

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**MINUTES**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**10:00 a.m. Wednesday, February 16, 2011 at the Vado Office, 325 Holguin Road**

- I. Sign in, establish quorum, call to order:** Sign-in sheet and Agenda are attached. Present were Chairman Roberto “Marty” Nieto, Vice-chairman John Holguin, Secretary Santos Ruiz and Director Rosaura Pargas. Director Jim Pugh was absent. Staff present were General Manager Martin Lopez, Operations Manager Mike Lopez, Finance Manager Kathi Jackson and Projects Manager Karen Nichols. Matt Dyer of Parkhill, Smith & Cooper was also present. Mr. Nieto called the meeting to order at 10:13 a.m.
- II. Approval of agenda:** Mr. Holguin made a motion to approve the Agenda, Mr. Ruiz seconded, and it carried on a vote of 4-0. :41
- III. Approval of Minutes of 2/2/11:** Corrections from Ms. Pargas are attached. Mr. Holguin made a motion to approve the minutes of 2/2/11 as corrected, Mr. Ruiz seconded, and it carried on a vote of 4-0. 1:33
- IV. General Manager’s action items & reports (Operations & Projects Report on 1<sup>st</sup> Wed. Agenda)**
- A. Management Report:** The General Managers written report was in the board packet (attached), and he discussed it with the board. He noted in response to a question that we will use PO Box as main address for payments, invoices, etc. and keep the Vado address as our official address. He also noted that some of our technical assistance providers are trying to help us get CDBG rules changed to allow us to apply directly, and they want us to be a test case. He said he tried to get an advance on project funds to do Berino Road from Rural Development under emergency provisions, but was turned down. The Berino/Del Cerro Improvements are fast-tracked for RD funding with an application deadline of March 1st, but we will get the application in before the end of the week.
- He reported that we went to the county DRC meeting yesterday regarding the La Mesa Building Project, and the county has added new requirements. We now have to get a variance for the parking area at the Planning & Zoning Board meeting March 10. One of the commissioners has a conflict with us, and he will write letter to the county attorney to request that she recuse herself. He will also have our attorney start gathering information to sort out the jurisdictional issues between the county and state with regard to our projects.
- Mr. Lopez also reported that the Castillo Rd bridge pipeline buckled. He will withhold further disbursement until a solution is reached. Burn Construction and CE&M are meeting this morning. Ms. Nichols briefly discussed her meeting with Ms. Perez of Bohannon Huston, the firm which designed the hangers for the bridge. Mr. Lopez and the Operations Manager discussed the problem with the pipeline across the bridge and meeting with the contractor. Mr. Dyer said that some of the A-lock restraining systems have a gasket that needs the pipe to be pulled back after it is put together in order to set the seal. Ms. Nichols asked if we should get an independent opinion before we accept the work, and Mr. Lopez agreed. Mr. Dyer volunteered to take a look at no charge.

Mr. Lopez also noted that we are still waiting for NMED-CPB to approve the CE&M contract amendment for the return flow plan.

- B. Finance Report:** Ms. Jackson handed out her written report (attached) and discussed it with the Board. She said she is having an issue with getting the La Mesa credit card canceled because the former president is the authorized name on the account, and he has not put a hold on the account or turned in his card. She will report back on that, and she also noted that she brought copies of credit card receipts in case the Directors wished to see them. She noted that there have also been some issues with the Vado office over last few weeks because the clerk that works there had a home disaster during the extreme cold weather, had to move and has been sick, so the office has not been opened when it should have been, but she is dealing with that. Ms. Nichols noted that the computers at the La Mesa office are inadequate and will need to be replaced soon according to the technician who is working to get their old printer reconnected so they can print water bills. Mr. Holguin said he closed the last Vado checking account, needs one board signature, and will get the cashier's check over to Ms. Jackson.
- C. Operations Report (postponed from 2/2/11):** Operations Manager Mike Lopez brought LRG caps for the directors and handed them out. He handed out his written report (attached) and discussed it with the board. He is doing some inspection on the Berino Road and Parque Subdivision construction, and he said he is unhappy with some of the county design work with water lines too close to sewer, but he requested a concrete barrier between them, and that is being installed. The General Manager noted that the Berino Road hot-taps are complete, and two meters are sort of landlocked, so he initiated a Change Order to Burn Construction to move the service lines to avoid future problems. The OM said he needs to implement a back flow prevention program system-wide and mentioned upcoming training on that. Ms. Pargas said a customer in the Desert Sands area wanted to know how long to wait for us to shut off meter in case of leak. The GM and OM emphasized the need to have customers install a valve on their side of the meter because the regulations require a licensed operator to be the one to do anything that affects water quality or quantity, including shutting off meter. The OM noted that door decals and vehicle ones should be done in a week or two.
- V. Guest Presentations:** NONE
- VI. Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:** NONE 1:06:12
- VII. Unfinished Business:**

  - A. Authority RFP – update:** Mr. Lopez noted that this is a reissue from last September, the ad will go to the paper today, and the board has already authorized staff to fast track a recommendation.
  - B. Board use of Authority vehicles and/or mileage reimbursement:** Mr. Lopez said that this item was requested by Mr. Ruiz, and our Governance Document prohibits paying Directors mileage to attend board meetings. Mr. Holguin suggested first trying to coordinate a ride with other directors or staff. Mr. Lopez said he will get Angie to start calling the directors the day before the meeting and have her coordinate if anyone needs a ride to the meeting. 1:12:19

**VIII. New Business:**

**A. Resolution # to Apply for CDBG Funds:** Resolution number is FY2011-058, and it was in the board packet and is attached. Ms. Pargas made a motion to adopt the Resolution, Mr. Ruiz seconded, and it carried on a vote of 4-0.

**B. Resolution # Fair Housing:** Resolution number is FY2011-09, and it was in the board packet and is attached. Mr. Holguin made a motion to adopt the Resolution, Mr. Ruiz seconded, and it carried on a vote of 4-0.

**IX. Other discussion and agenda items for next meeting:** The next meeting will be 3/2/11 at 4:00 p.m. Ms. Nichols reminded the board that she would like to get a picture and brief biography for the website, and would like to post some community history and information as well. Mike Lopez mention that he met with the state fire marshal yesterday and is confident that they will give us a variance on some of the code requirements that are excessive for using gas chlorination.  
1:20:06

**X. Adjourn 11:33** Mr. Holguin made a motion to adjourn, Mr. Ruiz seconded, and it carried on a vote of 4-0. Mr. Nieto declared the meeting adjourned at 11:33 a.m.

Date Minutes Approved: \_\_\_\_\_

Directors Present:

\_\_\_\_\_  
Chairman, Roberto M. Nieto

\_\_\_\_\_  
Vice- Chairman, John Holguin

\_\_\_\_\_  
Secretary, Santos Ruiz

\_\_\_\_\_  
Director, Rosaura Pargas

ABSENT  
Director, Jim Pugh

# Lower Rio Grande Public Waterworks Authority

## Sign In Sheet

Date: 2/16/11

Time: 10:00am

Place: Water

Meeting Type: Regular

Name, Title - Print	Company or Agency Represented	Mailing Address	Telephone	Email
Sign				
Rosaura Pappas Rosaura Pappas	Desert Sands	P.O. Box 3343 Anthony, NM 88001	(575) 582-3126	
Matt Dyer	PSC	115 W. Griegs, Las Cruces	575-523-0915	mdyer@team-psc.com
<del>Kathie Jackson</del> Evance Manager Kathie Jackson	LRGPWWA	PO Box 26446 Anthony, NM 88001	233-294-7	kathie.jackson@lrgaauthority.com
<del>Carly R. Witz</del> John F. Guin	Beneas Winer LRG PWWA	P.O. Box 104 Beringer, NM 88001 925 H. Guin Rd Vado, NM	582-5939 695-9007	Jholguin@b.com
Mike Lopez Maurice Lopez	LRG PWWA LRG PWWA	PO Box 703 Mesilla Park, NM 88047 PDS Holguin Rd Vado, NM 88002	(575) 655-3724 575- 571-7628	mlopez@lrgaauthority.com maurice.lopez@lrgaauthority.com
<del>M. Lopez</del> M. Lopez	LRG PWWA	321 Holguin Rd Vado, NM 88002	575- 621-9697	mlopez@lrgaauthority.com

