



Lower Rio Grande Public Water Works Authority
Sign In Sheet Page 1 of 1

Date: 1/10/17

Time: 9:30 AM

Places: LA Mesa Office

Event: LRGWMA Special Board Meeting

Signature	Print Name, Title, Company or Agency Represented	Contact Information	Email Address
<i>Mark Perry</i>	MARK PERRY LRGWMA	970-302-7852	112c.lopez@rgwaterworks.org
<i>Miki Ymeruelan</i>	MIKI YMERUELAN MARTIN & LOPEZ LRGWMA	575-571-2625	martin.lopez@rgwaterworks.org
<i>[Signature]</i>	Robert Nield	575-658-3851	
<i>Julie Nield</i>	Julie Nield	575-508-0500	josh@watsonsmithlaw.com
<i>Wyatt Kartchner</i>	Wyatt Kartchner	575-522-0049	wkartchner@protonmail.com
<i>Karen Nields</i>	Karen Nields	915-203-2057	karen.nields@rgwaterworks.org
<i>John Holsuin</i>	John Holsuin LRGWMA	575-695-9007	j.holsuin@rg.com
<i>Tyler Hopkins</i>	Tyler Hopkins - BHT	975-532-8000	thopkins@bht.com
<i>Matt Thompson</i>	Matt Thompson	575-532-8670	mthompson@bht.com
<i>Virginia Gomez</i>	Virginia Gomez	(575) 639-0276	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—SPECIAL BOARD OF DIRECTORS MEETING

9:30 a.m. Tuesday, January 10, 2017 at our La Mesa Office, 521 St. Valentine St., La Mesa, NM

Minutes are a DRAFT until approved & signed by the Board of Directors

- I. **Call to Order, Roll Call to Establish Quorum:** Chairman John Holguin called the meeting to order at 9:37 am and called the roll. Mr. Raymundo Sanchez representing District #1 was absent, District #2 is vacant, Ms. Virginia Gomez representing District #3 was present, Mr. John Holguin representing District #4 was present, Mr. Roberto Nieto representing District #5 was present, Mr. Mike McMullen representing District #6 was present, and Mr. Furman Smith representing District #7 was present telephonically. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, and Projects Specialist Liza Lopez. Also present was Wyatt Kartchner, an engineer with Molzen Corbin, Tyler Hopkins and Matt Thompson, engineers with Bohannan-Huston, and attorney Josh Smith.
- II. **Pledge of Allegiance:** Mr. John Holguin led the Pledge of Allegiance.
- III. **Motion to approve the Agenda:** No changes were made to the agenda. Mr. McMullen made the motion to approve the Agenda. Mr. Nieto seconded the motion and it passed with none opposed.
- IV. **New Business:**
 - A. **Bid Award for SCADA Project: Motion to award the project to I&C Solutions, LLC contingent upon NMED CPB approval:** Projects Manager Karen Nichols explained to the Board that the SCADA Project Recommendation of Award had been approved by NMED CPB, and Mr. Wyatt Kartchner talked about the results of the bid evaluation. Mr. Nieto made the motion to award the project to I&C Solutions and Mr. McMullen seconded the motion. The motion carried with none opposed.
 - B. **Motion to authorize expenditure of General Funds for completion of SCADA Project:** Mr. Martin Lopez explained to the Board that based on the latest proposals, the LRGPWWA would need approximately \$60,000 additional dollars to complete the SCADA Project. He also told the Board that this expenditure would not have a negative impact on the LRGPWWA's budget. Mr. Nieto made the motion to authorize the expenditure of General Funds to complete the SCADA Project and Mr. McMullen seconded the motion. The motion passed with none opposed.
 - C. **Approval for LRGPWWA General Manager Martin Lopez to attend the EPA Water Systems Partnership Meeting in Washington, D.C. on January 31, 2017:** Mr. Martin Lopez explained to the Board that the LRGPWWA's participation in this meeting had been requested and that travel expenses incurred would be reimbursed by the EPA. Mr. Nieto made the motion to approve Mr. Martin Lopez's travel to Washington, D.C. and Mr. McMullen seconded the motion. The motion carried with none opposed.
 - D. **Approve purchase of GPS fleet Tracking System:** Mr. Martin Lopez and Ms. Karen Nichols described the evaluation of the proposed fleet tracking companies and systems, and advised the Board that based on the evaluation committee's findings GPS Insight's products and services best met the needs of the LRGPWWA. Mr. Nieto made the motion to accept the proposal from GPS Insight and approve the purchase of the fleet tracking system. Ms. Gomez seconded the motion and it passed with none opposed.

