

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, September 18, 2013 at our Berino Office, 1150 Berino Rd, Berino, NM

NOTICE: Minutes are in DRAFT form until approved by the Board

- I. **Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Secretary Santos Ruiz (District 2), Director Arturo Terrazas (District 1), Director Cali Tellez (District 3), Director Mike McMullen (District 6). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager Mike Lopez, Projects Manager Karen Nichols, Customer Service Manager Christi Sanders and Adm. Asst. Joan Ferguson. Absent, was Director Furman Smith (District 7). Also present were Guillermo Roberto, Andy Garcia and Tiffany Goolsby (SCCOG). With a quorum established, the meeting was called to order by Mr. Nieto at 9:34 a.m.
- II. **Pledge of Allegiance** {1:04}
- III. **Approval of Agenda** Mr. Tellez moved to approve the agenda with the postponement of item IX.D, new policies from the Finance Department. Mr. McMullen seconded the motion and it carried 6–0. {1:57}
- IV. **Approval of Minutes**
 - A. **8/21/2013 Regular Meeting** Mr. McMullen moved to approved the minutes of the 8/21/2013 Regular Board Meeting. Mr. Holguin seconded the motion. The motion was approved 6–0. {2:40}
 - B. **9/4/2013 Special Meeting** Mr. Holguin moved to approve the minutes of the Special Meeting of 9/4/2013. Mr. Terrazas seconded the motion and it passed 5–0 with Mr. Tellez abstaining due to not being present at that meeting. {3:23}
- V. **Guest Presentation** none {6:22}
- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person** Mr. Guillermo Rodriguez (from the Berino area) wanted to know why the office hours at Berino had been changed without notice. Mr. Martin Lopez translated. The Board wanted to know if it were possible to have offices open on the due dates. Ms. Christi Sanders pointed out that the due dates were consistent every month (unlike the City) and could fall on a Tues or Thurs when the offices aren’t open but there were several alternative ways of paying bills besides going to the Berino office on the due date. Mr. Martin Lopez explained that the current hours exist because of staff levels. Mr. Tellez asked for delinquency figures in order to address that issue but Mr. Holguin pointed out that generally, those that are delinquent in the accounts are consistently delinquent. Mr. Andy Garcia also presented a change of hours problem. {32:10}
- VII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez submitted a written report and discussed it with the Board. Mr. Terrazas asked about Desert Academy. Mr. Martin Lopez explained that it was a high school for gifted students that would be located next to Berino Elementary and reviewed the water rights issues. Mr. Tellez asked about the encroachments at the Tierra del Sol Parque Subdivision. The homeowners were encroaching on the Authority’s right-of-way by building fences of various materials. The lawyer for Tierra del Sol is drafting a letter informing the homeowners stating that should the Authority need to access the right-of-way the removal of the encroachments would be at the homeowner’s expense. Mr. Terrazas asked about the grievance with the State Engineer over the combine and comingle. Mr. Martin Lopez said that the Authority’s lawyer advised dropping the grievance and exploring other alternatives such as the Return Flow Credit Plan and he discussed the details of that alternative to secure the Authority’s water rights.

- B. Finance** Ms. Jackson did not have a report to present to the Board due to technical problems caused by an employee that recently had been dismissed. Mr. Nieto asked that in the future, Ms. Jackson present her figures to the Board. Mr. Lopez said that the plan was to present a Profit and Loss statement monthly and a Balance Statement quarterly. Additionally, Ms. Jackson reported to the Board that the asset inventory that had been cited in last year's audit was in the process of being finalized. Mr. Nieto asked about the fee study. Ms. Jackson said that Ms. Morales has been collecting figures and Mr. Martin Lopez said that she is planning on having it finished at the end of October. {38:05}
- C. Operations** Mr. Mike Lopez submitted a written report and discussed it with the Board. Mr. Nieto asked about Well #2. Mr. Mike Lopez said it was back in commission but 40 feet of 4" transmission line had cracked down the middle and lost about 150,000 gallons of water. Mr. Nieto asked the reason. Mr. Mike Lopez wasn't sure but speculated that with the rain, the soil had softened and the truck traffic had caused the break. The weather has also caused a lot of other issues but water service has not been interrupted. The biggest issue with the latest rain was that El Paso Electric had notified Customer Service that they would be shutting off service due to a fire. There was some scrambling to turn off electronics and wells to avoid a an emergency shut-off but it did not occur. Mr. Tellez asked how long the Authority could go without electricity, i.e. how much water was stored. Mr. Mike Lopez speculated that, on average about 24 hours, given that different size tanks would last longer. That led to Mr. Terrazas asking about generator back-up whereupon Mr. Martin Lopez told the Board that there was an engineer's report that explores generator back-ups at all Authority wells. Mr. Terrazas asked about where the SCADA was monitored. Mr. Mike Lopez explained that he could monitor it with his laptop from anywhere but there was no central computer. Mr. Martin Lopez explained that the Legislative grant that the Authority would be receiving that would study the SCADA system. {47:30}
- D. Projects** Ms. Nichols submitted a written report to the Board and discussed it with them. The final inspection had begun on the Mesquite Wastewater Project when it was discovered that over 100 of the clean-outs were installed incorrectly. The contractor, Layne SW, is responsible and will be replacing them. Additionally, even with an extension, Layne is off schedule and will begin paying liquidated damages of around \$100 per day beginning mid-October. On the other hand, Department of Finance Authority, Local Governments Division has asked the Authority to re-request a scope change for the \$34,000 that was left over from the Alto de las Flores project. Those monies will be used towards design for the Veteran's Road project. Mr. Nieto asked about the status of the Berino/Mesquite-Del Cerro Project. All the necessary documentation is with USDA RD. Once they approve it and set a closing date, construction can begin. In the past there have been delays between a closing and an approval to begin construction, but construction is expected to begin at the latest, mid-October. Mr. Terrazas asked about the water treatment plant project. The paperwork has been stalled in the Environment Department. Mr. Terrazas asked if political pressure could be applied. Communications have begun along those lines. {1:08:31}

VIII. Unfinished Business

- A. Resolution FY2014-06 Infrastructure Capital Improvement Plan FY2015–2019—for adoption** Mr. Martin Lopez told the Board that there had been no public input and the Board had not asked for a change in priorities on the draft. Mr. Tellez asked if the Veteran's Road project had been moved up. Mr. Lopez said that it was included in the Distribution System Rehabilitation and Improvements Project. Mr. Holguin moved to adopt Resolution FY2014-06 Infrastructure Capital Improvements Plan FY2015-2019. It was seconded by Mr. McMullen. The motion passed 6–0 with no further discussion. {1:09:45}
- B. Proposed backflow policy—for adoption** Mr. Mike Lopez explained that the fees will maintain the policy. Mr. Tellez asked about the fees: \$75 for annual testing. There was a short discussion on annual inspection waivers. Mr. Tellez asked if this policy applied only to commercial properties. Mr. Mike Lopez explained that domestic properties may be running a business that would require a backflow prevention assembly. Mr. Holguin made a motion to adopt the *Cross Connection Prevention and Control Policy*. Mr. McMullen seconded the motion. The motion passed 6–0 with no further discussion. {1:15:12}

- C. Hiring Policy—for adoption** Mr. Tellez made a motion to schedule a working session to discuss the hiring policy. Mr. Ruiz seconded the motion. Mr. Holguin pointed out that the Board had tasked Mr. Martin Lopez to develop a policy and that Mr. Martin Lopez had asked via e-mail whether anyone had any concerns. Mr. Martin Lopez replied that Mr. Smith had concerns that had been incorporated into the policy but Mr. Tellez, while saying he had concerns, had not detailed them. Mr. Terrazas asked for a roll call vote: Mr. Terrazas, no; Mr. Ruiz, no; Mr. Tellez, aye; Mr. Holguin, no; Mr. Nieto, no; Mr. McMullen, no. The no's carried and the motion failed. Mr. Martin Lopez explained that he had tasked Ms. Ferguson with gathering information on hiring policies and requested input from managers and the Board which he had incorporated. Mr. Terrazas suggested that the motion be postponed until Mr. Tellez' concerns were met. He added that the Board's role at this point was to insure that State and Federal laws were being followed. He asked if the Authority's attorney had seen it and Mr. Martin Lopez replied in the affirmative. Mr. Holguin moved that the adoption of the Hiring Policy be postponed until the next Board meeting, Mr. Terrazas seconded the motion and it passed 6-0. {1:223:30}
- D. Safety Courses** Mr. Tellez informed the Board that the company with whom he is inquiring is making sure that they are certified. There were questions about the status of an employee's driver's license. Mr. Martin Lopez said that our current insurance carrier verifies whether a new employee has a valid New Mexico license and thereafter would notify the Authority of any infractions. Mr. Terrazas asked whether the Authority would be sole sourcing. Mr. Martin Lopez said that other than this company, he had found no other company that would offer drivers safety courses. The Finance Department would be handling the procurement and different price points would trigger different scenarios. Mr. Terrazas pointed out that if a Board member had a tie to the company they would not be able to vote on it. But, Mr. Martin Lopez pointed out that it would not come back to the Board. {1:30:53}

IX. New Business

- A. Amendments to Member - Customer Policies—for approval** There were several instances where "association" was changed to "Authority." Item 4.C was clarified: Ms. Sanders suggested that "payments must be received at the Authority's offices..." instead read "payments must be received *in* the Authority's offices..." Item 4.H is a clarification. Ms. Nichols requested that "Cross Connection Prevention and Control Policy" be added to the list of attachments. Mr. Holguin made a motion to approve the amendments to *Member-Customer Policies* with the additional changes mentioned above. Mr. Terrazas seconded the motion and it carried 6-0 with no further discussion. {1:40:30}
- B. Amendments to Member Application for Water/Sewer Service—for approval** "Association" was corrected with "Authority" and "President" to "Chair." Mr. Holguin moved to approve the amendments to the Member Application for Water/Sewer Service. Mr. Tellez seconded the motion and it carried 6-0 with no discussion. {1:42:32}
- C. Amendment to Schedule of Rates and Fees—for approval** The changes on this document were to add the language "Brazito, Butterfield Park, Organ" to billing cycle #1 and the addition of the rates for the cross connection and backflow policy. Mr. Holguin made a motion to approve the amendment to the *Schedule of Rates and Fees*. Mr. Ruiz seconded the motion and it passed 6-0 with no discussion. {1:42:45}
- D. New policies from Finance Department, postponed until next meeting**
- E. Resolution FY2014-05 Authorizing Signatory Authority & Representatives for SAP 13-1448-STB—for adoption** This document accepts Legislative funding for IT and authorizes either the General Manager or the Projects Manager to sign for the funds. Mr. Holguin moved to adopt Resolution FY2014-05 Authorizing Signatory Authority and Representatives for SAP 13-1448-STB. Mr. Tellez seconded the motion and it passed 6-0 with no discussion. {1:44:08}
- F. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H (2) Limited Personnel Matters—Roll Call Vote** Mr. Holguin made a motion to convene in closed session pursuant to NMSA 1978 10-15-1

H (2) Limited Personnel Matters. Mr. Ruiz seconded the motion. The motion was voted as a roll call: Mr. Terrazas voted aye; Mr. Ruiz voted aye; Mr. Tellez voted aye; Mr. Holguin voted aye; Mr. Nieto voted aye; Mr. McMullen voted aye. The ayes carried the session was closed at 11:18 a.m. {1:45:17}

G. Motion to reconvene in open session, statement by the chair that no action was taken in closed session and the only item discussed was the described in the motion. Mr. Tellez made a motion to reconvene in open session. Mr. Ruiz seconded the motion and it carried 6–0. The session was opened at 12:00. The Chair stated that they only discussed employee issues and the employee complaint. {1:45:17}

H. Action (if any) related to the matters discussed in closed session. The Chair asked that the Board and Staff from this point forward conduct themselves in a professional manner and that all employee complaints be addressed to Martin who will speak with the appropriate supervisor. {1:45:42}

X. Other discussion and agenda items for next meeting, 9:30 a.m. 10/16/2013 at the Vado Office

- A. Hiring Policy
- B. Finance Policy
- C. GM contract
- D. Ongoing policy cleanup

XI. Adjourn Mr. McMullen moved to adjourn, Mr. Tellez seconded the motion and it carried 6–0. The meeting was adjourned at 12:02 p.m.

Lower Rio Grande Public Waterworks Authority

Sign In Sheet

Date: Sept 10, 2013 Time: 9:30 Place: Berino Meeting Type: Regular

Name, Title - Print Sign	Company or Agency Represented	Mailing Address	Telephone	Email
Christie Sanders Christie Sanders	Customer svc mgr LRGA	PO Box 2646 Anthony ⁸⁸⁰²¹	233-3947 ext 121	christie.sanders@ingard.com
Rafael Lopez Rafael Lopez	LRGPWWA	PO Box 2646 Anthony NM 88021	640-4330	
Mike McMullen Mike McMullen	LRGPWWA	PO Box 746 Anthony NM 88021 201 STONE DR. MES. LLOPANA, NM	575-636-3851 970-302-7852	rafael.lopez@ingard.com
Santos R. Y. Santos R. Y.	LRGPWWA	PO Box 72 W. FINE	575-882-5937	
Arturo Terrazas Arturo Terrazas	LRGWA Board Member	PO Box 69 325 W. JOY Anthony NM	575-232-9110 915-731-0761	Arturo C Terrazas @gmail.com
John Holguin John Holguin	LRGPWWA	615 HOLGUIN RD VAD, N.M. 64 WARTEN RD BERINO NM	2-635-9007	jholguin@ingard.com
Guillermo Rodriguez Guillermo Rodriguez	LRGPWWA		575-639-1570	Shella Lopez
MORAN Lopez Mike Lopez	LRGPWWA	P.O. Box 703 Mesilla Park	635-3921	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, September 18, 2013 at our Berino Office, 1150 Berino Rd, Berino, NM

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I. Call to Order, Roll Call to Establish Quorum
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Approval of Minutes
 - A. 8/21/2013 Regular Meeting
 - B. 9/4/2013 Special Meeting
- V. Guest Presentation
- VI. Public Input—15 minutes total allotted for this item, 3 minutes time limit per person
- VII. Managers' Reports
 - A. General Manager
 - B. Finance
 - C. Operations
 - D. Projects
- VIII. Unfinished Business
 - A. Resolution FY2014-06 Infrastructure Capital Infrastructure Plan FY2015–2019—for adoption
 - B. Proposed backflow policy—for adoption
 - C. Hiring Policy—for adoption
 - D. Safety Courses
- IX. New Business
 - A. Amendments to *Member - Customer Policies*—for approval
 - B. Amendments to *Member Application for Water/Sewer Service*—for approval
 - C. Amendment to *Schedule of Rates and Fees*—for approval.
 - D. New policies from Finance Department, postponed until next meeting.
 - E. Resolution FY2014-05 Authorizing Signatory Authority & Representatives for SAP 13-1448-STB
 - F. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H (2) Limited Personnel Matters—Roll Call Vote.
 - G. Motion to reconvene in open session, statement by the chair that no action was taken in closed session and the only item discussed was the described in the motion.
 - H. Action (if any) related to the matters discussed in closed session.
- X. Other discussion and agenda items for next meeting, 9:30 a.m. 10/16/2013 at the Vado Office
- XI. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRGPWWA, 575-233-5742, PO Box 2646, Anthony NM 88021 O 215 Bryant St., Mesquite NM una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, August 21, 2013 at our La Mesa Office, 521 St. Valentine St, La Mesa

Note: Minutes are in DRAFT form until approved by the Board

- I. **Sign in, Roll Call to Establish Quorum, Call to Order** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Secretary Santos Ruiz (District 2), Director Arturo Terrazas (District 1), Director Cali Tellez (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Operations Manager, Mike Lopez, Projects Manager Karen Nichols, Christi Sanders, Customer Service Manager and Adm. Asst. Joan Ferguson. Also present were Margie Bryant, Yessenia Carrillo, Stephen Leary, Tiffany Goolsby (SCCOG), Wyatt Kartchner (Molzen Corbin), and Olga Morales (RCAC). With a quorum established the meeting was called to order by Mr. Nieto at 9:38 am.