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY**  
**MEETING NOTICE & AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**10:00 a.m. Wednesday, February 16, 2011 at the Vado Office, 325 Holguin Road**

- I. Sign in, establish quorum, call to order
- II. Approval of agenda
- III. Approval of Minutes of 2/2/11
- IV. General Manager's action items & reports (Operations & Projects Report on 1<sup>st</sup> Wed. Agenda)
  - A. Management Report
  - B. Finance Report
  - C. Operations Report (postponed from 2/2/11)
- V. Guest Presentations – NONE
- VI. Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:
- VII. Unfinished Business:
  - A. Authority RFP - update
  - B. Board use of Authority vehicles and/or mileage reimbursement
- VIII. New Business:
  - A. Resolution # to Apply for CDBG Funds
  - B. Resolution # Fair Housing
- IX. Other discussion and agenda items for next meeting – Next meeting 3/2/11 at 4:00 p.m.
- X. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

*Si es un individuo con una incapacidad esta en necesidad de un lector, amplificador, lenguaje por senas, o cualquier otra forma de asistencia o servicio para atender o participar en las juntas, por favor lame ha la oficina LRG PWWA office at 575-233-3947, 325 Holguin Rd, Vado NM 88072 una semana antes de la junta o en cuanto posible. Documentos públicos, incluyendo la agenda y minutos, están disponibles en varios formatos. Por favor opóngase en contacto con la oficina LRGPWWA si un resumen o otro tipo de forma accesible es necesario*

# LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

## MINUTES

{NOTE: Minutes are a DRAFT until they are approved and signed by the Board}

### REGULAR BOARD OF DIRECTORS MEETING

4:00 p.m. Wednesday, February 2, 2011 at the Vado Office, 325 Holguin Road

- I. **Sign in, establish quorum, call to order:** Sign-in sheet and Agenda are attached. Present were Chairman Roberto Nieto, Vice-chairman John Holguin, Director Rosaura Pargas and Director Jim Pught. Secretary Santos Ruiz was absent, but arrived at 4:32 during item IV. C. Staff Present were General Manager Martin Lopez, Finance Manager Kathi Jackson and Projects Manager Karen Nichols. No guests or members of the public were in attendance. With a quorum established, Mr. Nieto called the meeting to order at 4:02 p.m.
- II. **Approval of agenda:** Mr. Lopez noted that the Operations report will be postponed to next meeting, but the Finance Manager has a supplemental report in its place, and the closed session not needed. Mr. Holguin made a motion to approve the Agenda with the changes stated by Mr. Lopez. Ms. Pargas seconded, and it carried on a vote of 4-0. {1:32}
- III. **Approval of Minutes of 1/19/11:** Ms. Pargas made a motion to approve the minutes of 1/19/11(attached) as presented, Mr. Pugh seconded, and the vote was 4-0 in favor. {2:03}
- IV. **General Manager's action items & reports (Financial Report on 3<sup>rd</sup> Wed. Agenda)**
  - A. **Management Report:** Mr. Lopez handed out his written report (attached) and reviewed it with the board. Mr. Holguin asked about having a Board page on the web site, and Ms. Nichols said she would be adding one and will need to get information from the Directors and some pictures. She said that if they were not using their Authority email addresses she could have them forward to their personal addresses.
  - B. **Projects Report:** Item C was taken out of order, followed by this item. Ms. Nichols provided a written report in the board packet (attached) and reviewed it with the Board. Mr. Lopez discussed the Mesquite Water Project which is near final completion. He noted that the pipeline and equipment installed with the project has been in service well beyond the warranty period, but as a condition of their contract with NM Environment Department – Construction Programs Bureau, the NM Finance Authority requested a review of the project, and the local NMED-CPB office requested all of the records from the beginning of the project which have been subject to three years of audits and included all of the Rural Development funding in addition to the much smaller amount of NMFA funds. The review has held up payment to the contractor beyond the limits of the Prompt Payment Act, and Mr. Lopez, Mr. Nieto and Ms. Nichols met with NMFA last week in Santa Fe and learned that we can submit a waiver of the review. Mr. Lopez has done that. Ms. Nichols noted that she included the project budget for the La Mesa Building in the report, and we are ready to proceed with construction as soon as the amended Grant Agreement is signed by the new NM Department of Finance & Administration Secretary. Mr. Lopez noted that we are working with staff there to obtain his signature because there seems to be some confusion since this came up during the change of administration. {49:52}
  - C. **Operations Report:** This item was taken just prior to item B. Ms. Jackson reported that she has established a beginning balance for La Mesa slightly less than previously

estimated. She handed out a report on the La Mesa asset & liability transfer and an Aged Accounts Receivable Report (both attached). Mr. Lopez noted that La Mesa had an NMFA Water & Wastewater Grant that expired in 2006 that was not extended, so \$85,000 in grant funds were lost, and the Authority has paid the engineer for their PER for their pending water system improvements project and will pay for the work on their Return Flow Plan when the deliverables are submitted. There was some discussed of La Mesa's financial accounting and reporting, and Ms. Jackson said that the direction she was given was to move forward from an Authority starting point. Mr. Pugh requested that the attorney be consulted about the procedure for final assumption of the mutual domestic's assets and liabilities. Mr. Ruiz arrived at 4:32 p.m. Ms. Jackson said she hopes to have the December and 1<sup>st</sup> Quarter financial statement by next meeting. 35:15

**V. Guest Presentations:** NONE

**VI. Public Input – 15 minutes total allotted for this item, 3 minute time limit per person, may be continued after Item VIII by board action:** NONE

**VII. Unfinished Business:** NONE

**VIII. New Business:**

**A. Explanation of RFP for planning & authorization of staff to proceed:** Mr. Lopez explained that the Board selected Vencor Engineering for the new Authority Preliminary Engineering Report under the USDA – Rural Development Request For Proposals process, but now we want to apply for CDBG planning funds, and NMED-CPB won't approved the USDA-RD RFP process. He requested authorization to have staff re-do the RFP and selection and return to the Board with recommendations. Ms. Pargas made a motion to authorize staff to re-issue the RFP, review the proposals, and return to the Board with recommendations; and Mr. Pugh seconded. Mr. Pugh asked about procedures for following the Open Meetings Act regarding Board minutes, accounting procedures and board liability insurance and was assured by staff and the other Directors that we are following the proper procedures. The vote was 5-0 in favor.

