

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

DRAFT Minutes—SPECIAL BOARD OF DIRECTORS MEETING

9:30 a.m. Tuesday, July 29, 2014 at our La Mesa Office, 521 St Valentine St.

NOTE: Minutes are in DRAFT form until approved by the Board.

- I. **Call to Order, Roll Call to Establish Quorum** Sign-in sheet and agenda are attached. Directors present were Chairman Robert “Marty” Nieto (District 5), Vice-Chairman John Holguin (District 4), Secretary Santos Ruiz—telephonically, (District 2) and Director Arturo Terrazas—telephonically, (District 1) Absent were Director Cali Tellez (District 3), Director Mike McMullen (District 6) and Director Furman Smith (District 7). Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. Also present was Josh Smith, LRG attorney. With a quorum established the meeting was called to order by Mr. Nieto at 9:46 am.
- II. **Pledge of Allegiance** skip
- III. **Approval of Agenda** Mr. Holguin moved to approve the agenda. Mr. Ruiz seconded the motion and it passed 4–0. {1:19}
- IV. **Unfinished Business**
 - A. **Resolution 2015-03 FY14 Final Amended Budget—for approval** Mr. Holguin moved to approve Resolution 2015-03 FY14 Final Amended Budget. Mr. Terrazas seconded the motion and it passed 4–0. {2:49}
 - B. **Lift Hiring Freeze—for approval** Mr. Martin Lopez (GM) requested a lifting of the hiring freeze to hire a new operations staff member to replace one who is leaving. Mr. Holguin moved to lift the hiring freeze to hire a replacement operations staff member. Mr. Ruiz seconded the motion and it passed 4–0. {4:07}
- V. **New Business—none**
- VI. **Motion to convene in Closed Session pursuant to NMSA 1978 Section 10-15-1(H)(7) threatened or pending litigation, ROLL CALL VOTE** Mr. Holguin moved to convene in closed session pursuant to NMSA 1978 Section 10-15-1(H)(7), threatened or pending litigation. Mr. Terrazas seconded the motion and it passed 4–0. Roll call was as follows, Chairman Robert “Marty” Nieto (District 5), yes; Vice-Chairman John Holguin (District 4), yes; Secretary Santos Ruiz (District 2), yes and Director Arturo Terrazas (District 1), yes. The motion passed 4–0 and the meeting was closed at 9:51 am. {5:06}

The connection with Mr. Terrazas was lost at around 9:52 am.

 - A. **Motion to resume the Open Meeting** Mr. Holguin moved to resume the open meeting. Mr. Ruiz seconded the motion and it passed 3–0. The meeting resumed at 9:56 am. {5:37}
 - B. **Statement by the Chair that only items listed in the motion were discussed and no action was taken.** Mr. Nieto stated that threatened or pending litigation were only discussed and no action was taken. {6:00}
 - C. **Action, if any, related to threatened or pending litigation.** Mr. Nieto stated that there would be no action taken related to threatened or pending litigation. {6:10}
- VII. **Adjourn** Mr. Holguin moved to adjourn the meeting. Mr. Ruiz seconded the motion and it passed 3–0. The meeting was adjourned at 9:57 am.

Minutes approved August 20, 2014

Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

Santos Ruiz, Secretary (District 2)

Arturo Terrazas, Director (District 1)

ABSENT
Carlos Tellez, Director (District 3)

ABSENT
Michael McMullen, Director (District 6)

ABSENT
Furman Smith, Director (District 7)

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
Meeting Notice & DRAFT Agenda—SPECIAL BOARD OF DIRECTORS MEETING
9:30 a.m. Tuesday, July 29, 2014 at our La Mesa Office, 521 St Valentine St.

Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office—call 575-233-5742 for information

- I.** Call to Order, Roll Call to Establish Quorum
- II.** Pledge of Allegiance
- III.** Approval of Agenda
- IV.** Unfinished Business
 - A.** Resolution 2015-03 FY14 Final Amended Budget—for approval
 - B.** Lift Hiring Freeze—for approval
- V.** New Business—none
- VI.** Motion to convene in Closed Session pursuant to NMSA 1978 Section 10-15-1(H)(7) threatened or pending litigation, ROLL CALL VOTE
 - A.** Motion to resume the Open Meeting
 - B.** Statement by the Chair that only items listed in the motion were discussed and no action was taken.
 - C.** Action, if any, related to threatened or pending litigation.
- VII.** Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por señas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRGPWWA, 575-233-5742, PO Box 2646, Anthony NM 88021 O 215 Bryant St., Mesquite NM una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario.



lrgauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2015-03 Final Amended Budget for Fiscal Year 2014

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2014 Final Amended Budget on July 29, 2014.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2014 Final Amended Budget officially approve on July 29, 2014.

PASSED, APPROVED, AND ADOPTED: July 29, 2014.

Roberto M. Nieto, Chairman

Seal:

Santos Ruiz, Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule I

| | |
|---|-----------------------------------|
| Name LowerRioGrandePublicWaterWorksAuthority | Address Budget Adjustment Request |
|---|-----------------------------------|

| (1) <u>OPERATING INCOME</u> | PRIOR YEAR <u>Actual</u> (2) | ANNUAL BUDGET BEG <u>07-01-2013</u> END <u>06-30-2014</u> (3) | For the _____ Months Ended <u>06-30-2014</u> | | |
|---|------------------------------------|--|--|---------------------|--|
| | | | CURRENT YEAR | | Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6) |
| | | | Actual Data | | |
| | | | Current Quarter (4) | Year To Date (5) | |
| | | <i>Current</i> | | <i>Amended</i> | <i>Change</i> |
| 1. Water Revenue | 1,688,918 | 1,919,353 | | 1,959,353 | -40,000 |
| 2. Sewer Revenue | 94,500 | 90,000 | | 117,000 | -27,000 |
| 3. Interest | 300 | 300 | | 300 | 0 |
| 4. _____ | | | | | 0 |
| 5. Miscellaneous | | | | | 0 |
| 6. Less: Allowances and Deductions | | | | | 0 |
| 7. Total Operating Income (Add lines 1 through 6) | 1,783,718 | 2,009,653 | 0 | 2,076,653 | -67,000 |
| <u>OPERATING EXPENSES</u> | | | | | |
| 8. Salaries, Labor | 1,090,990 | 1,103,000 | | 1,085,672 | 17,328 |
| 9. Accounting, Legal | 87,874 | 87,000 | | 144,670 | -57,670 |
| 10. Taxes, Insurance | 120,284 | 112,000 | | 85,460 | 26,540 |
| 11. Utilities | 257,824 | 241,650 | | 302,100 | -60,450 |
| 12. Supplies | 350,463 | 321,650 | | 374,070 | -52,420 |
| 13. Sewer, Lab, Chem | 27,797 | 30,000 | | 42,600 | -12,600 |
| 14. Debt Service | 69,386 | 319,353 | | 82,000 | 237,353 |
| 15. Interest | | | | | 0 |
| 16. Depreciation | 606,000 | 606,000 | | 760,000 | -154,000 |
| 17. Total Operating Expense (Add Lines 8 through 16) | 2,610,618 | 2,820,653 | 0 | 2,876,572 | -55,919 |
| 18. NET OPERATING INCOME (LOSS) (Line 7 less 17) | -826,900 | -811,000 | 0 | -799,919 | -11,081 |
| <u>NONOPERATING INCOME</u> | | | | | |
| 19. Water | 216,400 | 200,000 | | 200,147 | -147 |
| 20. Sewer | 4,500 | 5,000 | | 3,500 | 1,500 |
| 21. Total Nonoperating Income (Add 19 and 20) | 220,900 | 205,000 | 0 | 203,647 | 1,353 |
| 22. NET INCOME (LOSS) (Add lines 18 and 21) | -606,000 | -606,000 | 0 | -596,272 | -9,728 |
| 23. Equity Beginning of Period | | | | | 0 |
| 24. Reserves | | | | -163,728 | 163,728 |
| 25. _____ | | | | | 0 |
| 26. Equity End of Period (Add lines 22 through 25) | -606,000 | -606,000 | 0 | -760,000 | 154,000 |

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Secretary Date Appropriate Official Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.