- V. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7-threatened or pending litigation, and NMSA 1978 10-15-1 H.8.-discussion of the purchase, acquisition or disposal of real property or water rights:**
- A.** Mr. Nieto made the motion to convene in closed session and Mr. McMullen seconded the motion. The motion passed with none opposed, and the Board convened in closed session at 9:55 a.m. Roll Call Vote: District #1 (Mr. Sanchez) was absent; #2 is vacant; #3(Ms. Gomez) voted yes; #4 (Mr. Holguin) voted yes; #5 (Mr. Nieto) voted yes; #6 (Mr. McMullen) voted yes; and #7 (Mr. Smith) voted yes.
 - B. Motion to reconvene in open session:** Mr. Nieto made the motion to reconvene in open session at 10:14 a.m. and Mr. McMullen seconded the motion. The motion passed with none opposed.
 - C. Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure:** Mr. Holguin made the statement that the matters discussed were limited only to those specified in the motion for closure.
 - D. Action, if any, related to the matters discussed in closed session:** Mr. Nieto made the motion to approve the acquisition of a portion of the property owned by Sharron Lopez located along Yucca Road because the location of the property is necessary to the completion of the Mesquite-Brazito Wastewater System Improvements Project. Mr. McMullen seconded the motion and it passed with all in favor.
- VI. Adjourn:** Mr. McMullen made the motion to adjourn the Special Meeting of the LRGPWWA Board of Directors. Mr. Nieto seconded the motion and it passed unanimously. Mr. Holguin declared the meeting adjourned at 10:16 a.m.

Minutes approved January 18, 2017

John Holguin, Chairman (District 4)

Michael McMullen, Vice-Chairman (District 6)

Vacant (District 2)

ABSENT

Raymundo Sanchez, Director (District 1)

Virginia Gomez, Director (District 3)

Roberto Nieto, Director (District 5)

Furman Smith, Director (District 7)

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—SPECIAL BOARD OF DIRECTORS MEETING

9:30 a.m. Tuesday, January 10, 2017 at our La Mesa Office, 521 St. Valentine, La Mesa, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. Sanchez) ____, #2 (Vacant) ____, #3 (Ms. Gomez) #4 (Mr. Holguin) ____, # 5 (Mr. Nieto) ____, #6 (Mr. McMullen) ____, #7 (Mr. Smith) ____
- II. Pledge of Allegiance
- III. Motion to approve the Agenda
- IV. New Business
 - A. Bid Award for SCADA Project: Motion to award the project to I&C Solutions, LLC contingent upon NMED-CPB approval
 - B. Motion to authorize expenditure of General Funds for completion of SCADA Project
 - C. Approval for LRGPWVA General Manager Martin Lopez to attend the EPA Water Systems Partnership Meeting in Washington, D.C. on January 31, 2017
 - D. Approve purchase of GPS fleet tracking system
- V. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7-threatened or pending litigation, and NMSA 1978 10-15-1 H.8 regarding the acquisition of real property or water rights.
 - A. Roll Call Vote: District #1 (Mr. Sanchez) ____, #2 (Vacant) ____, #3 (Ms. Gomez) ____, #4 (Mr. Holguin) ____, #5 (Mr. Nieto) ____, #6 (Mr. McMullen) ____, #7(Mr. Smith) ____
 - B. Motion to reconvene in open session.
 - C. Statement by the Chair that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.
 - D. Motion to approve the acquisition of a portion of the property located on Yucca Road and owned by Sharron Lopez because the location of the property is necessary to the completion of the Mesquite-Brazito Wastewater System Improvements Project.
- VI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWVA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWVA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWVA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWVA si es necesario un resumen u otro tipo de formato accesible.

Lower Rio Grande Public Water Works Authority

SCADA Project Qualifications Evaluation Committee Report

1:30 pm Tuesday, December 20, 2016 – LRGPWWA La Mesa Office

Ratings Summary:

Current: Criteria #1. 24.6 points, #2. 18.2, total 42.8, Bid \$337,879.24, points 25.8, Total 68.6

I&C: Criteria #1. 33.8 points, #2. 24.6, total 58.4, Bid \$217,980.00, points 40.0, Total 98.4

I&C was the low bidder and the highest ranked by the evaluation committee.