**B. Closed Session:** ML – The closed session was not needed. Mr. Lopez noted that we had received a threat from some community members that was a misunderstanding on their part, and it has been settled. He also noted that when Berino received their Special Appropriation (SAP), the Grant Agreement cites the USDA-RD Bulletin which tells you to do the RD format of environmental document, but NMED-CPB made us do the state format resulting additional costs and is holding up the disbursement of our funds, so this item was left on the Agenda in case it was needed for that issue, but staff is working to get it resolved, and the attorney is aware of both issues. 1:06:46

**1. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 (H)(7) regarding threatened or pending litigation – Roll Call Vote:**

**2. Motion to resume the open meeting and statement by the Chair that affirming that the matters discussed in the closed meeting were limited to those stated in the motion to close:**

**C. Motion to instruct the Authority’s attorney to take action as discussed in the closed session - NONE**

**D. Reconsider meeting time for the 1<sup>st</sup> Wed. Board meeting – Ms. Pargas:** Ms. Pargas said she had received a complaint from a community member and asked why the time was changed in the first place. There was some discussion, and the other Directors said that the Board sets its own meeting times when it is convenient for the Directors and staff who must attend. There was never any public participation when the meetings were at 6:30 p.m., and there has been at the 10:00 a.m. meeting the 4:00 p.m. one. Mr. Pugh noted that the current winter storm is a perfect example of why the evening meeting was moved to an earlier time, and Mr. Holguin said he has had no complaints from the community in Vado. {1:11:42}

**IX. Other discussion and agenda items for next meeting – Next meeting 2/16/11 at 10:00 a.m.:** Resolution to apply for CDBG funds & Fair Housing Resolution for March – Mr. Nieto asked who is going to Colonias Day? Mr. Holguin said he is going but does not need a room or travel arrangements. Mr. Lopez noted that we will be leaving Tuesday and coming back Wednesday, or Thursday if necessary. Ms. Romero-Vega has contacted the La Mesa board, and the other previous directors of the mutual are invited. We need information by Friday and will hold room reservations, then back out of any we don’t need. Mr. Lopez noted that there were no action items for the LRG MDWA on Friday and that meeting is canceled. Mr. Pugh as for a report back on what attorney says about final assumption of the assets and liabilities of the founding entities.

**X. Adjourn:** Mr. Holguin made a motion to adjourn, Ms. Pargas seconded, and it carried on a vote of 5-0. Mr. Nieto declared the meeting adjourned at 5:18 p.m.

Date Minutes Approved: \_\_\_\_\_

Directors Present:

\_\_\_\_\_  
Chairman, Roberto M. Nieto

\_\_\_\_\_  
Vice- Chairman, John Holguin

\_\_\_\_\_  
Secretary, Santos Ruiz

\_\_\_\_\_  
Director, Rosaura Pargas

\_\_\_\_\_  
Director, Jim Pugh



Untitled

From: rosaurapargas@aol.com [mailto:rosaurapargas@aol.com]  
Sent: Wednesday, February 16, 2011 12:06 AM  
To: karen.nichols@lrgauthority.org  
Subject: minutes of 2/2/11

Hi Karen,

This is what I found:

IV C. 6th sentence "There was some discussd of La Mesa"

VIII B. 4th sentence "Appropriation" is that correct?

D. 3rd sentence "first placed".

4th " " "when it convenient"

6th " " "6:30" I thought they were at 6pm, "4:00p.m.

one" is it one or none?

7th " " "of example of why"

IX 2nd sentence "Mr. Nieto aske who"

7th " " "reservations an back out"

Rose

**LRG PWWA  
Manager's Report  
February 16, 2011**

Tasks

- Standardize Billing Program
  - Notification Letter to add customers with name change/address change
- Transfer of Assets (bank funds) from Associations
  - Construction accounts for Mesquite and Desert Sands-need to expend USDA RD project funds
- Transfer long and short term debt
  - Pay off Desert Sands Loan (91-09) in March
- Project Funding Applications
  - Capital Outlay Request submitted to Legislators
  - LRGMDWA
    - La Mesa Building (county variance-request to remove Commission request)
    - Castillo Road-bridge line bucketed
- Water Rights
  - Return flow credits-pending NMED approval for scope of work change for CE&M (LRG MDWA)
  - OSE Combine/commingle-publication in the next couple of days
  - OSE Brazito-Authority Interconnection: publication for both in next couple of weeks
- Solid Waste
  - Waiting on DAC

**LRGPWWA**  
**Profit & Loss by Class**  
October through December 2010

	Berino	Desert Sands	La Mesa	Mesquite	Sewer	Vado	TOTAL
Income							
Interest	\$0.00	\$-	\$-	\$92.16	\$-	\$-	\$92.16
Copy/Fax	\$2.50	\$-	\$-	\$213.50	\$-	\$-	\$216.00
Other Income	\$100.00	\$-	\$(215.01)	\$1,155.34	\$-	\$-	\$1,040.33
Total Non-Operating Revenue	\$132.50	\$-	\$(215.01)	\$1,461.00	\$-	\$-	\$1,348.49
Operating Revenue							
Activation & Connection Fees	\$423.23	\$380.00	\$35.00	\$1,525.00	\$-	\$25.00	\$2,388.23
Contract Services	\$-	\$-	\$-	\$2,722.52	\$-	\$-	\$2,722.52
Installation Fees	\$2,114.80	\$-	\$-	\$2,604.89	\$-	\$500.00	\$5,219.59
Membership Fees	\$400.00	\$-	\$-	\$100.00	\$-	\$-	\$500.00
Monthly Services	\$73,520.41	\$55,148.79	\$43,884.67	\$178,048.23	\$-	\$9,455.72	\$380,067.92
Monthly Services-Sewer	\$-	\$-	\$-	\$5,853.91	\$12,910.23	\$-	\$18,764.14
Other Income	\$252.27	\$5.00	\$-	\$14,050.00	\$-	\$-	\$14,307.27
Penalties-Sewer	\$-	\$-	\$-	\$721.51	\$-	\$-	\$721.51
Penalties-Water	\$1,320.31	\$950.00	\$2,380.17	\$10,320.01	\$-	\$-	\$14,950.49
Returned Check Fees	\$-	\$100.00	\$-	\$70.00	\$-	\$-	\$170.00
Total Operating Revenue	\$78,031.02	\$56,583.79	\$46,289.84	\$216,016.07	\$12,910.23	\$9,980.72	\$419,811.67
Total Income	\$78,133.52	\$56,583.79	\$46,074.83	\$217,477.07	\$12,910.23	\$9,980.72	\$421,160.16
Cost of Goods Sold	\$0.00	\$-	\$-	\$12,529.77	\$-	\$-	\$12,529.77
Cost of Goods Sold	\$0.00	\$-	\$-	\$12,529.77	\$-	\$-	\$12,529.77
Total COGS	\$0.00	\$-	\$-	\$12,529.77	\$-	\$-	\$12,529.77
Gross Profit	\$78,133.52	\$56,583.79	\$46,074.83	\$204,947.30	\$12,910.23	\$9,980.72	\$408,630.39
Expense							
Accounting, Auditing, Legal	\$1,400.33	\$1,502.81	\$-	\$4,479.38	\$537.82	\$-	\$7,920.34
Accounting Fees	\$0.00	\$513.56	\$-	\$-	\$-	\$-	\$513.56
Bad Debts	\$0.00	\$-	\$-	\$543.07	\$-	\$-	\$543.07
Bank Service Charges	\$(20.23)	\$16.99	\$-	\$-	\$-	\$(1.00)	\$(4.24)
Cash Short/Over	\$257.65	\$120.00	\$75.00	\$322.50	\$-	\$37.50	\$822.65
Dues and Subscriptions	\$1,622.00	\$998.00	\$623.64	\$2,683.00	\$-	\$312.00	\$6,238.64
Engineering Fees	\$0.00	\$32.31	\$33.98	\$5.00	\$-	\$-	\$71.29
Government Penalties & Interest	\$0.00	\$-	\$1,516.55	\$-	\$-	\$-	\$1,516.55
Interest paid to NMED	\$0.00	\$-	\$-	\$39.00	\$-	\$-	\$39.00
Late Fees	\$0.00	\$-	\$-	\$6,690.39	\$354.96	\$-	\$7,045.35
Legal Fees	\$0.00	\$-	\$-	\$-	\$-	\$-	\$-