- II. **Pledge of Allegiance** {0:48}

Mr. Terrazas was sworn in as Director for District 1 and discussed his background in the water utility field and with the County. {4:15}

- III. **Approval of Agenda** Mr. McMullen moved to approve the agenda, Mr. Smith seconded the motion and it carried 7–0. {3:22}

- IV. **Approval of Minutes**
 - A. 7/17/2013 Regular Meeting
 - B. 7/24/2013 Special MeetingMr. McMullen moved to approve the minutes of the 7/17/13 regular meeting and the minutes of the 7/24/13 special meeting. Mr. Holguin seconded the motion. The motion carried 7–0. {6:21}

- V. **Guest Presentation: Olga Morales, Rural Communities Assistance Corporation** Ms. Morales gave a talk on the importance of water conservation and of planning for the ongoing drought. Additionally, she discussed the upcoming rate study and the importance of maintaining sustainable rates. {33:45}

- VI. **Public Input—15 minutes total allotted for this item, 3 minutes time limit per person**
 - A. Mrs. Margie Bryant had questions about credit card charges and the upcoming office hours changes. Ms. Jackson explained that the hour changes were because of budget constraints and had Ms. Sanders gave a more detailed explanation. Passing along credit card charges to individual customers are mandated by State statute.
 - B. Ms. Yessenia Carrillo explained to the Board that her hours had been reduced and asked if the budget constraints were so extreme why two extra employees were hired. Because Ms. Carrillo’s questions concerned personnel issues, the General Manager will discuss the issue with the Board in a closed session next month. {47:34}

- VII. **Managers’ Reports**
 - A. **General Manager** Mr. Martin Lopez submitted a written report to the Board and answered questions. Mr. Smith asked about the Gamwell contract. Gamwell is a company that LRG contracted with for IT services. Mr. Nieto asked whether the fences being built on the utility easements at Tierra del Sol are rock. Mr. Lopez (GM) said they were of various materials. Mr. Smith asked about the variance in Butterfield. That issue goes before the ETZ Aug 21. Half the structure being contested has already been built. Mr. Smith said there was an additional problem on the corner of Jackrabbit and El Centro where a homeowner is blocking the road and the contract cannot get through. Mr. Lopez (GM) said the County does not enforce easements. {51:20}

- B. **Operations** Mr. Mike Lopez submitted a written report to the Board and answered questions. There were questions about whether the lightening damage at Well #8 (Butterfield Park) would be covered by insurance. Mr. Lopez (OM) explained that it was insured and he was getting a written opinion from the well driller on the damage to submit with the claim. It is possible that the cost of the replacement pump will cover the deductible. There was a question about overtime because of the flooding during recent rains. Mr. Lopez (GM) explained that the flooding on Calle al Rumbo was due to a dam break. The county had constructed the dam a few years ago. The flooding on Lechuga Rd was due to recent highway construction that plugged up culverts causing the run-off to flood Lechuga. Other utilities were also affected. {57:17}
- C. **Finance** Ms. Kathi Jackson submitted a written report to the Board and answered questions. Mr. Tellez asked if there was anything that the Board needed to know. Ms. Jackson said that they had made approximately \$10,000 in truck repairs including six new sets of tires. There is an agreement with Discount Tire. Mr. Tellez asked about the reserve account. Mr. Lopez (GM) and Ms. Nichols figured that there would be approximately \$184,000 in reimbursables returned to LRG in the next six weeks. Mr. Nieto had made some additional thought about rate increases as a consideration for the rate study workshop. Ms. Morales reiterated that there needs to be documented justification for any rate increase not just for the members but for the State as well as USDA. She also acknowledged that there was no one-size-fits-all rate. {1:12:12}
- D. **Projects** Ms. Karen Nichols submitted a written report to the Board and answered questions. Mr. Smith was concerned that the inspector for the Mountain View project was not keeping track of work being done and that the “as-built” drawings would be inadequate. Mr. Lopez (GM) asked that Ms. Nichols follow-up on Mr. Smith’s concerns. She concurred. Mr. Smith also asked whether Timberline was online to work on the SCADA. Mr. Tellez said that the people from Veteran’s Rd. had been asking him if there had been any progress on their request. Mr. Lopez (GM) and Ms. Nichols explained that they had been exploring the issue but they could not take any action until the Board approved the ICIP next month. {1:19:30}

VIII. Unfinished Business

- A. **ICIP – Draft for review** A summary of the ICIP was presented to the Board by Mr. Lopez (GM). Additionally, Ms. Goolsby passed out an example of one complete project (both are attached). Mr. Lopez explained that the Veteran’s Rd and other smaller projects would fall under the Rehabilitations and Improvements Project which is the priority project. There were questions about the water treatment plant. It was reiterated that the project is still in the planning phase and would be for brackish (deep) water as there is practically no surface water. Mr. Tellez and Mr. Holguin expressed doubts about getting funding beyond the planning stage. Mr. Smith was concerned about the cost of pumping water from a deep well. Mr. Tellez was concerned about the expertise needed to operate the treatment facility. About the cost, Mr. Lopez (GM) pointed out the possibility of the State Engineer issuing a priority call and shutting down shallow wells. About the expertise, Mr. Lopez (GM) said that LRG has four Level IV operators—including himself—who would be qualified to run a treatment facility. Mr. Terrazas pointed out in the last Texas/New Mexico lawsuit, it was mandated that NM pursue alternative water sources, one of them being brackish. On the same note, Mr. Lopez (GM) pointed out that no one in the area has a plan for using brackish water, once again putting LRG on the cutting edge and thus making it a more attractive to funding agencies. Mr. Tellez complimented Mr. Lopez (GM) and Ms. Nichols on her presentation at the ICIP public meetings. {1:37:17}
- B. **RFP Selection Committee recommendation for Surface/Brackish Water Treatment Facility Project – for approval** The Board had previously selected an engineering company for the Surface/Ground Water Treatment Facility Project. Adding “brackish” to the title triggered a demand from the State Engineer for a new RFP. The request was posted and there was one proposal submitted from Bohannon/Huston. The committee selected them. Mr. Holguin moved to approve the RFP Selection Committee recommendation of Bohannon/Huston for Surface/Brackish Water Treatment Facility Project. Mr. McMullen seconded the motion. The motion passed 6–1 with Mr. Tellez opposing. {1:39:40}

Mr. Lopez (GM) passed out Board Information packets to the Board. {1:41:44}

IX. New Business

- A. **Proposed backflow fees** Mr. Mike Lopez has addition research to do so the proposed backflow fees will be postponed until the September meeting. {1:41:44}
- B. **Hiring Freeze—direct GM to implement** Mr. Lopez (GM) told the Board that he had implemented a hiring freeze six weeks ago. He did an analysis (attached) of staffing of the previous mutual domestics and of LRGPWVA and reviewed it with the Board. Mr. Lopez (GM) wanted clarification on whether the hiring freeze would just include new hires or replacement hires as well. Mr. Holguin made a motion to implement a total hiring freeze—both new and replacement hires—until after the rate study after which the subject can be revisited. Mr. Smith seconded the motion and it carried 7–0. {1:50:20}
- C. **Hiring Policy—direct GM to develop** Mr. Martin Lopez reiterated that the Governance Document stipulates that the only employee of the Board is the General Manager and as such the GM has the authority to hire who he/she sees fit. That being said, there could be a more formal hiring process should the Board want it. There was a short discussion on the situation with Ms. Carrillo. Mr. Holguin said that he wanted positions to be advertised. Mr. McMullen asked that the policy include a hiring review by the Board. Mr. Terrazas pointed out that boards such as LRGPWVA do not generally become involved in personnel issues unless there is the potential of a lawsuit. Mr. Holguin moved to direct the General Manager to develop a hiring policy. Mr. Smith seconded the motion and it carried 7–0. Mr. Martin Lopez said that he could have a rough draft for the Board’s review by next month’s regular meeting. {1:54:58}
- D. **NMIFC participation & attendance—for approval** The New Mexico Infrastructure Finance Conference will be held in Isleta, Oct 23–24. Mr. Martin has been asked to make a presentation on regionalization. He has a scheduling conflict and requested the Board send Ms. Karen Nichols in his place. Additionally, the Conference is offering scholarships this year for the cost of attending the conference. He wants to task Ms. Jackson to apply for the scholarships. Mr. Nieto would like for another Board member to attend the presentation. Mr. Tellez moved to approve attendance at the NMIFC. Mr. Holguin seconded the motion and it carried 7–0. {1:59:30}
- E. **Correction to FY-2014 Meeting Schedule—address of La Mesa Office** The address of the La Mesa office was incorrect. Mr. Tellez moved to approve the correction, it was seconded by Mr. Holguin and carried 7–0. {2:00:14}
- F. **Resolution No. FY2014-04—NMFA Planning Grant No. PG2362** This was a planning grant awarded to Mesquite MDWA in 2005/6 to extend sewer into Brazito. LRG has an engineering report that has been approved by the Environment Department and the adoption of this resolution will reimburse LRG \$37,500. Mr. Holguin moved to adopt Resolution No. FY2014-04—NMFA Planning Grant No. PG2362. Mr. McMullen seconded the motion and it carried 7–0 with no further discussion. {2:01:37}
- G. **NMDOT Agreement re: Vado Interchange** Five years ago, Mesquite negotiated with NMDOT the placement of a water line from Snow Rd. to the Vado intersection along the frontage road. In the interim, NMDOT has bought additional land for improvements to the Vado exit and the previously negotiated LRGPWVA water line (520’) is now in the right of way and needs to be relocated. NMDOT initially proposed their construction contractor encase the current line in steel and relocate it. Mr. Lopez (GM) negotiated that language out of the contract and is requesting the authority to negotiate the insertion of language for LRG to have the option to engage its own contractor to do the relocation. Attached is probable construction cost estimates from Vencor Engineering. The most feasible plan appears to be abandoning the current line and laying a new one. NMDOT will not cover any of the cost of the relocation. Options would be to use the left over Colonias monies should they be made available or try to incorporate

the relocation into the Berino Mesquite/De Cerro project. Mr. Smith moved to approve it and Mr. McMullen seconded the motion. Ms. Nichols pointed out that that the language of the motion needed to include authority to negotiate. Mr. Smith so moved and Mr. McMullen seconded it. The motion passed 7–0. {2:14:10}

X. Other discussion and agenda items for next meeting at 9:30 a.m. on 9/18/2013 at the Berino Office

- A. Closed session concerning personnel issues.
- B. Mr. Tellez would like to present a safety program that he would like the Board to consider
- C. New policies from the Finance Department. {2:23:33}

XI. Adjourn Mr. McMullen moved to adjourn the meeting. Mr. Holguin seconded the motion. The motion carried 7–0. The meeting was adjourned at 12:07 pm.

Minutes approved September 18, 2013

Roberto Nieto, Chairman (District 5)

Carlos Tellez, Director (District 3)

John Holguin, Vice-Chairman (District 4)

Michael McMullen, Director (District 6)

Santos Ruiz, Secretary (District 2)

Furman Smith, Director (District 7)

Arturo Terrazas, Director (District 1)

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—SPECIAL BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, September 4, 2013 at our La Mesa Office, 521 St. Valentine, La Mesa NM

NOTICE: Minutes are in DRAFT form until approved by the Board

- I. **Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Secretary Santos Ruiz (District 2), Director Arturo Terrazas (District 1). Absent were Director Cali Tellez (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Staff members present were General Manager Martin Lopez, Operations Manager Mike Lopez, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. Also present were Hector Vasquez (Vencor Engineering), Guillermo Orquiz (Vencor Engineering) and Anthony Herrera (Vencor Engineering). With a quorum established the meeting was called to order by Mr. Nieto at 9:33 am.
- II. **Pledge of Allegiance** {0:32}
- III. **Approval of Agenda** Mr. Holguin moved to approve the agenda. Mr. Ruiz seconded the motion and it carried 4-0. {2:20}
- IV. **Berino/Mesquite-Del Cerro Water System Improvements Project**
 - A. **Bid Tabulation—Hector Vasquez, Vencor Engineering** Mr. Vasquez presented the bid tabulation to the Board and discussed the budget situation. The difference between what was budgeted and what was bid was \$1.4 million. As a result, parts of the project needed to be scaled back. In his letter to the Board Chair (attached), he outlined the parts of the project he felt could be omitted. Mr. Martin Lopez proposed an alternative concerning Bid Lot 5 which was rehabilitating the Berino well. Because the well is pumping more sand than is normal, the plan was to send a camera down the well to see what work needed to be done. A long discussion about that well concluded with the decision that because of the sand issue as well as the high arsenic levels, that part of the project could be eliminated and the sections of the project which Mr. Vasquez had proposed eliminating could be retained. Mr. Vasquez will submit a revised recommendation of award letter to the Board. {1:37:00}
 - B. **Award of contract contingent upon USDA-RD concurrence** Mr. Terrazas made a motion to make a tentative award of contract to the low bidder, Smithco Construction Inc., contingent upon USDA-Rural Development concurrence. The amount of the award will be based on the Engineer bringing the project within budget by removing line items from the bid including Bid Lot 5 and line item 18 of Bid Lot 1, the videotaping of the well casing. Mr. Holguin seconded the motion and it passed 4-0. {1:39:00}
- V. **NM-DOT Project—Utility Conflict Agreement** Mr. Martin Lopez announced to the Board that in a meeting the previous day with NM-DOT, DOT agreed to the Authority’s proposal to abandon the current water line and lay a new line (520 ft. and 2 valves) outside of DOT’s right-of-way. DOT’s construction company will be doing the work and it will cost the Authority \$22,000 which will be due 16 months after the completion of the roadway project, or in about two years. {1:42:20}
- VI. **Adjourn** Mr. Terrazas moved to adjourn the meeting, Mr. Holguin seconded the motion and it carried 4-0. The meeting adjourned at 11:16 am.

Date minutes approved: September 18, 2013

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

Santos Ruiz, Secretary (District 2)

Absent

Carlos Tellez, Director (District 3)

Absent

Furman Smith, Director (District 7)

Arturo Terrazas, Director (District 1)

Absent

Michael McMullen, Director (District 6)

LRGPWWA
Manager's Report
September 18, 2013

- Transfer of Assets from Associations
 - Berino: BLM permit application fees have been submitted
 - Organ 2012 Audit on going
 - Brazito items pending
 - Construction account closing pending by Former Board Members
 - 2012 Audit on going
- Desert Academy water use agreed at 2 acre-feet/year
- RCAC continues with Rate Study
- NMDOT Vado Interchange water line relocation documents submitted
- Chaparral Cable Company has not set their equipment “rent” is pending along with final executed agreement
- Tierra De Sol: Parque Subdivision easement encroachment letter pending
- NMOSE grievance for combine and commingle pending meeting with NMOSE staff to discuss Return Flow Credit Plan (possible edits to plan)
- Snow Road Estate
 - booster station should be on-line very soon

Lower Rio Grande PWWA

Operators Report

September 18, 2013

System Problems and Repairs.