Note: Resident and Resident Veterans Preferences apply only to Bid Price. Both bidders provided Resident Business Certificates, neither provided Resident Veterans Certificate.

Process: The Committee members individually read and scored each Bidders Qualifications Packet, and then discussed the ratings for each Packet as a group. During the discussion, committee members were able to adjust their scoring based on things that came out in discussion that they may not have considered. Individual scores were totaled and averaged, and the committee members discussed and concurred with the averaged score for each of the criteria. Below are the committee scores and summary of the discussion.

Regarding Criteria #1, Bidder's previous experience & past performance, the committee noted that I&C demonstrated more and longer relevant experience, and their management plan was better defined with more detail. With regard to Criteria #2., I&C sent complete resumes and a Gantt chart with a much more detailed schedule.

Project engineering firm, Molzen Corbin & Associates facilitated the Evaluation Committee meeting, and they will provide a formal recommendation to the Board of Directors.

Sign-in sheet is attached.

MOLZENCORBIN

January 4, 2017

Ms. Karen Nichols
Project Manager
Lower Rio Grande Public Water Works Authority
P.O. Box 2646
Anthony, New Mexico 88021

**RE: SCADA Improvements
Results of Bid Evaluation and Information for Consideration of Award LRG151-11**

Dear Ms. Nichols:

The Lower Rio Grande Public Water Works Authority (LRGPWWA) received bid proposals on December 13, 2016 for the SCADA Improvements Project from two Bidders. The Bid Proposals were received in two parts:

- Volume 1 – Technical Proposal
- Volume 2 – Price Proposal (The Price Proposals were not to be opened until after the Technical Proposals were reviewed and scored by the Evaluation Committee.)

Each bid received was reviewed and evaluated by the Evaluation Committee to determine if the bid was complete and responsive. Confirmation of each Bidder's qualifications are summarized on the enclosed Bid Summary (detailed backup for Bid Summary is also enclosed). Required contractor licensing with New Mexico Construction Industries and Registration with New Mexico Workforce Solutions were confirmed by the LRGPWWA and Engineer.

Scoring of Technical Proposals

The Contract will be awarded based on the scoring evaluation of the Technical Proposals and the calculated number of points for the Price Proposal. A summary showing the proposal scores is enclosed and is presented below by the highest score earned:

Bidder	Total Points Awarded	Bidder's Price
I & C Solutions, Inc.	98.4	\$217,980.00
Current Electric	68.6	\$337,879.24

Price Proposals from the two bidders are included in the enclosed Bid Tabulation. The Bids were \$217,980.00 and \$337,879.24, exclusive of NMGRT.

The Bid Proposal with the highest score was received from I & C Solutions, Inc., located in Albuquerque, New Mexico:

- I & C Solutions, Inc. is a registered Contractor in the State of New Mexico, active EE98 under License No. 86064.

Ms. Karen Nichols

January 4, 2017

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- The Surety for the Bid Bond is the Ohio Casualty Insurance Company (NAIC #24074). As required, the Surety is listed on Federal Circular 570 and licensed to do business in the State of New Mexico to an underwriter's limit of \$153,699,000.00. We have verified this with the U.S. Department of Treasury's listing of approved Sureties approved to conduct business in the State of New Mexico (www.fms.treas.gov/c570).
- I & C Solutions, Inc. is registered with the New Mexico Department of Workforce Solutions.
- I & C Solutions, Inc. submitted all required bid forms.
- I & C Solutions, Inc. submitted a bid of \$217,980.00 (exclusive of NMGRT).

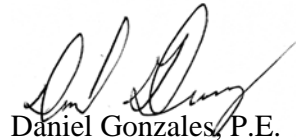
We understand that the Owner reserves the right to award or reject any bid, as well as waive any technical irregularities in the bids. If the LRGPWWA decides to proceed with this project, based on the scoring by the Evaluation Committee, it should be awarded to I & C Solutions, Inc., contingent on approval from the funding agency.

The Notice of Award and the required insurance certificates, agreement, and bonds are provided to the LRGPWWA by separate correspondence.

Please let us know if the LRGPWWA requires further assistance on this communication.

Sincerely,

MOLZEN CORBIN



Daniel Gonzales, P.E.

