro seconded the motion. The motion passed with all in favor.
- C. **Motion to award contract for Valle Del Rio Project to the low bidder contingent upon final approval of the Engineer and concurrence of NMED-CPB:** Ms. Nichols pointed out the Bid tabulation in the Board packet. She said the Engineering Company is still checking references and licenses. The approval is contingent upon the review from the Engineer and concurrence of NME-CPB. Mrs. Holguin made the motion to award the contract to Morrow Enterprises for Valle Del Rio Project, contingent upon the final approval of the Engineer and concurrence of NMED-CPB. Mr. Magallanez seconded the motion. The motion passed with all in favor.
- D. **Motion to authorize application for additional loan funds for 3394-DW for costs overruns on the Valle Del Rio Project:** Ms. Nichols had a preliminary funding analysis and discussed various alternatives on how to award the contract and meet the funding short falls needed. Mr. Magallanez made the motion to authorize additional loan funds for 3394-DW for cost overruns not to exceed \$175,000 dollars. Mrs. Holguin seconded the motion. The motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, November 15, 2017 at the La Mesa Office:

- A. **Have any Board Members participated in training? If so, please give us a copy of your certificate.** None of the Board Members had any trainings to report. Mr. Lopez wanted to give thanks to the staff for volunteering sick/vacation leave to donate to Pete Gomez.
- B. **Audit discussion – Audit is due by December 15th, 2017**

C. Potential Policy amendments related to lien filing

D. Closed Session - Personnel

- XI. Adjourn:** Mr. Smith made the motion to adjourn the regular meeting of the LRGPWWA Board of Directors. Mr. Magallanez seconded the motion. The motion passed with all in favor. Mr. McMullin declared the meeting adjourned at 10:54 a.m.

Minutes approved November 15, 2017

Michael McMullen, Chairman (District 6)

Furman Smith, Vice-Chairman (District 7)

Esperanza Holguin, Secretary (District 4)

ABSENT

Raymundo Sanchez, Director (District 1)

Joe Evaro, Director (District 3)

Henry Magallanez, Director (District 5)

VACANT

Director (District 2)

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, October 18, 2017 at our East Mesa Office, 9774 Butterfield Blvd, Butterfield Park, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) ____, #2 (Vacant) ____, #3 (Mr. Evaro) ____, #4 (Mrs. Holguin) ____, #5 (Mr. Magallanez) ____, #6 (Mr. McMullen) ____, #7 (Mr. Smith) ____
- II. Pledge of Allegiance
- III. Motion to approve the Agenda (item VIII A. may be postponed)
- IV. Motion to approve the minutes of the September 20, 2017 Regular Board Meeting.
- V. Guest Presentations: NONE
- VI. Public Input—15 minutes are allotted for this item, 3 minutes per person
- VII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- VIII. Unfinished Business
 - A. Appointment of Director for District 2 – this item may be postponed
- IX. New Business
 - A. Motion to Adopt Resolution FY2018-08 Approving FY2018 1st Quarter Budget Report
 - B. Motion to approve use of LRGPWWA funds to cover any shortfalls for Water Line Extension Project (Veterans Road/Berino Bosque Area)
 - C. Motion to award contract for Valle Del Rio Project to the low bidder contingent upon final approval of the Engineer and concurrence of NMED-CPB
 - D. Motion to authorize application for additional loan funds for 3394-DW for costs overruns on the Valle Del Rio Project
- X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, November 15, 2017 at the La Mesa Office:
 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate
 - B. Audit discussion – Audit is due by December 15th, 2017
 - C. Potential Policy amendments related to lien filing
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, September 20, 2017 at our East Mesa Office, 9774 Butterfield Blvd, Butterfield Park, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman Mike McMullen called the meeting to order at 9:30 am and called roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is Vacant, Mr. Joe Evaro representing District #3 was present, Mrs. Esperanza Holguin representing District #4 was present, Mr. Henry Magallanez representing District #5 was absent, Mr. McMullen representing District #6 was present, Mr. Furman Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Projects Specialists Patricia Charles and Angie Meza. Also present were Hector Vasquez from Vencor Engineering and Martin Pillar from Pillar Engineering LLC.
- II. **Pledge of Allegiance:** Mr. McMullen led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** Item VIII A was postponed and item IX B moved up to VII. Mr. Smith made the motion to approve the agenda, Mr. Evaro seconded the motion. The motion passed with all in favor.
- IV. **Motion to approve the minutes of the August 16, 2017 Regular Board Meeting:** Mrs. Holguin made the motion to approve the August 16, 2017 minutes and Mr. Smith seconded the motion. The motion passed with all in favor.
- V. **Guest Presentations:** none
- VI. **Public Input:** none
- VII. **Motion to approve the Letter of Commitment with Cruces Equity Partners LLLP:** Mr. Martin Pillar from Pillar Engineering LLC stated that they needed to come back to the board due to a meeting they held with the residents of Berino, where changes were made to the site lay out. They added 2 additional lots, went from 63 initially to 65 lots currently. Mr. Smith wanted to know if adding these 65 new customers to the current system would create a problem or an overload. Mr. Lopez said that there would be no problem or overload to the system. Mr. Smith made the motion to approve the commitment with Cruces Equity Partners LLLP and Mrs. Holguin seconded the motion. The motion passed with all in favor.
- VIII. **Managers' Reports**
 - A. **General Manager:** Martin provided a written report and stood for questions. Martin explained that a customer requested that the sewer minimum include 2000 gallons like the water minimum. If the Board would consider this he could put it on the agenda for the next meeting. Mr. Smith, Mr. McMullen and Mrs. Holguin would like to leave services as they are. The board does not want to increase any fees. Martin and Kathi indicated that the new Billing Clerk is working out very well she already had some billing experience.
 - B. **Projects:** Martin indicated that Karen would not be attending this meeting due to the Water Trust Board training she had to attend. A written report was provided and Martin stood for questions. He indicated that he and Karen will be attending the NM Finance Authority Board Meeting in Santa Fe next Thursday. Martin mentioned that Veterans Road Project is on its way, we have finished work at Dos Amigos, Barrio Rd and Camino Santo.
 - C. **Operations:** Martin mentioned that Mike would not be attending the meeting. A written report was provided and Martin stood for questions. He said that the SCADA is pretty much complete. The Del Norte building had to be re-roofed in the East Mesa. Water usage has decreased by 4 million gallons, it the time of year.
 - D. **Finance:** Ms. Kathi Jackson did not have a written report because the Audit is in progress. But informed the board that LRGPWWA had \$365,000.00 in revenue and \$253,000.00 in expenses and ending balance of \$112,000.00 left. She mentioned that most of the Backflow testing is caught up. The next step is to start replacing those that need it with equipment that will be standardized. Then the commercial accounts will be evaluated to see which need to be replaced as well.

IX. Unfinished Business

- A. Appointment of Director for District 2** – this item may be postponed
- B. Motion to approve Agreement with Anthony Water and Sanitation District for Wastewater Billing and Collections:** Martin presented the Board with the agreement and mentioned that Anthony Water has approximately 60 customers on LRGPWWA system. We will do the billing for them for the sewer and retain 3% of the wastewater fees collected. Mr. Smith made the motion to approve the agreement between LRGPWWA and Anthony Water, Mrs. Holguin seconded the motion. The motion passed with all in favor.

X. New Business

- A. Termination of memberships for delinquent accounts:** postponed for next Board Meeting
- B. Motion to approve the Findings of the LRGPWWA Disposition Committee:** Martin mentioned that the Disposition Committee met at 9:15 am before the regular Board Meeting to discuss the disposition of the 2004 Dodge truck, this vehicle is no longer in use the blue book value is between \$860.00 - \$1,500.00 dollars. Mrs. Holguin made the motion to approve the disposition and Mr. Evaro seconded the motion. The motion passed with all in favor.

