

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, January 21, 2015 at LRGPWWA Berino Office, 1150 Berino Rd.

- I. **Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Secretary Santos Ruiz (District 2), Director Cali Tellez (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7) (arrived at 9:33). Director Arturo Terrazas (District 1) was absent. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols and Project Specialist, Joan Ferguson. Also present was Matt Dyer (PSC). With a quorum established the meeting was called to order by Mr. Nieto at 9:31 am.
- II. **Pledge of Allegiance** {0:37}
- III. **Motion to approve the Agenda** Item IV should read December 10, 2014 instead of November 12, 2014. Item IX.H will be postponed until February’s meeting. Mr. Nieto made a motion to approve the agenda with the above changes. Mr. Tellez seconded the motion and it passed 6–0. {2:21}
- IV. Approval of Minutes: **Motion to approve the Minutes of December 10, 2014, Regular Board Meeting** Mr. Nieto made a motion to approve the minutes of December 10, 2014 Regular Board Meeting. Mr. Tellez seconded the motion and it passed 6–0. {4:04}
- V. **Guest Presentations** none {4:13}
- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person** none {4:24}
- VII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez submitted his report and stood for questions
 - Mr. Holguin asked about the construction schedule at the Vado exit. In the recent public meeting, NMDOT said they could be finished by the end of March.
 - Mr. Martin Lopez pointed out the newsletter in his report. It had been requested by the DAC Clerk because of issues during the last election. Mr. Tellez asked if anyone had expressed interest in running. One person has expressed interest in running.
 - Mr. Nieto asked the purpose of a surface water treatment plant (EBID letter to Reclamation in GM’s report) when the river only flows 2-3 months per year. The plant is being given to LRG because of a previous agreement between EBID and Brazito MDWCA who has merged with LRGPWWA.
 - Mr. Nieto asked if the board of directors training offered by RCAC in the GM’s report was mandatory. It isn’t; staff is researching the possibility of board training either through the Municipal League or the Association of Counties which would be more appropriate. Board training is a condition of the Authority’s funding with USDA-Rural Development but the trainings by RCAC are geared towards smaller systems. The Authority’s board would receive more appropriate training through either the Municipal League or the Association of Counties. Mr. Martin Lopez also noted that the trainings put on by the Attorney General (Open Meetings Act, etc.) would be very useful for board members. {12:33}
 - B. **Projects** Ms. Karen Nichols submitted her report, reviewed highlights and stood for questions
 - Updates for Ms. Nichol’s report include a new RFP for the Mesquite-Brazito Sewer Project and a closing date for the funding of Feb 6, 2015.
 - Ms. Nichols strongly recommended updating the Forty-Year Water Plan so that it could be included in the Regional Water Plan that currently is being worked on.

- Ms. Nichols also mentioned that the Board Packets that were distributed after the last election needed to be updated and if members could return them, they could be updated and supplemented.
- Mr. Nieto asked how LRG was proceeding with proposed legislation in the upcoming session that would negatively affect LRG. Ms. Nichols pointed out that bills that were on her report had only been filed and had not begun to make their way through respective committees. As they are assigned and heard by committees, then staff would contact local legislators. [See also IX.I: Travel Authorization] {19:17}

C. Operations Mr. Mike Lopez submitted his report and stood for questions.

- Mr. Mike Lopez called the board's attention to the (new) water loss report. The numbers were "quirky" but the annual loss rate is 10.9%. He plans on breaking the report down by route. Mr. Martin Lopez interjected to tell the board that BECC had chosen LRG for a water audit. It is at no cost to LRG and it will help pinpoint potential water loss as well as help firm up some of staff's current numbers.
- The tank at Well 12 will be back in commission next week. It had been recoated in mid-December and has been curing.
- Mr. Tellez asked about brownish water that had come from the tap at his home. Mr. Mike Lopez explained that they were trying to isolate an area and someone hadn't tightened a valve which caused some backflow into that area. {22:51}

D. Finance Ms. Kathi Jackson submitted her report and stood for questions.

- The new state auditor is targeting Special Districts to try to move everyone to compliance. LRG has had three audits within compliance and the books are in great shape.
- Some numbers may change due to recent Operations purchases that were over \$5,000.
- By late summer or early fall the new billing system will begin switching over accounts.
- There is a new payment window in Mesquite.
- Should be able to cover the 401K contributions and all the loans without resorting to reserves. She was happy to report that LRG is in the best shape it has been since its inception.
- Mr. Nieto asked about the rate increases. The last one was Jan 1, 2015, then next will be July 1 and then and there will be two more.

VIII. Unfinished Business—none {28:14}

IX. New Business

A. Motion to approve termination of engineering agreement with Vencor for the Mesquite-Brazito sewer project Mr. Martin Lopez explained that LRG PWWA and Vencor Engineering have agreed to terminate the engineering agreement for the Mesquite-Brazito sewer project. Vencor has recently opened an office in Hobbs, has contracts at White Sands and is currently managing the Berino/Mesquite-Del Cerro Water System Project. Vencor would not be able to adequately address the Mesquite-Brazito sewer project until 2017. Given that funding has been acquired for the full project design and construction, both parties have come to an agreement to terminate and Ms. Nichols will be drafting a termination letter and copying it to the funding agencies. Mr. Holguin made a motion to approve termination of engineering agreement with Vencor for the Mesquite-Brazito sewer project. Mr. Smith seconded the motion and it passed 6–0. There was no further discussion.

B. Motion to authorization to RFP engineering services for Mesquite-Brazito sewer project Mr. Nieto asked how soon the new RFP for engineering services would be out. Pending NMED and USDA-RD approval, perhaps eight weeks according to Mr. Martin Lopez. Mr. Nieto made a motion to authorize a new RFP for engineering services for Mesquite-Brazito sewer project. Mr. Smith seconded the motion and it passed 6–0. {33:38}

- C. Motion to approve Disposition Committee Recommendations** The Disposition Committee met before the board meeting to review the GM's list of vehicles to be sold. On the list are three vehicles that are inoperable, two backhoes for which parts are not available and 2 pickups that will be continued to be used until the board approves new purchases. See attachment. Mr. Holguin made a motion to approve Disposition Committee Recommendations. Mr. Tellez seconded the motion and it passed 6-0. Mr. Martin Lopez added that the Department of Finance Administration – Budget and the Auditor need to be notified before the above vehicles can be disposed of. {35:38}
- D. Motion to adopt Additional Minimum Policy amendment** The amendment to this policy allows for a three (3) month grace period for those who will be required to purchase additional water and/or wastewater facilities. Mr. Smith made a Motion to adopt Additional Minimum Policy amendment. Mr. Nieto seconded the motion and it passed 6-0.
- E. Motion to adopt Board Meeting and Agenda Policy** Mr. Martin Lopez suggested to the board that they review the attached draft policy and make discuss it next month. Ms. Nichols added that funding agencies ask whether an entity has this sort of policy and, in the future, it may become mandatory. Mr. Nieto made a motion to review and act on the Board Meeting and Agenda Policy in February. Mr. Tellez seconded the motion and it passed 6-0.
- F. Motion to adopt Resolution 2015-15 Election Proclamation** Mr. Martin Lopez noted that this is the election proclamation for the Authority's biannual, staggered election that will be held April 7, 2015. The proclamation lays out the time line for publication, deadlines for candidacy filing, and how a member can rectify accounts in order to vote. Mr. Nieto made a motion to adopt Resolution 2015-15 Election Proclamation. Mr. Tellez seconded the motion and it passed 6-0. {44:12}
- G. Motion to adopt Resolution 2015-16 Second Quarter Budget Report** Mr. Nieto made a motion to adopt Resolution 2015-16 Second Quarter Budget Report. Mr. Tellez seconded the motion and it passed 6-0. {47:04}
- H. Motion to approve the FY2014 audit** —postponed
- I. Travel authorization for 2015 Legislature as needed to include Colonias Day** LRG is proposing changes to its statute—the same as last year—to change the language dealing with combining and comingling from “shall” to “may” and to add language concerning liens. Mr. Martin Lopez estimates a minimum of six trips to testify for the changes to the statute plus one day for Colonias Day. Mr. Nieto made a motion to authorize travel for the 2015 Legislature, as needed to include Colonias Day. Mr. Smith seconded the motion and it passed 6-0. {51:10}
- J. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.8—real property and water rights:** Mr. Smith made a motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.8—real property and water rights. Mr. Tellez seconded the motion and the roll call was as follows: Chairman Robert “Marty” Nieto (District 5) aye, Vice-Chairman John Holguin (District 4) aye, Secretary Santos Ruiz (District 2) aye, Director Cali Tellez (District 3) aye, Director Mike McMullen (District 6) aye and Director Furman Smith (District 7) aye. The meeting was closed at 10:21 am.
- K. Motion to reconvene in open session** Mr. Nieto made a motion to reconvene in open session. Mr. Tellez seconded the motion and it passed 6-0. The motion reconvened at 10:38. {52:02}
- L. Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure** Mr. Nieto stated that the matters discussed in the closed meeting were limited only to real property and water rights.
- M. Action, if any, related to real property and water rights**—none

- X. Other discussion and agenda items for next meeting, 9:30 a.m. February 19, 2015 at the Berino Office
- Black Programs at NMSU at the Vado Historical Society presentation February 2, 2015 from 4:00–6:00pm.
 - Contract with Doña Ana County for wastewater treatment
 - Audit
 - Board Meeting and Agenda Policy
 - Water Trust Board Funding extension for Berino/Mesquite-Del Cerro Project
- XI. **Adjourn** Mr. Nieto made a motion to adjourn the meeting. Mr. Tellez seconded the motion and the meeting was adjourned at 10:44 am.

Minutes approved February 19, 2015

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

Santos Ruiz, Secretary (District 2)

Absent

Arturo Terrazas, Director (District 1)

Carlos Tellez, Director (District 3)

Michael McMullen, Director (District 6)

Furman Smith, Director (District 7)

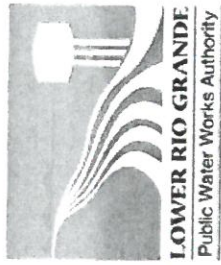


Lower Rio Grande Public Water Works Authority

Sign In Sheet Page 1 of 2

Date: Jan 21, 2015 Time: 9:30 Places: Berino Event: Regular Board Meeting


Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
<i>Joan Ferguson</i>	Joan Ferguson LRG/PWNA	233-57412, xt 123	joan.ferguson@lrgauthority.org
<i>Mike McMullen</i>	MIKE McMULLEN	970-302-7832	
<i>Roberto M Nieto</i>	Roberto M Nieto	575-636-3351	
<i>John Holsuin</i>	John Holsuin	575-625-9007	jholsuin@9.com
<i>Robert P... 3200 F... Bl... Kara Wil... P.O. Mg... LRG/PWNA</i>	3200 F... Bl... Kara Wil... P.O. Mg... LRG/PWNA	915 203 2057	Kara.nichols@lrgauthority.org
<i>Carol Jelle</i>	Carol Jelle	575-233-9190	
<i>Martin Lopez</i>	Martin Lopez Finance Manager	575-571-3628	
<i>Kathi Jackson</i>	Kathi Jackson LRG/PWNA	(575) 640-4330	kathi.jackson@lrgauthority.org
<i>Mike Lopez</i>	Mike Lopez	(575) 635-3921	
<i>Math Dyer</i>	Math Dyer, Owner, PSC	575-644-6854 cell	mayer@team-psc.com



Lower Rio Grande Public Water Works Authority

Sign In Sheet Page 2 of 2

Date: Jan 21, 2015 Time: 9:30 Places: Bexiro Event: Regular Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
	FURMAN SMITH	382 5982	SMITH@ZIANET.COM

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, January 21, 2015 at our Berino Office, 1150 Berino Rd.

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Terrazas)____, #2 (Mr. Ruiz)____, #3 (Mr. Tellez)____, #4 (Mr. Holguin)____, #5 (Mr. Nieto)____, #6 (Mr. McMullen)____, & #7 (Mr. Smith)____
- II. Pledge of Allegiance
- III. Motion to approve the Agenda
- IV. Approval of Minutes: Motion to approve the Minutes of December 10, 2014 Regular Board Meeting
- V. Guest Presentations
- VI. Public Input—15 minutes total allotted for this item, 3 minutes time limit per person
- VII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- VIII. Unfinished Business—none
- IX. New Business
 - A. Motion to approve termination of engineering agreement with Vencor for the Mesquite-Brazito sewer project
 - B. Motion to authorization to RFP engineering services for Mesquite-Brazito sewer project
 - C. Motion to approve Disposition Committee Recommendations
 - D. Motion to adopt Additional Minimum Policy amendment
 - E. Motion to adopt Board Meeting and Agenda Policy
 - F. Motion to adopt Resolution 2015-15 Election Proclamation
 - G. Motion to adopt Resolution 2015-16 Second Quarter Budget Report
 - H. Motion to approve the FY2014 audit
 - I. Travel authorization for 2015 Legislature as needed to include Colonias Day
 - J. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.8—real property and water rights:
Roll Call Vote
 - K. Motion to reconvene in open session.
 - L. Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure
 - M. Action, if any, related to threatened or pending litigation
- X. Other discussion and agenda items for next meeting, 9:30 a.m. January 21 at the Berino Office
Contract with Doña Ana County for wastewater treatment
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWVA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWVA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por senas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRGPWVA, 575-233-5742, PO Box 2646, Anthony NM 88021 O 215 Bryant St., Mesquite NM una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWVA si un resumen o otro tipo de forma accesible es necesario.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

DRAFT Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 10, 2014 at our East Mesa Office, 9774 Butterfield Park Blvd

Note: Minutes are not final until approved by the board.