LRGPWWA  
Profit & Loss by Class  
October through December 2010

	Berino	Desert Sands	La Mesa	Mesquite	Sewer	Vado	TOTAL
Legal Notices	\$0.00	\$-	\$-	\$474.63	\$-	\$-	\$474.63
Licenses & Fees	\$0.00	\$-	\$-	\$275.92	\$-	\$-	\$275.92
Loan Interest	\$336.44	\$447.88	\$721.20	\$3,642.20	\$-	\$27.48	\$5,175.20
Meals	\$0.00	\$58.94	\$721.54	\$495.87	\$-	\$-	\$1,276.25
Permit Fees	\$0.00	\$-	\$25.00	\$184.00	\$50.00	\$-	\$259.00
Postage-Billing	\$201.60	\$440.00	\$552.00	\$-	\$-	\$-	\$1,193.60
Postage-Other	\$201.04	\$302.49	\$37.75	\$1,637.94	\$-	\$89.00	\$2,267.22
Prof Fees-Interpreter	\$0.00	\$56.63	\$-	\$-	\$-	\$-	\$56.63
Reconciliation Discrepancies	\$0.00	\$-	\$-	\$(12.22)	\$-	\$-	\$(12.22)
Training	\$120.00	\$175.00	\$25.00	\$1,001.31	\$430.00	\$-	\$1,751.31
Travel	\$0.00	\$-	\$1,734.42	\$1,103.32	\$-	\$-	\$2,837.74
Lodging	\$0.00	\$-	\$-	\$472.60	\$-	\$-	\$472.60
Meals	\$0.00	\$66.11	\$1,473.09	\$120.13	\$-	\$-	\$1,659.33
Travel	\$0.00	\$66.11	\$3,207.51	\$1,696.05	\$-	\$-	\$4,969.67
Total Travel	\$0.00	\$66.11	\$3,207.51	\$1,696.05	\$-	\$-	\$4,969.67
Total Accounting, Auditing, Legal	\$4,128.83	\$4,769.62	\$7,539.17	\$24,153.04	\$1,372.78	\$463.98	\$42,432.42
Lab, Chemicals	\$893.65	\$860.36	\$343.71	\$1,477.96	\$1,306.29	\$171.86	\$5,053.83
Chemicals	\$125.53	\$86.93	\$78.28	\$207.60	\$-	\$24.14	\$522.48
Laboratory Fees	\$0.00	\$-	\$-	\$7.45	\$-	\$-	\$7.45
Lab, Chemicals - Other	\$1,019.18	\$947.29	\$421.99	\$1,693.01	\$1,306.29	\$196.00	\$5,583.76
Total Lab, Chemicals	\$1,223.84	\$1,653.04	\$1,484.50	\$1,171.93	\$1,015.56	\$-	\$6,548.67
Accrued Leave	\$0.00	\$6,769.24	\$-	\$27,032.59	\$-	\$-	\$33,801.83
Administrative Labor	\$7,989.43	\$2,345.04	\$6,082.36	\$9,814.08	\$-	\$2,264.00	\$28,494.91
Clerical Labor	\$622.63	\$893.33	\$703.85	\$2,157.55	\$270.72	\$135.36	\$4,783.44
Merit	\$4,446.87	\$6,469.94	\$10,311.22	\$14,715.29	\$6,471.80	\$-	\$42,415.12
Operations Labor	\$14,282.77	\$18,130.59	\$18,581.93	\$54,891.44	\$7,758.08	\$2,399.36	\$116,044.17
Total Salaries	\$1,807.71	\$476.06	\$401.02	\$2,137.51	\$-	\$-	\$4,822.30
Supplies	\$187.23	\$-	\$3,268.28	\$2,418.77	\$-	\$-	\$5,874.28
Cell Phone	\$0.00	\$172.26	\$60.00	\$148.90	\$-	\$-	\$381.16
Computer Maintenance	\$0.00	\$-	\$18.75	\$638.17	\$-	\$-	\$656.92
Internet	\$5,762.90	\$3,319.00	\$4,398.21	\$9,869.31	\$12,298.58	\$858.11	\$36,506.11
Kitchen & Cleaning Supplies	\$449.39	\$585.27	\$979.36	\$823.22	\$-	\$271.63	\$3,108.87
Materials & Supplies	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Office Supplies	\$-	\$-	\$-	\$-	\$-	\$-	\$-

LRGPWWA  
Profit & Loss by Class  
October through December 2010

	Berino	Desert Sands	La Mesa	Mesquite	Sewer	Vado	TOTAL
Printing and Copying	\$0.00	\$767.20	\$-	\$321.07	\$-	\$-	\$1,088.27
Telephone	\$961.16	\$359.75	\$397.71	\$943.44	\$-	\$66.88	\$2,730.94
Tool, Furniture	\$201.88	\$124.24	\$77.65	\$333.88	\$-	\$38.82	\$776.47
Supplies - Other	\$191.98	\$610.40	\$73.48	\$683.13	\$-	\$36.92	\$1,595.91
Total Supplies	\$9,562.25	\$6,414.18	\$9,674.46	\$18,317.40	\$12,298.58	\$1,274.36	\$57,541.23
Taxes, Liability, Insurance							
GRT	(\$2,634.64)	\$-	(\$586.46)	(\$6,775.62)	\$-	\$-	(\$9,996.72)
Insurance-Health	\$5,363.67	\$4,750.67	\$3,134.06	\$7,452.08	\$571.84	\$866.52	\$22,138.86
Insurance-Life, Disability	\$996.92	\$-	\$-	\$2,134.24	\$-	\$-	\$3,131.16
Insurance-Vehicles	\$0.00	\$-	\$-	\$255.00	\$-	\$-	\$255.00
Insurance - Liability, D and O	\$5,775.71	\$4,526.83	\$2,221.43	\$9,552.13	\$-	\$1,110.71	\$23,186.91
Payroll Taxes-Federal Unemploy	\$221.54	\$144.29	\$141.93	\$310.61	\$62.07	\$19.19	\$899.63
Payroll Taxes-Medicare	\$207.10	\$262.89	\$257.24	\$620.59	\$112.49	\$34.79	\$1,495.10
Payroll Taxes-Social Security	\$885.53	\$1,190.64	\$1,099.93	\$2,653.62	\$481.00	\$148.76	\$6,459.48
Payroll Taxes-State Unemployment	\$199.96	\$253.83	\$248.37	\$599.20	\$108.61	\$33.59	\$1,443.56
Payroll Taxes-Worker's Comp Fee	\$9.20	\$9.20	\$6.90	\$3,358.00	\$4.60	\$2.30	\$3,390.20
State Taxes	\$0.00	\$-	\$-	\$-	\$-	\$-	\$-
Water Conservation Fee	\$0.00	\$156.45	\$-	\$968.63	\$-	\$1,134.00	\$2,259.08
Total Taxes, Liability, Insurance	\$11,024.99	\$8,441.59	\$6,623.42	\$21,128.48	\$1,340.61	\$3,040.70	\$51,499.79
Utilities							
Automobile Repairs & Maint.	\$2,659.58	\$1,527.17	\$863.20	\$6,912.59	\$-	\$431.60	\$12,294.14
Electricity-Office	\$207.79	\$790.51	\$-	\$-	\$955.70	\$973.16	\$2,927.16
Electricity-Operations	\$7,006.28	\$4,734.38	\$2,224.49	\$20,769.67	\$-	\$-	\$34,734.82
Equipment Rental	\$0.00	\$-	\$-	\$134.67	\$-	\$17.21	\$151.88
Fuel	\$2,946.22	\$1,829.01	\$1,045.77	\$5,442.56	\$-	\$210.38	\$11,473.94
Garbage Service	\$51.00	\$68.00	\$-	\$180.60	\$-	\$-	\$299.60
Locates	\$124.89	\$113.15	\$48.67	\$160.75	\$-	\$-	\$447.46
Maint. & Repairs-Office	\$0.00	\$1,720.40	\$-	\$-	\$-	\$55.07	\$1,775.47
Maintenance & Repairs-Other	\$274.63	\$169.00	\$105.63	\$729.19	\$-	\$52.81	\$1,331.26
Natural Gas	\$77.49	\$71.88	\$-	\$57.77	\$-	\$-	\$207.14
Security/Alarm	\$124.90	\$290.42	\$-	\$219.43	\$-	\$-	\$634.75
Wastewater	\$137.30	\$-	\$71.15	\$-	\$-	\$-	\$208.45
Total Utilities	\$13,610.08	\$11,313.92	\$4,358.91	\$34,507.23	\$955.70	\$1,740.23	\$66,486.07
Total Expense	\$53,628.10	\$50,017.19	\$47,099.88	\$154,695.60	\$25,032.04	\$9,114.63	\$339,587.44
Net Income	\$24,505.42	\$6,566.60	(\$1,025.05)	\$50,251.70	(\$12,121.81)	\$866.09	\$69,042.95