XI. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, October 18, 2017 at the East Mesa Office:

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate.** None of the Board Members had any trainings to report. Ms. Charles informed the Board Members that the website is updated with the current available training. She will post some new trainings for October 2017 in the next couple of weeks.

- XII. Adjourn:** Mrs. Holguin made the motion to adjourn the regular meeting of the LRGPWWA Board of Directors. Mr. Evaro seconded the motion. The motion passed with all in favor. Mr. McMullen declared the meeting adjourned at 10:39 am.

Minutes approved October 18, 2017

Michael McMullen, Chairman (District 6)

Furman Smith, Vice-Chairman (District 7)

Esperanza Holguin, Secretary (District 4)

ABSENT
Raymundo Sanchez, Director (District 1)

Joe Evaro, Director (District 3)

Henry Magallanez, Director (District 5)

VACANT
Director (District 2)

LRGPWWA
Manager's Report
October 18, 2017

- Loan 2791-CIF (Brazito System Improvements) was paid off in August (\$46K)
- An internet provider has requested permission to place antennas at Valle Del Rio site
- Offices will be closed on November 10th (Veterans Day) and November 23rd and 24th (Thanksgiving)
- Property (Well #6) identified by DAC as owned by Mesquite Water is not along with a second property (Lift Station #3). Attorney is preparing documentation to transfer
- LRG 4364 (Valle Del Rio) Extension of time for beneficial use of water rights has been submitted to the NM Office of State Engineer
- Several staff and Board Secretary Holguin will be attending the NM Infrastructure Finance Conference in Santa Fe (Oct 25th-27th)
- 3 staffers will be attending the Budget Conference in Albuquerque on November 16th and 17th
- November billing to include the sewer charges for the Anthony Water & Sanitation District customers
- DAC is requesting Alto De Las Flores consider billing for sewer, may have to revisit LRGPWWA-ADLF O&M Contract
- South Valley Sanitary Survey Corrective Action has been completed and submitted to NMED DWB

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 10/18/17**

LRG-11-02.2 – Mesquite-Brazito Sewer Project – Bohannon Huston, Inc. – LOC-Design Stage – NMFA PG/SAP funded Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407 Two lift station land tracts are still in various stages of acquisition with one tract pending condemnation. Permits have been acquired. USDA comments have been addressed.

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc. – Planning Stage – USDA-RD Application \$15,030,780 – PER has been complete and submitted to USDA-RD along with all application documents. RD has it under review.

LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match: Design work is complete, and Water Trust Board application has been submitted. Funding cap is expected to be \$2.9 million, so project is phased. Will also apply to Colonias Infrastructure in the next funding cycle since that funding source will not require changes to planning documents. We will make a presentation to the WTB on 10/24/17 in Santa Fe.

LRG-17-01 – Water Master Plan – WTB #252 – Bohannon Huston: Water Trust Board application has been submitted. We will be making a presentation to the WTB on 10/24/17 in Santa Fe.

LRG-17-02 – Central Office Building: DWSRLF was submitted. We are ranked #13 out of 16 on the Draft Fundable Priority List for NM DWSRLF, and that this project is considered ineligible for subsidy (grant) or zero interest, but interest rate would be 2%, and they would fund up to about \$5 million. Loan could be closed for an amount less than it is approved for. We met with the architect again on 9/21/17 to discuss budget and funding, and he will provide revised project budget by 10/13/17.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: pending NM-OSE comments/approval. Currently only includes the initial five systems.

LRG-15-01 – System-wide Information Technology Standardization - SCADA - \$130,000 NM SAP & \$90,000 NM SAP – Molzen Corbin Associates: Project is substantially complete. Molzen prepared a punch list, and I&C Solutions has been taking care of that and some additional SCADA work that we requested.

LRG-13-03 – Valle Del Rio Water System Project – RFP/Planning/Design Stage - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: SMA Pre-bid meeting was held 9/21/17, bid opening will be 2 pm on 10/12/17.

LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan – Parkhill, Smith & Cooper - Monthly Project Update: Partial substantial completion walk-thru for Berino line extensions was held on 10/2/17. Punch-list from PSC is still pending. Contractors Pay App. #2 has been submitted with Requisition #13. 1841 lf 6” pvc pipeline, 6 fire hydrants and 25 service

connections have been installed. A small additional easement has been developed, signed and filed in order to move one fire hydrant out of the travel path on Barrio Rd. Contract time was suspended thru 10/9/17 due to the irrigation season.

LRG-17-03 – Planning Documents for East Mesa Water System Improvements Project – RFP & Funding Applications – Applications have been approved by NMFA Board for local government planning grants, one for a PER and one for an EID, each in the amount of \$50,000. RFP has been issued with a deadline of 11/6/17. Selection Committee will meet on 11/13/17 and committee recommendation for selection of an engineering firm will be on the November agenda.

Other projects:

Infrastructure Capital Improvements Plan 2019-2023: ICIP is complete and has been submitted to NM-DFA. Final approval was received 8/8/17.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. Delivery of documents from the East Mesa Office for sorting and storage or shredding is still pending. Bin has not been sent out for shredding in the past month, but is nearly full.

Website and Email – Notices and Board Minutes pages are current. Other updates are ongoing. Board Training information on the Directors Only page is up to date.

Training – Patty attended RCAC “Putting Your Water Assets on the Map: Practical Mapping for Small Community Water Systems on Oct. 6, 2017 at the Dona Ana Community College. We will both attend the NM Infrastructure Finance Conference later this month.

Lower Rio Grande Water Users Organization – nothing new to report

EBID Surface Water Plant: - We have provided documentation for their resubmission of NMED permit application.

As Needed Engineering Services: Currently we have 1 active Task Order: 1. Bohannon Huston, Inc. for development of construction cost estimates for replacing the pipeline in the Hwy. 70 crossing in Organ was issued 4/24/17. Vencor GIS Phase 3 issued on 9/13/17 was completed 10/11/17.

Water Audit: Data spreadsheet has been set up for calendar 2017. This is still pending data entry.

Lower Rio Grande PWWA

Operators Report

October 18, 2017

System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- The wetland demolition continues.
- We had 5 New Water Services that were installed.
- For the month of August, we were issued 455 work and service orders.
- For the month of September, we were issued 400 work and service orders.
- Arroyo well is back in service and running well.
- The new SCADA project is at the tail end.
- The new water line extension project in the Bosque area is a little more than halfway through.
- We had two water breaks at the Alto De Los Flores Area.
- The county has yet to repair the Lift stations in Vado and Berino, FYI Holguin road is still closed at HWY 478. And West Berino road is still closed at Hwy 478.

NMED: All of our Monthly Bac-T-Samples were taken for the month of September and all samples were negative.