- I. **Sign-in sheet and agenda are attached.** Directors present were Vice-Chairman John Holguin (District 4), Director Cali Tellez (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Absent were Chairman Robert “Marty” Nieto (District 5), Secretary Santos Ruiz (District 2) and Director Arturo Terrazas (District 1). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. Also present was Joshua Smith, attorney. With a quorum established the meeting was called to order by Mr. Holguin at 9:34 am.
- II. **Pledge of Allegiance** {0:40}
- III. **Motion to approve the Agenda** Mr. Nieto asked that New Business be moved until after the Closed Session. Mr. Tellez moved to approve the agenda with item IX (New Business) be moved until after IX (Closed Session). Mr. McMullen seconded the motion and it passed 4–0. {1:45}
- IV. **Approval of Minutes: Motion to approve the Minutes of November 12, 2014 Regular Board Meeting** Mr. Smith moved to approve the minutes of the November 12, 2014 Regular Board Meeting. Mr. Tellez seconded the motion and it passed 4–0. {3:27}
- V. **Guest Presentations—none** {3:33}
- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person—none** {3:37}
- VII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez submitted a report and stood for questions
 1. The documentation for the easement for the El Centro Well has been received and is for five years. Mr. Martin Lopez has requested longer lease periods for future easements (10-15 years).
 2. RCAC is having a board training seminar and Mr. Martin Lopez distributed the flyer. Rural Development has made board training a requirement of loans. RCAC’s trainings are aimed mostly at smaller mutual domestics so the GM has gotten permission for training from the Municipal League or county training for elected officials.
 3. Mr. Holguin asked Mr. Martin Lopez if anyone from High Valley MDWCA had contacted him concerning their wells. High Valley is located just east of the Vado interchange and consists of around 15 households/members. Mr. Martin Lopez said that various board members over the years had spoken with him about their issues. Olga Sanchez of RCAC and Espy Holguin of HUD are helping them. {13:44}
 - B. **Operations** Mr. Mike Lopez submitted a report and stood for questions
 1. The state DOT is conducting backhoe and trenching training for the Authority.
 2. Mr. Smith recommended adding sales and water loss figures to the production report.
 3. There is a final walk-through of the Organ project with the USDA on the 16th of December. {17:45}
 - C. **Projects** Ms. Karen Nichols submitted a report and stood for questions
 1. After the close of the Organ Project, not all of the funds had been expended so they were approved for the purchase of 57 more radio read meters.
 2. Mr. Holguin asked if there would be any legislation to keep an eye on in the upcoming legislative session. Ms. Nichols reviewed:

- a) The Authority's legislation from the last session would be up for a vote this session (dealing with liens and making combine/comingle of water right optional rather than required).
 - b) A contingent from Doña Ana MDWCA is asking that the Public Regulation Commission oversee mutual domestics. Their proposal has the potential of negatively affecting the Authority.
 - c) Additionally, Colonias Day will be Feb 20. {24:10}
3. Mr. Holguin also asked if it would be beneficial for staff and a board member to talk with the staff of NMFA staff about the 2014 Colonias grant/loans for which the closing has been delayed. (See Projects Report) Mr. Martin Lopez explained that when they had gone to the Water and Natural Resources Conference they had been able to sit down with NMFA staff and clarify the issues. The Authority's auditor had grouped all expenses, (operating, extraordinary, project and capital), together which made it appear that operating expenses were much higher than they actually are. Ms. Jackson has gone through the audit and reclassified expenses that were not operating and will be submitting those numbers to NMFA. See attachment. There is an additional issue about permission for additional indebtedness that needs clarification by USDA. Research on these issues and procedures is ongoing. {28:37} (also at {31:15-37:35})

D. Finance Ms. Kathi Jackson submitted a report and stood for questions. Mr. Holguin congratulated Ms. Jackson on two consecutive audits with no findings. {30:40}

VIII. Unfinished Business—none

Closed session follows this item. New Business was after the Closed session. Timing notations reflect this change.

IX. New Business Motion to Authorize employee incentives for calendar year 2014 The Chair of the Board had asked Ms. Jackson to calculate a series of incentives from \$100/employees to \$500. Ms. Jackson budgeted for an incentive of \$300 for full time employees. Director Tellez had asked an unnamed group of employees their opinion on the subject and he said they were happy with a \$200 incentive. He also asked the opinion six of the members in his district about the \$300 figure. They were not happy. A poll was taken and Mr. Tellez, Mr. Smith and McMullen settled on \$200; Mr. Holguin preferred a \$250 incentive. Mr. Tellez moved to authorize a \$200 incentive for full time employees and managers. Mr. McMullen seconded the motion and it passed 4-0. {54:00}

X. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7—threatened or pending litigation: Roll Call Vote Mr. Tellez moved to convene in closed session pursuant to NMSA 1978 10-15-1 H.7—threatened or pending litigation. Mr. Smith seconded the motion and the roll call vote was as follows: Mr. Holguin aye, Mr. Tellez aye, Mr. McMullen aye and Mr. Smith aye. The session was closed at 10:30. {31:24}

A. Motion to reconvene in open session. Mr. Smith made a motion to reconvene in open session. Mr. Tellez seconded the motion and it passed 4-0. The meeting reconvened at 10:31. {31:36}

B. Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure Mr. Holguin stated that the matters discussed in the closed meeting were limited to threatened or pending litigation. {32:12}

C. Action, if any, related to threatened or pending litigation No action was taken. {32:13}

New Business was after this item

XI. Other discussion and agenda items for next meeting, 9:30 a.m. January 21 at the Berino Office

- A. contract with Doña Ana County for wastewater treatment
- B. election proclamation

- C. LRGPWWA will be an EPA case study (see Project Report)
- D. 4th Quarter Budget for approval
- E. Audit for approval {55:45}

XII. **Adjourn** Mr. Smith moved to adjourn the meeting. Mr. Tellez seconded the meeting and the meeting was adjourned at 10:55am.

Minutes approved January 21, 2015

Absent

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

Absent

Santos Ruiz, Secretary (District 2)

Absent

Arturo Terrazas, Director (District 1)

Carlos Tellez, Director (District 3)

Michael McMullen, Director (District 6)

Furman Smith, Director (District 7)

LRGPWWA
Manager's Report
January 21, 2015

- Transfer of Assets from Associations
 - Mesquite: located BNSF Railroad permits transfer to LRGPWWA (water/sewer line crossings)-completed
 - Organ Construction Project Bank Account closed
- Preparation of Election Protocol for Districts 1, 2 and 6 have been initiated-Meeting with DAC Clerk on January 6th to coordinate their oversight, newsletter to Districts' members will go out in late January or early February
- FEMA repairs and equipment replacement has begun; waiting of the State share of the award (\$1,129.32)
- Employee Harassment Training given on January 8th by DACC trainer to all employees except 1 (DAC employee, part time)
- NMED GWB-Closure Plan for Mesquite Wetlands facility submitted after legal notification, awaiting permit, closure has commenced by LRGPWWA Operations Staff
- Additional payment window is being completed at the Mesquite office
- EBID Surface Water Plant letter to Bureau of Reclamation is attached
- Interstate Stream Commission-Continue to participate in the Lower Rio Grande Water Plan update
- NMDOT Vado Interchange pipe relocate cost \$45,000; Vencor estimate was \$25,820; bids came in higher
- Rural Community Assistance Corporation having Board of Directors training January 26th and 27th at the NMWWA Annual School at Hotel Encanto-Friday, January 23rd last day to register



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C

Vado, New Mexico 88072

(575) 571-3628

On Tuesday, April 7, 2015, there will be a regular election of the LRPWWA.

The positions on the board to be filled are for three (3) members to the board of directors representing District 1, District 2 and District 6 (formerly Desert Sands, Berino, Brazito and Organ proper). Elections are being conducted in accordance to NM election code and administered by Doña Ana County Clerk.

To be an **eligible voter** as defined in the Governance Document, a person must: **(1)** Own real property within the Authority's recorded designated service area; **(2)** Receive services provided by the Authority to that property; and **(3)** If a property has more than one owner the owners must designate a designated voter before the March 6 deadline otherwise the name on the account will be the eligible voter.

Authority members may contact Angie Meza in the La Mesa Office, Valentine St. or 233-5742, xt 111 to verify or establish their status as an eligible voter prior to that date and time. The voter registration list of the Authority shall be closed at 5:00 p.m. on **Monday, March 6, 2015**.

Declarations of candidacy for the positions may be filed in the La Mesa Office of the Authority, 521 St. Valentine, La Mesa, New Mexico between 9:00 a.m and 5:00 p.m. on Tuesday, February 24, 2015. Potential candidates may contact the Angie Meza, La Mesa Office, 521 Valentine St, La Mesa or call 233-5742, xt 111 to verify or establish their eligibility prior to that date and time.

Absentee Voting: Applications for absentee ballots may be made only on a form available from the Doña Ana County Clerk. Applications may be requested by mail or telephone message directed to the Doña Ana County Clerk's business office at the County Complex of Doña Ana County, 845 N. Motel Blvd., Las Cruces, New Mexico, telephone 575-647-7428. Applications for absentee ballots may also be obtained in person at the Clerk's office beginning Friday, March 13, 2015 during normal business hours until 5:00 p.m. on Friday, April 3, 2015. Absentee ballots will be mailed commencing March 13, 2015. Completed absentee ballots must be received no later than 7:00 p.m. on Tuesday, April 7, 2015. Completed absentee ballots may be delivered by mail or courier, or may be delivered in person to the Clerk's office during regular business hours from March 13 through April 7, 2015.

Early voting will be held in the Doña Ana County Clerk's office from March 13 through April 3, 2015 during regular business hours. The office of the County Clerk will tabulate all early and in-person absentee ballots, and all ballots cast on April 7th at the two polling locations.

The two polling places will be located at LRPWWA East Mesa Office

9774 Butterfield Blvd, Butterfield Park, NM
&

Del Cerro Community Center
180 La Fe, Mesquite, NM

Each polling place will be open 7am to 7pm
Tuesday, April 7, 2015

El martes 7 de abril de 2015, habrá una elección regular de la LRPWWA

Las posiciones que estarán disponibles son para tres (3) miembros a la junta directiva que representaran el distrito 1, el distrito 2 y el distrito 6 (anteriormente Desert Sands, Berino, Brazito y Organ). Las elecciones se están conduciendo de acuerdo al código para elecciones de Nuevo Mexico y están siendo administradas por el Secretario del Condado de Doña Ana.

Para ser un **votante elegible** según lo definido en el Documento del Gobierno, una persona debe: **(1)** Ser dueño de una propiedad (parcela) que está situada en el área nombrada oficialmente de la Autoridad; **(2)** Recibir servicios suministrados por la Autoridad para su propiedad; y **(3)** Si la propiedad tiene más de un dueño los dueños deben escoger a un solo votante antes del 6 de marzo de otra manera el nombre que este en la cuenta será el votante elegido.

Los miembros de la autoridad pueden contactar a Angie Meza en la oficina de la Mesa, Calle Valentine o al teléfono 233-5742, ext 111 para verificar o para establecer su estado como votante elegible antes de esa fecha y hora. La lista del registro del votante de la autoridad será cerrada a las 5:00 P.M. el **lunes 6 de marzo de 2015**.

Las declaraciones de candidatura para las posiciones se podrán presentar en la oficina de la autoridad ubicada en la Mesa en el 521 Valentine St, La Mesa, New México entre 9:00 A.M y 5:00 P.M. el martes 24 de febrero de 2015. Los candidatos potenciales pueden entrar en contacto con el Angie Meza, en la oficina de la Mesa o llamar al 233-5742, ext. 111 para verificar o para establecer su elegibilidad antes de esa fecha y hora.

Votación del ausente: Es necesario conseguir una forma oficial de boleta de ausencia del Secretario del Condado de Doña Ana. Las aplicaciones pueden ser pedidas por correo o por mensaje telefónico dirigiéndose a él Complejo del Condado de Doña Ana, 845 N. Motel Blvd., Las Cruces, NM, teléfono 575-647-7428. También puede pasar por la oficina del secretario durante las horas regulares de operación empezando el martes, 13 de marzo 2015 hasta el viernes, 3 de abril de 2015 antes de las 5:00 de la tarde. Las boletas de ausencia se mandaran por correo empezando el 13 de marzo del 2015. Las boletas de ausencia terminadas se pueden entregar por correo o mensajero, o se pueden entregar en persona en la oficina del Secretario del Condado durante horas de oficina regulares a partir del 13 de marzo hasta el 7 de abril de 2015.

La votación temprana será celebrada en la oficina del Secretario del Condado de Doña Ana a partir del 13 de marzo hasta el 3 de abril de 2015 durante horas de oficina regulares. La oficina del Secretario del Condado tabulará todas las votaciones tempranas y boletas de ausencia que se lleven en persona y todos los votos del 7 de abril en las dos localizaciones de votaciones.