**LRGPWWA**  
**Transaction Detail By Account**  
October through December 2010

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>Supplies</b>							
<b>Materials &amp; Supplies</b>							
Bill	10/14/2010	Inv 11...	Rio Grande Pump ...	High head pumps	Sewer	2,822.87	2,822.87
Bill	11/22/2010	Inv #...	Rio Grande Pump ...	Coarse Screening	Sewer	4,667.62	7,490.49
Credit	12/31/2010		Cemex	Inv # 6012666,2021146,2...	Sewer	242.33	7,732.82
Bill	12/6/2010	2666,...	Home Depot	Inv 11-1832	Sewer	1,142.46	8,875.28
Bill	12/6/2010	Inv 11...	Rio Grande Pump ...	Inv 11-1824	Sewer	606.11	9,481.39
Bill	12/6/2010	Inv 11...	Rio Grande Pump ...	Inv 11-1958 Transfer pum...	Sewer	619.90	10,101.29
Bill	12/8/2010	Inv 11...	Rio Grande Pump ...	Inv 11-1964 PVC Pipe	Sewer	485.55	10,586.84
Bill	12/8/2010	Inv 11...	Rio Grande Pump ...	Neptupne Chemical Pump	Sewer	27.97	10,614.81
Bill	12/9/2010	Inv 2...	Pure Operations, LLC	Converter	Sewer	343.59	10,958.40
Credit	12/16/2010		WalMart	1 1/4"Ell Sch40(8), 1 1/4"U...	Sewer	15.75	10,974.15
Bill	12/20/2010	Inv 0...	Baron Supply	1-Recip Blade 6In, 1-Hack...	Sewer	135.54	11,109.69
Credit	12/20/2010	Ord...	Eagle Grocery	30254 PVC SLP BUSHN...	Sewer	36.17	11,145.86
Credit	12/20/2010	Ord...	Eagle Grocery	2500 Box of Con Seal	Sewer	6.88	11,152.74
Credit	12/23/2010		Leco	Inv 038378- P O 362715 ...	Sewer	64.54	11,217.28
Bill	12/27/2010	Inv 03...	Baron Supply	3-Dynasty Enzo-Snake-5...	Sewer	343.34	11,560.62
Bill	12/30/2010	Inv 7...	Share Corp.	P.O 362739(2 WD 40, 1 w...	Sewer	601.06	12,161.68
Bill	12/31/2010	Inv 64...	Johnstons True Value		Sewer	136.90	12,298.58
Total Materials & Supplies						12,298.58	12,298.58
Total Supplies						12,298.58	12,298.58
<b>TOTAL</b>						<b>12,298.58</b>	<b>12,298.58</b>

# Aged Receivables

Nov-10

	0-30	31-60	60-90	Over 90	
Mesquite	\$ 19,506.29	\$ 3,301.79	\$ 11,054.74	\$ 9,066.16	\$ 33,862.82
Berino	\$ 30,781.64	\$ 11,368.77	\$ 728.26	\$ 12,078.37	\$ 51,944.83
Desert Sands	\$ 3,100.15	\$ 699.19	\$ 13,451.61	\$ 29,329.33	\$ 29,329.33
Vado	\$ 1,867.39	\$ 915.20			\$ 2,782.59
La Mesa	\$ 1,454.66	\$ 7,962.36	\$ 1,276.19	\$ 16,654.77	\$ 27,347.98
	\$ 56,710.14	\$ 24,247.31	\$ 26,510.80	\$ 37,799.30	\$ 145,267.55

Dec-10

	0-30	31-60	60-90	Over 90	
Mesquite	\$ 12,203.06	\$ 3,989.51	\$ 1,843.88	\$ 13,367.51	\$ 31,403.96
Berino	\$ 21,821.93	\$ 9,369.82	\$ 1,691.45	\$ 2,740.97	\$ 35,624.17
Desert Sands	\$ 6,346.59	\$ 966.81	\$ 566.02	\$ 13,741.91	\$ 21,621.33
Vado		\$ 1,867.39	\$ 915.20		\$ 2,782.59
La Mesa	\$ 3,978.38	\$ 5,141.13	\$ 1,686.35	\$ 16,227.11	\$ 27,032.97
	\$ 44,349.96	\$ 21,334.66	\$ 6,702.90	\$ 46,077.50	\$ 118,465.02

Rate Change Analysis

<b>Mesquite</b>	Old Rate	Old Rate	New Rate	New Rate
	October	November	December	January
Water	\$ 64,434.34	\$ 63,316.80	\$ 50,297.09	\$ 54,367.27
Sewer	\$ 7,259.69	\$ 5,650.54	\$ 5,853.91	\$ 5,859.37
GRT	\$ 3,511.99	\$ 3,448.37	\$ 2,807.55	\$ 3,011.33
Water Penalties	\$ 4,060.52	\$ 2,770.22	\$ 3,489.27	\$ (1,108.00)
Sewer Penalties	\$ 412.84	\$ 298.51	\$ 10.17	\$ 237.94
Activation/Reconnection Fees	\$ 1,525.00			
Copy/Fax	\$ 118.40	\$ 95.10		
Installation Fees	\$ 2,604.89			
Membership Fees	\$ 100.00			
Returned Check Fees	\$ 70.00			
Other Income	\$ 25.00		\$ 50.45	
<b>Total Charges</b>	<b>\$ 84,122.67</b>	<b>\$ 75,579.54</b>	<b>\$ 62,508.44</b>	<b>\$ 62,367.91</b>

<b>Berino</b>	Old Rate	Old Rate	New Rate	New Rate
	October	November	December	January
Water	\$ 25,095.24	\$ 28,952.19	\$ 18,225.11	
GRT	\$ 1,254.76	\$ 1,447.61	\$ 911.26	
Water Penalties	\$ 510.00	\$ 430.00	\$ 380.31	
Activation/Reconnection Fees	\$ 423.23			
Copy/Fax	\$ 2.50			
Installation Fees	\$ 2,114.80			
Membership Fees	\$ 400.00			
Returned Check Fees	\$ -			
Other Income	\$ 1,500.14			
<b>Total Charges</b>	<b>\$ 31,300.67</b>	<b>\$ 30,829.80</b>	<b>\$ 19,516.68</b>	<b>\$ -</b>