- Backflow inspections are current.(Mesquite District)
- Sewer tank inspections are current.(Mesquite District)
- The installation of the radio meters is going along very well.
- The Butterfield Park well #2 is back in service the bac-t came back negative.
- The Gas chlorine unit at well 8 is complete however we are waiting on a nozzle for the injector.
- The 200,000 gallon water tank in Mountain View is out of service the coating is in good condition the 8" penetration is complete and we have shocked it on the 12th the bac-t will be pulled on the 17th.
- The general contractor is working on the punch list for the La Mesa Well #12.
- The sewer contractor started up lift station #1 and #2; we performed a 48 hour test which went well.
- The arroyo well #4 SCADA is working well.
- I am pleased to announce that Steven King has passed his level 3 in water.

NMED: Monthly Bac-T-Samples have been taken for the Lower Rio Grande PWWA.

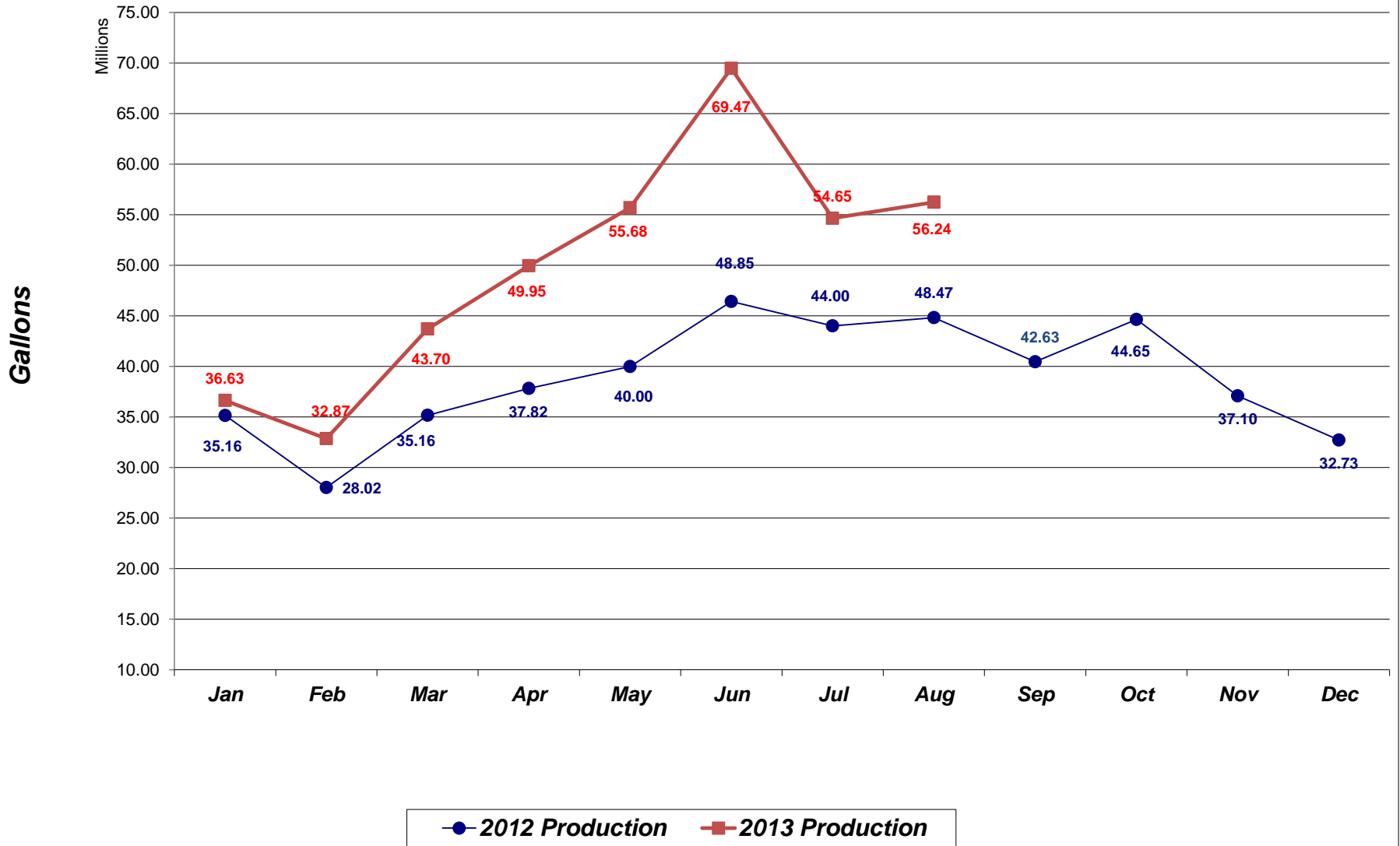
Mesquite district Wetlands: wetlands have been working fine.

Mesquite Sewer Report. Not due

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 9/18/13 BOARD OF DIRECTORS MEETING**

Authority Construction Projects:

LRG: 11-02.1 -Mesquite Wastewater Project – Gannett Fleming– CONSTRUCTION Stage – Layne Southwest - RD \$7,262,081, CITF \$1,670,257: Contractor has finished work on the sewer mains and is in the process of completing the performance tests (TV inspections) Engineer has completed the review of the inspections that have been performed thus far and has identified some deficiencies. We are working with the contractor to resolve these deficiencies. The contractor has submitted a proposal to install guardrail and fencing around the lift stations, engineer has reviewed and requested clarification. We have executed a change order for the utility conflicts and to adjust the quantities for the service line and dewatering and extend the length of the contract. We have also received proposals for an H2S detector and padlocks for the lift station equipment, which will be incorporated into a future change order. Partial final inspection by the engineer on 9/12/13 revealed that over 100 clean-outs have been installed incorrectly. Customer complaint regarding driveway access was addressed.

LRG-11-02.2 - Authority/Brazito Sewer Project – Vencor – Pre-Design/Funding Application Stage – NMFA/SAP funded Planning, CITF/RD Applications pending: Zia Environmental completed EID and submitted to NMED on 7/1/13 and it was approved by Mr. Deal on 9/5/13. NMFA is processing the \$37,500 Planning Grant for payment to us, closing was 9/6/13.

LRG-11-03 – Interconnect & Looping Project – see 12-01 Authority PER

LRG-11-04 – Berino/ Mesquite-Del Cerro Water System Project WTB #223 – Vencor – Bid Stage – RD - \$5,420,147/WTB - \$4,371,630: All Bids came in extremely high with low Bidder \$1.3 M higher than Engineer's Estimate. Special Session with LRGPWWA Board was held 9/04/13, and the Board elected to fully omit Bid Lots 5 & 15 and partially Bid Lots 1 & 4. This resulted in adjusted low Bid by Smithco coming in below Engineer's Estimate. USDA RD Request for Concurrence submittal package prepared by Engineer and provided in 4 sets to LRGPWWA staff for distribution. Sent documentation for reimbursements to RD on 9/3/13 for review prior to Estimate of Funds #1. First draw will be about \$733k including \$184k in reimbursements to us, RCAC bridge loan pay-off and 3 unpaid engineering invoices.

LRG-11-05 – Surface Water Treatment Plant WTB #252– Bohannon Huston - Design stage - \$750,000 WTB –Second closing date was 8/23/13. Two requisitions have been paid. Documentation of the re-RFP, change of scope and contract amendment were submitted to Mr. Deal at NMED-CPB on 9/3/13 and are pending review and approval. Work is meanwhile still on hold. Modifications to the PER scope primarily included a desktop analysis of potential brackish groundwater use from the deeper Mesilla Valley aquifer in the Vado area. Once the PER recommendations are complete, pilot testing for brackish water, including the need for a test well, will need to be coordinated. Surface water pilot testing will be delayed until water is continuously available for 90 days from the canal system.

LRG-12-03 – Authority-Alto de Las Flores Interconnect– Vencor – Complete - \$86,400 Old Colonias Initiative/DFA + G F & Alto contributions –Senator Papen will seek reauthorization of the funds for the Veteran's Road area in the next session. Time extension will also be needed. Mr. Gleason has left NM-

DFA-LGD and Simon Saiz is leaving next month. New Director is Wayne Sowell. Will send in a request to him for a scope change to use those funds for Veteran's Road also.

Authority PERs/EAs/40 Yr. Water Plan, Equipment:

LRG-12-01 – Authority PER – Vencor – Planning Stage - CDBG Planning Grant \$50,000, NMFA Planning Grant \$37,500 & \$12,500 Local Match: 92% complete. Submitted an extension request to NM-DFA on 7/1/13. Received comments from Mr. Deal dated 7/17/13. Met with Vencor to review their response to his comments on 8/8/13. Target date for resubmission is 9/20/13, and engineer is on schedule for this date. Mr. Saiz is leaving DFA-LGD October 11th.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers: pending NM-OSE comments/approval.

Return Flow Credit Plan – CE&M – complete – needs update for new mergers – Pending Review: Drafted and submitted to Ms. Thacker at local NM-OSE 12/21/11. Resubmitted with copy of cancelled check on 8/21/13.

LRG-12-02 - Radio Read Meters – in-house/Rio Grande Pump & Supply – Installation Ongoing - 600,950 DWSRLF: : \$595,000 was approved at 50% subsidized + 25% grant = 75% grant, 25% loan at 0% plus fees approved by NMFA Board 4/27/12. 6½ pallets of meters have been received, 6 funds requisitions have been submitted and 5 paid. 1165 meters were installed as of the 6th Requisition.

LRG-13-02 – System-wide Information Technology Standardization - \$175,000 NM STB: Funds will be available sometime after 7/15/13. Grant agreements have been received, will be executed after and a Resolution regarding signatory authority on today's agenda is adopted. Met with managers yesterday to review and make edits to the Project Description.

LRG-13-03 – Water System Purchase Project – for RFP – Planning Stage - \$37,500 NMFA Planning Grant – on DWSRLF Priority List: NMFA Board approved Planning Grant on 7/26/13. Will RFP for engineering services when we receive funds back from NMFA Planning Grant or USDA-RD from other projects.

Individual MDWCA Projects:

LRG-12-04 - Organ Water & Sewer Project – Bohannon Huston – Construction Phase – Morrow - \$2,990,382 RD Colonias Grant, \$101,000 RD Loan: All main line pipe has been installed. Crews are working on services along El Centro. Bore under US 70 is complete including casing and 6" main line. Scheduling start up for booster pumps this week. New inlet to large tank complete and crews will shock and test for Bac-t's this week as well. Contractor is working on filling lines for pressure testing and bac-T testing. Work on PRV on Corona Rd. is scheduled for this week. Timberline has been contacted to work on SCADA system and we are currently waiting on wiring diagram from contractor to send to Mike Rushing at Timberline so they know what equipment they need to bring with them. SCADA work is expected to begin in late October or early November. Contractor is to locate existing feed to Tierra Alta to confirm cap point before they change to new feed line. No customer complaints have been received this period, although outages are expected beginning next week and continuing until September 19, 2013. We are sending out notices.

LRG-13-01 – Brazito Water System Improvements – Engineers Inc. – Design Phase - \$523,354 NM CITF Grant, \$58,150 Loan, \$58,150 Match Requirement: Scope change to include design in the project description was approved by the CITF Board agenda on 9/11/13. Closing was finalized, and we have transcript by email, no hard-copy yet. Scope change may require a new closing. I have inquired with the NMFA attorney. Will be preparing and issuing an RFP for Professional Services for this project.

Other projects:

USDA-RD Transfer & Assumption Application Packages: Application packages for Butterfield Park, Organ & Brazito were submitted 1/7/13 and are still under review at RD at national level.

Infrastructure Capital Improvements Plan 2015-2019: I did a brief introduction of the ICIP process at the June meeting, Tiffany Bloom is doing a presentation at the July meeting. Met with management staff regarding projects list on 6/28/13 and with Ms. Bloom and GM on 7/12/13 regarding project budgets, timelines and public input. Attended ICIP training by NM-DFA staff on 7/11/12. Public Input meetings were held on August 6, 7, 8 & 13 at our East Mesa, Brazito, Berino and La Mesa offices respectively. Met with Ms. Bloom on 8/16/13 to work on the Draft ICIP presented in August. Final Plan must be adopted by Resolution at today's meeting for submission by 9/30/13 to DFA.

Documents Retention & Destruction – Electronic documents schedule is pending completion & approval. Joan is doing some research. Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. El Paso Shred has picked up four 64 gallon containers and two 90 gallons containers of documents scheduled for destruction.

Website and Email – Notices and Board Minutes pages are current. Updates to the site are ongoing. We had Network Solutions suspend our hosting package last week because they claim some of our addresses were sending spam, and we will be working with Gamwell on these issues.

Funding Applications:

- A **Project Interest Form** and supplemental documents were submitted to NMED for CWSRLF funding to decommission the wetlands in Mesquite on 5/7/13. This is a regulatory requirement/condition of the permit and must be done.
- **USDA-RD Water Rights Purchase Project:** \$1.5 million Application and PER were submitted to USDA-RD on 6/26/13, local office completed their review, state office reviewed and sent to DC. RD Engineer advised me last week that most of the funding applications from New Mexico are being kicked back from DC for additional information. He said ours has not yet, but we should be prepared to show how this project ties to other RD projects in our service area, and that should be fairly easy to accomplish.

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP for Lower Rio Grande Public Water Works Authority

Contact:	Martin G. Lopez 325 Holguin Road Box C Vado, NM 88072	Telephone No.:	575-571-3628
COG District:	7	Fax:	575-233-3961
Entity Type:	SD	Email Address:	martin.lopez@lrgauthority.or g
Is entity required to report to the NM State Auditor's Office?:			Yes
Current Audit opinion:	Unqualified	Fiscal year for opinion:	2012
Tiered System Reporting?:	No	Tiered Number:	
Findings for Tiers 3-6:	0	FY for these findings:	0
Is entity required to submit budgets/quarterly reports to LGD?:			Yes
Fiscal Year for the most current budget approved by LGD:			2014
Current report to LGD /Year:	2013	Current report to LGD / Qtr:	4
Does entity have an asset management plan/inventory listing?:			Yes

Project Priority Process

The Lower Rio Grande Public Water Works Authority represents the successful grassroots regionalization effort of eight mutual domestic associations in southern Dona Ana County. The five original mutual domestics that joined together in this effort are the Berino MDWC & MSWA, Desert Sands MDWCA, La Mesa MDWCA, Mesquite MDWC & MSWA, and Vado MDWCA. The Butterfield Park, Organ, and Brazito mutual domestics recently merged into the Authority as well. This regional effort currently serves a combined total of more than 600 wastewater and 4,500 residential water connections plus four schools, several dairies, and various small commercial enterprises in fourteen federally-designated Colonias, including Las Palmeras, Montana Vista, the Joy Drive Subdivision, Vado, Del Cerro, La Mesa, Berino, Mesquite, Organ, Butterfield Park, Moongate, Cattleland, Mountainview, and Brazito. The Authority is also working with Alto de las Flores in San Miguel on an emergency water interconnect.

The Authority holds public meetings for public input regarding capital improvements. Capital improvements are also discussed at monthly meetings of the Board of Directors.

Capital Improvement Goals

The goals of the Lower Rio Grande Public Water Works Authority include:

- *Developing a regional solution to water quality and availability issues by interconnecting and upgrading existing infrastructure.
- *Developing additional water supplies and treatment options for short-term and long-term sustainability.
- *Developing public and private partnerships to extend water and sewer service to unserved areas.
- *Developing partnerships in support of neighboring community water and sewer systems.
- *Continuing to develop partnerships to make high speed internet available.
- *Continuing to support economic development efforts, quality of life improvements, and energy efficiency upgrades.