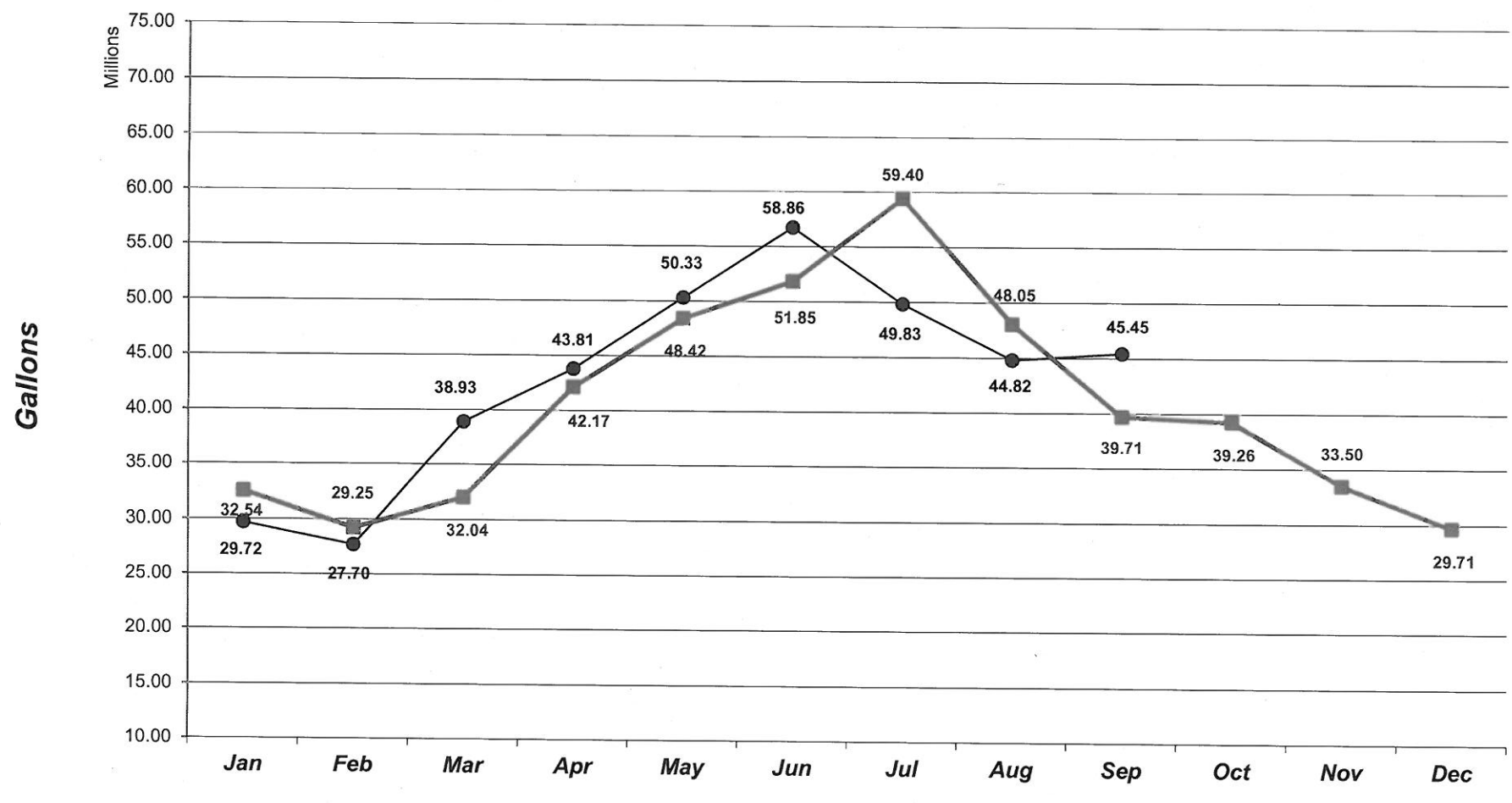
Mesquite district Wetlands: Demo continues.

Mesquite and Organ Sewer Reports. The Organ Wastewater report is due on November 1st. And the Mesquite report is due in January 2018.

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



● 2017 Production ■ 2016 Production

Finance Manager's Report

For the Period Ending 9/30/17

- Revenue is ahead of projections by 3%
- Expenses to date are under budget by 4%
- \$30,000 has been transferred from the Operating Account to the Reserve Account
- Delinquent accounts have decreased by about 15% since the fee was increased
- Audit is almost complete. It has gone very smoothly and so far there have been no areas of concern. We will have a draft of the audit by the end of the month. All of last years' findings should be cleared. I am very pleased with the new firm and look forward to working with them for the next few years.
- The floods and hurricanes have caused parts prices to increase and parts are not as readily available. Benita has been working extra hard to keep supplies on hand for the Operations Department. She is also working on ordering the supplies needed to winterize the system.
- Liza has gotten the vehicle repairs and maintenance caught up and she has learned how to utilize the GPS system to provide reports for management. She is currently working on having our backhoes assessed by a professional. His expertise will allow us to make decisions on the best course of action. He will also be able to help with selling off any of them that are not worth repairing.

Health insurance policy we have is no longer being offered. We will have to shop for new. Not sure what impact it will have on cost.



www.lrgauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2018-08

Approving First Quarter Budget for Fiscal Year 2018

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2018 First Quarter Budget on October 18, 2017.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2018 First Quarter Budget officially approved on October 18, 2017.

PASSED, APPROVED, AND ADOPTED: October 18, 2017.

Mike McMullen, Chairman

Seal:

Esperanza Holguin, Secretary



LOWER RIO GRANDE

Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

Income Statement For Fiscal: FYE 2018 Quarter Ending 09/30/2017

| Revenue | Total Budget | MTD Activity | QTD Activity | YTD Activity | Budget Remaining |
|--|------------------------|----------------------|------------------------|------------------------|------------------------|
| 40000 - Operating Revenue | \$ 2,961,000.00 | \$ 245,073.87 | \$ 871,439.44 | \$ 871,439.44 | \$ 2,089,560.56 |
| 40002 - Installation Fees | \$ 25,000.00 | \$ 2,404.61 | \$ 16,663.05 | \$ 16,663.05 | \$ 8,336.95 |
| 40003 - Activation & Connection Fees-Water | \$ 3,600.00 | \$ 400.00 | \$ 950.00 | \$ 950.00 | \$ 2,650.00 |
| 40004 - Meter Relocation | \$ 1,500.00 | \$ - | \$ - | \$ - | \$ 1,500.00 |
| 40005 - Backflow Testing | \$ 3,500.00 | \$ 600.00 | \$ 1,195.11 | \$ 1,195.11 | \$ 2,304.89 |
| 40006 - Tampering Fee/Line Breaks | \$ 1,500.00 | \$ 211.88 | \$ 711.88 | \$ 711.88 | \$ 788.12 |
| 40007 - Delinquency Fee | \$ 20,000.00 | \$ 8,750.00 | \$ 24,450.00 | \$ 24,450.00 | \$ (4,450.00) |
| 40008 - Penalties-Water | \$ 50,000.00 | \$ 8,974.50 | \$ 28,503.03 | \$ 28,503.03 | \$ 21,496.97 |
| 40009 - Membership Fees | \$ 3,000.00 | \$ 400.00 | \$ 1,600.00 | \$ 1,600.00 | \$ 1,400.00 |
| 40010 - Impact Fees | \$ 50,000.00 | \$ 3,896.33 | \$ 13,486.34 | \$ 13,486.34 | \$ 36,513.66 |
| 40011 - Returned Check Fees | \$ 1,500.00 | \$ 70.00 | \$ 175.00 | \$ 175.00 | \$ 1,325.00 |
| 40012 - Credit Card Fees | \$ 6,000.00 | \$ 950.00 | \$ 2,804.00 | \$ 2,804.00 | \$ 3,196.00 |
| 40013 - Miscellaneous Revenue | \$ 500.00 | \$ 70.00 | \$ 155.00 | \$ 155.00 | \$ 345.00 |
| 40015 - Penalties-Sewer | \$ 7,000.00 | \$ 594.97 | \$ 1,546.70 | \$ 1,546.70 | \$ 5,453.30 |
| 40016 - Meter Test Fee | \$ 500.00 | \$ - | \$ - | \$ - | \$ 500.00 |
| 40017 - Hydrant Meter Rental Fee | \$ 2,000.00 | \$ 750.00 | \$ 750.00 | \$ 750.00 | \$ 1,250.00 |
| 40019 - DAC Trash Coupons | \$ 900.00 | \$ 88.00 | \$ 208.00 | \$ 208.00 | \$ 692.00 |
| 40020 - Miscellaneous Revenue-Sewer | \$ 1,500.00 | \$ 340.50 | \$ 792.92 | \$ 792.92 | \$ 707.08 |
| 45000 - Tower Rent | \$ 15,000.00 | \$ 250.00 | \$ 750.00 | \$ 750.00 | \$ 14,250.00 |
| 45001 - Billing Adjustments-Water | \$ - | \$ (4,916.84) | \$ (12,638.20) | \$ (12,638.20) | \$ 12,638.20 |
| 45005 - Fiscal Agent Fees | \$ 35,000.00 | \$ 4,328.48 | \$ 15,659.75 | \$ 15,659.75 | \$ 19,340.25 |
| 45010 - Interest | \$ 600.00 | \$ 40.21 | \$ 109.71 | \$ 109.71 | \$ 490.29 |
| 45015 - Copy/Fax | \$ 400.00 | \$ 53.25 | \$ 143.00 | \$ 143.00 | \$ 257.00 |
| 45020 - Other Income | \$ 10,000.00 | \$ - | \$ 48.74 | \$ 48.74 | \$ 9,951.26 |
| 45025 - Contract Services | \$ 50,000.00 | \$ 7,437.25 | \$ 11,569.08 | \$ 11,569.08 | \$ 38,430.92 |
| 45030 - Transfers In | \$ 400,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 370,000.00 |
| Revenue Total: | \$ 3,650,000.00 | \$ 310,767.01 | \$ 1,011,072.55 | \$ 1,011,072.55 | \$ 2,638,927.45 |