Los dos lugares de votación serán localizados en:

Oficina de Mesa del Este de LRPWWA
9774 Butterfield Blvd, Butterfield Park, NM
&

El Centro de la Comunidad del Cerro.
180 La Fe, Mesquite, New Mexico

Cada lugar de votación estará abierto de
las 7:00 A.M a 7:00 P.M.
el martes 7 de abril de 2015.





Water Outages

The Berino/Mesquite-Del Cerro Water project—replacing water lines and installing valves and fire hydrants—started in September and will continue through early 2016. The additional valves will allow us in the future to isolate smaller areas when water is shut off due to line breaks and repairs.



In some areas, the construction is causing outages due to uncertainty over the location of existing lines or the poor condition of those lines. You may want to have water stored in order to be prepared for this eventuality. In the case of planned construction outages, the contractor will give notice, but there have been many unplanned ones due to breaks.

If you check with our staff, we will let you know if there is an estimated time for repairs, but keep in mind, it is estimated time. Construction is notoriously unpredictable.



When water service is returned you may notice that the water is cloudy or brown. Once the lines have been flushed and you run the water through your system, it will clear up.

We apologize for any inconvenience, but these upgrades are necessary and will be highly beneficial. The contractor's crews and our staff are doing their best to prevent outages and restore service when they happen. If you have project questions or issues due to the construction, you can reach our Projects Manager, Karen Nichols, at 575-233-5742 ext. 122.



Cortes de Agua

Proyecto de Agua de Berino/Mesquite-Del Cerro-Remplazando líneas de agua e instalando nuevas válvulas y bocas de incendios (hydrants) –que comenzó en Septiembre y continuara hasta principios del 2016. Las válvulas adicionales permitirán que en el futuro aislemos áreas más pequeñas cuando el agua sea apagada debido a líneas rotas y reparaciones

En algunas áreas, la construcción está causando interrupciones de agua debido a que no se sabe con exactitud la localización de líneas existentes o la pobre condición de esas líneas. Usted puede almacenar agua para prepararse para esta eventualidad. En caso de interrupciones previstas por la construcción, el contratista dará aviso, pero ha habido muchos imprevistos que no se pueden avisar debido a las roturas.

Usted puede hablar con nuestro personal, le dejaremos saber si hay un tiempo estimado para las reparaciones, pero tenga en cuenta que es solo una estimación. La construcción es notoriamente imprevisible.

Cuando vuelva su servicio del agua usted notara que el agua es nublada o marrón. Una vez que se haya drenado el agua y usted la haya dejado correr en su sistema, el agua se aclarara.



Nos disculpamos por cualquier inconveniencia, pero estas mejoras son necesarias y serán altamente beneficiosas. Los trabajadores del contratista y nuestro personal están haciendo todo lo que se pueda para que no haiga cortos de agua y para restablecer el agua lo más pronto posible. Si usted tiene preguntas sobre el proyecto o problemas por la construcción, usted puede

comunicarse con nuestra encargada de proyectos, Karen Nichols, en 575-233-5742 extensión 122.



Elephant Butte Irrigation District Of New Mexico

530 S Melendres St
Las Cruces, NM 88005

Telephone (575) 526-6671

Fax (575) 523-9666

Water Records Fax (575) 526-8391
Warehouse Fax (575) 526-1530
Engineering Fax (575) 541-5716
Human Resources Fax (575) 526-2234

Staff Members

Gary L. Esslinger, Treasurer/Manager

Gail Norvell, Controller

James Narvaez, Irrigation System Director

Leo Barrett, Maintenance Project Director

Delyce Maciel, HR/Safety Director

Erek Fuchs, Groundwater Resources Manager

Zack Libbin, Operations Engineer

Patrick Lopez, Technology Director

December 19, 2014

Mike Hamman
Area Manager
Bureau of Reclamation
555 Broadway NE, Suite 100
Albuquerque, NM 87102-2352

Subject: EBID's pilot Surface Water Treatment Plant

Dear Mike,

EBID has participated in the funding, planning and construction of a surface water treatment pilot project along our Eastside Canal near Brazito, NM. This project will help provide a diverse drinking water supply for the Lower Rio Grande Public Water Works Authority (LRGPWWA) which serves much of the lower Mesilla Valley. This project is funded through a New Mexico Water Trust Board grant and loan and is due to be completed for testing prior to this upcoming 2015 irrigation season. Once tested and finalized, this project will be transferred and permitted to the LRGPWWA.

I am writing to notify you that the initial project construction will be completed prior to this upcoming 2015 irrigation season. In order to keep on schedule and fulfill loan conditions, we need to test the functionality of the plant. This will involve testing the water treatment systems and controls by putting surface water into the LRGPWWA water system.

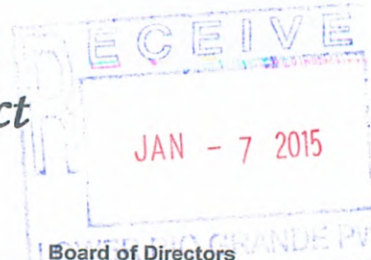
For this 2015 irrigation season, all water delivered for testing of the treatment plant will be returned to the canal, and no change of purpose of use will take place. Our deliveries will not be affected, no water will be consumed and all of the water diverted from the Rio Grande will be delivered back into the system for our members. After start up, testing, and approval from New Mexico Environment Department Drinking Water Bureau, we will be in touch with your office to begin the process of negotiating the necessary contracts for future use of Project surface water going to the plant.

If you have any questions or concerns please feel free to contact me at (575) 526-6671 x401 or gesslinger@ebid-nm.org.

Sincerely,

Gary Esslinger
Treasurer Manager

cc: Steve Hernandez, EBID Counsel
Martin Lopez, LRGPWWA
Ken Rice



Board of Directors

James Salopek, President

Robert Faubion, Vice-President

Willie Koenig, Secretary

Jerry Franzoy

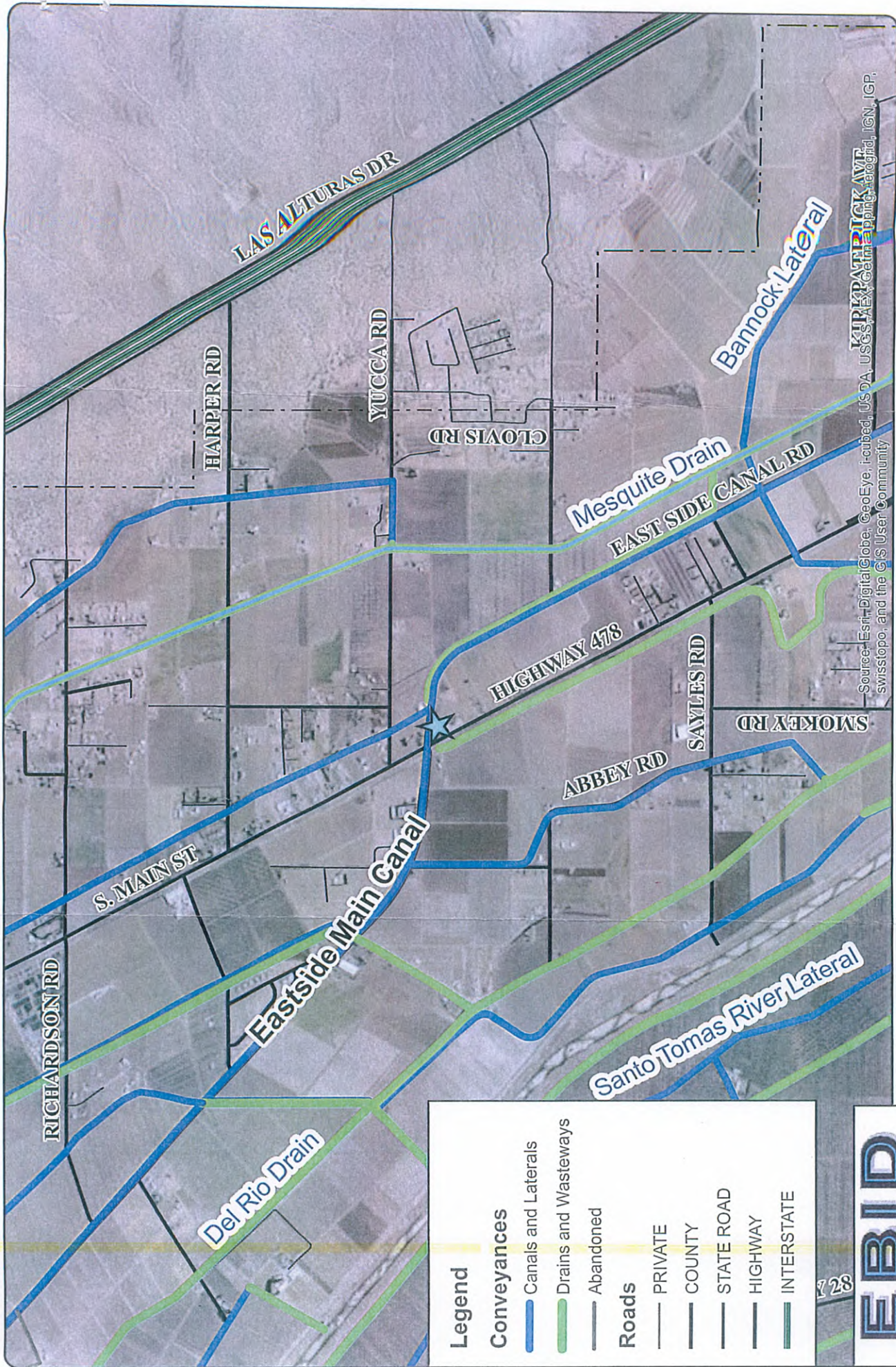
Marty Franzoy

Bobby Kuykendall

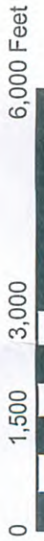
Michael McNamee

Thomas C. Simpson

Robert Sloan



EBID/LRGPWWA
Pilot Surface Water Treatment Plant
Mesquite, New Mexico



Legend

Conveyances

- Canals and Laterals
- Drains and Wasteways
- Abandoned

Roads

- PRIVATE
- COUNTY
- STATE ROAD
- HIGHWAY
- INTERSTATE

728



**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 1/21/15 BOARD OF DIRECTORS MEETING**

Authority Construction Projects:

LRG: 11-02.1 -Mesquite Wastewater Project – Gannett Fleming– **CONSTRUCTION Stage** – Layne Southwest - RD \$7,262,081, CITF \$1,670,257: Construction was substantially complete at the end of February. The contractor has finally submitted all of the closeout information. Engineer hopes to have the closeout paperwork for the project completed before mid-February. They have completed the review of the video inspections of the sewer lines and have recommended that partial payment be made for lines that show deficiencies as a means to offset the maintenance cost associated with the deficiencies. We hope to have a final accounting for the work completed in the next few weeks. Engineer will be submitting all of the project documentation for LRG's review and approval prior to submitting to the contractor for their review.

LRG-11-02.2 – Mesquite-Brazito Sewer Project – Vencor – **LOC Stage** – NMFA PG/SAP funded **Planning, \$30k 2014 SAP, \$540,608 2014 CITF (10% Loan), USDA-RD Loan \$357,000 @ 3.250%, Grant \$1,194,919, Colonias Grants of \$6,356,474 & \$119,407**: We continue to have monthly phone conferences scheduled with USDA RD regarding progress on the Letter of Conditions. Closing on CITF funds is delayed until we provide additional information to NMFA staff regarding current outstanding loans and separately identify project funds and expenditures in the audit. They had concerns with regard to our retaining adequate coverage under the terms of our PPRF debt consolidation loan, but updated information and clarification of operating funds & expenses vs. project funds & expenses should address their issues. I spoke with their outside counsel on 1/14/15, and he indicated that they had one remaining question for our attorney concerning the requirements of our statute.

LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER

LRG-11-04 – Berino/ Mesquite-Del Cerro Water System Project WTB #223 – Vencor – **Construction Stage - Smithco** – RD - \$5,420,147/WTB - \$4,371,630: January progress was held on 1/7/15. Five contractor's pay applications have been approved and paid to date. Contractor now has 5 crews working. CITF closing is pending – see Mesquite-Brazito Sewer Project. Contractor did not purchase any additional material this month. Contractor installed 4,265 LF-12" PVC C900 pipe, 8,260 LF-6" PVC C900 Pipe, 193 LF-12" DI pipe, 7 Fire Hydrants, 2 ea 1" AVV, 140 LF-24" Diameter Steel Casing plus related water components. Issues addressed: Contractor continuing with 12" line on NM 192. Reached Smokey Rd. for the tie-in to the existing 12" from La Mesa. Also at tie-in to the existing waterline from Brazito. Contractor performing BNSF bore crossing at NM 478/228. New 6" at Tres Caballos, Firehouse, White Oaks/Sierra Madre areas. EBID crossings at East Side Canal, Lake Lateral and Del Rio Drain are complete.

LRG-11-05 – Surface Water Treatment Plant WTB #252– Bohannon Huston - Design stage - \$750,000 WTB – 10% Loan 10% Match – Team member John Shomaker & Associates (JSAI) completed a historical well survey and background information necessary for inputs to the new computer model. Next task for JSAI is to complete the groundwater model and send recommendations to BHI/CDM in January for inclusion in discussion within final PER amendment update/justification to be sent to NMED.