JR:ptm

Enclosures

BID EVALUATION SUMMARY

BID DATE: December 20, 2016

ENGINEER: Molzen Corbin

OWNER: Lower Rio Grande PWWA

PROJECT: SCADA Improvements

	INTEGRATION&CONTROL SOLUTIONS	CURRENT ELECTRIC
Bid Signed?	Yes	No
Bid bond provided?	Yes	Yes
Addenda No. 1 acknowledged?	Yes	Yes
Contractor's License No noted in Bid	86064	052796
NM Dept. of Workforce Solutions Registration No.	002340520111014	0186632011521
Verification of Contractor's License and Classifications per NM Construction Industries http://public.psiexams.com	EE98	EE98, GB98, EL01
Subcontractor listed in Bid	Nothing listed for subs	No subs
Are subcontractors registered with the NM Dept. of Workforce Solutions?	N/A	N/A
Verification of Bid Bond http://www.fms.treas.gov/c570/	The Ohio Casualty Insurance Company NAIC# 24074 with the underwriting limitation of \$153,699,000.00	The Cincinnati Insurance Company NAIC# 10677 with the underwriting limitation of 407,593,000.00
Resident Contractor?	Yes- 5%	Yes- 5%
Resident Veteran Contractor?	No	No
Bid Amount excluding NMGRT	\$217,980.00	\$337,879.24
Bid with preferences for ranking purposes	\$207,081.00	\$320,985.28
Bid Amount Correct?	Yes	Yes

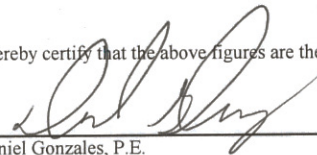
NOTE: Verification with New Mexico Construction Industries and the New Mexico Department of Workforce Solutions per the Internet.

Bid Tabulation
SCADA Improvements
Lower Rio Grande PWWA
Bid Opening: December 20, 2016, 2:00 p.m.

Item No.	Description	Unit	Qty	Engineer's Estimate		I&C Solutions		Current Electric, Inc.	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Priority 1 - La Mesa Well #4									
1	Primary items to include, but not limited to, RTU, Strobe light, SCADA screens and other associated work.	LS	1	\$18,000.00	\$18,000.00	\$29,370.00	\$29,370.00	\$66,804.86	\$66,804.86
2	Secondary items to include, but not limited to, chlorine level scales and other associated work.	LS	1	\$6,500.00	\$6,500.00	\$13,138.00	\$13,138.00	\$14,383.79	\$14,383.79
Priority 2 - Brazito Booster									
3	Install radio, antenna, mast and cables and connect to existing SCADA, connect and programming to include system monitoring, and other misc. work.	LS	1	\$12,600.00	\$12,600.00	\$22,355.00	\$22,355.00	\$29,994.39	\$29,994.39
Priority 3 - Desert Sands Well #2									
4	Install radio, antenna, mast and cables and connect to existing SCADA, connect and programming to include system monitoring, and other miscellaneous work to include radio installation at Desert Sands Reservoir.	LS	1	\$38,000.00	\$38,000.00	\$40,817.00	\$40,817.00	\$46,043.12	\$46,043.12
Priority 3 - Suspiro Tank Repeater									
5	Install new RTU control panel with radio including antenna, cables, etc along with mounting rack and all other associated work to integrate into existing SCADA.	LS	1	\$25,600.00	\$25,600.00	\$34,517.00	\$34,517.00	\$52,679.99	\$52,679.99
Priority 4 - Mesquite Well #6									
6	Demo existing PLC/RTU and install new RTU and associated integration including radio, re-work conduits/cables, etc. integrate AdEdge controls into existing system and all other SCADA work.	LS	1	\$17,450.00	\$17,450.00	\$21,029.00	\$21,029.00	\$39,457.05	\$39,457.05
Priority 4 - Mesquite Well #8									
7	Demo existing PLC/RTU and install new RTU and associated integration including radio, re-work conduits/cables, etc. integrate existing I/O into existing system and all other SCADA work.	LS	1	\$17,450.00	\$17,450.00	\$21,029.00	\$21,029.00	\$38,058.06	\$38,058.06
Priority 4 - Del Cerro Booster									
8	Demo existing PLC/RTU and install new RTU and associated integration including radio, re-work conduits/cables, etc. integrate existing I/O into existing system and all other SCADA work.	LS	1	\$21,400.00	\$21,400.00	\$32,725.00	\$32,725.00	\$47,457.98	\$47,457.98
9	Insurance and Bonds	Lot	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
TOTAL					\$160,000.00		\$217,980.00		\$337,879.24