Nature/Effect/Options/Recommendations of Trends

Residential, commercial, and industrial development of the communities served by the Lower Rio Grande Public Water Works Authority have been impeded by water quality and availability issues, including arsenic, nitrate, and flouride contamination and poor fire flow. Additionally, there are 16 facilities, primarily dairies, in the process of submitting and implementing a plan to abate pollution of subsurface water in accordance with the requirements and provisions of 20.6.2.4000 through 20.6.2.4115 NMAC. It is the goal of the Lower Rio Grande PWWA to address these and other issues as much as possible to provide for the sustainable development of the communities served by the Authority. The Authority is also going into new areas with unknown environmental issues and concerns.

Infrastructure Capital Improvement Plan FY 2015-2019

Lower Rio Grande Public Water Works Authority Project Summary

ID	Year	Rank	Project Title	Category	Funded to date						Total Project Cost	Amount Not Yet Funded	Phases
						2015	2016	2017	2018	2019			
22905	2015	001	Distribution System Rehabilitation & Improvements	Water Supply	112,563	383,000	2,485,000	0	0	0	2,980,563	2,868,000	Yes
24026	2015	002	System-Wide Information Technology Standardization	Water Supply	770,000	810,000	150,000	100,000	250,000	0	2,080,000	1,310,000	Yes
19248	2015	003	Authority Interconnect Looping Project	Water Supply	112,563	2,040,000	1,000,000	1,000,000	1,000,000	0	5,152,563	5,040,000	Yes
21301	2015	004	Authority Brazito Sewer Project Phases I and II	Wastewater	177,118	609,974	3,911,056	0	3,911,056	0	8,609,204	8,432,086	Yes
21300	2015	005	Water Treatment Plant	Water Supply	1,024,684	5,000,000	0	0	0	0	6,024,684	5,000,000	No
22906	2015	006	Light Equipment Purchase	Water Supply	0	140,000	105,000	105,000	0	0	350,000	350,000	Yes
25096	2015	007	Heavy Equipment Purchase	Water Supply	0	171,000	171,000	171,000	171,000	171,000	855,000	855,000	Yes
25937	2015	008	40 Year Water Plan Update	Water Rights	0	25,000	0	0	0	0	25,000	25,000	No
25919	2015	009	Purchase and Upgrade Private Water Systems	Water Supply	37,500	1,500,000	0	0	0	0	1,537,500	1,500,000	Yes
25921	2016	001	Energy Audit	Other	0	0	50,000	0	0	0	50,000	50,000	No
25097	2017	001	Sewer Service Extension to Unserved Areas	Wastewater	0	0	0	100,000	600,000	1,500,000	2,200,000	2,200,000	Yes
21302	2017	002	Sewer Line for Dairies	Wastewater	0	0	0	100,000	600,000	2,500,000	3,200,000	3,200,000	Yes
22911	2018	001	Vado Area Water System Improvements	Water Supply	0	0	0	0	100,000	1,480,000	1,580,000	1,580,000	Yes
27612	2019	001	Green Projects	Clean Energy	0	0	0	0	0	100,000	100,000	100,000	No

Infrastructure Capital Improvement Plan FY 2015-2019

25920	2019	002	Water Rights Purchase	Water Rights	0	0	0	0	0	1,800,000	1,800,000	1,800,000	Yes
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Number of projects:	15											
	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:				
Grand Totals	2,234,428	10,678,974	7,872,056	1,576,000	6,632,056	7,551,000	36,544,512	34,310,088				

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 001

ID:22905

Project Title: Distribution System Rehabilitation & Improvements **Project Type:** New

Category: Water Supply

Colonias? Yes

Legislative Language: To plan, design, construct, purchase and equip water system improvements.

Description: This project will plan, design, and construct water distribution system rehabilitation and system-wide improvements. It will include pipeline connections, looping, line extensions, and improvements at the neighborhood level. It will include upgrades to small diameter lines to enable proper flow through the system, provide for future growth, and meet the requirements for fire protection. It will include extending service to unserved areas. It will include purchasing and installing valves, hydrants, and equipment and appurtenances as designed and required by regulatory agencies. The PER and Environmental Documents for this project will be overarching and include piping interconnections including emergency interconnections, tanks, wells, booster stations, and related improvements. A PER and Environmental Documents for rehabilitation of existing system components is under review by NMED. This PER will cover the rehabilitation elements and will be amended for additional elements.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

South Valley and East Mesa Colonias

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? Yes

Other? Yes

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

CDBG

50,000

Yes

NMFA

37,500

Yes

LFUNDS

25,063

Yes

0

No

0

No

Other

0

No

Total Funded To Date

112,563

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	Yes	10,000	0	0	0	0	0	10,000
Environmental Studies	Yes	10,000	0	0	0	0	0	10,000
Planning	No	92,563	25,000	0	0	0	0	117,563
Design (Engr./Arch.)	No	0	358,000	0	0	0	0	358,000
Construction	No	0	0	2,485,000	0	0	0	2,485,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		112,563	383,000	2,485,000	0	0	0	2,980,563
Amount Not Yet Funded		2,868,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	47,000	Yes	Yes	No	No	No	6
2	125,000	No	No	Yes	No	No	2
3	336,000	No	Yes	No	No	No	12
4	2,360,000	No	No	Yes	No	No	18
5	0	No	No	No	No	No	0
TOTAL	2,868,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 002

ID:24026

Project Title: System-Wide Information Technology Standardization

Project Type: New

Category: Water Supply

Colonias? Yes

Legislative Language: To plan, design, purchase, install, construct, furnish and equip system-wide information technology.

Description: This project will plan, design, purchase, contract/install system-wide standardized information technology to include computer billing programs, computer hardware and software, GPS tracking for vehicles, SCADA system (for well/pump/tank control), security fences and cameras, radio-read water meters, and associated technology, equipment, licenses, GIS, GPS, computers, printers, office equipment, and fixtures. This project will install SCADA in Butterfield Park to integrate with the Organ SCADA system.

Does the project have 10 or more years of actual use? Yes **Is the project necessary to address population growth?** No

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in: **Health?** No **Safety?** No **Liability?** No **Other?** Yes

Is this project required by Federal, State or Judicial mandate? No **Issued by** **Date of Order:**

Is this project tied to another funding source as a match component? No **Funding source:**

Has this project received previous legislative funding?	Year Funded	Amount Funded
Yes	2013	175,000
		0
		0
		0

Funded to Date:	Sources	Amount	Secured Funds?
	FLOAN	595,000	Yes
	CAP	175,000	Yes
		0	No
		0	No
		0	No
	Other	0	No
Total Funded To Date		770,000	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	60,000	0	0	0	0	60,000
Design (Engr./Arch.)	No	0	50,000	0	0	0	0	50,000
Construction	No	0	500,000	0	0	0	0	500,000
Furnishing/Equipment	No	770,000	200,000	150,000	100,000	250,000	0	1,470,000
TOTALS		770,000	810,000	150,000	100,000	250,000	0	2,080,000
Amount Not Yet Funded		1,310,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	60,000	Yes	No	No	No	No	15
2	750,000	No	Yes	Yes	Yes	No	12
3	150,000	No	No	No	Yes	No	6
4	100,000	No	No	No	Yes	No	6
5	250,000	No	No	No	Yes	No	6
TOTAL	1,310,000						

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Future Potential Funding Sources you will seek to complete this project

Potential Funding Sources	Amount	Applied for?
F1 LGRANT	0	No
F2 SGRANT	0	No
F3 SLOAN	0	No
F4 FGRANT	0	No
F5 FLOAN	0	No
Other FLOAN	0	No

Will this project promote economic development? No If yes, will it:

No	Create Jobs
No	Retain Jobs
No	Attract New Business

List the number of direct project beneficiaries: 13588

Is this a Regional or Statewide project? Regional If Regional, areas affected or that will benefit: LRGPWWA

The entities who will assume the following responsibilities related to this project:

Own:	LRGPWWA
Operate:	LRGPWWA
Fiscal Agent:	LRGPWWA

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If not, reason why not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	500	500	500	500	500	2,500
Annual Operating Revenues	500	500	500	500	500	2,500

Will the project produce operating savings or efficiencies resulting in a reduction in net operating costs? Yes

If yes, approximate estimated savings per year in \$ 50,000

House District: 52-Gallegos Senate District: 38-Papen County: 08-Dona Ana

Legislators that are in support of this project: Senator Soules Senator Cervantes Rep. Mary Helen Garcia Rep. Cote

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 003

ID:19248

Project Title: Authority Interconnect Looping Project

Project Type: New

Category: Water Supply

Colonias? Yes

Legislative Language: To acquire easements and rights of way, plan, design, construct, purchase, and equip water system improvements.

Description: This project will acquire easements and rights of way, conduct arch and enviro studies, and plan, design, and construct large-diameter piping interconnections to loop the entire regional system. There are four sections involved: The first extends from Berino Rd, continuing south on Stern Dr, west on Ohara Rd, looping north up Hwy 460 to Stern Dr. The section extends from 460 west on Lipps, down Venadito, south to Ohara Rd, west to Hwy 478, and north to Joy Rd. The third extends from the East Side Canal in Berino west on Berino Rd to Hwy 28, north on Hwy 28 into La Mesa, along Castille Rd to Archer Farms Rd. The fourth extends from Smokey Rd on Hwy 192 to Well #6 at John Grisham in Mesquite.

This project will be constructed in phases. Large-diameter pipeline will be installed in sections and sub-sections as funding permits.

This project is referenced in the Distribution System Rehabilitation & Improvements PER which can be amended as the planning component for this project.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

System-wide not including East Mesa.

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? Yes

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

CDBG

50,000

Yes

NMFA

37,500

Yes

LFUNDS

25,063

Yes

0

No

0

No

Infrastructure Capital Improvement Plan FY 2015-2019

Other	0	No
Total Funded To Date	112,563	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget		Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
				2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	100,000	0	0	0	0	0	100,000
Acquisition	N/A	0	0	0	0	0	0	0	0
Archaeological Studies	Yes	10,000	20,000	0	0	0	0	0	30,000
Environmental Studies	Yes	10,000	20,000	0	0	0	0	0	30,000
Planning	Yes	92,563	50,000	0	0	0	0	0	142,563
Design (Engr./Arch.)	No	0	177,000	90,000	90,000	90,000	90,000	0	447,000
Construction	No	0	1,673,000	910,000	910,000	910,000	910,000	0	4,403,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		112,563	2,040,000	1,000,000	1,000,000	1,000,000	1,000,000	0	5,152,563
Amount Not Yet Funded			5,040,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	2,040,000	Yes	Yes	Yes	No	Yes	24
2	1,000,000	No	Yes	Yes	No	No	24
3	1,000,000	No	Yes	Yes	No	No	24
4	1,000,000	No	Yes	Yes	No	No	24
5	0	No	No	No	No	No	0
TOTAL	5,040,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 004

ID:21301

Project Title: Authority Brazito Sewer Project Phases I and II **Project Type:** New **Category:** Wastewater **Colonias?** Yes

Legislative Language: To acquire land, easements, and rights of way, and plan, design, construct, purchase and equip a sewer collection system extension.

Description: This project will acquire land, easements, and rights of way, design, and construct a sewer collection system extension. This project will extend the sewer collection system from Mesquite to Brazito. This is a regional effort that began with a partnership between the Mesquite MDWCA, Brazito MDWCA, and Dona Ana County to extend sewer service from Mesquite to Brazito. The Colonia Community of Brazito has over 500 dwellings, all of which are on individual septic tanks and leach fields. The tanks and fields are in close proximity to the system's drinking water wells and table, posing a serious threat of groundwater contamination. This project will also extend sewer service to two neighborhoods in Mesquite that do not currently have sewer service.

Does the project have 10 or more years of actual use? Yes **Is the project necessary to address population growth?** Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

Mesquite and Brazito

Location: 885 Three Hawks Rd Mesilla Park NM 88047

Latitude: 321141.92N

Longitude: 1064205.59W

Is the project necessary to eliminate potential or actual issue(s) in: **Health?** Yes **Safety?** Yes **Liability?** No **Other?** No

Is this project required by Federal, State or Judicial mandate? No **Issued by** **Date of Order:**

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? Yes

Year Funded

Amount Funded

2007

24,353.82

2008

115,000

0

0

Funded to Date:	Sources	Amount	Secured Funds?
	LGRANT	115,000	Yes
	NMFA	37,500	Yes
	LGRANT	24,354	Yes
	LFUNDS	264	Yes
		0	No
	Other	0	No
Total Funded To Date		177,118	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget			Estimated Costs Not Yet Funded					Total Project Cost
			Completed	Funded to Date	2015	2016	2017	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	10,000	0	0	0	0	10,000
Acquisition	No	0	200,000	0	0	0	0	200,000
Archaeological Studies	Yes	21,513	0	0	0	0	0	21,513
Environmental Studies	Yes	21,513	0	0	0	0	0	21,513
Planning	Yes	70,453	0	0	0	0	0	70,453
Design (Engr./Arch.)	No	63,639	399,974	0	0	0	0	463,613
Construction	No	0	0	3,911,056	0	3,911,056	0	7,822,112
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		177,118	609,974	3,911,056	0	3,911,056	0	8,609,204
Amount Not Yet Funded		8,432,086						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	609,974	No	Yes	No	No	Yes	12
2	3,911,056	No	No	Yes	No	No	12
3	3,911,056	No	No	Yes	No	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	8,432,086						

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Future Potential Funding Sources you will seek to complete this project

Potential Funding Sources	Amount	Applied for?
F1 LGRANT	0	No
F2 SGRANT	0	No
F3 CDBG	0	No
F4 FLOAN	0	No
F5 SLOAN	0	No
Other SLOAN	0	No

Will this project promote economic development? Yes If yes, will it:

No	Create Jobs
No	Retain Jobs
Yes	Attract New Business

List the number of direct project beneficiaries: 2,272

Is this a Regional or Statewide project? Regional If Regional, areas affected or that will benefit: LRGPWWA

The entities who will assume the following responsibilities related to this project:

Own:	LRGPWWA
Operate:	LRGPWWA
Fiscal Agent:	LRGPWWA

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If not, reason why not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	17,000	18,000	18,000	21,000	74,000
Annual Operating Revenues	0	20,000	22,000	22,000	25,000	89,000

Will the project produce operating savings or efficiencies resulting in a reduction in net operating costs? Yes

If yes, approximate estimated savings per year in \$ **0**

House District: 52-Gallegos Senate District: 38-Papen County: 08-Dona Ana

Legislators that are in support of this project: Rep. Mary Helen Garcia Rep. Doreen Gallegos Senator Cynthia Nava Senator Joseph Cervantes

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 005

ID:21300

Project Title: Water Treatment Plant

Project Type: New

Category: Water Supply

Colonias? Yes

Legislative Language: To plan, design, construct, purchase, install, furnish and equip a water treatment plant.

Description: This project will plan, design, and construct a water treatment plant. A water treatment plant will provide an additional source of water for many uses to the communities served by the Lower Rio Grande Public Water Works Authority. The PER will be amended and the project designed with currently secured funding.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? Yes

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Southern Service Area

Location:

Latitude: 320721.87N

Longitude: 1063931.32W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? No

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? Yes

Year Funded

Amount Funded

2007

149,684

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

SGRANT

125,000

Yes

CAP

149,684

Yes

SGRANT

750,000

Yes

0

No

0

No

Other

0

No

Total Funded To Date

1,024,684

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget		Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
				2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0	0
Acquisition	Yes	125,000	0	0	0	0	0	0	125,000
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	No	203,016	0	0	0	0	0	0	203,016
Design (Engr./Arch.)	No	696,668	0	0	0	0	0	0	696,668
Construction	No	0	5,000,000	0	0	0	0	0	5,000,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		1,024,684	5,000,000	0	0	0	0	0	6,024,684
Amount Not Yet Funded		5,000,000							

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 006

ID:22906

Project Title: Light Equipment Purchase

Project Type: New

Category: Water Supply

Colonias? Yes

Legislative Language: To purchase vehicles.