Authority PERs/EAs/40 Yr. Water Plan, Equipment:

LRG-12-01 – Authority Water System Improvements PER 2013 – Vencor – Planning Stage - CDBG Planning Grant \$50,000, NMFA Planning Grant \$37,500 & \$12,500 Local Match: PER is a complete, planning grants have both closed.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers: pending NM-OSE comments/approval.

LRG-13-02 – System-wide Information Technology Standardization - \$175,000 NM STB: Tyler Contract was approved by NMED-CPB on 11/20/14, work should begin in March on new software. Grant Agreement for 2014 SAP for SCADA project has been fully executed and staff is meeting on 1/20/15 to discuss next steps.

LRG-13-03 – Water System Purchase Project – for RFP – Planning Stage - \$37,500 NMFA Planning Grant – on DWSRLF Priority List: Closing on Planning Grant is pending submission of invoices once we receive a final one from the attorney. Met with the owner to discuss the appraisal and evaluation of the system, and he would like to commission a second appraisal. We are scheduling a telephone conference with funding agencies to discuss process and parameters for determining fair market value.

LRG-13-01 – Brazito Water System Improvements – Souder, Miller & Associates. – Design Phase - \$523,354 NM CITF Grant, \$58,150 Loan, \$58,150 Match Requirement, 2014 CITF \$157,986 (10% loan): The permits for EBID, NMDOT, NMED DWB and DAC have been approved. SMA will send an application for a new wage decision when funding becomes available. The project will be ready to bid at the time the wage decision has been determined. The Bid Form has been modified as directed by Mr. Martin Lopez to include (2) bid items, one for the furnishing and installation of a 2-inch meter service connection and another for the furnishing of a 2-inch meter. See “Funding Applications Pending” below regarding CITF closing issues.

LRG-14-01 – Waterline Extension Project (incl. Veterans Road) – Design/Build - \$882,430 CITF incl. 10% Loan: CITF Closing is pending – see Mesquite-Brazito Sewer Project

Individual MDWCA Projects:

LRG-12-04 - Organ Water & Sewer Project – Bohannon Huston – Construction Phase – Morrow - \$2,990,382 RD Colonias Grant, \$101,000 RD Loan: All funds have been spent, project has been closed out.

Other projects:

2015 Legislature: The legislative report has been posted on the Board’s web page and will continue to be updated through the pocket veto date. Have contacted Senator Cervantes regarding the amendment we are seeking to the LRGPWVA statute.

USDA-RD Transfer & Assumption Application Packages: Application packages for Butterfield Park, Organ & Brazito were submitted 1/7/13 and are still under review at RD at national level. Updated financial information was requested and has been provided. RD is working on these, and we anticipate receiving Letters of Conditions soon. Local office has them drafted and is waiting on approval from DC.

Infrastructure Capital Improvements Plan 2016-2020: Complete and posted on our website.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. Desert Sands, La Mesa, Vado, Berino, Brazito, Organ and Mesquite files have all been sorted and stored or destroyed. Butterfield Park is pending. Two more containers have been sent out for shredding.

Website and Email – Notices and Board Minutes pages are current. Other updates are ongoing.

Training – Projects staff attended mandatory Workplace Harrassment training on 1/8/15

Lower Rio Grande Water Users Organization – Regional Water Plan Update is in process, attended another work session and meeting.

RCAC Work Group on Regional Authority Legislation – Draft legislation is at Legislative Counsel Services for bill drafting.

Funding Applications 2014:

- Three 2014 Colonias Infrastructure Trust Fund applications have been approved for funding with a 10% loan component, and closing is pending. LRPWWA adopted resolution and executed closing documents at the November Board meeting. NMFA delayed final execution of the closing documents due to concerns with our coverage ratio as required under the terms of our PPRF consolidation loan. We have met with them and provided additional information. As of 1/14/15, they are ready to move forward except for one question for our attorney that they expect to clear up on 1/15/15.
- Grant Agreements for three 2014 Capital Outlay (SAP) appropriations have been executed and approved and signed by NMED-CPB:
 - Mesquite Brazito Sewer Project \$30,000
 - Information Technology Project \$130,000
 - Waterline Extensions in Berino area \$152,150
- No 2015 applications are being considered for Colonias, Legislative Capital Outlay or USDA Rural Development at this time

US-EPA Regionalization Case Study – I was contacted by EPA to participate on behalf of the LRGPWWA for a case study on regionalization which was to going be posted at their website by the end of December. I submitted some information, and was interviewed by their staff last month. They are running a little behind schedule, but should be sending out a draft this week.

Lower Rio Grande PWWA

Operators Report

January 15, 2015

System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- My operators are working on the closure plan for the Wetlands .
- We had to take well 12 offline so that D & R Tank could re-seal the water tank.
- We have had a lot of small line breaks due to the cold weather.
- For the month of November my operators and I were issued 122 work orders.
- For the Month of December we have been issued 142 work orders.
- We have had six new service connections this past month.
- The contractor has broken many water line due to the fact that our existing lines are schedule 20.

NMED: All of our Monthly Bac-T-Samples were taken and all samples were negative.

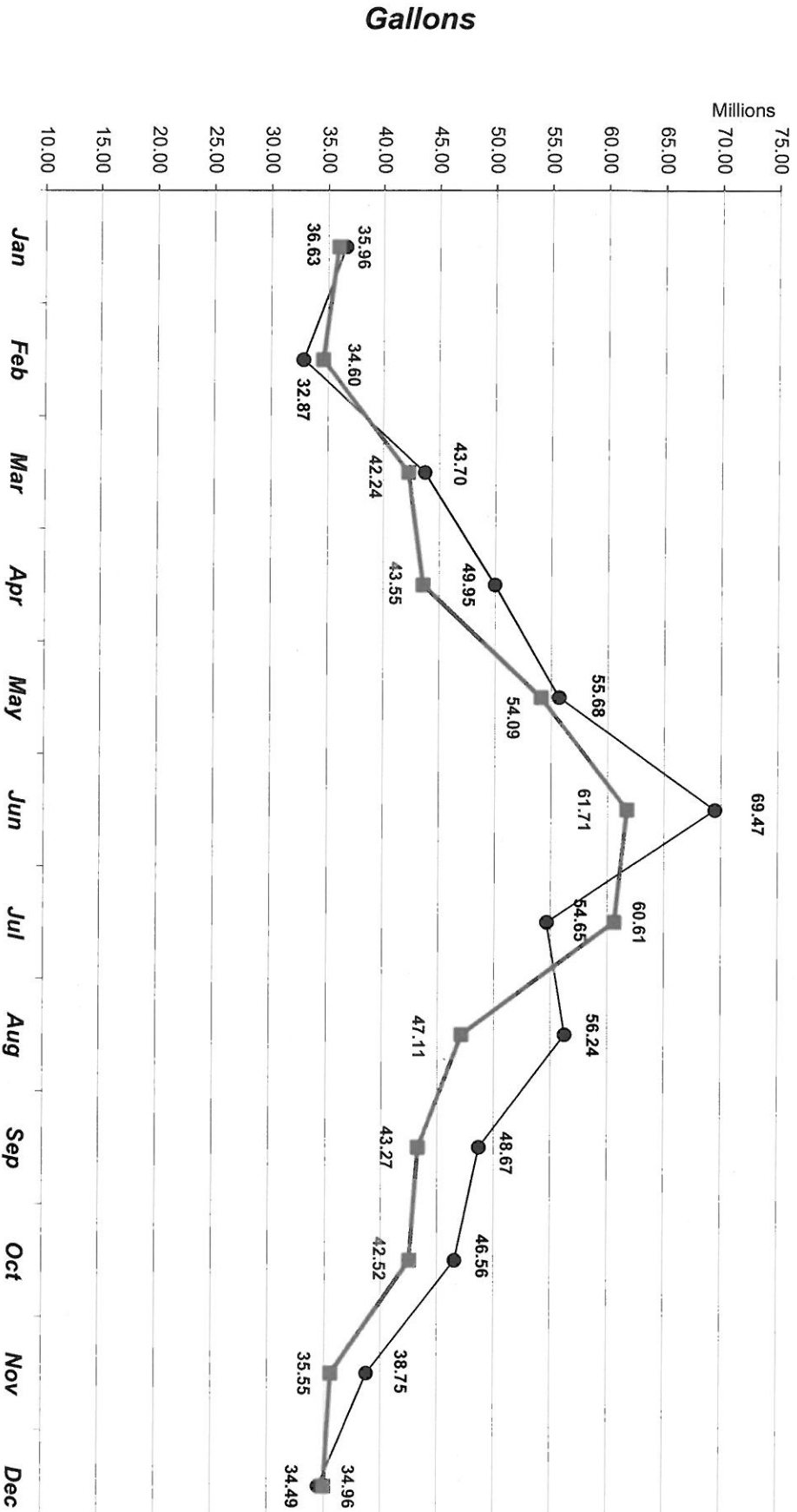
Mesquite district Wetlands: My Operators have begun demo of the wetlands according to our closure plan.

Mesquite Sewer Report.

Chlorine: No problems.

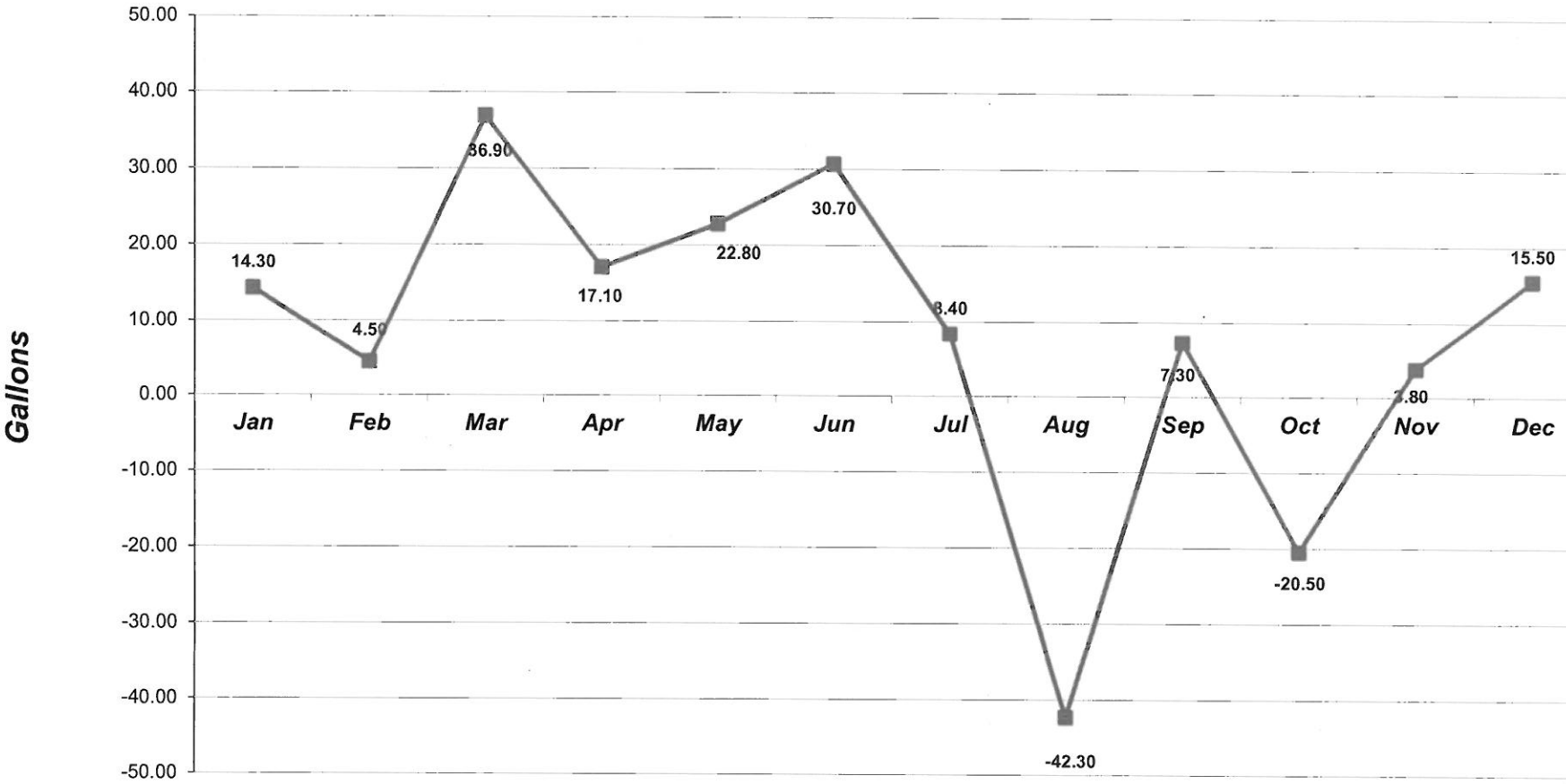
Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



2013 Production
 2014 Production

Lower Rio Grande PWWA Water Production Report



● 2015 Water Loss % ■ 2014 Water Loss %

Finance Manager's Report

January 20, 2015

- We have a new State Auditor- Tim Keller he has made several staffing changes and issued a letter regarding upcoming changes and areas he plans to address. We are in compliance and have had 2 perfect audits so we shouldn't have anything to worry about.
- We are finally moving forward on the new billing system and we will be having a kick off meeting in February. I will provide updates as we progress.
- Balance Sheet - Organ Project was moved from Construction in Progress to Fixed Assets
- Profit & Loss
 - Revenue is down due to cold weather but we are still operating within our means and have not had to pull from reserves.
 - Expenses that are noteworthy-safety equipment for operators, flashing lights for trucks \$8,120, Building maintenance \$2,573 (La Mesa, Desert Sands offices)
- Budget-on target, not over budget on anything
- The second payment window has been installed in the Mesquite office

