

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

MEETING NOTICE & AGENDA—SPECIAL BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, June 12, 2013 at our La Mesa Office, 521 St. Valentine St, La Mesa

Agendas are final 36 hours prior to the meeting and may be obtained at any LRGPWVA Office—call 575-233-5742 for information

- I. Sign in, Roll Call to Establish Quorum, Call to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Report from Review Committee for Water Rights Purchase Project RFP
- V. Selection of engineering firm for Water Rights Purchase Project contingent upon USDA RD concurrence
- VI. Break while minutes are printed
- VII. Minutes of 6/12/13 Special Meeting for Approval
- VIII. Adjourn

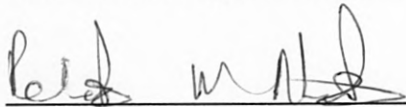
If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRG PWWA office at 575-233-5742, 325 Holguin Rd, Vado NM 88072 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWVA office if a summary or other type of accessible format is needed.

Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por senas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor llame a la oficina LRG PWWA office at 575-233-5742, 325 Holguin Rd, Vado NM 88072 una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWVA si un resumen o otro tipo de forma accesible es necesario.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
MEETING NOTICE & AGENDA—SPECIAL BOARD OF DIRECTORS MEETING
9:00 a.m. Wednesday, June 12, 2013 at our La Mesa Office, 521 St. Valentine St, La Mesa

- I. **Sign in, Roll Call to Establish Quorum, Call to Order** Sign-in sheet and agenda are attached. Directors present were Chairman Robert "Marty" Nieto, Director Furman Smith, Director Mike McMullen and Director Cali Tellez. Staff members present were General Manager Martin Lopez, Finance Manager Kathi Jackson, Projects Manager Karen Nichols and Adm Asst. Joan Ferguson. Director Furman Smith voted by phone. Absent were Vice-Chairman John Holguin, Secretary Santos Ruiz, Operations Manager, Mike Lopez. With a quorum established the meeting was called to order by Mr. Nieto at 9:10am
- II. **Pledge of Allegiance** This item was skipped due to lack of a flag.
- III. **Approval of Agenda** A motion was made by to approve the agenda without the pledge of allegiance McMullen. Mr. Smith seconded the motion and it passed 4-0.
- IV. **Report from Review Committee for Water Rights Purchase Project RFP** Ms. Nichols explained that the committee consisted of Chair Marty Nieto, Director Mike McMullen, Manager Martin Lopez. Mr. Tellez and Ramon Morales from Operations. Mr. Tellez asked about the price and Mr. Nieto asked about a cap on the price. Ms. Nichols explained that the Authority is not allowed to negotiate fees. Mr. Lopez explained that it is ask Bohannen to be paid after the closing or we could apply for a bridge loan which would be reimbursable including interest.
- V. **Selection of engineering firm for Water Rights Purchase Project contingent upon USDA RD concurrence** A motion was made by Mr. Smith to approve the selection of Bohannan Huston, Inc. as the engineering firm for The Water Right Purchase Project, contingent upon USDA RD concurrence. The motion was seconded by McMullen. The vote carried 4-0 (9:22 a.m.)
- VI. **Break while minutes are printed** Minutes were read aloud.
- VII. **Minutes of 6/12/13 Special Meeting for Approval** A motion was made by Mr. McMullen to approve the minutes of the 6/12/13 Special meeting. The motion was seconded by Mr. Smith. The vote passed 4-0.
- VIII. **Adjourn** A motion was made by Mr. SMith to adjourn the meeting, it was seconded by Mr. McMullen and the vote carried 4-0. Meeting was adjourned at 9:27 a.m.

Date Minutes Approved: June 12, 2013



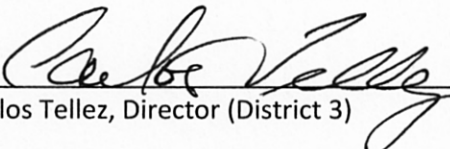
Roberto Nieto, Chairman (District 5)

John Holguin, Vice-Chairman (District 4)

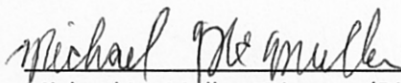
Santos Ruiz, Secretary (District 2)

Vacant

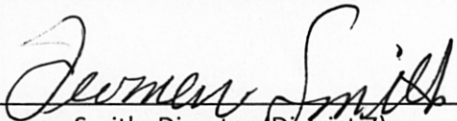
Director (District 1)



Carlos Tellez, Director (District 3)



Michael McMullen, Director (District 6)



Furman Smith, Director (District 7)