Description: This project will involve replacing old pickup trucks with the following pickup trucks: four 1/2 ton trucks and three 3/4 ton trucks.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? No

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? No

Safety? Yes

Liability? Yes

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	140,000	105,000	105,000	0	0	350,000
TOTALS		0	140,000	105,000	105,000	0	0	350,000
Amount Not Yet Funded		350,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	140,000	No	No	No	Yes	No	2
2	105,000	No	No	No	Yes	No	2
3	105,000	No	No	No	Yes	No	2
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	350,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 007

ID:25096

Project Title: Heavy Equipment Purchase

Project Type: New

Category: Water Supply

Colonias? Yes

Legislative Language: To purchase equipment.

Description: This project will involve the purchase of heavy equipment including a dually dump truck, a vactor truck, a front end loader, one 3 ton truck with a crane, a grader, a water truck, a mini excavator and trailer, and a large backhoe with a trailer.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service area.

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? Yes

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	171,000	171,000	171,000	171,000	171,000	855,000
TOTALS		0	171,000	171,000	171,000	171,000	171,000	855,000
Amount Not Yet Funded			855,000					

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	171,000	No	No	No	Yes	No	2
2	171,000	No	No	No	Yes	No	2
3	171,000	No	No	No	Yes	No	2
4	171,000	No	No	No	Yes	No	2
5	171,000	No	No	No	Yes	No	2
TOTAL	855,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 008

ID:25937

Project Title: 40 Year Water Plan Update

Project Type: New

Category: Water Rights

Colonias? Yes

Legislative Language: To update the 40 Year Water Plan.

Description: This project will update the 40 Year Water Plan in light of the new merger with the Organ Water & Sewer Association, the Butterfield Park MDWCA, and the Brazito MDWCA. This is a planning project.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? No

Safety? No

Liability? No

Other? Yes

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	25,000	0	0	0	0	25,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	25,000	0	0	0	0	25,000
Amount Not Yet Funded		25,000						

Can this project be phased?

No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2015 009

ID:25919

Project Title: Purchase and Upgrade Private Water Systems **Project Type:** New **Category:** Water Supply **Colonias?** Yes

Legislative Language: To purchase private water systems and associated water rights and to acquire property, rights of way, and easements, to conduct archaeological and environmental studies, and to plan, design, construct, purchase, install, furnish and equip water system improvements including system interconnection.

Description: This project will purchase and upgrade private water systems, interconnect to the Authority's system, and extend service to unserved areas. This would improve the water delivery to many residents. This would include purchasing the water systems and their associated water rights. This project includes system acquisition, archaeological and environmental studies, planning, design, and construction.

Does the project have 10 or more years of actual use? Yes **Is the project necessary to address population growth?** No

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in: **Health?** No **Safety?** No **Liability?** No **Other?** No

Is this project required by Federal, State or Judicial mandate? No **Issued by** **Date of Order:**

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No **Year Funded** **Amount Funded**

0

0

0

0

Funded to Date:	Sources	Amount	Secured Funds?
	NMFA	37,500	Yes
		0	No
		0	No
		0	No
		0	No
	Other	0	No
Total Funded To Date		37,500	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	No	0	750,000	0	0	0	0	750,000
Archaeological Studies	No	0	20,000	0	0	0	0	20,000
Environmental Studies	No	0	30,000	0	0	0	0	30,000
Planning	No	37,500	50,000	0	0	0	0	87,500
Design (Engr./Arch.)	No	0	200,000	0	0	0	0	200,000
Construction	No	0	450,000	0	0	0	0	450,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		37,500	1,500,000	0	0	0	0	1,537,500
Amount Not Yet Funded		1,500,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	1,050,000	Yes	Yes	No	No	Yes	18
2	450,000	No	No	Yes	No	No	6
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,500,000						

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Future Potential Funding Sources you will seek to complete this project

Potential Funding Sources	Amount	Applied for?
F1 CDBG	0	No
F2 NMFAL	0	No
F3 CAP	0	No
F4 SGRANT	0	No
F5 FGRANT	0	No
Other FGRANT	0	No

Will this project promote economic development? No If yes, will it:

No	Create Jobs
No	Retain Jobs
No	Attract New Business

List the number of direct project beneficiaries: 13588

Is this a Regional or Statewide project? Regional If Regional, areas affected or that will benefit: LRGPWWA

The entities who will assume the following responsibilities related to this project:

Own:	LRGPWWA
Operate:	LRGPWWA
Fiscal Agent:	LRGPWWA

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If not, reason why not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	20,000	20,000	20,000	20,000	80,000
Annual Operating Revenues	0	20,000	20,000	20,000	20,000	80,000

Will the project produce operating savings or efficiencies resulting in a reduction in net operating costs? No

If yes, approximate estimated savings per year in \$ 0

House District: 52-Gallegos Senate District: 38-Papen County: 08-Dona Ana

Legislators that are in support of this project: Rep. Mary Helen Garcia Rep. Cote Senator Soules Senator Cervantes

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2016 001

ID:25921

Project Title: Energy Audit

Project Type: New

Category: Other

Colonias? Yes

Legislative Language: To conduct and energy audit.

Description: This project will conduct an energy audit of the buildings and equipment of the LRGPWWA to identify energy saving measures and ensure the Authority's overall maximization of energy efficiency.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? No

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA service area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? No

Safety? No

Liability? No

Other? Yes

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	0	50,000	0	0	0	50,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	50,000	0	0	0	50,000
Amount Not Yet Funded		50,000						

Can this project be phased?

No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Future Potential Funding Sources you will seek to complete this project

Potential Funding Sources	Amount	Applied for?
F1 CDBG	0	No
F2 CAP	0	No
F3 NMFA	0	No
F4 SGRANT	0	No
F5 SLOAN	0	No
Other SLOAN	0	No

Will this project promote economic development? No If yes, will it:

No	Create Jobs
No	Retain Jobs
No	Attract New Business

List the number of direct project beneficiaries: 13588

Is this a Regional or Statewide project? Regional If Regional, areas affected or that will benefit: LRGPWWA

The entities who will assume the following responsibilities related to this project:

Own:	LRGPWWA
Operate:	LRGPWWA
Fiscal Agent:	LRGPWWA

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If not, reason why not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Will the project produce operating savings or efficiencies resulting in a reduction in net operating costs? Yes

If yes, approximate estimated savings per year in \$ 0

House District: 34-Garcia Senate District: 38-Papen County: 08-Dona Ana

Legislators that are in support of this project: Rep. Gallegos Rep. Mary Helen Garcia Senator Soules Senator Cervantes

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2017 001

ID:25097

Project Title: Sewer Service Extension to Unserved Areas **Project Type:** New **Category:** Wastewater **Colonias?** Yes

Legislative Language: To conduct archaeological and environmental studies, acquire easements and rights of way, plan, design, construct, purchase, and install sewer line extensions to currently unserved areas.

Description: This project will conduct archaeological and environmental studies, acquire easements and rights of way, plan, design, and construct sewer line extensions to currently unserved areas in partnership with Dona Ana County. Design memorandums will be completed for sewer line extensions.

Does the project have 10 or more years of actual use? Yes **Is the project necessary to address population growth?** Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in: **Health?** Yes **Safety?** Yes **Liability?** No **Other?** No

Is this project required by Federal, State or Judicial mandate? No **Issued by** **Date of Order:**

Is this project tied to another funding source as a match component? No **Funding source:**

Has this project received previous legislative funding? No **Year Funded** **Amount Funded**

0
0
0
0

Funded to Date:	Sources	Amount	Secured Funds?
		0	No
		0	No
		0	No
		0	No
		0	No
	Other	0	No
Total Funded To Date		0	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	0	0	0	200,000	0	200,000
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	0	0	20,000	0	0	20,000
Environmental Studies	No	0	0	0	30,000	0	0	30,000
Planning	No	0	0	0	50,000	0	0	50,000
Design (Engr./Arch.)	No	0	0	0	0	400,000	0	400,000
Construction	No	0	0	0	0	0	1,500,000	1,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	0	100,000	600,000	1,500,000	2,200,000
Amount Not Yet Funded		2,200,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	Yes	12
2	600,000	No	Yes	No	No	Yes	12
3	1,500,000	No	No	Yes	No	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	2,200,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2017 002

ID:21302

Project Title: Sewer Line for Dairies

Project Type: New

Category: Wastewater

Colonias? Yes

Legislative Language: To acquire land for, conduct archaeological and environmental studies, plan, design, construct, purchase and install a sewer line for the dairies.

Description: This project will acquire land for, conduct archaeological and environmental studies, plan, design, and construct a sewer line for the dairies. The concentration of dairies with waste lagoons in the service area of the Lower Rio Grande Public Water Works Authority poses serious groundwater contamination potential. A sewer line connecting the dairies with the Dona Ana County wastewater treatment facility and with the Lower Rio Grande Public Water Works Authority Regional Water Treatment Plant will alleviate nitrate contamination in the groundwater as well as provide water for re-use.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? No

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Southern Service Area.

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? No

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	No	0	0	0	0	100,000	0	100,000
Archaeological Studies	No	0	0	0	20,000	0	0	20,000
Environmental Studies	No	0	0	0	30,000	0	0	30,000
Planning	No	0	0	0	50,000	0	0	50,000
Design (Engr./Arch.)	No	0	0	0	0	500,000	0	500,000
Construction	No	0	0	0	0	0	2,500,000	2,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	0	100,000	600,000	2,500,000	3,200,000
Amount Not Yet Funded		3,200,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	Yes	12
2	600,000	No	Yes	No	No	Yes	12
3	2,500,000	No	No	Yes	No	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	3,200,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2018 001

ID:22911

Project Title: Vado Area Water System Improvements **Project Type:** Replace Existing **Category:** Water Supply **Colonias?** Yes

Legislative Language: To conduct archaeological and environmental studies, plan, design, construct, purchase and install water system improvements in the community of Vado.

Description: This project will conduct archaeological and environmental studies, plan, design, and construct water system improvements in the community of Vado. Current substandard water distribution and service lines will be replaced. This project also involves the purchase and installation of appurtenances and equipment including hydrants and valves.

Does the project have 10 or more years of actual use? Yes **Is the project necessary to address population growth?** No

Has the land and all necessary easement or rights of way been acquired to complete the project? Yes

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

The Community of Vado

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in: **Health?** Yes **Safety?** Yes **Liability?** No **Other?** No

Is this project required by Federal, State or Judicial mandate? No **Issued by** **Date of Order:**

Is this project tied to another funding source as a match component? No **Funding source:**

Has this project received previous legislative funding? No **Year Funded** **Amount Funded**

0
0
0
0

Funded to Date:	Sources	Amount	Secured Funds?
		0	No
		0	No
		0	No
		0	No
		0	No
	Other	0	No
Total Funded To Date		0	

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	0	0	0	20,000	0	20,000
Environmental Studies	No	0	0	0	0	30,000	0	30,000
Planning	No	0	0	0	0	50,000	0	50,000
Design (Engr./Arch.)	No	0	0	0	0	0	180,000	180,000
Construction	No	0	0	0	0	0	1,300,000	1,300,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	0	0	100,000	1,480,000	1,580,000
Amount Not Yet Funded			1,580,000					

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	No	No	No	Yes	12
2	1,480,000	No	Yes	Yes	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,580,000						

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2019 001

ID:27612

Project Title: Green Projects

Project Type: New

Category: Clean Energy

Colonias? Yes

Legislative Language: To conduct planning/feasibility studies for green projects including solar installations and wind power.

Description: To conduct planning/feasibility studies for green projects including solar installations and wind power.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? No

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? No

Safety? No

Liability? No

Other? Yes

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2015	2016	2017	2018	2019	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	0	0	0	0	100,000	100,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	0	0	0	100,000	100,000
Amount Not Yet Funded			100,000					

Can this project be phased?

No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Future Potential Funding Sources you will seek to complete this project

Potential Funding Sources	Amount	Applied for?
F1 CAP	0	No
F2 NMFA	0	No
F3 SGRANT	0	No
F4 SLOAN	0	No
F5 CDBG	0	No
Other CDBG	0	No

Will this project promote economic development? No If yes, will it:

No	Create Jobs
No	Retain Jobs
No	Attract New Business

List the number of direct project beneficiaries: 13588

Is this a Regional or Statewide project? Regional If Regional, areas affected or that will benefit: LRGPWWA

The entities who will assume the following responsibilities related to this project:

Own:	LRGPWWA
Operate:	LRGPWWA
Fiscal Agent:	LRGPWWA

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If not, reason why not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Will the project produce operating savings or efficiencies resulting in a reduction in net operating costs? N/A

If yes, approximate estimated savings per year in \$ 0

House District: 53-Cote Senate District: 37-Soules County: 08-Dona Ana

Legislators that are in support of this project: Rep. Mary Helen Garcia Senator Mary Kay Papen Senator Joseph Cervantes Rep. Doreen Gallegos

Infrastructure Capital Improvement Plan FY 2015-2019

ICIP Capital Project Description

Year/Rank 2019 002

ID:25920

Project Title: Water Rights Purchase

Project Type: New

Category: Water Rights

Colonias? Yes

Legislative Language: To purchase water rights.

Description: To purchase water rights for the Lower Rio Grande Public Water Works Authority water system.

Does the project have 10 or more years of actual use? Yes

Is the project necessary to address population growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? N/A

Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.)

LRGPWWA Service Area

Location: 325 Holguin Road Vado NM 88072

Latitude: 320705.25N

Longitude: 1063946.02W

Is the project necessary to eliminate potential or actual issue(s) in:

Health? Yes

Safety? Yes

Liability? No

Other? No

Is this project required by Federal, State or Judicial mandate? No

Issued by

Date of Order:

Is this project tied to another funding source as a match component? No

Funding source:

Has this project received previous legislative funding? No

Year Funded

Amount Funded

0

0

0

0

Funded to Date:

Sources

Amount

Secured Funds?

0

No

0

No

0

No

0

No

0

No

Other

0

No

Total Funded To Date

0

Infrastructure Capital Improvement Plan FY 2015-2019

Capital Outlay Project Information

Project Budget	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost	
			2015	2016	2017	2018	2019		
Water Rights	No	0	0	0	0	0	1,800,000	1,800,000	
Easements and Rights of Way	N/A	0	0	0	0	0	0	0	
Acquisition	N/A	0	0	0	0	0	0	0	
Archaeological Studies	N/A	0	0	0	0	0	0	0	
Environmental Studies	N/A	0	0	0	0	0	0	0	
Planning	N/A	0	0	0	0	0	0	0	
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	
Construction	N/A	0	0	0	0	0	0	0	
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	
TOTALS		0	0	0	0	0	1,800,000	1,800,000	
Amount Not Yet Funded			1,800,000						

Can this project be phased?

Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	300,000	No	No	No	No	Yes	18
2	300,000	No	No	No	No	Yes	18
3	300,000	No	No	No	No	Yes	18
4	300,000	No	No	No	No	Yes	18
5	600,000	No	No	No	No	Yes	18
TOTAL	1,800,000						



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C Vado, New Mexico 88072 (575) 571-3628

Special District of the

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

COUNTY OF Doña Ana

Resolution Number FY2014-06

A RESOLUTION
ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the special district of the Lower Rio Grande Public Water Works Authority recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE SPECIAL DISTRICT LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY that:

1. The special district has adopted the attached Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.

3. This Resolution supersedes Resolution No. FY2013-03.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of September 18, 2013.