<b>La Mesa</b>	Old Rate	Old Rate	New Rate	New Rate
	October	November	December	January
Water	\$ 12,137.50	\$ 16,343.98	\$ 15,413.19	\$ 13,170.38
GRT	\$ 606.87	\$ 817.20	\$ 770.66	\$ 658.52
Water Penalties	\$ 1,057.06	\$ 532.45	\$ 733.14	\$ 435.74
Activation/Reconnection Fees	\$ 35.00			
Copy/Fax				
Installation Fees				
Membership Fees			\$ (50.00)	
Returned Check Fees			\$ (215.01)	
Other Income				
<b>Total Charges</b>	<b>\$ 13,836.43</b>	<b>\$ 17,693.63</b>	<b>\$ 16,651.98</b>	<b>\$ 14,264.64</b>

<b>Desert Sands</b>	Old Rate	Old Rate	New Rate	New Rate
	October	November	December	January
Water	\$ 20,701.83	\$ 21,803.15	\$ 12,643.81	\$ 12,187.42
GRT	\$ 961.16	\$ 1,090.16	\$ 632.19	\$ 609.37
Water Penalties	\$ 600.00	\$ 350.00		\$ 2,465.57
Activation/Reconnection Fees	\$ 290.00	\$ 90.00		\$ 1,340.00
Copy/Fax				
Installation Fees				\$ 2,300.00



Membership Fees				
Returned Check Fees	\$ 100.00	\$ 25.00		\$ 140.00
Other Income	\$ 211.84	\$ 5.00		\$ 15.00
Total Charges	\$ 22,864.83	\$ 23,363.31	\$ 13,276.00	\$ 19,057.36

<b>Vado</b>	Old Rate	Old Rate	New Rate	New Rate
	October	November	December	January
Water	\$ 4,333.06	\$ 5,122.66		
GRT	\$ 216.65	\$ 256.13		
Water Penalties				
Activation/Reconnection Fees		\$ 25.00		
Copy/Fax				
Installation Fees		\$ 500.00		
Membership Fees				
Returned Check Fees				
Other Income				
Total Charges	\$ 4,549.71	\$ 5,903.79	\$ -	\$ -

	<b>Old Rates</b>	<b>Old Rates</b>	<b>New Rates</b>	<b>New Rates</b>
	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>
Mesquite	\$ 64,434.34	\$ 63,316.80	\$ 50,297.09	\$ 54,367.27
Berino	\$ 25,095.24	\$ 28,952.19	\$ 18,225.11	\$ 20,255.45
La Mesa	\$ 12,137.50	\$ 16,343.98	\$ 15,413.19	\$ 13,170.38
Desert Sands	\$ 20,701.83	\$ 21,803.15	\$ 12,643.81	\$ 12,187.42
Vado	\$ 4,333.06	\$ 5,122.66		
<b>Totals</b>	<b>\$ 126,701.97</b>	<b>\$ 135,538.78</b>	<b>\$ 96,579.20</b>	<b>\$ 99,980.52</b>

**LRGPWWA**  
**Profit & Loss**  
 December 2010

	Dec 10
Ordinary Income/Expense	
Income	
Interest	92.12
Non-Operating Revenue	
Other Income	-164.56
Total Non-Operating Revenue	-164.56
Operating Revenue	
Contract Services	2,722.52
Monthly Services	96,579.20
Monthly Services-Sewer	5,853.91
Other Income	14,025.00
Penalties-Sewer	10.17
Penalties-Water	4,640.24
Total Operating Revenue	123,831.04
Total Income	123,758.60
Cost of Goods Sold	
Cost of Goods Sold	12,529.77
Total COGS	12,529.77
Gross Profit	111,228.83
Expense	
Accounting, Auditing, Legal	
Accounting Fees	1,880.67
Bank Service Charges	429.42
Cash Short/Over	26.77
Engineering Fees	3,226.88
Government Penalties & Interest	5.00
Interest paid to NMED	1,185.24
Late Fees	39.00
Legal Fees	2,129.74
Legal Notices	-97.77
Loan Interest	2,542.79
Meals	746.25
Permit Fees	99.00
Postage-Billing	733.60
Postage-Other	1,168.23
Training	218.78
Travel	
Lodging Per Diem	1,036.32
Meals Per Diem	217.31
Travel - Other	124.57
Total Travel	1,378.20
Total Accounting, Auditing, Legal	15,711.80
Lab, Chemicals	
Chemicals	3,336.84
Laboratory Fees	39.68
Lab, Chemicals - Other	7.45
Total Lab, Chemicals	3,383.97
Salaries	
Accrued Leave	4,914.99
Administrative Labor	23,002.83
Clerical Labor	21,153.11
Merit	4,783.44
Operations Labor	30,679.48
Salaries - Other	0.00
Total Salaries	84,533.85
Supplies	
Cell Phone	2,707.04

LRGPWWA  
Profit & Loss  
December 2010

	Dec 10
Computer Maintenance	2,298.39
Internet	155.20
Kitchen & Cleaning Supplies	343.20
Materials & Supplies	14,448.01
Office Supplies	2,137.45
Printing and Copying	254.58
Telephone	1,147.99
Supplies - Other	631.41
<b>Total Supplies</b>	<b>24,123.27</b>
<b>Taxes, Liability, Insurance</b>	
GRT	-6,144.78
Insurance-Health	11,847.27
Payroll Taxes-Federal Unemploym	701.22
Payroll Taxes-Medicare	1,135.51
Payroll Taxes-Social Security	4,907.29
Payroll Taxes-State Unemploymen	1,096.37
Payroll Taxes-Worker's Comp Fee	1,073.60
State Taxes	0.00
<b>Total Taxes, Liability, Insurance</b>	<b>14,616.48</b>
<b>Utilities</b>	
Automobile Repairs & Maint.	8,637.03
Electricity-Office	1,670.98
Electricity-Operations	25,294.14
Equipment Rental	151.88
Fuel	4,928.06
Garbage Service	141.30
Locates	447.46
Maintenance & Repairs-Other	408.74
Natural Gas	156.96
Security/Alarm	415.32
Wastewater	137.30
<b>Total Utilities</b>	<b>42,389.17</b>
<b>Total Expense</b>	<b>184,758.54</b>
<b>Net Ordinary Income</b>	<b>-73,529.71</b>
<b>Net Income</b>	<b>-73,529.71</b>

**LRGPWWA**  
**Balance Sheet**  
 As of December 31, 2010

	Dec 31, 10
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Citizens Bank LRGPWWA	68,340.09
LRGPWWA La Mesa Water Project	428.74
LRGPWWA Mesquite Sewer Project	428.74
LRGPWWA Reserve Account	433,796.51
<b>Total Checking/Savings</b>	502,994.08
Accounts Receivable	
Accounts Receivable	17,822.41
<b>Total Accounts Receivable</b>	17,822.41
<b>Other Current Assets</b>	
A/R-Other	-10,722.78
A/R-Water & Sewer	122,424.10
Employee Advances	-423.00
Inventory Assct	13,116.62
Petty Cash	432.00
Returned Checks	740.64
<b>Total Other Current Assets</b>	125,567.58
<b>Total Current Assets</b>	646,384.07
<b>Fixed Assets</b>	
Accumulated Depreciation	-4,442,020.70
Building	655,419.36
Constr in Prog-Water System DS	1,868,697.26
Furniture and Equipment	547,313.10
Land	101,869.38
Land Improvements	13,187.60
Software	19,988.36
Vehicles	152,740.00
Water & Sewer System	11,765,287.89
<b>Total Fixed Assets</b>	10,682,482.25
<b>Other Assets</b>	
Water Rights	9,199,171.20
<b>Total Other Assets</b>	9,199,171.20
<b>TOTAL ASSETS</b>	<b>20,528,037.52</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
A/P Operating	27,665.93
<b>Total Accounts Payable</b>	27,665.93
<b>Credit Cards</b>	
Capital One	517.46
Capital One-La Mesa	-861.13
Eagle Grocery & Hardware	497.14
Wells Fargo Visa	
Martin G. Lopez	1,707.00
Roberto M Nieto	1,604.01
<b>Total Wells Fargo Visa</b>	3,311.01
<b>Total Credit Cards</b>	3,464.48
<b>Other Current Liabilities</b>	
Customer Deposits	
Hydrant Meter Deposits	20,105.00
Renter Deposits	27,642.43
Customer Deposits - Other	-15,150.00