| Expense | Total Budget | MTD Activity | QTD Activity | YTD Activity | Budget Remaining |
|-----------------------------------|---------------|--------------|---------------|---------------|------------------|
| 60001 - Transfers to Reserves | \$ - | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ (30,000.00) |
| 60005 - Accounting Fees | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ 5,000.00 |
| 60010 - Audit | \$ 13,500.00 | \$ - | \$ - | \$ - | \$ 13,500.00 |
| 60016 - Inventory Adjustments | \$ - | \$ (328.67) | \$ (3,587.92) | \$ (3,587.92) | \$ 3,587.92 |
| 60020 - Bank Service Charges | \$ 15,000.00 | \$ 1,176.03 | \$ 3,697.57 | \$ 3,697.57 | \$ 11,302.43 |
| 60025 - Cash Short/Over | \$ 300.00 | \$ (0.06) | \$ 36.31 | \$ 36.31 | \$ 263.69 |
| 60030 - Dues and Subscriptions | \$ 5,000.00 | \$ 95.99 | \$ 196.56 | \$ 196.56 | \$ 4,803.44 |
| 60035 - Engineering Fees | \$ 80,000.00 | \$ - | \$ - | \$ - | \$ 80,000.00 |
| 60045 - Late Fees | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ 1,000.00 |
| 60050 - Legal Fees | \$ 10,000.00 | \$ 625.50 | \$ 1,736.78 | \$ 1,736.78 | \$ 8,263.22 |
| 60055 - Legal Notices | \$ 6,000.00 | \$ - | \$ 146.87 | \$ 146.87 | \$ 5,853.13 |
| 60060 - Licenses & Fees | \$ 8,000.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 6,500.00 |
| 60065 - Meals | \$ 2,500.00 | \$ 255.96 | \$ 273.24 | \$ 273.24 | \$ 2,226.76 |
| 60070 - Organizational Cost | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ 20,000.00 |
| 60075 - Permit Fees | \$ 6,500.00 | \$ - | \$ - | \$ - | \$ 6,500.00 |
| 60080 - Postage | \$ 45,000.00 | \$ 3,053.69 | \$ 7,914.69 | \$ 7,914.69 | \$ 37,085.31 |
| 60090 - Professional Fees-Other | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ 10,000.00 |
| 60100 - Project Development | \$ 200,000.00 | \$ - | \$ - | \$ - | \$ 200,000.00 |
| 60120 - Retirement Account Fees | \$ 2,500.00 | \$ - | \$ 425.00 | \$ 425.00 | \$ 2,075.00 |
| 60125 - Easements & Leases | \$ 5,000.00 | \$ - | \$ 7,959.00 | \$ 7,959.00 | \$ (2,959.00) |
| 60130 - Training | \$ 10,000.00 | \$ 150.00 | \$ 2,319.55 | \$ 2,319.55 | \$ 7,680.45 |
| 60150 - Travel:Lodging Per Diem | \$ 5,000.00 | \$ 738.25 | \$ 738.25 | \$ 738.25 | \$ 4,261.75 |
| 60155 - Travel:Meals Per Diem | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ 5,000.00 |
| 60175 - Fixed Asset Disposal Fees | \$ 1,500.00 | \$ - | \$ - | \$ - | \$ 1,500.00 |
| 60600 - Debit Service | \$ 146,360.00 | \$ 7,834.00 | \$ 23,502.00 | \$ 23,502.00 | \$ 122,858.00 |