Roberto Nieto, Board Chair

SEAL:

ATTEST:

Santo Ruiz, Secretary



www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C

Vado, New Mexico 88072

(575) 571-3628

CROSS CONNECTION PREVENTION AND CONTROL POLICY

SHORT TITLE.

This Policy shall be known and may be cited as “The Cross Connection Prevention and Control Policy.”

AUTHORITY.

Lower Rio Grande Public Water Works Authority

APPLICABILITY.

Compliance with this Policy shall be a precondition to receiving or continuing to receive water service from the Authority.

DEFINITIONS.

For the purpose of this Policy, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

APPROVED BACKFLOW PREVENTION ASSEMBLY. An assembly or other means designed to prevent backflow. The assembly shall be listed by the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California, accepted by the Authority and shall be limited to the following five types of assemblies unless otherwise stated:

(1) **AIR-GAP.** The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying potable water into a tank, plumbing fixture, receptor and the flood level rim of the receptacle.

(2) **PRESSURE VACUUM BREAKER.** Consists of one independently operating spring-loaded check valve and an independently operating spring-loaded air inlet valve located on the discharge side of the check valve, two full-ported, resilient seated shut-off valves and equipped with properly located resilient seated test cocks.

(3) **REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTION ASSEMBLY.** Consists of two independently acting check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves, including two full-ported, resilient seated shut-off valves at each end of the assembly, and equipped with properly located resilient seated test cocks.

(4) **SPILL-RESISTENT PRESSURE VACUUM BREAKER.** Consists of one independently operating spring-loaded check valve and an independently operating spring-loaded air inlet valve located on the discharge side of the check valve, two fullported, resilient seated shut-off valves and equipped with properly located resilient seated test cock and vent valve.

(5) **DOUBLE CHECK VALVE ASSEMBLY.** Consists of two independently acting, approved check valves, including two full-ported, resilient seated shut-off valves at each end of the assembly and equipped with properly located resilient seated test cocks. Any existing double check valve assemblies are approved to continue in service provided that the assemblies can be maintained, tested and repair parts are available through the manufacturer.

AUXILIARY WATER SUPPLY. Any water source on or available to a premise other than the public water system.

BACKFLOW PREVENTION ASSEMBLY, CONTAINMENT. An assembly installed in a customer's water system to protect the public water system from an actual or potential threat of contamination or pollution of the public water system.

BACKFLOW PREVENTION ASSEMBLY, ISOLATION. An assembly installed within the customer's water system at the point of each cross-connection to protect the customer's potable water system from other non-potable water sources within the customer's water system.

BACKFLOW. The undesirable reversal of water flow.

CERTIFIED BACKFLOW PREVENTION ASSEMBLY TESTER. A person who holds a current certification and is employed by the Authority to test backflow prevention assemblies.

CERTIFIED BACKFLOW PREVENTION ASSEMBLY REPAIRMAN. A person who is a certified backflow prevention assembly tester and licensed by the appropriate certified training facility and employed by the Authority.

CROSS CONNECTION. An actual or potential connection between a potable water system and a non-potable water source.

CROSS-CONNECTION CONTROL CONTAINMENT. The protection of the Authority's water system by the installation of an approved backflow prevention assembly at each service connection to a customer's water system from the Authority water system, and accepted by the Authority.

CROSS CONNECTION CONTROL ISOLATION. The protection of the customer's water system by the installation of an approved backflow prevention assembly within the customer's water system at the point of each and every cross-connection.

CROSS CONNECTION ADMINISTRATOR. The Operations Manager shall administer the cross connection control program and is charged with certain duties and responsibilities by this Policy.

CROSS CONNECTION INSPECTOR. The person designated by the Operations Manager to assist in the enforcement of the Cross Connection Control Policy and who is charged with certain duties and responsibilities by this Policy. The Cross Connection Inspector shall be a certified Water Operator at a minimum of Level II and be a certified backflow prevention assembly tester.

CUSTOMER. The person responsible for payment of fees as determined pursuant to the Lower Rio Grande Public Water Works Authority's *Schedule of Rates and Fees* as it may be amended.

CUSTOMER'S WATER SYSTEM. The water system on a customer's premises beginning at the service connection.

GENERAL MANAGER. The General Manager of the Authority or his/her designee.

HAZARD, CONTAMINATION. Contamination is a hazardous substance that may cause death, illness, injury, or the spread of disease if introduced into a potable water system. Contamination includes, but is not limited to, corrosion inhibitors; anti-freeze solutions; chemical water treatment for boilers and cooling systems; fertilizers, herbicides and pesticides used in irrigation systems; heavy metals and total coliform bacteria found in fire systems; and other hazardous substances.

HAZARD, POLLUTION. A low hazard substance that will degrade the taste, color, odor or other aesthetic quality of the water if introduced into a potable water system, but will not cause death, injury or spread of disease. Pollution includes, but is not limited to, backflow of domestic water from tall buildings; backflow of domestic hot water from water heaters; and other similar low hazard substances.

COMMERCIAL WATER CUSTOMER. Any water customer who receives water service by the Authority's water system and is classified in the Authority's policies as a commercial customer

RESIDENTIAL WATER CUSTOMER. Any water customer who receives water service by the Authority's water system and is classified in the Authority's policies as a residential customer

PREMISES. A building, a tract of land with buildings, or parts of buildings thereon.

PUBLIC WATER SYSTEM. The potable water system that supplies water service to residential and non-residential water users within the service area of the Authority.

SERVICE CONNECTION. The terminal end of the water service from the public water system and point of delivery to the customer's water system, more particularly defined as follows:

- (1) The service connection for a metered water service is the downstream end of the water meter or meter setter;
- (2) The service connection for un-metered water services and fire lines which serve private fire protection systems is located at the property boundary or at the water utility easement boundary to a customer's premises; and
- (3) The service connection for a fire hydrant and all other temporary or emergency water services is located at the point of connection to the Authority's system.

WATER, POTABLE. Water delivered by the public water system intended for human consumption and meeting federal and state drinking water standards.

WATER, NONPOTABLE. Water that is not safe for human consumption or that is of questionable quality. Any water delivered by the non-potable water system and intended for irrigation use or other allowable non-potable applications.

WATER, USED. Any water delivered by the Authority to a customer's water system after it has passed the service connection.

ADOPTION OF TECHNICAL SPECIFICATIONS.

The Authority hereby adopts technical specifications to define backflow prevention assembly installation standards, guidelines and criteria set forth by the Foundation for Cross-Connection Control and Hydraulic Research at University of Southern California.

RESPONSIBILITY.

It shall be the responsibility of the Authority to administer and enforce the provisions of this Policy. This Policy also assigns responsibilities to customers and to the Authority's certified backflow prevention assembly testers and repairmen as described in this section.

(A) Authority. The Authority shall be responsible for the protection of the public water system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connection. The Authority shall enforce all the provisions of this Policy that relate to cross connection control by containment; shall approve all cross connection control backflow prevention assemblies; shall administer a continuing cross connection control program; maintain a customer and backflow prevention assembly data base; and shall not knowingly install, maintain or approve installation of a water service connection unless the public water system is protected as required by this Policy.

(B) Customer. All customers shall be responsible, without further notice, for the prevention of contaminants, pollutants or water from auxiliary water supplies from entering the customer's potable water system and the Authority's water system. The Authority shall provide at the Customer's expense, as outline in the *Member/Customer Policy* and attached *Schedule of Rates and Fees*, approved backflow prevention assemblies as required by this Policy. The customer's responsibility begins at the service connection and extends throughout the entire length of the water system within the premises. The Authority shall install, have tested, and maintain, at the Customer's expense, backflow prevention assemblies as directed by the Authority. Test reports shall be delivered to the Customer within seven (7) calendar days of testing. Accurate records of all inspections, tests, repairs and replacement of backflow prevention assemblies shall be maintained by the Authority for a period of three (3) years.

(C) Certified backflow prevention assembly tester. Only the Authority's certified backflow prevention assembly testers are permitted to inspect and test backflow prevention assemblies installed by the Authority. They shall complete and provide accurate test reports to the Customer within seven (7) calendar days of the test.

(D) Certified backflow prevention assembly repairman. Only the Authority's certified backflow prevention assembly repairmen are permitted to inspect and test backflow prevention assemblies installed by the Authority. They shall complete and provide accurate test reports to the Customer within seven (7) calendar days of the test.

(E) The Authority shall provide copies of meter calibration test reports to the Customer upon their request.

(F) Backflow Prevention Assemblies installed by Customers prior to the adoption of this Policy. The Cross Connection Administrator shall notify Customers who have installed backflow prevention assemblies prior to the adoption of this policy that the Authority shall assume responsibility for testing and repair and replacement of said assemblies at the Customer's expense. They shall complete and provide accurate test reports to the Customer within seven (7) calendar days of the test.

REQUIREMENTS.

(A) Mandatory cross-connection control by containment:

(1) Effective the date of adoption of this policy, all new commercial premises must have a reduced pressure principle backflow prevention assembly installed by the Authority at each service connection to the customer's water system or at a location approved by the Authority.

(2) Effective the date of adoption of this policy, all existing commercial service connections that do not have a backflow prevention assembly shall have one installed by the Authority at the Customer's expense at each commercial service connection or at a location approved by the Authority.

(3) All non-residential irrigation water systems connected to the Authority's system must have a pressure vacuum breaker, spill-resistant pressure vacuum breaker or a reduced pressure principle backflow prevention assembly installed by the Authority at Customer's expense at the service connection on the public water system.

(4) All customers connected to a non-potable water system and the public water system shall have a reduced pressure principle backflow prevention assembly installed by the Authority at the Customer's expense at the potable service connection.

(5) All fire hydrants used for drawing water for filling tanks and tank trucks and for temporary irrigation systems must have an air-gap or approved reduced pressure principle backflow prevention assembly installed by the Authority at the Customer's expense.

(6) Any residential premises having existing private wells and who desire to connect to the Authority's water system shall have three options as follows:

(a) Customers shall permanently abandon the use of private wells by plugging the wells as accepted by the Authority prior to connecting to the public water system; or

(b) Customers who choose to maintain their private wells shall have installed by the Authority at the Customer's expense a reduced pressure principle backflow prevention assembly at the terminal end of the water service from the Authority's water system (e.g., service connection).

(c) Customers shall completely sever the private well from the premises' potable plumbing system and the Authority shall ensure that a dual check meter setter is in place at the service connection.

(7) Effective the date of adoption of this policy, all new fire line services to fire protection systems shall be equipped with a reduced pressure principal backflow prevention assembly approved by the Authority and Fire Marshal having jurisdiction at each service connection.

(8) Premises with existing fire protection systems containing double check valve assemblies are approved to continue in service

(9) Once an approved backflow prevention assembly for containment has been installed at a premise, it shall not be removed except by the Authority. Permanent removal of a containment backflow prevention assembly by the Customer will result in termination of water service.

(10) All backflow prevention assemblies shall be installed in the public right-of-way or an easement dedicated to the Authority.

(B) Waivers. Commercial customers who can demonstrate that there is no risk of cross connection and/or contamination at their premises on an annual basis by granting the Authority right of entry and inspection may be granted an annual waiver from the

requirement to have a backflow assembly installed at their premises at the Customer's expense by the Cross Connection Administrator.

(a) In the event a contamination hazard is determined to exist, the Authority shall immediately terminate water service to the premises. The Authority shall restore water service to the premises once the contamination hazard has been controlled or eliminated.

(b) In the event that a Customer refuses an inspection, the Authority shall install an approved assembly at the Customer's expense.

(C) Tests and maintenance of backflow prevention assemblies. Customers shall have their existing containment and isolation backflow prevention assemblies tested by the Authority at the Customer's expense at least once a year by the Authority's certified backflow prevention assembly tester. Assemblies that fail a test shall be repaired or replaced and immediately retested by the Authority's certified backflow prevention assembly repairman. Tests, repairs and replacements shall be at the expense of the Customer. All new installations of backflow prevention assemblies shall be tested by the Authority's certified backflow prevention assembly tester immediately upon installation and test reports submitted to the Customer within seven (7) calendar days. Once the backflow prevention assembly is tested and operating properly, water service to the premises may continue.

(D) Existing backflow prevention assemblies. Any existing backflow prevention assemblies that are not on the current list of approved backflow prevention assemblies may be approved by the Cross Connection Administrator to continue in service provided that the assemblies can be maintained, tested and repaired with parts available through the manufacturer. Whenever obsolete assemblies are replaced, they shall be replaced with current, approved backflow prevention assemblies.

(E) Certification of testers and repairmen. To be certified as a backflow prevention assembly tester and repairman, an Authority employee with a certification of at least Operator II, shall attend a training course that has been approved by the Authority and successfully complete the written and practical examinations administered as part of the approved training course.

(F) Re-certification of testers and repairmen. To remain active as a backflow assembly tester or repairman the certification need to be renewed every three (3) years.

(G) Approved training courses. The Authority's Cross Connection Administrator shall approve of training courses attended by its employees.

(H) Revocation. The Authority shall revoke certification of any it's certified backflow prevention assembly tester or repairman for any of the following reasons:

- (1) falsification of tests, records or reports;
- (2) failure to properly maintain test equipment;

- (3) alterations of an existing backflow prevention assembly without the approval of the Cross Connection Administrator or
- (4) failure to inform the Authority of an existing cross connection or a fire protection system without an approved backflow prevention assembly.

FEES.

The Authority shall assess fees associated with the implementation of this Policy as determined and set by the Authority's *Schedule of Rates and Fees* attached to its *Member/Customer Policy*. The fees imposed by this Policy are as follows:

- (A) Inspection fees. Customers who have granted right of entry and annual inspection in order to obtain a waiver will not be charged an inspection fee unless a reinspection is required to address issues. Then, a Reinspection Fee will be assessed.
- (B) Annual Testing Fees
- (C) Installation/Repair/Replacement Fees
- (D) Payment. All fees shall be payable Lower Rio Grande Public Water Works Authority and will be billed to the customer on their regular monthly utility bill under the terms of the *Member/Customer Policy* and the attached *Schedule of Rates and Fees*.
- (E) Responsibility of payment, liens and deposit. The persons responsible for payment of the fees included in this Policy shall be the customer upon whom charges are imposed under Authority's *Member/Customer Policy* and attached *Schedule of Rates and Fees* as it may be amended.

GROUNDS FOR TERMINATION OF WATER SERVICE UNDER THIS POLICY.

- (A) Any person who willfully removes or bypasses any approved backflow prevention assembly without prior approval of the Authority, falsifies tests records or reports, obtains water from a fire hydrant in violation of cross connection control requirements, connects a building fire protection service to a normal water service thus creating a cross-connection, or otherwise violates any provision of this Policy may have water service terminated.
- (B) In the event the Cross Connection Administrator or designee determines that a potential contamination exists and may be a threat to the public water system, water service to the premises shall be terminated immediately. The Authority shall restore water service to the premises once the customer has controlled or eliminated the contamination hazard.
- (C) If water service is terminated for any of these reasons, a turn-off and turn-on water service fee will be assessed to the customer as per the Authority's *Member/Customer Policy* and attached *Schedule of Rates and Fees*.

(D) The Authority may terminate water service for non-payment of the fees included in this Policy and in accordance with the Authority's *Member/Customer Policy* and attached *Schedule of Rates and Fees*.