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name
LowerRioGrandePublicWaterWorksAuthority

Address PO Box 2646
Anthony, NM 88021

(1) <u>OPERATING INCOME</u>	PRIOR YEAR <u>Actual</u> (2)	ANNUAL BUDGET BEG <u>07-01-2014</u> END <u>06-30-2015</u> (3)	For the <u>10-01-2014</u> Months Ended <u>12-31-2014</u>		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			CURRENT YEAR		
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
1. Water Revenue	1,956,922	1,962,958	481,596	1,098,054	864,904
2. Sewer Revenue	116,227	301,387	36,114	77,030	224,357
3. Interest	300	300	148	263	37
4. _____					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	2,073,449	2,264,645	517,858	1,175,347	1,089,298
<u>OPERATING EXPENSES</u>					
8. Salaries, Labor	1,080,217	1,224,949	295,650	538,846	686,103
9. Accounting, Legal	143,283	95,925	23,708	43,623	52,302
10. Taxes, Insurance	249,117	93,500	34,321	52,763	40,737
11. Utilities	301,958	258,400	59,529	136,265	122,135
12. Supplies	373,814	437,500	90,543	165,493	272,007
13. Lab, Chem, Sewer	42,470	115,387	21,025	42,535	72,852
14. Debt Service	81,583	356,942	32,365	71,740	285,202
15. Interest					0
16. Depreciation	759,837	760,000	189,784	379,567	380,433
17. Total Operating Expense (Add Lines 8 through 16)	3,032,279	3,342,603	746,925	1,430,832	1,911,771
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	-958,830	-1,077,958	-229,067	-255,485	-822,473
<u>NONOPERATING INCOME</u>					
19. Water	195,496	312,958	63,306	129,324	183,634
20. Sewer	3,334	5,000	1,154	2,519	2,481
21. Total Nonoperating Income (Add 19 and 20)	198,830	317,958	64,460	131,843	186,115
22. NET INCOME (LOSS) (Add lines 18 and 21)	-760,000	-760,000	-164,607	-123,642	-636,358
23. Equity Beginning of Period					0
24. _____					0
25. _____					0
26. Equity End of Period (Add lines 22 through 25)	-760,000	-760,000	-164,607	-123,642	-636,358

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Secretary

Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Postage		\$ 1,469.86	\$ 2,331.24	\$ 645.63	\$ 2,597.48	\$ 609.32	\$ 1,399.41	\$ 4,606.21	\$ 9,052.94	#####
*****Bad Debt Expense	\$ 6,000.00	\$ (588.52)		\$ (1,166.50)				\$ -	\$ (1,755.02)	-29%
Professional Fees-Accounting	\$ 9,000.00		\$ 7,824.60	\$ 187.50			\$ 587.50	\$ 587.50	\$ 8,599.60	96%
Professional Fees-Legal Services	\$ 7,000.00		\$ 1,255.73	\$ 985.47	\$ 195.00		\$ 2,629.19	\$ 2,824.19	\$ 5,065.39	72%
Professional Fees-Engineering	\$ -							\$ -	\$ -	#####
Professional Fees-Retirement Account								\$ -	\$ -	#####
Project Development	\$ 5,000.00		\$ 2,766.67					\$ -	\$ 2,766.67	55%
Training	\$ 5,000.00	\$ 338.13	\$ 664.83	\$ 190.70	\$ 38.87	\$ 1,739.34	\$ 2,721.12	\$ 4,499.33	\$ 5,692.99	114%
Travel	\$ 32,000.00				\$ 455.00	\$ 251.96	\$ 806.05	\$ 1,513.01	\$ 1,513.01	5%
Audit						\$ 3,515.40		\$ 3,515.40	\$ 3,515.40	#####
								\$ -	\$ -	
Loans/Debt Service/Interest Expense	\$ 356,942.00	\$ 15,176.21	\$ 13,606.30	\$ 10,592.24	\$ 17,302.26	\$ 10,338.74	\$ 4,723.71	\$ 32,364.71	\$ 71,739.46	20%
Interest Expense (debt service, loans, etc.)	\$ 319,353.00	\$ 15,176.21	\$ 13,606.30	\$ 10,592.24	\$ 17,302.26	\$ 10,338.74	\$ 4,723.71	\$ 32,364.71	\$ 71,739.46	22%
Reserves	\$ 37,589.00							\$ -	\$ -	0%
								\$ -	\$ -	
Taxes, Property, Liability, Fidelity Bond Insurance	\$ 93,500.00	\$ 15,124.18	\$ 1,889.13	\$ 1,428.62	\$ 15,791.36	\$ 4,240.77	\$ 14,288.95	\$ 34,321.08	\$ 52,763.01	56%
Government Penalties & Interest	\$ 6,350.00	\$ 95.85	\$ 70.90	\$ 15.30	\$ 186.27	\$ 15.30	\$ 15.30	\$ 216.87	\$ 398.92	6%
Insurance-Liability (Total Insurance)	\$ 58,100.00	\$ 13,177.00			\$ 14,307.00	\$ 2,950.00	\$ 13,207.00	\$ 30,464.00	\$ 43,641.00	75%
GRT	\$ 9,940.00							\$ -	\$ -	0%
Property Taxes	\$ 2,310.00							\$ -	\$ -	0%
Taxes-Water Conservation Fees, State Tax	\$ 16,800.00	\$ 1,851.33	\$ 1,818.23	\$ 1,413.32	\$ 1,298.09	\$ 1,275.47	\$ 1,066.65	\$ 3,640.21	\$ 8,723.09	52%
Reserves								\$ -	\$ -	#####
								\$ -	\$ -	
Utilities	\$ 258,400.00	\$ 27,657.85	\$ 33,389.26	\$ 15,689.30	\$ 15,731.88	\$ 23,968.07	\$ 19,829.18	\$ 59,529.13	\$ 136,265.54	53%
Garbage Service	\$ 2,100.00	\$ 376.00		\$ 360.20	\$ 116.00	\$ 160.10	\$ 272.00	\$ 548.10	\$ 1,284.30	61%
Telephone Service-Cell Phone/Beeper	\$ 16,850.00	\$ 1,295.56	\$ 971.50	\$ 1,514.57	\$ 1,062.81	\$ 1,095.21	\$ 1,161.25	\$ 3,319.27	\$ 7,100.90	42%
Telephone Service-Office Telephone/Intern	\$ 13,250.00	\$ 947.03	\$ 1,115.89	\$ 994.01	\$ 995.02	\$ 809.35	\$ 1,060.63	\$ 2,865.00	\$ 5,921.93	45%
Security (Alarm System)	\$ 2,500.00					\$ 157.77		\$ 157.77	\$ 157.77	6%
Utilities Electricity-Lighting	\$ 5,750.00	\$ 736.55	\$ 462.63	\$ 585.02	\$ 570.43	\$ 466.99	\$ 600.21	\$ 1,637.63	\$ 3,421.83	60%
Utilities Electricity-Office	\$ 14,200.00	\$ 1,942.16	\$ 2,303.01	\$ 1,647.50	\$ 1,143.88	\$ 1,256.05	\$ 713.78	\$ 3,113.71	\$ 9,006.38	63%
Utilities Electricity-Wells	\$ 199,450.00	\$ 22,097.72	\$ 28,370.72	\$ 10,461.09	\$ 11,626.57	\$ 19,850.97	\$ 15,750.42	\$ 47,227.96	\$ 108,157.49	54%
Utilities: Natural Gas/sewer	\$ 4,300.00	\$ 262.83	\$ 165.51	\$ 126.91	\$ 217.17	\$ 171.63	\$ 270.89	\$ 659.69	\$ 1,214.94	28%
								\$ -	\$ -	
Supplies	\$ 437,500.00	\$ 25,479.83	\$ 20,025.48	\$ 29,444.82	\$ 37,969.08	\$ 20,115.17	\$ 32,458.56	\$ 90,542.81	\$ 165,492.94	38%
Computer Maintenance, Hardware, Softwar	\$ 42,500.00	\$ 2,386.34	\$ 3,886.15	\$ 3,356.01	\$ 2,942.27	\$ 3,010.55	\$ 3,859.95	\$ 9,812.77	\$ 19,441.27	46%
Materials & Supplies (pipe, fittings, meters,	\$ 149,280.00	\$ 5,862.12	\$ 5,514.55	\$ 2,688.08	\$ 5,459.92	\$ 2,977.72	\$ 8,667.98	\$ 17,105.62	\$ 31,170.37	21%
Fuel	\$ 77,900.00	\$ 7,119.53	\$ 6,253.62	\$ 6,227.31	\$ 6,380.25	\$ 5,793.73	\$ 1,773.06	\$ 13,947.04	\$ 33,547.50	43%
Chemicals-Water Treatment	\$ 21,300.00	\$ 2,524.79		\$ 1,564.00				\$ -	\$ 4,088.79	19%
Laboratory Fees-Water Testing	\$ 3,700.00	\$ 113.02		\$ 535.66	\$ 47.87		\$ 335.82	\$ 383.69	\$ 1,032.37	28%
Locates	\$ 2,050.00			\$ 682.25			\$ 730.12	\$ 730.12	\$ 1,412.37	69%
Maintenance & Repairs-Other, Contract Se	\$ 49,600.00	\$ 1,021.20				\$ 558.46		\$ 558.46	\$ 1,579.66	3%
Maintenance & Repairs-Equipment/rental	\$ 30.00						\$ 326.89	\$ 326.89	\$ 326.89	#####
Maintenance & Repairs-Infrastructure	\$ 3,150.00	\$ 100.00	\$ 313.02	\$ 2,398.32	\$ 18,209.75	\$ 210.00		\$ 18,419.75	\$ 21,231.09	674%
Maintenance & Repairs-Office	\$ 2,650.00	\$ 349.97	\$ 86.35	\$ 5,850.63		\$ 1,966.65	\$ 607.27	\$ 2,573.92	\$ 8,860.87	334%
Automobile Repairs & Maintenance	\$ 60,250.00	\$ 2,648.06	\$ 2,528.51	\$ 3,525.42	\$ 1,060.79	\$ 3,780.42	\$ 13,556.68	\$ 18,397.89	\$ 27,099.88	45%
Office supplies, cleaning & miscellaneous	\$ 7,100.00	\$ 2,004.15	\$ 362.45	\$ 546.26	\$ 834.48	\$ 525.27	\$ 974.80	\$ 2,334.55	\$ 5,247.41	74%
Office Expense-Printing	\$ 9,630.00	\$ 817.69	\$ 752.80	\$ 747.46	\$ 786.08	\$ 780.72	\$ 1,204.29	\$ 2,771.09	\$ 5,089.04	53%
Tool, Furniture	\$ 510.00			\$ 70.74		\$ 210.00		\$ 210.00	\$ 280.74	55%
Board Expenses (Uniforms, other)	\$ -							\$ -	\$ -	#####
Uniforms: Employee Uniforms	\$ 7,850.00	\$ 532.96	\$ 328.03	\$ 1,252.68	\$ 2,247.67	\$ 301.65	\$ 421.70	\$ 2,971.02	\$ 5,084.69	65%
								\$ -	\$ -	
Sewer	\$ 115,387.00	\$ 7,206.81	\$ 5,861.79	\$ 8,440.96	\$ 9,248.68	\$ 6,126.55	\$ 5,649.66	\$ 21,024.89	\$ 42,534.45	37%
DAC Waste Water Flow Charge	\$ 91,837.00	\$ 3,322.29	\$ 3,600.63	\$ 3,744.96	\$ 3,424.32	\$ 3,226.94	\$ 3,623.24	\$ 10,274.50	\$ 20,942.38	23%
Electricity-Lift Stations	\$ 13,400.00	\$ 1,965.13		\$ 1,984.72	\$ 159.98	\$ 691.12	\$ 1,444.93	\$ 2,296.03	\$ 6,245.88	47%