**LRGPWWA**  
**Balance Sheet**  
As of December 31, 2010

	Dec 31, 10
Total Customer Deposits	32,597.43
Gross Receipts Tax	4,106.69
Payroll Liabilities	
Garnishments	507.68
Retirement	
Employee Loans	-150.00
Total Retirement	-150.00
State	
Workers Compensation Fee	-44.00
Total State	-44.00
Payroll Liabilities - Other	6,698.84
Total Payroll Liabilities	7,012.52
Total Other Current Liabilities	43,716.64
Total Current Liabilities	74,847.05
Long Term Liabilities	
Berkadia Commercial Loan	444.76
NMED RIP Loan 90-08R Berino	26,531.97
NMFA 2003-08 Desert Sands	19,183.61
NMFA Trucks Desert Sands	54,715.00
RIP 2003-08	18,608.10
RIP 88-12R La Mesa	81,330.90
USDA-RD 91-01 (LaMesa)	90,688.97
USDA-RD 91-02 (Berino)	27,202.59
USDA-RD 91-02 (Vado)	3,190.86
USDA-RD 91-06 (Berino)	12,280.02
USDA-RD 91-06 (Mesquite)	301,302.23
USDA-RD 91-07 (Desert Sands)	47,383.78
USDA-RD 91-09 (Desert Sands)	13,781.90
USDA-RD 91-16 (Mesquite)	298,225.35
Total Long Term Liabilities	994,870.04
Total Liabilities	1,069,717.09
Equity	
Contributed Equity	
Berino	5,329,924.25
Desert Sands	5,645,279.51
La Mesa	1,477,215.48
Mesquite	6,164,808.96
Vado	618,441.80
Total Contributed Equity	19,235,670.00
Net Assets	
Board Designated Reserves	
Capital Investments	100,000.00
Total Board Designated Reserves	100,000.00
Total Net Assets	100,000.00
Opening Balance Equity	500.00
Temp. Restricted Net Assets	
NMED Sewer Reserve	8,000.00
Sanitary Projects Act Reserve	35,000.00
USDA/RD Loan Reserve	29,436.00
Total Temp. Restricted Net Assets	72,436.00
Net Income	49,714.43
Total Equity	19,458,320.43

5:11 PM  
02/15/11  
Accrual Basis

LRGPWWA  
**Balance Sheet**  
As of December 31, 2010

	Dec 31, 10
TOTAL LIABILITIES & EQUITY	<u>20,528,037.52</u>

**LRGPWWA**  
**Profit & Loss Budget vs. Actual**  
 October through December 2010

	Oct - Dec 10	Budget	\$ Over Bu...	% of Budget
Ordinary Income/Expense				
Income	92.16			
Interest				
Non-Operating Revenue	216.00			
Copy/Fax	1,040.33			
Other Income				
<b>Total Non-Operating Revenue</b>	<b>1,256.33</b>			
Operating Revenue				
Activation & Connection Fees	2,388.23			
Contract Services	2,722.52			
Installation Fees	5,219.69			
Membership Fees	500.00			
Monthly Services	360,067.82			
Monthly Services-Sewer	18,764.14			
Other Income	14,307.27			
Penalties-Sewer	721.51			
Penalties-Water	14,950.49			
Returned Check Fees	170.00			
<b>Total Operating Revenue</b>	<b>419,811.67</b>			
Sewer Revenue	0.00	15,773.01	-15,773.01	0.0%
Water Revenue	0.00	314,700.99	-314,700.99	0.0%
<b>Total Income</b>	<b>421,160.16</b>	<b>330,474.00</b>	<b>90,686.16</b>	<b>127.4%</b>
Cost of Goods Sold				
Cost of Goods Sold	12,529.77			
<b>Total COGS</b>	<b>12,529.77</b>			
Gross Profit	408,630.39	330,474.00	78,156.39	123.6%
Expense				
Accounting, Auditing, Legal	7,920.34	53,968.74	-46,048.40	14.7%
Accounting Fees	513.56			
Bad Debts	543.07			
Bank Service Charges	-4.24			
Cash Short/Over	822.65			
Dues and Subscriptions	6,238.64			
Engineering Fees	71.29			
Government Penalties & Interest	1,516.55			
Interest paid to NIMED	39.00			
Late Fees	7,045.35			
Legal Fees	474.63			
Legal Notices	275.92			
Licenses & Fees	5,175.20			
Loan Interest	1,276.25			
Meals	259.00			
Permit Fees				

## LRGPWWA Profit & Loss Budget vs. Actual October through December 2010

	Oct - Dec 10	Budget	\$ Over Bu...	% of Budget
Postage-Billing	1,193.60			
Postage-Other	2,267.22			
Prof Fees-Interpreter	95.63			
Reconciliation Discrepancies	-12.22			
Training	1,751.31			
Travel				
Lodging Per Diem	2,837.74			
Meals Per Diem	472.60			
Travel - Other	1,659.33			
<b>Total Travel</b>	<b>4,969.67</b>			
<b>Total Accounting, Auditing, Legal</b>	<b>42,432.42</b>	<b>53,968.74</b>	<b>-11,536.32</b>	<b>78.6%</b>
Electricity	0.00	65,540.25	-65,540.25	0.0%
Lab Chemicals	0.00	6,237.99	-6,237.99	0.0%
Lab, Chemicals				
Chemicals	5,053.83			
Laboratory Fees	522.48			
Lab, Chemicals - Other	7.45			
<b>Total Lab, Chemicals</b>	<b>5,583.76</b>			
<b>Salaries</b>				
Accrued Leave	6,548.87			
Administrative Labor	33,801.83			
Clerical Labor	28,494.91			
Merit	4,783.44			
Operations Labor	42,415.12			
Salaries - Other	0.00			
<b>Total Salaries</b>	<b>116,044.17</b>	<b>183,729.00</b>	<b>-67,684.83</b>	<b>0.0%</b>
<b>Supplies</b>				
Cell Phone	4,822.30			
Computer Maintenance	5,874.28			
Internet	381.16			
Kitchen & Cleaning Supplies	656.92			
Materials & Supplies	36,506.11			
Office Supplies	3,108.87			
Printing and Copying	1,088.27			
Telephone	2,730.94			
Tool, Furniture	776.47			
Supplies - Other	1,596.27			
<b>Total Supplies</b>	<b>57,541.59</b>	<b>41,339.01</b>	<b>-39,742.74</b>	<b>3.9%</b>
<b>Taxes, Liability, Insurance</b>				
GRT	-13,159.09			
Insurance-Health	22,138.85			
Insurance-Life, Disability	3,131.16			
Insurance-Vehicles	255.00			