| Expense (continued) | Total Budget | MTD Activity | QTD Activity | YTD Activity | Budget Remaining |
|--|------------------------|----------------------|----------------------|----------------------|------------------------|
| 60650 - Interest paid to NMFA | \$ 37,091.00 | \$ 1,923.89 | \$ 7,667.06 | \$ 7,667.06 | \$ 29,423.94 |
| 60675 - Interest paid to USDA | \$ 130,508.00 | \$ 10,629.36 | \$ 31,888.08 | \$ 31,888.08 | \$ 98,619.92 |
| 63000 - Regular Pay | \$ 825,000.00 | \$ 96,436.70 | \$ 228,480.54 | \$ 228,480.54 | \$ 596,519.46 |
| 63001 - Overtime | \$ 21,000.00 | \$ 3,085.94 | \$ 7,470.86 | \$ 7,470.86 | \$ 13,529.14 |
| 63006 - Holiday Pay | \$ 55,000.00 | \$ 3,889.05 | \$ 7,358.50 | \$ 7,358.50 | \$ 47,641.50 |
| 63007 - Sick Pay | \$ 60,000.00 | \$ 6,615.29 | \$ 12,685.59 | \$ 12,685.59 | \$ 47,314.41 |
| 63008 - Annual Leave Pay | \$ 80,000.00 | \$ 8,422.84 | \$ 15,854.42 | \$ 15,854.42 | \$ 64,145.58 |
| 63010 - 401K 10% Company Contribution | \$ 99,000.00 | \$ - | \$ - | \$ - | \$ 99,000.00 |
| 63030 - Accrued Leave | \$ 75,000.00 | \$ - | \$ - | \$ - | \$ 75,000.00 |
| 63060 - Contract Labor | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ 10,000.00 |
| 63070 - Employee Benefits-401K Contrib | \$ 40,000.00 | \$ 3,528.94 | \$ 8,147.40 | \$ 8,147.40 | \$ 31,852.60 |
| 63090 - HISC-Blue Medicare Rx. | \$ 500.00 | \$ 44.90 | \$ 134.70 | \$ 134.70 | \$ 365.30 |
| 63100 - Insurance-Dental | \$ 15,000.00 | \$ 945.24 | \$ 2,734.57 | \$ 2,734.57 | \$ 12,265.43 |
| 63110 - Insurance-Health | \$ 170,000.00 | \$ 19,074.02 | \$ 56,453.00 | \$ 56,453.00 | \$ 113,547.00 |
| 63115 - Salaries: Insurance - Work Comp | \$ 20,000.00 | \$ - | \$ 4,272.00 | \$ 4,272.00 | \$ 15,728.00 |
| 63130 - Mileage | \$ 1,500.00 | \$ - | \$ 65.07 | \$ 65.07 | \$ 1,434.93 |
| 63135 - Drug Testing | \$ 1,500.00 | \$ 90.00 | \$ 90.00 | \$ 90.00 | \$ 1,410.00 |
| 63160 - Payroll Taxes-Medicare | \$ 18,000.00 | \$ 1,717.56 | \$ 3,941.88 | \$ 3,941.88 | \$ 14,058.12 |
| 63170 - Payroll Taxes-Social Security | \$ 71,000.00 | \$ 7,343.92 | \$ 16,854.74 | \$ 16,854.74 | \$ 54,145.26 |
| 63195 - Taxes, Liability, Insurance: Cobra Fee | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ 1,000.00 |
| 63200 - Vision Insurance | \$ 5,000.00 | \$ 302.41 | \$ 876.25 | \$ 876.25 | \$ 4,123.75 |
| 64100 - Sewer:DAC Waste Water Flow Charge | \$ 50,000.00 | \$ 3,181.24 | \$ 9,769.95 | \$ 9,769.95 | \$ 40,230.05 |
| 64200 - Sewer:Electricity-Sewer | \$ 9,000.00 | \$ 839.98 | \$ 2,573.95 | \$ 2,573.95 | \$ 6,426.05 |
| 64300 - Sewer:Lab & Chemicals-Sewer | \$ 10,000.00 | \$ 607.51 | \$ 1,195.37 | \$ 1,195.37 | \$ 8,804.63 |
| 65010 - Automobile Repairs & Maint. | \$ 36,000.00 | \$ 2,621.52 | \$ 16,761.02 | \$ 16,761.02 | \$ 19,238.98 |
| 65230 - Computer Maintenance | \$ 65,000.00 | \$ 2,686.95 | \$ 35,442.92 | \$ 35,442.92 | \$ 29,557.08 |
| 65240 - Equipment Rental | \$ 2,500.00 | \$ - | \$ 408.88 | \$ 408.88 | \$ 2,091.12 |
| 65250 - Fuel | \$ 65,000.00 | \$ 4,892.47 | \$ 13,188.96 | \$ 13,188.96 | \$ 51,811.04 |
| 65260 - Kitchen & Cleaning Supplies | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ 5,000.00 |
| 65270 - Lab Chemicals-Water | \$ 15,000.00 | \$ 108.31 | \$ 212.83 | \$ 212.83 | \$ 14,787.17 |
| 65280 - Lab Chemicals-Water:Chemicals | \$ 40,000.00 | \$ 3,487.05 | \$ 10,782.29 | \$ 10,782.29 | \$ 29,217.71 |
| 65300 - Locates | \$ 7,000.00 | \$ 775.96 | \$ 775.96 | \$ 775.96 | \$ 6,224.04 |
| 65310 - Maint. & Repairs-Infrastructure | \$ 199,741.00 | \$ 111.35 | \$ 22,241.82 | \$ 22,241.82 | \$ 177,499.18 |
| 65320 - Maint. & Repairs-Office | \$ 10,000.00 | \$ 3,620.81 | \$ 5,054.21 | \$ 5,054.21 | \$ 4,945.79 |
| 65330 - Maintenance & Repairs-Other | \$ 169,000.00 | \$ 512.89 | \$ 7,151.06 | \$ 7,151.06 | \$ 161,848.94 |
| 65340 - Materials & Supplies | \$ 50,000.00 | \$ 4,850.14 | \$ 22,279.59 | \$ 22,279.59 | \$ 27,720.41 |
| 65345 - Non Inventory-Consumables | \$ 111,000.00 | \$ 6,191.82 | \$ 14,068.39 | \$ 14,068.39 | \$ 96,931.61 |
| 65350 - Office Supplies | \$ 15,000.00 | \$ 964.88 | \$ 2,700.31 | \$ 2,700.31 | \$ 12,299.69 |
| 65360 - Printing and Copying | \$ 20,000.00 | \$ 1,091.02 | \$ 3,271.51 | \$ 3,271.51 | \$ 16,728.49 |
| 65370 - Tool Furniture | \$ 5,000.00 | \$ 1,423.09 | \$ 4,471.08 | \$ 4,471.08 | \$ 528.92 |
| 65390 - Uniforms-Employee | \$ 15,000.00 | \$ 663.65 | \$ 1,731.96 | \$ 1,731.96 | \$ 13,268.04 |
| 65490 - Cell Phone | \$ 20,000.00 | \$ 1,803.73 | \$ 4,754.73 | \$ 4,754.73 | \$ 15,245.27 |
| 65500 - Electricity-Lighting | \$ 10,000.00 | \$ 516.45 | \$ 1,569.76 | \$ 1,569.76 | \$ 8,430.24 |
| 65510 - Electricity-Offices | \$ 17,000.00 | \$ 1,465.56 | \$ 5,001.03 | \$ 5,001.03 | \$ 11,998.97 |
| 65520 - Electricity-Wells | \$ 225,000.00 | \$ 17,555.85 | \$ 61,378.93 | \$ 61,378.93 | \$ 163,621.07 |
| 65530 - Garbage Service | \$ 2,500.00 | \$ 230.29 | \$ 552.87 | \$ 552.87 | \$ 1,947.13 |
| 65540 - Natural Gas | \$ 3,000.00 | \$ 120.60 | \$ 367.19 | \$ 367.19 | \$ 2,632.81 |
| 65550 - Security/Alarm | \$ 10,000.00 | \$ 1,733.01 | \$ 2,301.65 | \$ 2,301.65 | \$ 7,698.35 |
| 65560 - Telephone | \$ 20,000.00 | \$ 627.49 | \$ 2,529.05 | \$ 2,529.05 | \$ 17,470.95 |
| 65570 - Wastewater | \$ 1,500.00 | \$ 176.40 | \$ 441.00 | \$ 441.00 | \$ 1,059.00 |
| 66100 - Government Penalties & Interest | \$ 2,500.00 | \$ - | \$ - | \$ - | \$ 2,500.00 |
| 66200 - Insurance-General Liability | \$ 80,000.00 | \$ 16,181.00 | \$ 31,728.00 | \$ 31,728.00 | \$ 48,272.00 |
| 66700 - Water Conservation Fee | \$ 20,000.00 | \$ 1,344.67 | \$ 4,541.69 | \$ 4,541.69 | \$ 15,458.31 |
| Expense Total: | \$ 3,650,000.00 | \$ 289,536.44 | \$ 771,080.52 | \$ 771,080.52 | \$ 2,878,919.48 |
| Total Surplus: | \$ - | \$ 21,230.57 | \$ 239,992.03 | \$ 239,992.03 | \$ (239,992.03) |