Lab & vChemicals (Treatment Expense)	\$ 4,650.00	\$ 1,919.39	\$ 2,261.16	\$ 2,711.28	\$ 3,358.38	\$ 2,208.49	\$ 581.49	\$ 6,148.36	\$ 13,040.19	280%
Supplies & Materials	\$ 5,500.00				\$ 2,306.00			\$ 2,306.00	\$ 2,306.00	42%
								\$ -	\$ -	
Total Expenses	\$ 2,582,603.00	\$ 177,618.55	\$ 171,826.34	\$ 144,678.31	\$ 218,605.46	\$ 160,747.25	\$ 177,788.43	\$ 557,141.14	\$ 1,051,264.34	41%
								\$ -	\$ -	
Total Revenue	\$ 2,582,603.00	\$ 252,311.35	\$ 265,511.55	\$ 207,048.29	\$ 213,355.70	\$ 188,294.68	\$ 180,667.29	\$ 582,317.67	\$ 1,307,188.86	51%
Total Expenses Less Depreciation	\$ 2,582,603.00	\$ 177,618.55	\$ 171,826.34	\$ 144,678.31	\$ 218,605.46	\$ 160,747.25	\$ 177,788.43	\$ 557,141.14	\$ 1,051,264.34	41%
Depreciation	\$ 760,000.00	\$ 63,261.21	\$ 63,261.21	\$ 63,261.21	\$ 63,261.21	\$ 63,261.21	\$ 63,261.21	\$ 189,783.63	\$ 379,567.26	50%
Total Operating Expenses w/Depreciation	\$ 3,342,603.00	\$ 240,879.76	\$ 235,087.55	\$ 207,939.52	\$ 281,866.67	\$ 224,008.46	\$ 241,049.64	\$ 746,924.77	\$ 1,430,831.60	43%
Profit (Loss) W/ Depreciation Expense	\$ (760,000.00)	\$ 11,431.59	\$ 30,424.00	\$ (891.23)	\$ (68,510.97)	\$ (35,713.78)	\$ (60,382.35)	\$ (164,607.10)	\$ (123,642.74)	16%
Profit (Loss) W/o Depreciation Expense	\$ -	\$ 74,692.80	\$ 93,695.21	\$ 62,369.98	\$ (5,249.76)	\$ 27,547.43	\$ 2,878.86	\$ 25,176.53	\$ 255,924.52	####

LRGPWWA
Profit & Loss
October through December 2014

	Oct - Dec 14	Jul - Dec 14
Ordinary Income/Expense		
Income		
Credit Card Fees	2,733.39	5,429.53
Interest	148.22	271.26
Non-Operating Revenue		
Copy/Fax	183.25	423.25
Other Income	10,437.56	18,651.63
Tower Rent	1,000.00	1,400.00
Total Non-Operating Revenue	11,620.81	20,474.88
Operating Revenue		
Activation & Connection Fees	8,122.50	18,832.50
Contract Services	6,849.89	13,104.09
Impact Fees	3,700.00	9,250.00
Installation Fees	4,356.70	10,444.12
Membership Fees	2,840.00	3,940.00
Monthly Services	481,596.07	1,094,500.75
Monthly Services-Sewer	36,113.50	77,030.29
Other Income	260.00	1,010.00
Penalties-Sewer	1,153.63	2,518.19
Penalties-Water	12,453.48	29,095.37
Returned Check Fees	375.00	1,050.00
Tampering Fee/Line Breaks	500.00	1,000.00
Total Operating Revenue	558,320.77	1,261,775.31
Other Types of Income		
Miscellaneous Revenue	110.00	110.00
Other Types of Income - Other	0.00	100.00
Total Other Types of Income	110.00	210.00
Professional Fees-Other	9,333.01	17,313.05
Total Income	582,266.20	1,305,474.03
Cost of Goods Sold		
Cost of Goods Sold	-51.47	-555.51
Total COGS	-51.47	-555.51
Gross Profit	582,317.67	1,306,029.54
Expense		
Accounting, Auditing, Legal		
Advertising	285.60	656.07
Audit	3,515.40	11,340.00
Bad Debts	0.00	-1,755.02
Bank Service Charges	2,458.58	4,681.86
Cash Short/Over	292.62	366.24
Dues and Subscriptions	1,500.00	2,000.00
Legal Fees	2,824.19	4,854.91
Licenses & Fees	1,565.00	1,565.00
Meals	1,507.95	1,717.00
Permit Fees	0.00	2,766.67
Postage	4,606.21	9,052.94
Professional Fees-Other	0.00	238.73
Reconciliation Discrepancies	50.00	50.00
Retirement Account Fees	587.50	775.00
Training	2,069.00	3,053.61
Travel		
Lodging Per Diem	1,305.93	1,305.93
Travel - Other	1,129.46	1,129.46
Total Travel	2,435.39	2,435.39
Total Accounting, Auditing, Legal	23,697.44	43,798.40

LRGPWWA
Profit & Loss
 October through December 2014

	Oct - Dec 14	Jul - Dec 14
Debit Service		
Interest paid to NMFA	10,099.94	15,985.97
Interest paid to USDA	22,264.77	55,753.49
Total Debit Service	32,364.71	71,739.46
Depreciation Expense		
Sewer	17,080.53	34,161.06
Water	172,703.10	345,406.20
Total Depreciation Expense	189,783.63	379,567.26
Salaries		
401K 10% Company Contribution	0.00	0.00
Accrued Leave	6,739.26	15,475.09
Administrative Labor	70,836.86	130,903.30
Clerical Labor	50,589.59	89,268.14
Employee Benefits-401K Contrib	7,471.39	13,979.61
Federal Income Tax Withholding	0.00	0.08
HISC-Blue Medicare Rx.	183.00	362.80
Insurance-Dental	2,261.56	4,641.01
Insurance-Health	26,060.41	52,613.01
Insurance-Life,Disability	2,263.50	4,817.25
Insurance-Work Comp	6,193.00	9,543.00
Merit	5,847.29	5,847.29
Mileage	62.70	62.70
Operations Labor	101,502.79	184,146.94
Payroll Taxes-Federal Unemploym	0.00	1,174.50
Payroll Taxes-Medicare	2,729.98	4,696.07
Payroll Taxes-Social Security	11,672.90	20,079.60
Payroll Taxes-State Unemploymen	0.00	0.00
Payroll Taxes-Worker's Comp Fee	938.25	938.25
Salaries - Other	0.00	74.40
Total Salaries	295,352.48	538,623.04
Sewer		
DAC Waste Water Flow Charge	10,274.50	20,942.38
Electricity-Sewer	2,296.03	6,245.88
Lab & Chemicals-Sewer	6,148.36	13,040.19
Supplies & Materials	2,306.00	2,306.00
Total Sewer	21,024.89	42,534.45
Supplies		
Automobile Repairs & Maint.		
LRG-02	1,058.53	1,247.53
LRG-03	916.75	916.75
LRG-04	136.13	136.13
LRG-06	830.06	830.06
LRG-08	95.74	275.74
LRG-09	138.73	138.73
LRG-10	1,797.23	2,161.66
LRG-11	961.98	961.98
LRG-14	332.24	1,193.57
LRG-15	470.82	470.82
LRG-20	595.58	595.58
LRG-21	56.00	56.00
LRG-22	769.93	769.93
LRG-23	665.31	815.31
LRG-26	316.27	446.27
Automobile Repairs & Maint. - Other	9,256.59	16,083.82
Total Automobile Repairs & Maint.	18,397.89	27,099.88
Computer Maintenance	9,812.77	19,441.27
Equipment Rental	326.89	326.89
Fuel	13,947.04	33,547.50

LRGPWWA
Profit & Loss
 October through December 2014

	Oct - Dec 14	Jul - Dec 14
Lab, Chemicals-Water		
Chemicals	0.00	4,088.79
Laboratory Fees	383.69	1,032.37
Total Lab, Chemicals-Water	383.69	5,121.16
Locates	730.12	1,412.37
Maint. & Repairs-Infrastructure	18,419.75	21,231.09
Maint. & Repairs-Office	2,573.92	8,860.87
Maintenance & Repairs-Other	558.46	1,579.66
Materials & Supplies	17,105.62	31,170.37
Office Supplies	2,334.55	5,247.41
Printing and Copying	2,771.09	5,089.04
Tool, Furniture	210.00	280.74
Uniforms-Employee	2,971.02	5,084.69
Total Supplies	90,542.81	165,492.94
Taxes, Liability, Insurance		
Cobra Fee	45.90	91.80
Government Penalties & Interest	0.00	136.15
Insurance-General Liability	30,464.00	43,641.00
Water Conservation Fee	3,640.21	8,723.09
Taxes, Liability, Insurance - Other	170.97	170.97
Total Taxes, Liability, Insurance	34,321.08	52,763.01
Utilities		
Cell Phone	3,319.27	7,100.90
Electricity-Lighting	1,637.63	3,421.83
Electricity-Offices	3,113.71	9,006.38
Electricity-Wells	47,227.96	108,157.49
Garbage Service	548.10	1,196.10
Natural Gas	439.19	818.04
Security/Alarm	157.77	157.77
Telephone	2,865.00	5,921.93
Wastewater	220.50	485.10
Total Utilities	59,529.13	136,265.54
Total Expense	746,616.17	1,430,784.10
Net Ordinary Income	-164,298.50	-124,754.56
Net Income	-164,298.50	-124,754.56

Form RD 442-3 (Rev. 3-97)	Name LowerRioGrandePublicWaterWorksAuthority Address PO Box 2646 Anthony, NM 88021
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BALANCE SHEET

	12-31-2014			12-31-2013		
	Month	Day	Year	Month	Day	Year
	<i>Current Year</i>			<i>Prior Year</i>		
ASSETS						
<u>CURRENT ASSETS</u>						
1. Cash on hand in Banks	\$	685,528.00		\$	379,697.00	
2. Time deposits and short-term investments	\$	11,435.00		\$	11,390.00	
3. Accounts receivable	\$	83,147.00		\$	176,020.00	
4. Less: Allowance for doubtful accounts	(\$0.00)	(\$0.00)
5. Inventories	\$	4,320.00		\$	3,238.00	
6. Prepayments	\$	7,262.00		\$	7,262.00	
7. Misc	\$	49,269.00				
8. Reimbursable Expenses Paid				\$	241,327.00	
9. Total Current Assets (Add 1 through 8)	\$	840,961.00		\$	818,934.00	
<u>FIXED ASSETS</u>						
10. Land	\$	388,318.00		\$	388,318.00	
11. Buildings	\$	1,823,811.00		\$	1,723,341.00	
12. Furniture and equipment	\$	1,367,244.00		\$	1,383,761.00	
13. Water and Sewer System	\$	38,058,551.00		\$	22,832,147.00	
14. Less: Accumulated depreciation	(\$11,602,904.00)	(\$10,630,300.00)
15. Net Total Fixed Assets (Add 10 through 14)	\$	30,035,020.00		\$	15,697,267.00	
<u>OTHER ASSETS</u>						
16. Construction In Progress	\$	6,613,553.00		\$	15,483,640.00	
17. Water Rights	\$	10,927,171.00		\$	10,927,171.00	
18. Total Assets (Add 9, 15, 16 and 17)	\$	48,416,705.00		\$	42,927,012.00	
LIABILITIES AND EQUITIES						
<u>CURRENT LIABILITIES</u>						
19. Accounts payable	\$	27,474.00		\$	3,577.00	
20. Notes payable	\$	50,284.00		\$	54,993.00	
21. Current portion of USDA note	\$	28,803.00		\$	59,951.00	
22. Customer deposits	\$	58,701.00		\$	56,877.00	
23. Taxes payable	\$	9,397.00		\$	10,125.00	
24. Interest payable	\$	84,937.00		\$	134,234.00	
25. Payroll Liabilities	\$	34,705.00		\$	37,869.00	
26. Notes Payable Other	\$	0.00		\$	9,181.00	
27. Total Current Liabilities (Add 19 through 26)	\$	294,301.00		\$	366,807.00	
<u>LONG-TERM LIABILITIES</u>						
28. Notes payable USDA	\$	4,123,974.00		\$	1,883,700.00	
29. Notes payable NMFA	\$	1,494,617.00		\$	1,551,463.00	
30. Notes payable Other				\$	71,772.00	
31. Total Long-Term Liabilities (Add 28 through 30)	\$	5,618,591.00		\$	3,506,935.00	
32. Total Liabilities (Add 27 and 31)	\$	5,912,892.00		\$	3,873,742.00	
<u>EQUITY</u>						
33. Retained earnings	\$	42,503,813.00		\$	39,053,270.00	
34. Memberships						
35. Total Equity (Add lines 33 and 34)	\$	42,503,813.00		\$	39,053,270.00	
36. Total Liabilities and Equity (Add lines 32 and 35)	\$	48,416,705.00		\$	42,927,012.00	

CERTIFIED CORRECT	Date	Appropriate Official (Signature)
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0015 and 0572-0137. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

LRGPWWA
Balance Sheet
 As of December 31, 2014

Dec 31, 14

ASSETS	
Current Assets	
Checking/Savings	
Berino/Mesquite Water Project	240.71
Brazito Sewer Project	337.47
Citizens Bank CD	11,435.42
Citizens Bank LRGWWA	47,624.09
LRGWWA DEBT SERVICE PAYOFF	161,425.53
LRGWWA Mesquite Sewer Project	221.78
LRGWWA Reserve Account	475,604.67
Organ Water and Sewer Project	74.16
Total Checking/Savings	696,963.83
Accounts Receivable	
A/R-Contract Services	3,795.66
Total Accounts Receivable	3,795.66
Other Current Assets	
A/R	
A/R-Water & Sewer Cycle 1	83,147.22
Total A/R	83,147.22
Construction In Progress	
Berino/Mesquite/DelCerro Water	5,623,697.80
Brazito Sewer Extension	180,501.07
Brazito Water Project	70,727.84
Brazito/Mesquite Interconnect	452,734.31
La Mesa Well Project	985.00
LRGWWA PER	112,562.50
Surface Water Treatment Project	152,617.43
Vado Interchange Line Relocate	6,267.12
Valle Del Rio Water System Eval	13,460.15
Total Construction In Progress	6,613,553.22
Credit Card Charge Backs	758.53
Inventory Asset	522.69
LowerRio2-Loan Reserve Acct	44,303.40
Petty Cash	1,610.55
Prepaid Rent-Tank Site Lease	7,261.89
Reimbursable Expenses Paid	2,300.00
Returned Checks	96.92
Undeposited Funds	200.00
Total Other Current Assets	6,753,754.42
Total Current Assets	7,454,513.91
Fixed Assets	
Accumulated Depreciation	-11,602,904.40
Building	
La Mesa Office Building	644,739.33
Building - Other	1,179,071.85
Total Building	1,823,811.18
Furniture and Equipment	390,104.11
Land	354,685.49
Land Improvements	33,632.63
Machinery and Equipment	590,779.72
Vehicles	386,360.14
Water & Sewer System	
Castillo Road Interconnect	765,842.22
Interconnects	
Alto de Las Flores Interconnect	71,963.43
Total Interconnects	71,963.43