DRAFT

PROPOSED
Lower Rio Grande Public Water Works Authority
Recruitment and Hiring Policy

1. RECRUITMENT AND POSTING PROCEDURE

Vacancies may be filled in-house from any department by internal posting of the job notice without public advertisement. Positions not filled in-house shall be advertised at least once in a local newspaper, on the LRGPWWA website, and on the New Mexico Workforce Solutions website. The notice shall allow at least five (5) working days for receiving applications. Posting may occur simultaneously with advertising. LRGPWWA Department Manager and designated LRGPWWA Human Resources staff shall develop a notice for position consistent with the position job description which outlines the required job-related skills and competencies, educational background, and related work-experience. The General Manager may set restrictions on filling vacant positions in consideration of budgetary and other restraints or requirements.

2. EXCEPTIONS TO POSING

Posting may be waived with approval of the General Manger for temporary hires or when in the best interest of the LRGPWWA.

3. REQUEST FOR TRANSFER

Any LRGPWWA employee who has completed the probationary period and who is not the subject of disciplinary action may apply for a position vacancy in any LRGPWWA department for which the employee is qualified. Final actions are the discretion of the department Manager and General Manager. Employees who transfer position will serve another probationary period.

4. PRE-SELECTION PROHIBITED

In-house and advertised positions shall not be promised to a person prior to recruitment and selection.

5. APPLICANT RESPONSIBILITY

A. SUBMISSION OF APPLICATIONS

Application for employment shall be accepted by designated LRGPWWA Human Resources staff member during normal business hours. Applicants shall be considered for position for which they have applied and are qualified. Applications must be submitted on the employment application form provided by the LRGPWWA or other form authorized by the LRGPWWA, within the advertised time period. The applicants shall be provided acknowledgement of submittal by the designated LRGPWWA Human Resources member.

6. PROOF OF QUALIFICATION

The applicant is responsible for furnishing proof of qualifications or possession of any license, certificate, or degree when these requirements are specified in the job description. Qualification exceptions and/or equivalences must be approved by the General Manager.

7. IMMIGRATION ACT COMPLIANCE

The applicant is responsible for furnishing proof of identification and right to work in accordance with the Immigration Reform and Control Act 1986 and any amendments thereto.

8. SELECTION

Interviewing and hiring an applicant shall be made in accordance with the LRGPWWA Personnel Policy and based on the following: job-related skills and competencies, educational background, related work-experience, personal interview performance, personal references, and results of pre-employment examinations. The designated LRGPWWA Human Resources member, the Department Manager and the General Manager or designee shall serve as an interview committee and shall oversee and conduct the interview process and maintain records of all interviews conducted by the LRGPWWA. The General Manager may reject applicants not meeting the minimum requirement, qualifications or selections not made in compliance with existing hiring practices and procedures.

A. EMPLOYMENT REFERENCE CHECKS

Personal references provided by the applicant may be contacted and interviewed. Prior employers shall also be contacted and interviewed.

B. CONDITIONAL OFFERS OF EMPLOYMENT

Background checks and drug screens may be conducted and used as part of the hiring process.

C. INELIGIBILITY FOR HIRE AND REHIRE

Applicants shall be considered ineligible for hire or rehire by the LRGPWWA if the applicant has knowingly made any false statement or omission on the employment application; and not met the requirements of the position. The fore mentioned list in not necessarily exhaustive and may not include all the reasons, which would make an applicant ineligible for hire or rehire.



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MEMBER - CUSTOMER POLICIES

These policies are issued in compliance with NMSA 1978 73-26-1 and the Governance Document of the Lower Rio Grande Public Water Works Authority and are designed to govern the supplying and taking of services rendered by the Authority. These policies are subject to change from time to time to ensure the proper management of the Authority and until the Authority is no longer indebted to the United States of America, all changes must be approved by the State Director of Rural Development, Department of Agriculture) (hereinafter called "Director"). If a provision of the Member & Customer Policies should conflict with a provision of the Governance Document, the Governance Document provision shall prevail.

1. MEMBER APPLICATION FOR WATER/SEWER SERVICE.

A. Application. Water/Sewer service will be available subject to the capacity of the Authority's facilities. All persons wishing to obtain Membership/water/sewer service from the Authority must be property owners within the ~~Association's~~ Authority's service area as defined in the Authority's Governance Document Article II Section 2.01. Corporations and co-owners of a property are entitle to one Membership/one vote and must make a written designation of the individual person who is eligible to vote or run for office in their application. Renters shall obtain water/sewer service as stated in Paragraph 1.D. below.

B. Applicants must provide:

1. Completed and signed MEMBER APPLICATION FOR WATER/SEWER SERVICE (Attachment #1)
2. Completed and signed WATER/SEWER USERS AGREEMENT for each connection to the Authority's water or sewer system (Attachment #2)
3. Copies of Applicants' photo identification, proof of property ownership, parcel ID number, map code and county designated street address for the property where the service connection will be located.
4. Payment of non-refundable Membership Fee, hookup fee, and all other applicable fees from the FEE SCHEDULE (Attachment #3) established by the Authority
5. If a mobile home is to be placed on the property, the Applicant must provide the Authority with a copy of an approved MHP (mobile home



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installation permit) from Dona Ana County's Mobile Home Section. This permit shall be for residency and not for storage purposes. For site built homes, a copy of the building permit shall be provided. For applicants who cannot provide proof of either of these county permits, a Conditional Service Connection may be approved, as long as the service is in compliance with USDA Rural Development regulations. Should the County subsequently take action subsequently to remove the structure from the Applicant's property; the property owner will not be reimbursed by the Authority for any fees or costs incurred as a Member, nor does the Authority assume any liability for providing service conditionally without proof or a permit from the County.

C. Approval of Application. Upon submitting of an Application, Water/Sewer Users Agreement, all required documentation and payment of a membership fee, the General Manager or Designee shall promptly review and make a decision on the application. If the application is not approved, the Membership fee shall be refunded. Once the membership application is approved, the fee is not refundable and a non-transferrable Membership Certificate will be issued after the service is installed. Incomplete applications may be grounds for denial of service. A Membership fee must accompany the Application (if applicable). Water/Sewer service will not be available until these forms have been completed, approved by the Authority and all applicable fees have been paid in full. **Please note that this is for a simple installation.**

D. Water/Sewer Services for Rental Property. Applications for renters' water/sewer service may be approved by the General Manager or Designee of the Authority, but only if the property owner's Membership is current and in good standing. The property owner shall be the Member and responsible for all bills incurred, but the Authority will send bills to renters if requested by the Member. However, landlords renting properties serviced by the Authority must have each renter come in and complete a Renter's Application for water/sewer service. Both the Member and the renter must sign the Application. All renters must first pay a Renter's Deposit before service is made available. The deposit shall be refunded when the renter leaves, provided that the renter submits a Renter's Exit Form, account balance and any pending charges are paid in full. Upon receiving Renter's Exit Form, the Authority will obtain a final meter



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reading, issue a prorated final bill, apply the Renter's Deposit to the account balance, and refund any credit balance to the Renter.

- E. Water Rights and Fees.** New Members or current Members requesting additional service connections will be required to provide water rights transferable to the Authority or pay a fee associated with the acquisition of additional water rights.

2. WATER/SEWER SERVICE.

- A. Water/Sewer Service Ready to be Connected.** Once the application process has been completed by the property owner and the application has been approved by the Authority and all applicable fees have been paid in full, hook-up will be installed by a certified operator employed by the Authority consisting of a water metering facility at the main water line easement or a sewer line stub-out will at the collection line easement , whichever is applicable.

- B. Shut-off Valve.** Each water metering facility shall have a shut-off valve on the Member/customer-side of the meter. This valve shall be installed and maintained by the Member/customer. The intent of the valve is for the Member/customer to be able to shut off and reopen their service in the event of an emergency or when they make repairs on their service lines within their property. After normal business hours, the Authority shall assess a fee to open or close the service when requested by the Member and/or customers.

- C. Additional facilities required for Service.** Service connections requiring additional facilities as required by the Authority's Policies and/or system design criteria and/or by State or Federal agencies, shall be installed by the Authority or by the Member(s)/customer(s) requesting or receiving the service. The Member(s)/customer(s) are responsible for costs and fees associated with the additional facilities to include the maintenance, repair and replacement of the additional facility.

- D. Sale of service(s).** Water and wastewater service is for the sole use of the Member or customer, who applied for and was approved to receive service. Members or customers are prohibited from re-selling service(s) being provided by the ~~Association~~ Authority.



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- E. Connection to Private System.** There shall be no physical connection between any private water system/well and the water system of the Authority and there shall be no physical connection between any private sewage disposal system and the sewer system of the ~~Association~~ Authority. A representative of the Authority shall have the right at all reasonable hours to enter upon Member's premises for the purpose of inspection and enforcement of this provision. Violation of this provision is cause for immediate disconnection of a member's water service. If a backflow prevention valve is installed, the Member will pay for all expenses incurred.
- F. Continuity of Service.** The Authority will make all reasonable efforts to supply continuous, uninterrupted service. However, it shall have the right to interrupt service for the purpose of making repairs, connections, extension, or for other necessary work. Efforts will be made to notify Members and customers who may be affected by such interruptions, but the Authority will not accept responsibility for losses, which might occur due to such necessary interruptions of service or shortage of water supply.
- G. Water Shortage.** In the event of a shortage of water, the Authority shall take appropriate measures, (such as restrictions to water use and acquisition of additional water) to meet the needs of the Authority.
- H. Rates and Fees.** The Authority FEE SCHEDULE (Attachment #3) and RATE SCHEDULE (Attachment #4) are attached to and made a part of this Policy.
- I. Minimum Charge.**
- i. Water/Sewer services shall be considered ready to use when the Authority maintains the water supply at normal pressure at the point of delivery in readiness for the Member's use, regardless of whether or not the Member makes use of it or when collection line is ready to convey sewage. Charges shall be made for services as of the date service is ready to use.
 - ii. All ~~Association~~ Authority members/customers are subject to at least the minimum water/sewer charge as long as water/sewer service is connected and ready to use. Failure to pay for the minimum water



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service within the time provided herein and after due notification by the ~~Association~~ **Authority** shall be grounds for a penalty and/or disconnection of service.

- iii. An active Member may voluntary activate or deactivate their water service for a fee. However, Activation or Deactivation of service is required unilaterally for both water and sewer and requires a signed statement by the member requesting the meter being activated or deactivated. During Deactivation the member will not be assess a minimum charge for deactivated service. Activation commences the initiation of billing for that service. **Any recorded water/sewer usage on a Deactivated service is a violation of this policy and is grounds for a penalty fee (See FEE SCHEDULE Attachment #3) or disconnection of service at any facility in service for the Member.**

J. Legal/Illegal Water/Sewer Service Connection. Water/Sewer service shall consist of facilities to supply water at normal operating pressure of the system to one dwelling or commercial unit at the meter or sewer stub-out. Water/Sewer service is for the sole use of the member, his agent(s) or tenant(s) **at the location requested only**, and does not permit the transfer or cross-connection of water by any means to another dwelling or commercial unit. Multiple connections are prohibited by the Authority and are unfair to the Members of the Authority. A representative of the Authority shall have the right at all reasonable hours to enter upon a Member's premises for the purpose of inspection and enforcement of this provision. **A violation of this policy is grounds for a penalty (See FEE SCHEDULE – Attachment #3) or disconnection of service at any facility in service for the Member.** An **Additional Minimum Policy** has been adopted to address certain types of multiple connections for both water and sewer connections.

3. METERING FACILITIES.

A. Metering of Water Service. Water service will be metered at each individual dwelling or place of business. Multiple dwellings **shall not** be connected to one service connection unless as outlined in the **Additional Minimum Policy**. Meter facilities shall be installed by the Authority.



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- B. Metering Facilities/ Tampering.** Metering facilities shall be installed, owned and maintained by the Authority and shall be paid for by the Member. These shall consist of service clamp, corporation stop, service line, meter yoke, meter box, backflow device, and meter. Metering facilities are for the sole use of the Authority. **A violation of this policy is grounds for a penalty (See FEE SCHEDULE – Attachment #3) or disconnection of service at any facility in service for the Member. Tampering with meter facilities is a violation of Authority Policy and in some cases a violation of State and/or Federal law which may be reported to the appropriate law enforcement agency and prosecuted.**
- C. Location of Metering Facilities.** Metering facilities shall be located at the main line or at the member's property line. In special cases where this is not practical, the location shall be agreed upon jointly by the General Manager or Designee and the Member. Should the location be within the member's property, he/she shall grant the ~~Association~~ **Authority** an easement of right-of-way and the right of ingress and egress to said property for the purposes of servicing or removing the metering facilities.
- D. Meter Accuracy.** Water meters, where errors do not exceed two (2%) percent fast or slow, shall be considered as being within the allowable limits of accuracy for billing purposes.
- E. Meter Testing.** Meter testing requested by Members will be performed without cost to the Member, if the meter is found to be off in excess of two (2%) percent. Otherwise, the Member for whom the required testing was made will be charged for the cost of making the test.
- F. Meter Reading.** Meters will be read by the Authority on a regular monthly schedule, and different areas of the system may be on different meter reading and billing cycles. If a meter cannot be read, the Authority will bill the Member for the average water used during the prior three months until such time as adjustments can be made for actual water used.

4. BILLING AND PAYMENT FOR WATER/SEWER SERVICE.

A. Dates:



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Bill Date Cycle #1 bills are sent on the 1st of the month. Cycle #2 bills are sent on the 15th of the month. Additional Cycles may be added as the needed due to growth of the customer base.

Due date is twenty-five days after the billing date for the cycle. Cycle #1 bills are sent on the 1st of the month, and the due date is the 25th. Cycle #2 bills are sent on the 15th with a due date of the 10th of the following month.

Overdue date is 3:00 p.m. on the due date.

Delinquency date is thirty (30) days after the bill date

[Fees for Disconnection of Service, Bad Checks, Meter Tampering, and Open or Close Water Service After Hours are due immediately and are subject to overdue and delinquent penalties.](#)

- B. Billing of Water/Sewer Service.** All Authority Members are subject to at least the minimum water and minimum sewer charges as soon as water/sewer service is available, as defined in “Water/Sewer Service”. The Authority shall bill the membership **monthly** for water/sewer service from actual meter readings and/or at the rates set forth on the approved water/sewer rate schedule attached to this Policy. All water metered as used by the member shall be subject to the rate schedule, including water leaked from a member’s line.
- C. Payment of Water/Sewer Service Bills.** Bills for water/sewer service are due and payable at the location indicated on the bill or at the location determined by the Board of Directors. Payment of a bill is due on the **due date** and becomes **overdue at 3:00 p.m. on that date.** ~~Payments received via mail must be post-marked on or before the due date.~~ To be timely, payments must be ~~made~~ **received** at the Authority’s offices on or before **3:00 p.m. on the due date** to avoid overdue penalties ~~and ensure the account is credited.~~
- D. Overdue Accounts.** Overdue amounts are assessed a **penalty of 15% of the amount due per month.** Failure to pay for water/sewer service will result in disconnection of water service SEE below.



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E. Delinquent Accounts/Notification & Disconnection of Service. Accounts become delinquent and subject to disconnection of water service thirty (30) days after the billing date. **Delinquent notice is outlined in the printed bill, no further notice will be provided.** Payment to the account which does not pay the delinquency in full will be insufficient to avoid disconnection unless arrangements for a payment plan have been approved in writing by the Customer Service Specialist at the request of the member prior to water being shut off. The Customer Service Specialist has discretion regarding whether to agree to a payment plan.

F. Negotiation of Payment Agreement. To avoid disconnection of services, the Customer Service Specialist and a current customer and/or Member may negotiate a monthly payment schedule for the delinquent amount, provided that at the time of the agreement, the customer and/or Member shall pay as an initial deposit fifty percent (50%) of the overdue amount.