Prepared By: _____

Approved By: _____

Resolution Number: _____



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

Consolidated Balance Sheet As of 9/30/2017

| | | 9/30/2016 | | 9/30/2017 |
|------------------|--|-------------------------|-----------|----------------------|
| Assets | | | | |
| 10100 | OPERATING ACCOUNT | \$ 111,618.94 | \$ | 181,905.31 |
| 10520 | RESERVE ACCOUNT | \$ 670,821.74 | \$ | 448,731.98 |
| 10920 | DEBT SERVICE PAYOFF ACCOUNT | \$ 289,204.65 | \$ | 272,828.42 |
| 11500 | INVENTORY | \$ 38,491.02 | \$ | 99,884.26 |
| 11900 | Petty Cash | \$ - | \$ | 128.99 |
| 12000 | A/R General | \$ 115,075.12 | \$ | 118,586.27 |
| 12002 | A/R- O&M CONTRACTS | \$ 150.00 | \$ | (3,082.30) |
| 12003 | A/R Fiscal Agent Fees | \$ 1,841.51 | \$ | 6,864.74 |
| 12501 | Credit Card Charge Backs | \$ 831.09 | \$ | 831.09 |
| 13055 | Returned Checks | \$ 736.68 | \$ | 736.68 |
| 13060 | CREDIT CARD SECURITY CD | \$ 11,504.13 | \$ | 11,538.64 |
| 13065 | LowerRio2-Loan Reserve Acct | \$ 44,303.40 | \$ | 44,303.40 |
| 13120 | Pre Paid Tank Site Lease | \$ 13,632.89 | \$ | 13,632.89 |
| 15000 | Accumulated Depreciation | \$ (14,357,073.58) | \$ | (15,369,191.80) |
| 15001 | Land | \$ 759,160.57 | \$ | 759,160.57 |
| 15025 | Land Improvements | \$ 33,632.63 | \$ | 33,632.63 |
| 15050 | Building | \$ 1,249,409.28 | \$ | 1,249,409.28 |
| 15051 | Building:La Mesa Office Building | \$ 644,739.33 | \$ | 644,739.33 |
| 15150 | Furniture & Equipment | \$ 209,856.83 | \$ | 209,856.83 |
| 15200 | Computers/IT/Software | \$ 194,456.44 | \$ | 194,456.44 |
| 15250 | Machinery and Equipment | \$ 171,024.12 | \$ | 171,024.12 |
| 15300 | Vehicles | \$ 1,068,939.64 | \$ | 1,068,939.64 |
| 15350 | Water System | \$ 21,729,558.70 | \$ | 21,876,304.78 |
| 15351 | Water System:BMDC Water Project | \$ - | \$ | 10,618,130.02 |
| 15352 | Water System:Brazito Water Project | \$ - | \$ | 740,676.06 |
| 15400 | Water System:Brazito-Mesquite Interconnect | \$ 452,734.31 | \$ | 452,734.31 |
| 15450 | Water System:Castillo Road Interconnect | \$ 10,607,903.65 | \$ | 10,614,934.33 |
| 15500 | Water System:Alto de Las Flores Interconnect | \$ 71,963.43 | \$ | 71,963.43 |
| 15550 | Water System:La Mesa Well Project | \$ 2,584,231.08 | \$ | 2,584,231.08 |
| 15600 | Water System:Radio Read Meters | \$ 601,504.28 | \$ | 601,504.28 |
| 15650 | Water System: Organ Water Improvement | \$ 3,091,610.85 | \$ | 3,091,610.85 |
| 15900 | Water System: Engineering-LRGPWWA PER | \$ 112,562.50 | \$ | 112,562.50 |
| 19900 | Intangible Assets & Water Rights | \$ 17,352,151.20 | \$ | 17,352,151.20 |
| 40101 | Credit Card Transactions In Transit | \$ - | \$ | 118.93 |
| | Total Assets: | \$ 47,876,576.43 | \$ | 58,275,839.18 |
| Liability | | | | |
| 11905 | DAC Trash Coupons | \$ (1,531.00) | \$ | (1,459.00) |
| 20005 | Accounts Payable-Finance | \$ 510.55 | \$ | 510.55 |
| 20025 | Accrued Leave Liability | \$ 46,301.51 | \$ | 46,301.51 |
| 20040 | Customer Deposits:Renter Deposits | \$ 44,547.96 | \$ | 50,792.00 |
| 20045 | Sewer Project ConnectionFees | \$ - | \$ | 57,428.00 |
| 20050 | Gross Receipts Tax | \$ 12,497.65 | \$ | 9,998.12 |
| 20100 | A/P Pending | \$ 17,012.72 | \$ | (18,656.27) |
| 20211 | Payroll Corrections | \$ (130.41) | \$ | (21,262.39) |
| 20500 | Unclaimed Funds | \$ 804.21 | \$ | 1,944.82 |
| 21010 | Plan F Reimbursement | \$ (595.71) | \$ | (2,917.88) |
| 22002 | Blue Cross Dental | \$ 2,921.58 | \$ | 2,941.12 |
| 22003 | Blue Cross Health Payable | \$ 4,357.79 | \$ | 4,571.74 |
| 22004 | Disability Insurance (AFLAC) | \$ (143.10) | \$ | (95.40) |
| 22006 | Federal:Income Tax Withholding | \$ (131.35) | \$ | - |

| Liability | Continued | | | |
|---------------|---|-----------|----------------------|-------------------------|
| 22007 | Federal:Medicare | \$ | (68.34) | \$ - |
| 22008 | Federal:Social Security | \$ | (292.28) | \$ - |
| 22010 | Garnishments: Child Support | \$ | (117.57) | \$ 102.12 |
| 22012 | Plan F BCBS NM | \$ | (1,644.83) | \$ (1,924.98) |
| 22015 | Retirement:401K Loan Payment | \$ | 1,064.00 | \$ 1,091.74 |
| 22016 | 401K Employee Contribution & Co. Match | \$ | 3,699.34 | \$ 2,926.82 |
| 22019 | State:Income Tax Withholding | \$ | 1,837.42 | \$ 1,870.58 |
| 22020 | VSP Vision Insurance | \$ | 256.49 | \$ 238.31 |
| 25001 | NMFA-LowerRio 02 (Refinance) | \$ | 689,363.00 | \$ 669,365.00 |
| 25002 | NMFA-LowerRio 03 BerinoDelCerro | \$ | 351,468.00 | \$ 329,910.00 |
| 25003 | NMFA-LowerRio 04-Radio Read Mtr | \$ | 132,240.00 | \$ 124,884.00 |
| 25004 | NMFA-LowerRio 05 Surface Water | \$ | 61,712.00 | \$ 57,855.00 |
| 25005 | NMFA-LowerRio 06 GravityCollect | \$ | 141,969.00 | \$ 133,617.00 |
| 25007 | NMFA-LowerRio10 Veterans Road | \$ | 96,391.00 | \$ 91,036.00 |
| 25008 | NMFA-LowerRio11 Brazito Sewer | \$ | 50,368.00 | \$ 47,569.00 |
| 25009 | NMFA CIF (Brazito Main Lines) | \$ | 49,426.00 | \$ - |
| 25010 | NMFA-LowerRio13 Valle del Rio | \$ | 299,427.00 | \$ 299,427.00 |
| 25013 | USDA 91-30 Brazito Water | \$ | 199,591.04 | \$ 196,301.12 |
| 25014 | USDA 91-31 Brazito Water | \$ | 160,393.09 | \$ 157,778.05 |
| 25015 | USDA 91-28 (Butterfield Park) | \$ | 198,479.03 | \$ 194,124.35 |
| 25016 | USDA 91-02 * (Berino/Mesquite/Del Cero) | \$ | 2,193,344.06 | \$ 2,166,717.50 |
| 25017 | USDA 91-04 (LaMesa Water Proj) | \$ | 441,171.22 | \$ 434,030.86 |
| 25018 | USDA 97-25 (Trucks) | \$ | 190,272.50 | \$ 92,740.96 |
| 25019 | USDA Loans:USDA 92-19 (Mesquite Sewer) | \$ | 559,279.75 | \$ 548,634.43 |
| 25020 | USDA 93-09 (Organ Water) | \$ | 94,897.83 | \$ 93,373.59 |
| 45021 | Valle Del Rio A/R | \$ | (445.20) | \$ (445.20) |
| | Total Liability: | \$ | 6,040,503.95 | \$ 5,771,320.17 |
| | | | | |
| Equity | | | | |
| 30000 | Contributed Equity | \$ | 25,284,195.98 | \$ 35,952,642.51 |
| 30010 | Opening Balance Equity | \$ | 500.00 | \$ 500.00 |
| 30012 | Unrestricted Net Assets | \$ | 16,551,376.50 | \$ 16,551,376.50 |
| | Total Equity: | \$ | 41,836,072.48 | \$ 52,504,519.01 |
| | | | | |
| | Total Liabilities & Equity | \$ | 47,876,576.43 | \$ 58,275,839.18 |