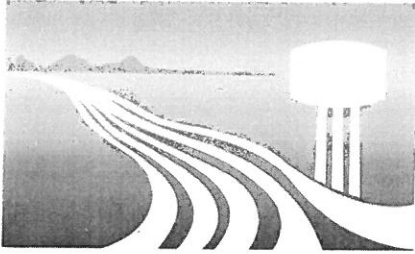
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Accrual Basis

LRGPWWA
Balance Sheet
As of December 31, 2014

	Dec 31, 14
La Mesa Well Project	2,584,231.08
Mesquite Waste Water Project	8,112,850.91
Organ Water & Sewer Improvement	3,091,610.85
Radio Read Meters	601,504.28
Water & Sewer System - Other	22,830,548.25
Total Water & Sewer System	38,058,551.02
Total Fixed Assets	30,035,019.89
Other Assets	
Water Rights	10,927,171.20
Total Other Assets	10,927,171.20
TOTAL ASSETS	48,416,705.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
A/P Operating	27,474.13
Accrued Leave	46,301.51
Total Accounts Payable	73,775.64
Other Current Liabilities	
Customer Deposits	
Hydrant Meter Deposits	22,110.26
Renter Deposits	37,041.00
Customer Deposits - Other	-450.37
Total Customer Deposits	58,700.89
DAC Trash Coupons	-847.00
Gross Receipts Tax	7,922.40
Payroll Liabilities	
Blue Cross Dental	110.86
Blue Cross Health Payable	-12,187.51
Disability Insurance (AFLAC)	-95.40
Plan F BCBS NM	268.44
S125 Contributions	154.00
State	
Income Tax Withholding	1,474.69
Total State	1,474.69
Total Payroll Liabilities	-10,274.92
Unclaimed Funds	152.20
Total Other Current Liabilities	55,653.57
Total Current Liabilities	129,429.21
Long Term Liabilities	
NMFA Loans	
NMFA- LowerRio2 (Refinance)	722,478.97
NMFA- LowerRio3 (BerinoDelCerro)	394,422.00
NMFA-LowerRio4-Radio Read Meter	144,657.85
NMFA-LowerRio5 (Surface Water)	69,427.00
NMFA-LowerRio6 (Gravity Collect)	158,673.00
NMFA CIF (Brazito Main Lines)	55,242.00
Total NMFA Loans	1,544,900.82

LRGPWWA
Balance Sheet
As of December 31, 2014

	Dec 31, 14
USDA Loans	
USDA 91-07	70,844.91
USDA 91-14	205,043.38
USDA 91-15	164,408.98
USDA 91-02 (Butterfield Park)	205,178.14
USDA 91-02 * (Ber Mesq Del Cer)	2,284,515.41
USDA 91-04 (LaMesa Water Proj)	452,530.25
USDA 92-13 (Mesquite Sewer)	96,140.73
USDA 92-19 (Mesquite Sewer)	576,884.90
USDA 93-09 (Organ Water)	97,230.75
Total USDA Loans	4,152,777.45
Total Long Term Liabilities	5,697,678.27
Total Liabilities	5,827,107.48
Equity	
Contributed Equity	
Berino	5,297,573.57
Brazito Water	3,727,560.36
Butterfield Park	373,138.38
Desert Sands	3,793,831.99
La Mesa	2,725,312.29
LRG Mutual	2,976,634.09
Mesquite	6,657,350.16
Organ Water	2,504,192.27
Vado	617,278.68
Contributed Equity - Other	-490,838.57
Total Contributed Equity	28,182,033.22
Opening Balance Equity	500.00
Unrestricted Net Assets	10,574,568.31
Net Income	3,832,495.99
Total Equity	42,589,597.52
TOTAL LIABILITIES & EQUITY	48,416,705.00

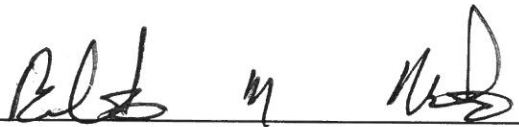


LOWER RIO GRANDE Public Water Works Authority

Findings of the LRGPPWA Disposition Committee

As per NM Statute 13-6-1, we the undersigned find that the listed vehicles are no longer in usable condition and we wish/plan to sell them by way of negotiated sale.

Vehicle/Equipment	VIN or Serial Number	Mileage or Hours
CAT 416 Backhoe	Serial # 5PC14216-9R7982	7756
Terramite T5C Backhoe	Serial # 59550247	2669.4



Member



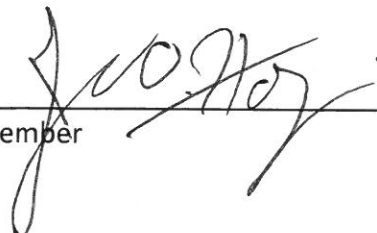
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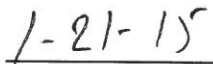
Member



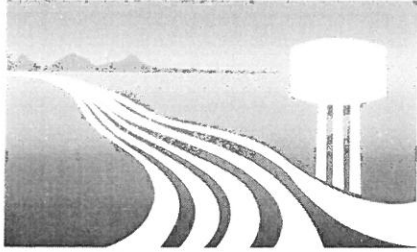
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Member



Date




LOWER RIO GRANDE Public Water Works Authority

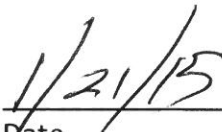
Findings of the LRGPWWA Disposition Committee

As per NM Statute 13-6-1, we the undersigned find that the listed vehicles are no longer in usable condition and we wish/plan to sell them by way of negotiated sale.

Vehicle/Equipment	VIN or Serial Number	Mileage or Hours
1999 GMC Sonoma truck	Vin# 1GTCS1442XK513808	113067
2002 Chevrolet Silverado	Vin# 1GBHC24UX2E141901	113031
1996 Ford F250	Vin# 1FTEF25Y9TLB27878	188921



Member




Date



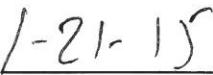
Member



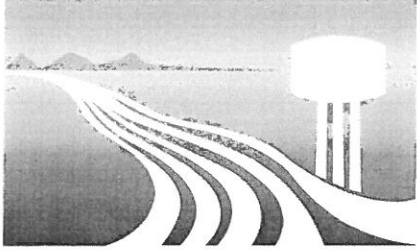
Date



Member



Date




LOWER RIO GRANDE

Public Water Works Authority

Findings of the LRGPWWA Disposition Committee

As per NM Statute 13-6-1, we the undersigned find that the listed vehicles are no longer in usable condition and we wish/plan to sell them by way of negotiated sale.

Vehicle/Equipment	VIN or Serial Number	Mileage or Hours
1998 Chevrolet GM4	Vin# 1GBGK24R8WE216790	175710
2002 GMC Sierra	Vin# 1GTHC24U52E244896	165420



Member




Date



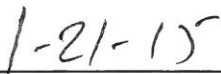
Member



Date



Member



Date



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

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Additional Minimum Policy

This policy shall be used establish clarification to the Authority’s Member/Customer Policy which requires that each dwelling, residence or place of business have a separate water and wastewater service connection facility.

The Authority recognizes that due to structural and plumbing considerations it is not always possible to install a separate water and/or wastewater facility for each dwelling, residence or place of business.

In such a situation the Authority’s staff shall make a determination and present a waiver to the Board of Directors or its designee, the General Manager indicating that Authority’s Member/Customer Policy requirement that each dwelling, residence, or place of business have a separate water and wastewater facility, be waived based on a physical inspection and supporting documentation.

Upon waiver approval by the Authority’s Board of Directors or its designee the General Manager, the dwelling, residence, or place of business shall be assessed an additional minimum charge for each additional dwelling, residence, or place of business utilizing the water and/or wastewater facility. The additional minimums should not be used to calculate the maximum for charge(s), but rather be added to the charge(s).

Additionally, it could be recommended by Authority that a larger water and/or wastewater facility be installed to provide for adequate flows and pressures.

Authority members/customers who do not have structural and plumbing considerations may be granted a three (3) month grace period by the General Manager to purchase the additional water and/or wastewater service connection facilities, but will be assessed the additional minimum charges during that grace period.

This policy shall not supersede the Authority’s Governance Document and Member/Customer Policy, but shall supersede any other policy or Board Action pertaining to Additional Minimum charges and services.

AMENDMENT PASSESD, APPROVED AND ADOPTED this 3rd 21ST day of ~~November~~ January, ~~2010~~ 2015.

(Seal)

By _____
Roberto M. Nieto, President

ATTEST:

Santos Ruiz, Secretary



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LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box

Vado, New Mexico 88072

(575) 233-5742

BOARD MEETING & AGENDA POLICY

1. Introduction

This Board Meeting and Agenda Policy and the procedures contained in it are intended to provide a structure for Board of Directors meetings in order to facilitate the effective and orderly transaction of the business of the Lower Rio Grande Public Water Works Authority.

2. Board Establishment & Purpose

The Lower Rio Grande Public Water Works Authority (LRGPWWA) Board of Directors is established as the governing body of the LRGPWWA by NMSA 1978 73-26-1 L., and its duties are set forth in the Lower Rio Grande Public Water Works Authority Governance Document Section 2.02. The Board of Directors is the policy-making body of the LRGPWWA and the Board meeting is the forum in which the LRGPWWA's business is officially transacted. The Board of Directors is empowered to act only as a governing body, and individual Directors have no independent authority. The primary purposes of the Board meeting are to create policy; to select and oversee the General Manager, who is responsible for the execution of policy and for all administrative and operational details; and to act in compliance with applicable New Mexico statutes including but not limited to the Governmental Conduct Act (10-16-1 NMSA 1978), the Inspection of Public Records Act (14-2-4 NMSA 1978), the Open Meetings Act (10-15-1.1 NMSA 1978) and the Procurement Code (10-16-1 NMSA 1978).

3. Board Meeting Schedule

The LRGPWWA Board of Directors adopts an annual schedule of meetings including dates, times and locations as part of its annual Open Meetings Act Resolution. The Resolution and schedule may be amended by the Board as needed, and Special or Emergency Board of Directors meetings may be called and convened as specified in the Open Meetings Act and the current LRGPWWA Open Meetings Act Resolution.

4. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the LRGPWWA Board of Directors in all cases to which they are applicable and in which they are not inconsistent with applicable state or federal statutes or regulations, the LRGPWWA Governance Document and any special rules of order the LRGPWWA Board of Directors may adopt.

5. Board Meeting Agenda

Agendas are prepared by staff and posted in LRGPWWA offices, public places and on the LRGPWWA website in accordance with the provision of the Open Meetings Act. The format of the agenda is:

- I. Call to order by the Chair & roll call to establish quorum
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Guest Presentations
- VI. Public Input – 15 minutes allotted for this item, 3 minute time limit per person
- VII. Management Reports
- VIII. Unfinished Business
- IX. New Business
- X. Other discussion and items for the next meeting agenda
- XI. Adjourn

Staff also prepares a Board Packet prior to each meeting containing documents and information related to the items on the agenda. The Board Packet is posted at the board's web page for Directors to view and/or download prior to the meeting, and paper copies are provided to each Director at the beginning of each meeting. Board Packets include draft minutes from the previous meeting(s), and while these can be amended or corrected with the board action to approve them, Directors are encouraged to submit corrections or amendments to the General Manager or the General Manager's staff designee so that the draft minutes can be corrected prior to the meeting.

Closed Sessions may be included in the agenda as permitted by the Open Meetings Act and are usually scheduled at the end of the agenda for the convenience of the public and staff attending the meeting unless there is reason to schedule it earlier in the meeting.

The Consent Agenda is a concept used by many legislative bodies to make many minor, non-controversial decisions in one action. This may include approval of the minutes, committee reports, management reports, or other routine resolutions or approvals. If a Consent Agenda is included in the LRGPWWA Board Agenda, it will be placed following the approval of the meeting Agenda or may replace the Approval of Minutes agenda item if minutes are included in the consent agenda. Any member of the Board of Directors may request that an item on the Consent Calendar be removed for the purpose of discussion and voting on that item, and such a request does not require a Board vote.

6. Submitting Agenda Items

Directors wishing to place items on the Agenda of the Board of Directors should submit a request to the General Manager or the General Manager's staff designee ten (10) days prior to the meeting in order to provide sufficient time to incorporate the request in the Agenda Package which is prepared and distributed to Board Members in advance of the meeting. Urgent items which are submitted by a Director subsequent to the cutoff time may be added to the Agenda only if the final agenda posting requirements of the Open Meetings Act can be met. Non-urgent items will be placed the agenda for the subsequent meeting.