If services are disconnected, the Customer Service Specialist and the customer and/or Member may still negotiate a monthly payment schedule for the delinquent amount. Services will be reinstated provided that the current account holder and/or member pays the disconnection fee and fifty percent (50%) of the overdue amount.

G. Returned Checks/Delinquent Accounts. If a payment by check for disconnection or delinquency is returned for insufficient funds, the balance due, returned check fee, and any other applicable fees shall be added to the member's delinquency, which thereafter will be required to be paid in cash.

H. Disconnection of Water Service. Any water service which has been disconnected due to a delinquent account ~~or for any other reasons~~ shall not be reconnected until the account has been paid in full. ~~to rectify the delinquency and the applicable disconnection is paid in full or any amount due for disconnection of service. Subsequent delinquent incidents will result in an increased delinquent fee and will require a deposit.~~

The disconnection fee is applied after the delinquency date has occurred and the disconnection list is generated, which is thirty (30) days after billing date and



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whether services have or have not been physically terminated through closing, locking or removing of water meter.

I. Cancellation of Membership/Delinquent Accounts. If a member's account is delinquent for 12 months after disconnection of water service, the amount due shall be considered uncollectible and the membership in default, and the membership shall be cancelled. Any amount due will be reported to a collection agency and a lien will be placed on the property. After that date, a request for reconnection shall be subject to payment of a new **membership fee and connection fees**.

J. Water/Sewer Service to the Seriously Ill. The ~~Association~~ **Authority** will not terminate water/sewer service to any residence where a seriously ill person resides provided that:

i. A letter from a practitioner of the healing arts stating that discontinuance of service will endanger that person's life or health is filed with the Authority and such letter is updated and filed with the Authority every **ninety (90) days** thereafter and;

ii. An Affidavit in a form approved by the Authority is filed with the Authority by the Member/customer stating that he/she is without income or property sufficient to pay water/sewer charges and no one in the residence has sufficient income or property to do so and said Affidavit is updated and filed with the Authority every **ninety (90) days** thereafter.

The ~~Association~~ **Authority** will not terminate sewer service even if the Member/customer fails to comply with 4.J.i. and 4.J.ii. Yet, the Authority will use any and all legal methods to obtain water/sewer charges due the Authority including but not limited to termination of water service; placement of lien on property; and use of a collection agency.

5. SERVICE CONNECTIONS BEYOND THE DISTRIBUTION/COLLECTION SYSTEM/SERVICE AREA

A. Extension of Water Mains/Sewage Collection Lines for One Individual.
Mains/Collection lines and service lines laid beyond the Authority's existing



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water/sewer system will be installed to the Authority's specifications and paid for by the individual applying for Membership. Individuals are not authorized to add service lines to the water and/ or wastewater system. The individual must provide easements to the Authority as needed.

B. Extension of Water Mains/Sewage Collection Lines for a Group of Individuals.

In cases where a group of individuals is applying for membership, the General Manager will consider such extension provided that the cost of such an extension does not cause hardship to the Authority's current members. Landowners seeking Membership into the Authority shall provide easements to the Authority as needed.

C. Extension of Water Mains/Sewage Collection Lines Not Covered Above.

The Board of Directors may enter into special service contracts in cases where the applicant has unusual service requirements. However, in no case will the ~~association~~ Authority enter into such a contract before obtaining approval from any funding agency review and approval of the contract from the Authority has indebtedness.

ATTACHMENTS:

MEMBER APPLICATION FOR WATER/SEWER SERVICE

SCHEDULE OF RATES & FEES

ADDITIONAL MINIMUM POLICY

WATER USERS AGREEMENT

SEWER USERS AGREEMENT

RENTER'S APPLICATION FOR SERVICE

RENTER'S EXIT FORM

REAL ESTATE CONTRACT POLICY



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OWNER ACCOUNT INFORMATION FORM

WATER LEAK ADJUSTMENT POLICY

PAYMENT AGREEMENT – DELINQUENT ACCOUNTS

PAYMENT AGREEMENT – SERVICE INSTALLATION

SERVICE ACTIVATION/DEACTIVATION STATEMENT

BILLING ADJUSTMENT REQUEST FORM

BULK WATER AGREEMENT



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Per RUS Bulletin 1780-9

WATER USERS AGREEMENT

This agreement entered into between the Lower Rio Grande Public Water Works Authority, a member-owned community water system and Special District of the State of New Mexico, hereinafter called the "Authority," and

member(s) of the Authority, hereinafter called "Member."

WITNESSETH

Whereas, the Member desires to purchase water from the Authority and to enter into a water users agreement as required by the Member/Customer Policy of the Authority.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, it is hereby understood and agreed by the parties hereto as follows:

The Authority shall furnish, subject to the limitation set out in its Governance Document and Member/Customer Policy now in force or as hereafter amended, such quantity of water as Member may desire in connection with Member's occupancy of the following described property:

1. Commonly known as : _____
2. Legal property address : _____
3. Legally described as : _____

4. Proof of Ownership attached: _____



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The Authority shall install at the Authority's expense a water meter, a cutoff valve and a service line which shall begin at the water main line and extend to the property line. The Authority shall have exclusive right to use such cutoff valve and water meter. The service line shall connect with the water main line of the Authority at the nearest place of desired use by the Member, provided the Authority has determined in advance that the system has sufficient capacity to permit delivery of water at that point.

The Member agrees to grant to the Authority, its successors and assigns, a perpetual easement in, over, under and upon the above-described land, with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace, and remove water pipelines and appurtenant facilities, together with the right to utilize adjoining lands belonging to the Member for the purpose of ingress to and egress from the above-described lands.

The Member shall install and maintain at the member's expense a service line which shall begin at the meter and extend to the dwelling or place of use. The service line shall connect to the Authority's water meter.

The Member also agrees to be fully responsible for the service line from the water meter to the home including the installation of an approved back-flow device if required.

The Member agrees to comply with and be bound by the Governance Document and Policies of the Authority, now in force, or as hereafter duly and legally supplemented, amended, or changed. The Member also agrees to pay for water at such rates, time, and place as shall be determined by the Authority, and agrees to the imposition of such penalties for noncompliance as are now set out in the Authority's Governance Document and Policies, or which may be hereafter adopted and imposed by the Authority.

The Member agrees to pay a deposit in the amount of \$_____. In the event service to the Member is terminated, either voluntarily by the Member, or by the Authority for cause, the deposit shall be held and applied by the Authority to any unpaid balance then owing on the Member's account. Should the account be fully paid at the time of termination of service to the Member, the deposit shall be refunded by the Authority within a reasonable time thereafter.

The Authority shall have final authority in any question of location of any service line connection to its water main line; shall determine the allocation of water to Members in the event of a water shortage; and may shut off water to a Member who allows a connection or extension to be made of the member's service line for the purpose of supplying water to



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another user. In the event the total water supply shall be insufficient to meet all of the needs of the Members, or in the event there is a shortage of water, the Authority may prorate the water available among the various Members on such basis as is deemed equitable by the Board of Directors, and may also prescribe a schedule of hours covering use of water for garden purposes by particular Members and require adherence thereto or prohibit the use of water for garden purposes; provided that, if at any time the total water supply shall be insufficient to meet all of the needs of all the Members, the Authority must first satisfy all of the needs of all Members for domestic purposes before supplying any water for livestock purposes and must satisfy all the needs of all Members for both domestic and livestock purposes before supplying any water for garden purposes.

The Member agrees that no other present or future source of water will be connected to any water lines served by the Authority's waterlines and will disconnect from the present water supply prior to connecting to and switching to the Authority's system and shall eliminate their present or future cross-connections in the member's system.

The Member shall connect the service lines to the Authority's water meter and shall commence to use water from the system on the date the water is made available, to the Member by the Authority. Water charges to the Member shall commence on the date service is made available, regardless of whether the Member connects to the system.

In the event the Member shall breach this contract by refusing or failing, without just cause, to connect a service line to the Authority's distribution system as set forth above, the Member agrees to pay the ~~Association~~ Authority a lump sum of Three Hundred Dollars (\$300.00) as liquidated damages.

It is expressly understood and agreed by the parties hereto that the said amount is agreed upon as liquidated damages in that a breach by the Member in either of the respects set forth above would be difficult, if not impossible, to prove the amount of such damages. The parties hereto have computed, estimated, and agreed upon said sum in an attempt to make a reasonable forecast of probable actual loss because of the difficulty of estimating with exactness the resulting damages.

The failure of a customer to pay water charges duly imposed shall result in the automatic imposition of the following penalties:



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1. Nonpayment within ten days from the due date will be subject to a penalty of fifteen percent (15%) of the delinquent account.
2. Nonpayment within thirty days from the due date will result in the water being shut off from the Member's property.
3. In the event it becomes necessary for the Authority to shut off the water from a Member's property, a fee set by the Authority in its rate schedule will be charged for a reconnection of the service.

IN WITNESS WHEREOF, we have executed this agreement this _____ day of

_____, _____.

SEAL

President Chair, Lower Rio Grande Public Water Works Authority

ATTEST:

Secretary, Lower Rio Grande Public Water Works Authority

MEMBER

MEMBER

MEMBER

MEMBER



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SCHEDULE OF RATES & FEES

Water Rates

Adopted March 21, 2012

Implementation Date April 1, 2012

Residential Water Rates

Minimum Bill		\$ 10.00	for				0	gallons
Tier 1	0-10,000	gallons	for	\$ 1.75	per	1,000	gallons	
Tier 2	10,001-20,000	gallons	for	\$ 2.00	per	1,000	gallons	
Tier 3	20,001-30,000	gallons	for	\$ 2.25	per	1,000	gallons	
Tier 4	30,000-50,000	gallons	for	\$ 2.50	per	1,000	gallons	
Tier 5	Over 50,001	gallons	for	\$ 2.75	per	1,000	gallons	

Commercial Water Rates

Minimum Bill		\$ 30.00	for				0	gallons
Tier 1	0-20,000	gallons	for	\$ 2.50	per	1,000	gallons	
Tier 2	20,001-50,000	gallons	for	\$ 3.00	per	1,000	gallons	
All over	All over 50,001	gallons	for	\$ 4.00	per	1,000	gallons	

For Bulk Water Rate & Fees – SEE BULK WATER AGREEMENT FORM



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Sewer Rates

Adopted September 1, 2010
Implementation Date December 1, 2010

Residential Sewer Rates (If Sewer Service is from LRGPWWA)

Minimum Bill	\$ 8.45		for			0	gallons
Tier 1	0-20,000	gallons	for	\$ 1.25	per	1,000	gallons
Tier 2	All over 20,001	gallons	for	\$33.45	per	1,000	gallons

Commercial Sewer Rates (If Sewer Service is from LRGPWWA)

Minimum Bill		\$10.45	for			0	gallons
Tier 1	0-10,000	gallons	for	\$ 1.25	per	1,000	gallons
Tier 2	10,001-20,000	gallons	for	\$ 1.50	per	1,000	gallons
Tier 3	20,001-50,000	gallons	for	\$ 2.00	per	1,000	gallons
All over	All over 50,0001	gallons	for	\$70.45	per	1,000	gallons

These sewer rates only apply to people who receive sewer service from the LRG PWWA.



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Residential Connection Fees

Membership fee:	\$50.
Water Connection fee (Residential):	\$500
Water Rights Acquisition fee (Residential):	\$1,600.00 (see Water Rights Acquisition Policy)
Sewer Connection fee:	\$2,500
Other applicable fees:	(As determined by Board or Designee)

Please note that the above fees are for a simple installation only. Costs for permits, paving, boring, etc. will be estimated and charged in advance. If installation cost exceeds the amount specified above, the Member shall pay the balance due within 30 days of connecting.

Commercial and Industrial Connection Fees

Commercial and Industrial Connection Fees and Water Rights Acquisition Fees shall be approved by the Board on a case by case basis.

Penalty & Other Fees

Disconnection fee:	<u>\$20.00</u>
Open or Close water service (When requested after normal business hours & in addition to Disconnection fee)	<u>\$20.00</u>
Service Activation fee:	<u>\$50.00</u>
Service Deactivation fee:	<u>\$50.00</u>
Renters Deposit (mandatory)	<u>\$100.00</u>



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Cross Connection Policy Waiver Re-inspection Fee:	<u>\$25.00</u>
Backflow Prevention Assembly Annual Testing Fee:	<u>\$75.00</u>
Backflow Prevention Assembly Installation/Repair/Replacement Fee:	<u>Cost of Labor + Materials</u>
Water/Sewer facility Tampering fee: (in addition to repair/replacement costs)	<u>\$500.00</u>
Insufficient Funds (Bounced Check): (after 3 times, customer is put on cash-only basis)	<u>\$35.00</u>
Late penalty on overdue accounts	15% of the overdue bill
Dona Ana County Service Letter	<u>\$5.00</u>
Copies per page	<u>\$0.10</u>
IPR Request Copies/per page (see Inspection of Public Records Policy)	\$1.00
Faxes (Local/Toll free) per page	<u>\$1.00</u>
Faxes (Long Distance) per page	<u>\$2.00</u>
Convenience Fee for Payment by Credit Card	\$3.00 minimum or 3% of transaction

BILLING, DUE DATES, DISCONNECTION SUMMARY

Billing Cycle #1 – Brazito, Butterfield, Organ La Mesa & Mesquite areas

Billing date – 1st of the month

Due date – 25th of the month

Late Penalty – 26th of the month – 15% of overdue amount

Disconnection – 16th of the next month



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Billing Cycle #2 – Vado, Berino & Desert Sands areas

Billing date – 15th of the month

Due date – 10th of the next month

Late Penalty – 11th of the next month – 15% of overdue amount

Disconnection – 26th of the next month

Water service will be disconnected when accounts become delinquent with a 15 day grace period.

Service will be reconnected upon payment of the delinquent amount and applicable reconnection fee.

Three (3) returned checks (Insufficient Funds or Closed Account) will result in the customer being placed on a cash-only basis.

The Authority will cancel the Membership of a Member whose delinquent account remains unpaid for twelve (12) months after the service is disconnected. The property owner will then be required to re-apply for membership and pay the current Membership Fee and Connection Fee.

Multiple connections to a single meter are prohibited by the Authority and will result in disconnection and potential loss of membership.

Connections between the Authority's water distribution and a Member's private system/well or between the Authority's wastewater collection system and a Member's private system are prohibited and will result in immediate disconnection of service until the situation is corrected.



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Special District of the

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

COUNTY OF Doña Ana

Resolution Number FY2014-05

A RESOLUTION AUTHORIZING
SIGNATORY AUTHORITY AND REPRESENTATIVES FOR SAP 13-1448-STB INFORMATION
TECHNOLOGY PROJECT (\$175,000)

WHEREAS, the Board of Directors of the Lower Rio Grande Public Water Works Authority shall enter into a Grant Agreement with the State of New Mexico Environment Department for its System-Wide Information Technology Project, and

WHEREAS, the Agreement is identified as SAP 13-1448-STB Grant Agreement

NOW, THEREFORE, BE IT RESOLVED BY THE SPECIAL DISTRICT LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY that:

1. Robert Nieto, Board Chairman, is authorized to sign the Agreement for this project
2. Martin G. Lopez, General Manager, and Karen Nichols, Projects Manager, or their successors are OFFICIAL REPRESENTATIVES who are authorized to sign and request reimbursement requests and act as a single point of contact concerning all matters related to the grant agreement.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of September 18, 2013.

Roberto Nieto, Board Chair

SEAL:

ATTEST:

Santo Ruiz, Secretary