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# LOWER RIO GRANDE

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## Public Water Works Authority

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215 BRYANT STREET MESQUITE, NM 88048  
(575)233-3947/Fax (575)233-3961

### **NOTICE OF REQUEST FOR WRITTEN QUOTES FOR AUDITING SERVICES** **RFP NO: FY2014-03**

**PURPOSE:** To select an approved audit firm which can provide auditing services for the Lower Rio Grande Public Water Works Authority (LRGPWWA). The LRGPWWA is seeking a multi-year contract, not to exceed a term of three years including all extensions and renewals. The term of the contract shall be one-year with the option to extend for two successive one-year terms at the same price, terms and conditions for professional auditing services.

The services will include (a) Financial Statement Audit; (b) Financial Statement Preparation; and any other accounting services requested by LRGPWWA.

**GENERAL INFORMATION:** The terms and conditions of the proposal will be in accordance with Audit Rules 2014 2.2.2 NMAC Requirements for Contracting and Conducting Audits for Agencies, including OMB Circular A-133 requirements. All submitted proposals must be accompanied with a copy of the most recently completed Quality Review Report (Peer Review).

Written quotes (proposals) will be evaluated on applicable criteria listed in the New Mexico Auditor's Office Audit Contract Proposal Evaluation Form (Part One, Part Two)

- a. Capability of Firm
- b. Work Requirements & Audit Approach
- c. Technical Experience

The LRGPWWA reserves the right to reject any and/or all proposals when in the best interest of the LRGPWWA.

Upon selection of an approved audit firm, LRGPWWA will enter into a written audit agreement with the selected auditor. The audit agreement will be in compliance with Audit Rules 2014 2.2.2.8 Section I. Audit Contract requirements will include terms and conditions that LRGPWWA and the auditor deem appropriate.

Copies of the Authority's current financial statements may be obtained by contacting:

Kathi Jackson, Finance Manager  
Lower Rio Grande Public Water Works Authority  
PO Box 2646 Anthony, NM 88021  
Phone: 575-233-3947; Fax 575-233-3961  
e-mail: [kathi.jackson@lrgauthority.org](mailto:kathi.jackson@lrgauthority.org)

### **WRITTEN QUOTES (PROPOSALS) DUE DATE AND TIME:**

Proposals shall be addressed to Mr. Martin G. Lopez, General Manager, Lower Rio Grande Public Water Works Authority, PO Box 2646 Anthony, NM 88021, and submitted no later than **2:00 PM MDST** on April 11, 2014.

Proposals received after the deadline will not be accepted.