Prepared By: _____
 Kathi Jackson, Finance Manager

Approved By: _____
 Martin G. Lopez, General Manager

Resolution Number: _____

Lower Rio Grande PWWA Valle Del Rio Water System Improvements Project

Bid Opening Date: 10/12/17

| | | SMA | Morrow Enterprises, Inc. | File Construction LLC | Highland Enterprises Inc. | C&E Industrial Services Inc. | | | | | | | |
|--------------|---|-------|--------------------------|-----------------------|---------------------------|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | | OPCC | Bidder No. 1 | Bidder No. 2 | Bidder No. 3 | Bidder No. 4 | | | | | | | |
| Base Bid | | | | | | | | | | | | | |
| Bid Item No. | Item Description | Unit | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| 1 | Pre-construction and post-construction Video Documentation | LS | 1 | \$300.00 | \$300.00 | \$654.00 | \$654.00 | \$694.00 | \$694.00 | \$908.60 | \$908.60 | \$1,794.02 | \$1,794.02 |
| 2 | Mobilization | LS | 1 | \$23,000.00 | \$23,000.00 | \$13,350.00 | \$13,350.00 | \$74,600.00 | \$74,600.00 | \$16,900.55 | \$16,900.55 | \$17,940.23 | \$17,940.23 |
| 3 | Electrical Service Installation and Coordination with El Paso Electric | Allow | 1 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| 4 | Material Testing Allowance | Allow | 1 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 |
| 5 | Remove and Replace Well Pump at Well #1 (incl. cable and wiring, control panel, replacement of drop pipe, check valve, connections to SCADA, all connections to existing piping, labor, materials and items not separately listed on Bid Form), CIP | LS | 1 | \$27,500.00 | \$27,500.00 | \$25,774.00 | \$25,774.00 | \$27,318.00 | \$27,318.00 | \$28,363.07 | \$28,363.07 | \$29,332.27 | \$29,332.27 |
| 6 | Remove and replace Well Pump at Well #2 (incl. cable and wiring, control panel, replacement of drop pipe, check valve, connections to SCADA, all connections to existing piping, labor, materials and items not separately listed on Bid Form), CIP | LS | 1 | \$27,500.00 | \$27,500.00 | \$31,106.00 | \$31,106.00 | \$32,159.00 | \$32,159.00 | \$33,605.10 | \$33,605.10 | \$47,356.22 | \$47,356.22 |
| 7 | Remove and Replace 2-in Well Meter on existing galvanized steel line (incl. removal and disposal of existing meter and all labor and materials not separately listed on Bid Form), CIP | EA | 2 | \$3,250.00 | \$6,500.00 | \$3,731.00 | \$7,462.00 | \$7,503.00 | \$15,006.00 | \$8,018.10 | \$16,036.20 | \$4,209.97 | \$8,419.94 |
| 8 | Furnish and Install 163,650-gallon steel storage tank (incl. subgrade preparation, cathodic protection, foundation, painting, disinfection, target, access ladder, yard piping, valves, waterline connections and all related appurtenances), CIP | LS | 1 | \$260,000.00 | \$260,000.00 | \$285,238.00 | \$285,238.00 | \$275,192.00 | \$275,192.00 | \$316,907.88 | \$316,907.88 | \$295,345.19 | \$295,345.19 |
| 9 | Furnish and Install Tank Level Controls on New Tank (incl. microwave level sensor, connection to new well controls and SCADA, cables, wiring and all related appurtenances not separately listed), CIP | LS | 1 | \$9,250.00 | \$9,250.00 | \$8,162.00 | \$8,162.00 | \$25,782.00 | \$25,782.00 | \$14,236.70 | \$14,236.70 | \$9,209.32 | \$9,209.32 |
| 10 | Rehabilitation of Existing 40,000 Gallon Steel Water Storage Tank Interior (incl. resurfacing, coating, cleaning, disinfection, all labor, material and inspections as required to meet the project requirements), CIP | LS | 1 | \$28,000.00 | \$28,000.00 | \$60,950.00 | \$60,950.00 | \$65,205.33 | \$65,205.33 | \$68,044.70 | \$68,044.70 | \$68,770.87 | \$68,770.87 |
| 11 | Furnish and Install Tank Level Controls on Existing Tank (incl. microwave level sensor, connection to new well controls and SCADA, cables, wiring and all related appurtenances not separately listed), CIP | LS | 1 | \$9,250.00 | \$9,250.00 | \$8,862.00 | \$8,862.00 | \$22,636.00 | \$22,636.00 | \$20,411.64 | \$20,411.64 | \$9,998.69 | \$9,998.69 |
| 12 | Furnish and Install 6-inch PVC C-900 Tank Fill, Outlet and Drain Lines (incl. all labor materials, excavation, backfill, fittings, connection to existing lines, site restoration and all related appurtenances not included on Bid Form), CIP | LS | 1 | \$7,000.00 | \$7,000.00 | \$21,224.00 | \$21,224.00 | \$13,855.00 | \$13,855.00 | \$41,164.30 | \$41,164.30 | \$18,693.72 | \$18,693.72 |
| 13 | Construct Site Pond according to plans and specifications (incl. excavation, compaction, rip rap, site grading and restoration of disturbed areas), CIP | LS | 1 | \$5,000.00 | \$5,000.00 | \$20,671.00 | \$20,671.00 | \$14,439.00 | \$14,439.00 | \$9,324.01 | \$9,324.01 | \$17,851.72 | \$17,851.72 |
| 14 | Furnish and Install new control panels, radio telemetry equipment, associated conduits/conductors, programming and instrumentation for fully functional SCADA system to communicate with the Association's existing SCADA operations station, CIP. | EA | 1 | \$20,000.00 | \$20,000.00 | \$88,213.00 | \$88,213.00 | \$60,262.00 | \$60,262.00 | \$85,355.30 | \$85,355.30 | \$123,392.89 | \$123,392.89 |
| 15 | Furnish and Install back-up power generator (incl. cables, controls, connections to existing system components in order to provide power to all wells, boosters, treatment, disinfection systems and SCADA), CIP | EA | 1 | \$40,000.00 | \$40,000.00 | \$50,181.00 | \$50,181.00 | \$51,000.00 | \$51,000.00 | \$55,088.30 | \$55,088.30 | \$54,203.41 | \$54,203.41 |
| 16 | Remove and Replace existing 6-inch Fire Hydrant Assembly (incl. gate valve, excavation, drain rock, backfill, collar, site restoration and all related appurtenances not included on Bid Form), CIP | EA | 1 | \$3,000.00 | \$3,000.00 | \$5,939.00 | \$5,939.00 | \$4,286.00 | \$4,286.00 | \$6,053.40 | \$6,053.40 | \$10,649.32 | \$10,649.32 |
| 17 | Relocate Polyphosphate Injection Port (incl. new saddle, injection port, tubing, connection to injection pump, all materials, labor and all related appurtenances not separately listed on the Bid Form), CIP | LS | 1 | \$1,500.00 | \$1,500.00 | \$816.00 | \$816.00 | \$308.00 | \$308.00 | \$731.00 | \$731.00 | \$2,157.61 | \$2,157.61 |

Lower Rio Grande PWWA Valle Del Rio Water System Improvements Project

Bid Opening Date: 10/12/17

| | | | | SMA | | Morrow Enterprises, Inc. | | File Construction LLC | | Highland Enterprises Inc. | | C&E Industrial Services Inc. | |
|-----------------------------------|--|----|---|---------------------|------------|--------------------------|------------|-----------------------|------------|---------------------------|------------|------------------------------|-------------|
| | | | | OPCC | | Bidder No. 1 | | Bidder No. 2 | | Bidder No. 3 | | Bidder No. 4 | |
| 18 | Furnish and Install 6-inch Flanged Gate Valve (incl. all material, labor and appurtenances not separately listed on the Bid Form), CIP | EA | 2 | \$2,500.00 | \$5,000.00 | \$2,418.00 | \$4,836.00 | \$990.00 | \$1,980.00 | \$2,277.40 | \$4,554.80 | \$1,934.55 | \$3,869.10 |
| 19 | Furnish and Install Flow Switch (incl. saddle, all labor, materials, connection to SCADA, electrical and appurtenances not separately listed on the Bid Form), CIP | LS | 1 | \$1,500.00 | \$1,500.00 | \$4,389.00 | \$4,389.00 | \$5,623.00 | \$5,623.00 | \$6,018.00 | \$6,018.00 | \$12,235.24 | \$12,235.24 |
| Base Bid Calculated Total: | | | | \$487,800.00 | | \$651,327.00 | | \$703,845.33 | | \$737,203.55 | | \$744,719.76 | |
| Base Bid Written Total: | | | | | | \$651,327.00 | | \$703,845.33 | | \$737,203.55 | | \$744,719.77 | |

