



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road

Vado, New Mexico 88072

(575) 233-5742

www.LRGauthority.org

BILLING ADJUSTMENT REQUEST FORM

DATE: _____

CUSTOMER NAME: _____ **ACCT.#** _____

SERVICE ADDRESS: _____

REASON FOR ADJUSTMENT REQUEST: _____

STAFF FINDINGS: _____

STAFF FINAL ACTIONS & REASONS: _____

RESEARCHED BY: _____ **DATE:** _____

APPROVED BY: _____ **DATE:** _____

ATTACH SUPPORTING DOCUMENTS &/OR ADDITIONAL COMMENTS