Members and customers of the LRGPWWA and the public may request that any of the LRGPWWA Directors place an item on the Agenda or may state their request during the Public Input section at a board meeting. Directors may, at their discretion, elect to place such items on a future agenda.

7. Decorum

Board of Directors Meetings shall be conducted in an expeditious manner consistent with respect and consideration for all persons and their views. In order to speak or make a motion, a person must be recognized by the Chairperson, and all comments should be addressed to the Chairperson. Comments should be limited to the matter under discussion, and personal insults or inflammatory language will not be tolerated. Anyone creating a disturbance or disrupting the meeting may be asked to leave.

8. Board Consideration of Agenda Items

Agenda items will be considered in the order presented in the Agenda or as modified in the action approving the agenda. For items requiring Board action, a motion should be made and seconded prior to the floor being open for discussion. Motions should be stated fully and completely to ensure that the board action recorded in the minutes accurately reflects the intention of the Board. Reports may be accepted by the Chairperson with or without further discussion. In all cases, discussion should be limited to the item under consideration.

9. Member, Customer & Public Comments

In addition to the Public Input agenda item where members and customers of the LRGPWWA and members of the public may address the board on any topic with a time limit of three minutes during the 15 minutes allot for this item, such persons may be recognized by the Chairperson of the meeting to speak on any topic under consideration with a limit of three minutes per person. However members and customers of the LRGPWWA and the public are not allowed to address the Board of Directors until they are recognized by the Chairperson, must limit their comments to the item under consideration, and must yield the floor to the Chairperson when directed to do so by the Chairperson. The Chairperson should recognize any Directors who wish to speak before opening the floor to comment from the members, customers or public. The Chairperson may choose to allow a brief extension of the time-limit for Public Input or public comments on other agenda items for persons to complete their statement, or the Board may choose to act to grant a time extension to any individual or all persons seeking further comment.

10. Board Meeting Minutes

Draft minutes of each Board of Directors meeting are prepared by staff for approval by the Board at its next regular meeting. Minutes are a record of items considered by the Board and actions by the Board and a summary of the discussion, and they must comply with the provisions of the Open Meetings Act with regard to content and availability to the public. Additions or corrections to the draft minutes may be sent to the General Manager or General Manager's staff designee by email prior to the next meeting or may be included in the motion to approve the minutes. The approved minutes, not any notes or recording used to prepare them, are the official record of the board meeting. Individual Directors shall not amend, correct (except for spelling & typos) draft minutes or sign approved minutes for meetings which they were not in attendance. Any Director may make a motion to approve, second the motion to approve and vote on motions to approve minutes. Approved minutes shall be signed by the Directors present at that meeting.

This BOARD MEETING & AGENDA POLICY is passed, approved and adopted by the Board of Directors at its regular meeting on January 21, 2015.

Seal:

Roberto Nieto, Board Chairman

Attest:

Santos Ruiz, Secretary

DRAFT



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LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 571-3628

Resolution Number FY2015-15 Issuing an Election Proclamation

WHEREAS, the Lower Rio Grande Public Water Works Authority is created by NMSA 1978 73-26-1 and has established its required Governance Document and;

WHEREAS, Section 2.01 of said Governance Document sets forth the requirements for elections and;
WHEREAS, the Board of Directors has adopted an Election Policy on July 19, 2012 and;

WHEREAS, the Board of Directors has established seven voting districts with terms for Districts 1, 2 and 6 expiring in 2015 and must hold an election to provide an elected representative to the board from each of those districts and;

NOW THEREFORE, the Board of Directors of the Lower Rio Grande Public Water Works Authority issues the attached Election Proclamation dated this 21st day of January 2015.

This Resolution was duly adopted by the Board of Directors at its regular meeting on January 21, 2015 at the LRGPWWA Berino Office, 1150 Berino Road, Berino, NM by a vote of _ in favor, _ opposed, _ absent and _ abstaining.

Seal:

Attest:

Santos Ruiz, Secretary

Roberto Nieto, Board Chair



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LOWER RIO GRANDE

Public Water Works Authority

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PROCLAMATION FOR ELECTION FOR MEMBERS OF THE BOARD OF DIRECTORS **Election Date: Tuesday, April 7, 2015**

On Tuesday, April 7, 2015, there shall be a regular election of the Lower Rio Grande Public Water Works Authority (Authority).

The purpose of the election is to elect three (3) members to the board of directors of the Authority.

The positions on the board to be filled are for three (3) members to the board of directors, one to represent District 1, one to represent District 2 and one to represent District 6. Terms expire for directors representing Districts 3, 4, 5 and 7 in 2017.

Declarations of candidacy for the positions may be filed in the La Mesa Office of the Authority, 521 St. Valentine, La Mesa, New Mexico no later than 5:00 p.m. on Tuesday, February 24, 2015. Potential candidates may contact the Authority Election Official, General Manager Martin Lopez to verify or establish their eligibility prior to that date and time.

Two consolidated polling places for Authority districts 1,2 and 6 will be located at the Authority's East Mesa Office, 9774 Butterfield Boulevard, Butterfield Park, New Mexico and the Del Cerro Community Center, 180 La Fe, Mesquite, New Mexico.

Each polling place will be open 7:00 a.m. to 7:00 p.m. on Tuesday, April 7, 2015.

The voter registration list of the Authority shall be closed at 5:00 p.m. on Monday, March 6, 2015. Authority members may contact the Authority Election Official, General Manager Martin Lopez to verify or establish their status as an eligible voter prior to that date and time.

In order to register with the Authority as an eligible voter, a person must:

- (1)** Own real property within the Authority's recorded designated service area;
- (2)** Receive services provided by the Authority to that property; and
- (3)** Be a member as defined in the Governance Document of the Authority

Absentee and Early Voting: Applications for absentee ballots may be made only on a form available from the Doña Ana County Clerk. Applications may be requested by mail or telephone message directed to the Doña Ana County Clerk's business office at the County Complex of Doña Ana County, 845 N. Motel Blvd., Las Cruces, New Mexico, telephone 575-647-7428. Applications for absentee ballots may also be obtained in person at the Clerk's office beginning Friday, March 13, 2015 during normal business hours until 5:00 p.m. on Friday, April 3, 2015. Absentee ballots will be mailed commencing March 13, 2015. Completed absentee ballots must be received no later than 7:00 p.m. on Tuesday, April 7, 2015.

Completed absentee ballots may be delivered by mail or courier, or may be delivered in person to the Clerk's office during regular business hours from March 13 through April 7, 2015. Early voting will be held in the Doña Ana County Clerk's office from March 13 through April 3, 2015 during regular business hours. The office of the County Clerk will tabulate all early and in-person absentee ballots, and all ballots cast on April 7th at the two polling locations.

This amended proclamation is made and published by order of the Board of Directors of the Lower Rio Grande Public Water Works Authority this 21st day of January, 2015.

Roberto Nieto, Board Chair

Publish:

Once each week for three (3) consecutive weeks

Publication Dates:

February 10, 2015

February 17, 2015

February 24, 2015



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LOWER RIO GRANDE

Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

PROCLAMACIÓN PARA ELEGIR AL CONSEJO DE DIRECTORES

Fecha de la elección: Martes 7 de abril del 2015

El martes, 7 de abril del 2015 tendrá lugar una elección regular de la Autoridad de Lower Rio Grande (Autoridad).

El propósito de la elección es elegir a tres (3) miembros para la junta directiva de la Autoridad.

Las posiciones que estarán disponibles son para (3) miembros a la junta directiva, uno para representar el distrito 1, uno para representar el distrito 2 y uno para representar el distrito 6. Los términos para los directores que representan los distritos 3, 4, 5 y 7 expiran el 2017.

Una persona puede establecer una declaración de candidatura para servir como director dejando una declaración escrita en la oficina de la Autoridad situada en el 521 Calle de Valentine, La Mesa, NM antes de las 5:00 de la tarde el martes, 24 de febrero de 2015. Los que quieren ser candidatos pueden verificar su elegibilidad, o establecer su elegibilidad, ablando con Martín López, el oficial de elección/gerente general de la Autoridad.

Abra dos lugares de votación para los distritos 1, 2 y 6 de la autoridad y serán situados en la oficina de la Mesa Este, 9774 Butterfield Boulevard, Butterfield Park, New México y en el centro de la comunidad del Del Cerro, 180 La Fe, Mesquite, New México.

Cada lugar estará abierto desde las 7:00 de la mañana hasta las 7:00 de la tarde, el martes 7 de abril 2015

Se terminará la registración para votar a las 5:00 de la tarde, el lunes, 6 de marzo del 2015. Los miembros de la Autoridad pueden verificar su elegibilidad, o establecer su elegibilidad, ablando con Martín López, el oficial de elección/gerente general de la Autoridad antes de esta fecha y hora.

Para registrarse para votar, necesita:

1. Ser dueño de una parcela que esta situada en el área nombrada oficialmente de la Autoridad;
2. Recibir servicios suministrados por la Autoridad para su propiedad; y
3. Ser miembro de la Autoridad según las reglas de la **Política y Procedimientos de la Autoridad.**

Para Votar en Ausencia o Votar Temprano: Es necesario conseguir una forma oficial de balota de ausencia del Secretario del Contado de Doña Ana. Las aplicaciones pueden ser pedidas por correo o por

mensaje telefónico dirigiéndose a él Complejo del Condado de Doña Ana, 845 N. Motel Blvd., Las Cruces, NM, teléfono 575-647-7428. También pueden pasar por la oficina del Secretario durante las horas regulares de operación empezando el martes, 13 de marzo 2015 hasta el viernes, 3 de abril de 2015 antes de las 5:00 de la tarde. Las balotas de ausencia se mandaran por correo empezando el 13 de marzo del 2015. Las balotas completadas deberán recibirse a más tardar las 7:00pm el martes 7 de abril del 2015.

Las balotas de ausencia terminadas se pueden entregar por correo o mensajero, o se pueden entregar en persona en la oficina del Secretario del Condado de Doña Ana durante horas de oficina regulares a partir del 13 de marzo hasta el 7 de abril de 2015. La votación temprana será celebrada en la oficina del Secretario del Condado de Doña Ana a partir del 13 de marzo hasta el 3 de abril de 2015 durante horas de oficina regulares. La oficina del secretario del condado tabulará todas las votaciones tempranas y balotas de ausencia que se lleven en persona y todos los votos del 7 de abril en las dos localizaciones de votaciones.

Esta proclamación enmendada se hace y es publica por orden de la junta directiva de la autoridad de Lower Rio Grande Public Water Works este 21 día de enero de 2015.

Roberto Nieto, Presidente de la junta

Publicada:

Una cada semana por tres semanas consecutivas:

10 de febrero de 2015

17 de febrero de 2015

24 de febrero de 2015



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LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 233-5742

Resolution #FY2015-11

2nd Quarter Budget Report for Fiscal Year 2015

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the Corrected FY2015 2nd Quarter Budget Report on January 21, 2015.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the Corrected FY2015 2nd Quarter Budget Report officially approve on January 21, 2015.

PASSED, APPROVED, AND ADOPTED: January 21, 2015.

Roberto M. Nieto, Chairman

Seal:

Santos Ruiz, Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name
LowerRioGrandePublicWaterWorksAuthority

Address PO Box 2646
Anthony, NM 88021

(1) <u>OPERATING INCOME</u>	PRIOR YEAR <u>Actual</u> (2)	ANNUAL BUDGET BEG <u>07-01-2014</u> END <u>06-30-2015</u> (3)	For the <u>10-01-2014</u> Months Ended <u>12-31-2014</u>		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			CURRENT YEAR		
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
1. Water Revenue	1,956,922	1,962,958	481,596	1,098,054	864,904
2. Sewer Revenue	116,227	301,387	36,114	77,030	224,357
3. Interest	300	300	148	263	37
4. _____					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	2,073,449	2,264,645	517,858	1,175,347	1,089,298
<u>OPERATING EXPENSES</u>					
8. Salaries, Labor	1,080,217	1,224,949	295,650	538,846	686,103
9. Accounting, Legal	143,283	95,925	23,708	43,623	52,302
10. Taxes, Insurance	249,117	93,500	34,321	52,763	40,737
11. Utilities	301,958	258,400	59,529	136,265	122,135
12. Supplies	373,814	437,500	90,543	165,493	272,007
13. Lab, Chem, Sewer	42,470	115,387	21,025	42,535	72,852
14. Debt Service	81,583	356,942	32,365	71,740	285,202
15. Interest					0
16. Depreciation	759,837	760,000	189,784	379,567	380,433
17. Total Operating Expense (Add Lines 8 through 16)	3,032,279	3,342,603	746,925	1,430,832	1,911,771
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	-958,830	-1,077,958	-229,067	-255,485	-822,473
<u>NONOPERATING INCOME</u>					
19. Water	195,496	312,958	63,306	129,324	183,634
20. Sewer	3,334	5,000	1,154	2,519	2,481
21. Total Nonoperating Income (Add 19 and 20)	198,830	317,958	64,460	131,843	186,115
22. NET INCOME (LOSS) (Add lines 18 and 21)	-760,000	-760,000	-164,607	-123,642	-636,358
23. Equity Beginning of Period					0
24. _____					0
25. _____					0
26. Equity End of Period (Add lines 22 through 25)	-760,000	-760,000	-164,607	-123,642	-636,358

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Secretary

Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.