Alternate A

| Bid Item No. | Description | Unit | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
|--|--|------|----------|--------------------|-------------|--------------------|-------------|--------------------|-------------|---------------------|-------------|--------------------|-------------|
| A-1 | Remove and Dispose of Existing Duplex Pump System (incl. removal of booster outlet pipe, booster inlet pipe, pressure tank lines, electrical components specified, all labor, materials and appurtenances not separately listed on Bid Form), CIP | LS | 1 | \$10,000.00 | \$10,000.00 | \$4,583.00 | \$4,583.00 | \$3,090.00 | \$3,090.00 | \$13,029.60 | \$13,029.60 | \$2,043.20 | \$2,043.20 |
| A-2 | Furnish and Install Premanufactured Booster Skid Unit (incl. pressure tank, booster inlet pipe, booster outlet pipe, all labor, materials, controls, connections to existing system plumbing, electrical, connection to SCADA and appurtenances not separately listed on Bid Form for a fully functioning system), CIP | LS | 1 | \$40,000.00 | \$40,000.00 | \$45,464.00 | \$45,464.00 | \$33,530.00 | \$33,530.00 | \$61,048.80 | \$61,048.80 | \$46,587.08 | \$46,587.08 |
| A-3 | Provide Bypass pumping for the removal and installation of the booster station (incl. connection to the new cross, connection to the existing line, piping, all labor, materials, fittings and appurtenances not listed separately for a fully functioning system as described in the technical specifications). | LS | 1 | \$10,000.00 | \$10,000.00 | \$21,063.00 | \$21,063.00 | \$6,981.00 | \$6,981.00 | \$26,364.20 | \$26,364.20 | \$21,492.63 | \$21,492.63 |
| A-4 | Furnish and Install 4-inch MJ Gate Valve on existing line (incl. all material, labor valve box, alignment device and appurtenances not separately listed on the Bid Form), CIP | LS | 1 | \$2,250.00 | \$2,250.00 | \$3,030.00 | \$3,030.00 | \$1,164.00 | \$1,164.00 | \$1,976.40 | \$1,976.40 | \$1,453.68 | \$1,453.68 |
| A-5 | Furnish and Install 4-inch MJ Tee on existing line (incl. all material, labor and appurtenances not separately listed on the Bid Form), CIP | LS | 1 | \$500.00 | \$500.00 | \$543.00 | \$543.00 | \$590.00 | \$590.00 | \$1,384.70 | \$1,384.70 | \$1,691.50 | \$1,691.50 |
| A-6 | Furnish and Install 6-inch Flanged Gate Valve near booster station building (incl. all material, labor and appurtenances not separately listed on the Bid Form), CIP | EA | 1 | \$2,500.00 | \$2,500.00 | \$1,529.00 | \$1,529.00 | \$990.00 | \$990.00 | \$2,354.60 | \$2,354.60 | \$1,691.50 | \$1,691.50 |
| Alternative A Calculated Total: | | | | \$65,250.00 | | \$76,212.00 | | \$46,345.00 | | \$106,158.30 | | \$74,959.59 | |
| Alternative A Written Total: | | | | | | \$76,212.00 | | \$46,345.00 | | \$106,158.30 | | \$74,959.58 | |

Alternate B

| Bid Item No. | Description | Unit | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
|--|--|------|----------|--------------------|-------------|--------------------|-------------|--------------------|-------------|---------------------|-------------|---------------------|--------------|
| B-1 | Install new 3/4-in HDPE SDR-7 water service line by open cut to existing water meter (incl. potholing, trenching, waste excavation, import backfill, 3/4-in HDPE SDR-7 water service line, abandon existing water service line, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP | EA | 44 | \$500.00 | \$22,000.00 | \$587.00 | \$25,828.00 | \$845.00 | \$37,180.00 | \$2,163.30 | \$95,185.20 | \$1,240.43 | \$54,578.92 |
| B-2 | Install new 3/4-in HDPE SDR-7 water service line by directional drilling to existing water meter (incl. potholing, trenching, waste excavation, import backfill, 3/4-in HDPE SDR-7 water service line, abandon existing water service line, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP | EA | 34 | \$650.00 | \$22,100.00 | \$1,428.00 | \$48,552.00 | \$735.00 | \$24,990.00 | \$2,933.87 | \$99,751.58 | \$4,590.33 | \$156,071.22 |
| Alternative B Calculated Total: | | | | \$44,100.00 | | \$74,380.00 | | \$62,170.00 | | \$194,936.78 | | \$210,650.14 | |
| Alternative B Written Total: | | | | | | \$74,380.00 | | \$62,170.00 | | \$194,936.78 | | \$210,650.14 | |

Lower Rio Grande PWWA Valle Del Rio Water System Improvements Project

Bid Opening Date: 10/12/17

| | | | | |
|------|--------------------------|-----------------------|---------------------------|------------------------------|
| SMA | Morrow Enterprises, Inc. | File Construction LLC | Highland Enterprises Inc. | C&E Industrial Services Inc. |
| OPCC | Bidder No. 1 | Bidder No. 2 | Bidder No. 3 | Bidder No. 4 |

Alternate C

| Bid Item No. | Description | Unit | Quantity | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost |
|--|--|------|----------|---------------------|--------------|---------------------|-------------|---------------------|--------------|-----------------------|--------------|-----------------------|--------------|
| C-1 | Install new 3/4-in HDPE SDR-7 water service line by open cut to existing water meter (incl. potholing, trenching, waste excavation, import backfill, 3/4-in HDPE SDR-7 water service line, abandon existing water service line, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP | EA | 1 | \$500.00 | \$500.00 | \$1,226.00 | \$1,226.00 | \$1,200.00 | \$1,200.00 | \$2,163.30 | \$2,163.30 | \$2,078.92 | \$2,078.92 |
| C-2 | Install new 3/4-in HDPE SDR-7 water service line by directional drilling to existing water meter (incl. potholing, trenching, waste excavation, import backfill, 3/4-in HDPE SDR-7 water service line, abandon existing water service line, saddle, curb stop, and all related appurtenances not included separately on Bid Form), CIP | EA | 17 | \$650.00 | \$11,050.00 | \$1,108.00 | \$18,836.00 | \$800.00 | \$13,600.00 | \$2,933.87 | \$49,875.79 | \$4,311.20 | \$73,290.40 |
| C-3 | Remove and replace existing roadway asphalt with 3-inch HMA, 8-inch base course and 12-inch subgrade prep; to the extent shown on the plans (incl. removal and disposal to an approved site of the existing asphalt, tack coat, asphalt, and restoration of pavement markings to preconstruction configuration), CIP | SY | 3117 | \$40.00 | \$124,680.00 | \$32.00 | \$99,744.00 | \$45.00 | \$140,265.00 | \$44.14 | \$137,584.38 | \$50.24 | \$156,598.08 |
| Alternative C Calculated Total: | | | | \$136,230.00 | | \$119,806.00 | | \$155,065.00 | | \$189,623.47 | | \$231,967.40 | |
| Alternative C Written Total: | | | | \$136,230.00 | | \$119,806.00 | | \$155,065.00 | | \$189,623.47 | | \$231,967.41 | |
| Cumulative Bid Total: | | | | | | \$921,725.00 | | \$967,425.33 | | \$1,227,922.10 | | \$1,262,296.89 | |

*Cells with red text indicate that a correction has been made in accordance with Article 14.01.C of the Instructions to Bidders (C-200)

CERTIFICATION:

I certify that the above figures are the evaluated bid prices from those submitted in the Bid Form.



 Marty Howell, P.E.
 Souder, Miller & Associates

17-Oct-17

 Date