## LRGPWWA Profit & Loss Budget vs. Actual October through December 2010

	Oct - Dec 10	Budget	\$ Over Bu...	% of Budget
Insurance - Liability, D and O	23,186.82	117,857.49	-94,670.67	19.7%
Payroll Taxes-Federal Unemploy	899.63			
Payroll Taxes-Medicare	1,495.10			
Payroll Taxes-Social Security	6,459.48			
Payroll Taxes-State Unemployem	1,443.56			
Payroll Taxes-Worker's Comp Fee	3,390.20			
State Taxes	0.00			
Water Conservation Fee	2,259.08			
Total Taxes, Liability, Insurance	51,499.79	117,857.49	-66,357.70	43.7%
<b>Utilities</b>				
Automobile Repairs & Maint.	12,294.13			
Electricity-Office	2,927.16			
Electricity-Operations	34,734.82			
Equipment Rental	151.88			
Fuel	11,473.94			
Garbage Service	299.60			
Locates	447.46			
Maint. & Repairs-Office	1,720.40			
Maintenance & Repairs-Other	1,331.26			
Natural Gas	207.14			
Security/Alarm	634.75			
Wastewater	208.45			
Total Utilities	66,430.99			
Total Expense	339,532.72	468,672.48	-129,139.76	72.4%
Net Ordinary Income	69,097.67	-138,198.48	207,296.15	-50.0%
Other Income/Expense	54.72			
Other Expense	54.72			
Ask My Accountant				
Total Other Expense	54.72			
Net Other Income	-54.72	0.00	-54.72	100.0%
Net Income	69,042.95	-138,198.48	207,241.43	-50.0%

# Lower Rio Grande PWWA

## Operators Report

February 16, 2010

### System Problems and Repairs.

- (Berino Road project) Burns Construction is about 90% complete. The subdivision is about 55% Complete.
- Backflow inspections are current.(Mesquite District)
- Sewer tank inspections are current.(Mesquite District)
- We are still having some problems with the Seamen's SCADA I told Bob he needs to address these problems. He will be here the week of the 21<sup>st</sup>.
- All water line tie ins have been completed in the Berino District
- We had no water breaks in the Vado District.
- We lost the booster pump @ well #6 (Mesquite District) and installed a new one.
- Mesquite district had 6 water breaks and 11 sewer problems.
- La Mesa district had a chlorine problem that has been resolved.
- The Desert Sands district has been running well.
- The Berino District had a total of 91 work orders.
- The La Mesa District had a total of 29 work orders.
- The Mesquite District had a total of 56 work orders.
- The Desert Sands district, we have to develop a system to track the work orders.

**NMED:** Monthly Bac-T-Samples have been taken this month under the Lower Rio Grande PWWA.

**Mesquite district Wetlands:** Monitoring well samples have been taken in January.

**Chlorine:** We have not installed the gas chlorination system because the building has not arrived.

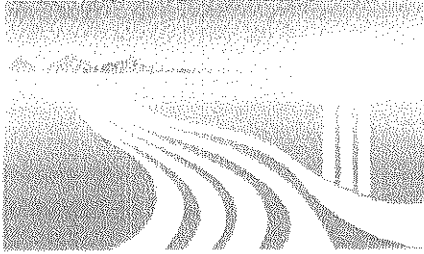
**Reports:** Monthly well reports have been submitted to the State Engineers office.

**New installs:** The Mesquite system had 2 new services install this month.

**Special Projects.**

Justin from New Mexico One Call has sent our new Lower Rio Grande PWWA. Account and user information.

**NMED** The Lower Rio Grande PWWA Sanitary survey is complete. No significant or regulatory deficiencies were found.



# **LOWER RIO GRANDE**

## **Public Water Works Authority**

325 Holguin Road Vado, New Mexico 88072 (575) 571-3628

### **Resolution # FY2011-08**

#### **CDBG Planning Grant**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY (PWWA), NEW MEXICO, AUTHORIZING THE SUBMISSION OF A NEW MEXICO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION/LOCAL GOVERNMENT DIVISION; AND AUTHORIZING THE BOARD PRESIDENT TO ACT AS THE LOWER RIO GRANDE PWWA'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE LOWER RIO GRANDE PWWA'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS,** the need exists within the service area of the Lower Rio Grande PWWA for neighborhood improvement projects in several low and moderate income neighborhoods, and the Lower Rio Grande PWWA desires to apply to the Housing and Urban Development's Community Development Block Grant Program to obtain funding for neighborhood improvement projects; and

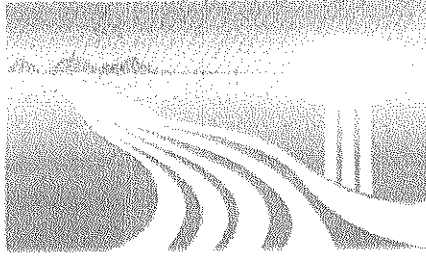
**WHEREAS,** the Board of Directors has held 2 public hearings for public input and comment during the 2011 application process; and

**WHEREAS,** the Board of Directors finds that there is a significant need to undertake the creation of a Preliminary Engineering Report, Environmental Documents, and Hydraulic Modeling for Water System Improvements to provide adequate services to the community; and

**WHEREAS,** The Board of Directors determines that the creation of a Preliminary Engineering Report, Environmental Documents, and Hydraulic Modeling for Water System Improvements meets the requirements of the Community Development Block Grant Program.

**NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE LOWER RIO GRANDE PWWA, NEW MEXICO, that**

1. The Lower Rio Grande PWWA is hereby authorized to prepare and submit a Community Development Block Grant application to the New Mexico Department of Finance and Administration/Local Government Division for the creation of a Preliminary Engineering Report, Environmental Documents, and Hydraulic Modeling for Water System Improvements;



# LOWER RIO GRANDE

## Public Water Works Authority

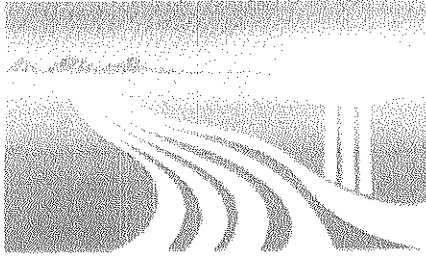
2. That the Board of Directors directs and designates the Board President as the Lower Rio Grande PWWA's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the Lower Rio Grande PWWA's participation in the New Mexico Community Development Block Grant Program.
3. The Lower Rio Grande PWWA officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.
4. That the application be for \$50,000 of grant funds to carry out the creation of a Preliminary Engineering Report, Environmental Documents, and Hydraulic Modeling for Water System Improvements;
5. That it further be stated that the Lower Rio Grande PWWA is committing \$62,563 as matching and leveraged funds toward the activities of creating a Preliminary Engineering Report, Environmental Documents, and Hydraulic Modeling for Water System Improvements.

**PASSED, ADOPTED, AND APPROVED** this 16<sup>th</sup> day of February, 2011.

**Roberto M. Nieto, Chairman**

**ATTEST**

**Santos Ruiz, Secretary**



# LOWER RIO GRANDE

## Public Water Works Authority

325 Holguin Road Vado, New Mexico 88072 (575) 571-3628

### Resolution # FY2011-09

### Fair Housing

WHEREAS, the Lower Rio Grande Public Water Works Authority (PWWA) rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental, or provision of other housing services; and

WHEREAS, the Lower Rio Grande PWWA is covered by the Doña Ana County Fair Housing Ordinance, Ordinance No. 79-6; and

WHEREAS, April is recognized nationally as Fair Housing Month;

NOW, THEREFORE, BE IT RESOLVED, that the Lower Rio Grande PWWA will follow the Doña Ana County Fair Housing Ordinance, Ordinance No. 79-6 (herein attached); and

THEREFORE, BE IT RESOLVED, that the Lower Rio Grande PWWA does hereby designate April 2011 as Fair Housing Month; and

THEREFORE, BE IT RESOLVED, that the Lower Rio Grande PWWA will provide fair housing information in the lobbies of its offices.

Passed by the Lower Rio Grande Public Water Works Authority Board of Directors this 16<sup>th</sup> day of February, 2011.

Roberto M. Nieto, Chairman

ATTEST

Santos Ruiz, Secretary