For Ranking Purposes: Resident Contractor Pref. (5%):		Yes: 5%	\$207,081.00	Yes: 5%	\$320,985.28
For Ranking Purposes: Resident Veteran Contractor Pref. (10%, 8%, 7%):		No		No	
BID AMOUNT RANKING AFTER PREFERENCE:		#1		#2	

I hereby certify that the above figures are the same as those submitted in the Bid Proposals except for corrected items marked with an (**)


 Daniel Gonzales, P.E.

12/30/16
 Date

Water System Partnerships Meeting

JANUARY 31, 2017 | NATIONAL PRESS CLUB | WASHINGTON, DC

REGISTER ONLINE TODAY

[HTTPS://EPA-WATERSYSTEMSPARTNERSHIPS.EVENTBRITE.COM](https://epa-watersystemspartnerships.eventbrite.com)

Please join us on January 31st in Washington, D.C for a daylong meeting focused on water system partnerships, including promoting partnership activities and creating incentives for and reducing challenges to their development. This will be a working meeting with very limited presentations and a high emphasis on discussion and input from the participants. It is part of a collaborative vision to establish a framework to support partnership activities on a national and local level.

The working meeting will focus on three key theme areas: incentives and drivers to support water system partnership development, funding and finance options for partnerships, and outreach and education. Participants will actively engage and help drive the short term and long term actions needed for each of these areas.

Participants will include federal agencies, state and local government, utilities, associations, private sector and non-profits.



For more information, contact:
Ellen Tarquinio
ogwdwprotectiontraining@epa.gov

Lower Rio Grande Public Water Works Authority Evaluation Committee Minutes

2:00 p.m. Wednesday, January 4, 2017

Continued to 10:30 a.m. Friday, January 6, 2017

LRGPWWA La Mesa Office, 521 St. Valentine, La Mesa NM

Evaluation Committee Participants:

Martin Lopez, General Manager

JJ Gutierrez, Operations Assistant Manager

Karen Nichols, Projects Manager

Justine Williams, Inventory Clerk

Ramon Morales, Water & Wastewater Crew Leader

Committee members reviewed and discussed written proposals from Clear Path GPS, GPS Insight, Verizon, and VyncsFleet. The proposal from VyncsFleet was only for equipment rental included in the monthly service fee, so it did not comply with the terms of the Informal Request for Proposals & Quotes, and Verizon quote for monthly service was extremely high compared to the other providers, so these were eliminated from further consideration.

The committee made a phone call to Clear Path and to GPS Insight to ask questions and schedule a live demonstration of their service. These were the questions asked of both company representatives:

1. How many “users” can we have that can have access to the system to monitor the drivers?
2. Is there a limit to the reports that we can run?
3. Which reports are available?
4. How often are the online maps updated (not the GPS units on the trucks)?
5. Which company are they getting their maps from? Google Earth?
6. Is it a website that we just sign into to access the map of the fleet? Do we just sign in with email and password?
7. Is there a contract period? Monthly? Yearly?
8. Is there a cancellation fee? If so, how much?
9. Is there local support? If not, when is it available? Toll-free?
10. How do we tell which driver is in which truck? Will the drivers use their own key fobs to plug into any truck?
11. Will the trucks/vehicles drive without the key fob? If so, what happens?
12. How much are extra key fobs? Are any extra provided initially?

Clear Path representative Paul Yoon had time available on Wednesday and provided an online live demonstration after answering the committee's questions. GPS Insight representative Alex Ruiz scheduled a phone call for questions and live demonstration for Friday morning.

The committee discussed the responses and demonstrations following the Friday call with GPS Insight. The committee noted that Clear Path seemed more versatile and did not require a contract commitment, but does not provide installation service, has a higher monthly service fee and operates on a 2G network. GPS Insight does provide local installation service, has a lower monthly fee, and operates on a 3G network. The unanimous conclusion of the committee was that GPS Insight's products and services best meet the needs of the Lower Rio Grande Public Water Works Authority, and that is their recommendation to the Board of Directors.