Lower Rio Grande Public Water Works Authority

Sign in Sheet

Date: Jun 12, 2013

Time: 9A

Place: La Mesa

Meeting Type: Special Meeting

Name, Title—print signature	Company or Agency represented	Mailing Address	Telephone	Email
<u>MARIE MENDOZA LBSA</u>	<u>BR:247H</u>	<u>201 STONE DR, MESA, LINA PARK, NM</u>	<u>970-302-7852</u>	<u>MESALINA@LBSA R704000.001</u>
<u>BOB W. NIXON</u>	<u>LRGP WWA</u>		<u>576 638-3851</u>	
<u>MARTIN G. CAPER</u>	<u>LRGS RIVERA</u>	<u>325 HOLGREN RD WADO, NM 87022</u>	<u>5735 571-3628</u>	
<u>BOB JOHNSON Emergent Manager</u>	<u>LRGS RIVERA</u>	<u>PO BOX 3046 ANTHONY, NM 88021</u>	<u>645-4332</u>	
<u>BOB D. MILLER</u>	<u>BOARD (3)</u>	<u>PO BOX 64 LA MESA, NM 87044</u>	<u>575 233-4140</u>	
<u>BOB PATRICK</u>	<u>BOARD</u>	<u>325 ALLEN AVE WADO, NM 87022</u>	<u>575 233 5742</u>	
<u>BOB ALLEN</u>	<u>LRGP WWA</u>		<u>575-233-5142</u>	<u>joan.ferguson@ lrgaauthority.org</u>
<u>BOB NICHOLS</u>				
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Korman Smith participated telephonically

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
Water Rights Purchase Project – RFP Evaluation Committee
Recommendation to the Board of Directors**

The Evaluation Committee met at 2:30 p.m. on Tuesday, June 11, 2013 at the LRGPWWA La Mesa Office, 521 St. Valentine, La Mesa NM and opened sealed proposals from the following firms:

NCS Engineers
Bohannon Huston, Inc.
Grace Engineering, LLC

Each Committee Member rated each proposal on the form and according to the Rating Criteria provided by USDA Rural Development. A sign-in sheet and summary of scores are attached, and all of the individual rating sheets are retained as part of the project records and available for inspection.

The highest rated proposal was from Bohannon Huston, Inc. The Evaluation Committee recommends selection of Bohannon Huston, Inc. to the LRGPWWA Board of Directors for its Water Rights Purchase Project.



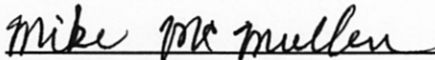
Karen Nichols, Projects Manager

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
Water Rights Purchase Project – RFP Evaluation Committee
2:30 p.m. on Tuesday, June 11, 2013 at LRGPWWA La Mesa Office
521 St. Valentine, La Mesa NM

SIGN IN SHEET



Roberto Nieto, Board Chairman



Mike McMullen, Director

ABSENT

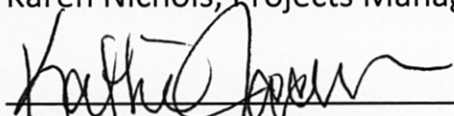
Carlos Tellez, Director



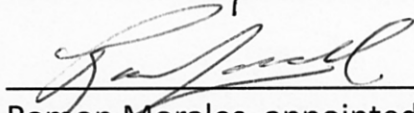
Martin Lopez, General Manager



Karen Nichols, Projects Manager



Kathi Jackson, Finance Manager



Ramon Morales, appointed by Operations
Manager Mike Lopez

Lower Rio Grande PWWA Water Rights Purchase Project RFP Ratings - 6/11/13

Consultant	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Total
NCS	95	97	69	28	91	35	50	465
BHI	104	107	88	29	105	69	58	560
Grace	88	95	141	27	87	52	53	543

Consultant - NCS	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Total
Reviewer 1	12	12	15	5	12	10	10	76
Reviewer 2	18	19	13	5	18	5	8	86
Reviewer 3	20	20	10	5	15	5	10	85
Reviewer 4	15	15	10	4	15	3	7	69
Reviewer 5	15	15	10	5	15	5	7	72
Reviewer 6	15	16	11	4	16	7	8	77
Total	95	97	69	28	91	35	50	465

Consultant - BHI	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Total
Reviewer 1	12	12	15	5	12	10	10	76
Reviewer 2	16	17	13	4	16	9	8	83
Reviewer 3	18	20	15	5	19	10	10	97
Reviewer 4	20	20	15	5	20	10	10	100
Reviewer 5	20	20	15	5	20	20	10	110
Reviewer 6	18	18	15	5	18	10	10	94
Total	104	107	88	29	105	69	58	560

Consultant - Grace	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Total
Reviewer 1	15	15	12	5	16	10	7	80
Reviewer 2	15	15	11	4	17	9	9	80
Reviewer 3	18	18	13	5	17	10	10	91
Reviewer 4	15	15	15	5	15	10	10	85
Reviewer 5	15	20	5	5	10	10	10	75
Reviewer 6	10	12	85	3	12	3	7	132
Total	88	95	141	27	87	52	53	543